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**Duxbury , Massachusetts**





# *Town of Duxbury, Massachusetts*



WASHINGTON STREET - DUXBURY - MASS.  
M. PARCHER

## *Annual Report 1998*

story Room  
Duxbury  
Shelves

52.0744  
987

Cover design was taken from a portion of the Washington Street print by the late Margery Parcher. Prints are available at Artica, Paint Paddle and Cotton's for \$10 each. Checks should be made payable to the Margery Parcher Fund, which helps cover the cost of Duxbury's Fourth of July activities.

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**ANNUAL REPORT FOR THE  
TOWN OF DUXBURY**



**FOR THE YEAR ENDING  
DECEMBER 31, 1998**

# IN MEMORY OF ROBERT F. MALONEY



**July 26, 1938 - November 22, 1998**  
**Member of Duxbury Police Department since 1974**

It is an indisputable fact that one of the hardest things in life to endure, is the loss of a loved one. It is often impossible to adequately express the pain and emptiness that you have inside and the tremendous dread that you are feeling.

We admired Officer Bob Maloney in life, we memorialize him in death, and he will forever live on within our hearts and souls, for he possesses an enduring spirit which will forever look down upon us. A part of Bob runs deep within all of us.

We knew him, admired him and loved him. While the pain within each of us may be intense, know that he is now feeling the serenity, peace and happiness of a perfect existence and that his soul will live on forever.

The Duxbury Police Department, the People of Duxbury and the Commonwealth of Massachusetts have truly lost one of their unsung heroes. Bob will be sorely missed by his family, friends, colleagues and the community.

Bob was a consummate professional who approached his duties and responsibilities with enthusiasm--always loyal to the people of Duxbury to whom he dedicated his life of service.

Bob was a quiet man who truly cared about the anguish and joy of people he met in his official capacity as patrolman, peace keeper, counselor and friend. Although Bob was somewhat reserved in his demeanor, he possessed the ability to quickly assess and diffuse even the most tense situations. Although one of the oldest members of the department, his enthusiasm rivaled that of younger officers, many of whom looked to him as a role model.

Bob was a man who carried out his duties with honor and integrity based upon a set of core principles, high ideals and strong values.

When we think of Bob, let us remember him for his many contributions, his smiles and his love for his family and community. When we think of Bob, let us remember the words from the Book of Matthew--Blessed are the peace keepers, for they shall be called the children of God.



# DUXBURY

## PLYMOUTH COUNTY

### GEOGRAPHY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

**Total Area:** 37.63 sq. miles

**Land Area:** 23.76 sq. miles

**Population:** 14,718

**Density:** 619 per sq. mile

**Climate:** (National Climatic Data Ctr.)  
(Plymouth Station)

Normal temperature in January 26.5°F

Normal temperature in July 71.0°F

Normal annual precipitation 48.8"

**U.S.G.S. Topographical Plates**  
Duxbury, Hanover, Plymouth

**Regional Planning Agency**  
Metropolitan Area Planning Council

**Metropolitan Statistical Area**  
(1993 Definition)

Boston

### GOVERNMENT

#### Municipal Offices

Main Number: 781-934-1100

#### Form of Government

Board of Selectmen  
Town Manager  
Open Town Meeting

#### Year Incorporated

As a town: 1637

#### Registered Voters (Town Clerk 1998)

	Number	%
Total Registered	9,992	
Democrats	1,895	19
Republicans	2,499	25
Other parties	22	0
Unenrolled voters	5,576	56

#### Legislators

US Senator	Edward M. Kennedy
US Senator	John F. Kerry
US Congressman	William Delahunt
State Senator	Robert L. Hedlund
State Rep.	Francis L. Marini

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## **GENERAL GOVERNMENT:**

**Board of Selectmen**

**Town Manager**

**Town Clerk**

**Cable Advisory Board**

**Conservation Commission**

**Open Space**

**Personnel Board**

**Planning Board**

**Historical Commission**

**Town Historian**

Board of Selectmen:  
Margaret Kearney, Andre Martecchini (Chair), John Tuffy



Town Manager's Office:  
Standing: Nancy Moody, Becky Ford  
Seated: Rocco Longo, Town Manager; Fay Hession

## BOARD OF SELECTMEN

1998 was another great year for Duxbury! We have so much to be proud of. Some of the more notable achievements and events of 1998 included:

- \* The purchase of Camp Wing and four other important parcels of land for protection of our aquifer and preservation of open space.
- \* Opening of the new Evergreen water treatment facility which will provide cleaner and safer drinking water to the town.
- \* Replacement of 3.9 miles of vinyl-lined water pipe which was leaching tetrachloroethylene (PCE). This represented the first contract of an ongoing pipe replacement project approved at a 1997 Special Town Meeting.
- \* The arrival of the H.M.S. Rose on May 15 to celebrate the opening of the Duxbury Bay Maritime School. The sailing instructional program proved to be a smashing success.
- \* Opening of the new meeting room in the basement of Town Hall. Art students at the Duxbury High School contributed their time and talent to create a beautiful mural for the room depicting a historical scene of Duxbury Bay as viewed from the King Caesar House.
- \* Joe Grady, our Conservation Administrator, was named Conservation Administrator of the Year. Congratulations Joe!
- \* Signing of a new 10 year lease for the operation of the North Hill Golf Course, which will include replacement of the badly deteriorated clubhouse.
- \* Completion of a feasibility study for the siting of a new Senior Center. We hope to be able to fund design of the project at the 1999 Annual Town Meeting.

The reopening of the Ashdod Fire Station continues to be a major priority of the Selectmen. The design was completed but the bids came in too high so it was back to the drawing boards to see if it can be redesigned to fit our budget. It will be rebid in early 1999. Special thanks go to former Selectman Abdul Hamadeh for donating his firm's services for the design of the project, and to Paul Brogna for design of the septic system.

We also tackled the very contentious issue of telecommunications towers. A tower committee, under the chairmanship of Ed Perry, studied how Duxbury should meet the requirements of the Federal Telecommunications Act. The committee proposed a new bylaw which was passed at Town Meeting. We endured several lawsuits and finally a new tower was constructed on private land.

We continue to remain financially very sound. We maintain a Moody's bond rating of AA2 which makes us one of the most fiscally sound towns in the state.

On a sad note we report the passing of several prominent Duxbury citizens, including Margaret Saunders, who served on the Duxbury Housing Authority (1978-1988) and as an alternate to the Board of Appeals (1989-1997); Dorothy Wentworth, our Town Historian from 1951-1983; and Charles Randall, who worked in Lands and Natural Resources from 1944-1993. We also lost John Cutler, the founder and publisher of the Duxbury Clipper and Bob Maloney, a member of our police force. Their dedication and contributions will endure, and they will be missed.

The Board of Selectmen wishes to express our thanks to all of the hundreds of people who volunteer their valuable time to public service and to all our dedicated employees who continue to perform their jobs day in and day out. In particular we wish to thank Town Manager Rocco Longo, Fay Hession, Becky Ford and Nancy Moody for all their efforts in keeping us well informed and up-to-date on the many issues facing the town.

Respectfully submitted,

Andre Martecchini, Chairman  
Margaret M. Kearney  
John Tuffy



## TOWN MANAGER

After four years, I remain excited, enthusiastic and energetic about serving the Town of Duxbury, as Town Manager. It is truly a privilege to serve this great community!

1998 was a great year full of important projects and improvements to all facets of our community, as a place to work and as a place to live and play. From an organizational perspective you will note numerous and significant accomplishments that were initiated or completed throughout this report. I will focus on a small number of those projects and accomplishments. None of the following accomplishments could have been completed without a significant team and cooperative effort, involving employees and (volunteer) residents.

Successful negotiations were concluded with four of the Town's five union organizations. (The fifth organization has a current contract.) A dollar value can not be placed on positive and constructive relationships between the Town and the union organizations. However, it is fair to say that if settlements are not reached there could be significant costs, time and energy placed in the effort to achieve accord.

Job descriptions were written for all the Town's Department Heads. The job descriptions were necessary to bring the job responsibilities up to date and in a manner that would be ADA (Americans with Disabilities Act) compliant. It will be important to complete the same task for all Town positions in the future.

Resolving the Telecommunications Tower issue was a significant accomplishment for the Town. The Telecommunications Act prohibited towns from excluding the development for telecommunication towers through zoning or any other means. Finding a reasonable site for a tower could be impossible in a community that is zoned over 98% residential. A significant team effort of many Town officials, volunteers and Department Heads brought the issue to a close in a manner that could be considered reasonable for our Town. (Considering the fact that Towers could not be banned by federal statute). Hopefully, the location is one that would eliminate the need for any other tower facility in the Town.

The issue of electric deregulation was an important issue for the Town of Duxbury to address. Utility deregulation is an extremely complicated matter from a practical or legal perspective. The town pursued, for several months, an option to create a Southeastern Massachusetts (Regional) collaboration. Because of the complexity, time and energy needed to develop such an aggregate group the regional approach slowly dissolved. At the same time, the development of a statewide aggregate group evolved as "MunEnergy" through the Massachusetts Municipal Association. Ultimately, The Town decided to join MunEnergy with over 80 other communities across the Commonwealth. The only facet of the power industry that is "deregulated" at this time is the generation of power. Distribution and transmission of power are expected to follow suit in the future. The Town will pursue the same opportunity with natural gas also. Ultimately, the Town will save on utility expenses as a result of this effort.

Establishing the two new meeting rooms in the Town Hall significantly enhances the quality of our meetings. The Town Hall now has space to accommodate over 70 people for public meetings. The new meeting space is both comfortable and accommodating. A



new focal point of Duxbury Town Hall is the beautiful mural presented to the Town by Duxbury by the students of Mrs. Virginia Freyermeuth's art class. The mural represents the work of talented Town students and highlights the community's treasured historic past. We anticipate that the meeting room will allow the Town to present the regular selectmen's meetings (and other important town meetings) on a local cable channel in the coming year.

Teamwork does not evolve by demand or by any natural consequence. Inherent in most local government arenas are obstacles to developing a strong total town team. However, teamwork continues to be a key component in every aspect of town government. Land use Board training is a great example of a true team effort. The Planning Board, Conservation Commission, Board of Health and the Board of Zoning Appeals worked together for four weeks (sessions) learning about each others domain and authority and how the Town's service delivery could be improved by cooperation and understanding. Needless to say the training was successful and hopefully could be repeated and expanded to other town entities.

With support of the entire Massachusetts Congressional delegation (and a request of the Town of Duxbury) a bill was introduced (H.R. 3841) in the House of Representatives to make the Senior Volunteer Program tax exempt. With potential revisions expected to the IRS rules, there is hope this legislation will be adopted. Without the pending legislation, seniors who participate in this program are considered "volunteers," but must report the benefit as income. The bill would create an exemption for the volunteer program up to five hundred dollars.

At the end of 1998 the Town sold \$4,588,000 worth of bonds (debt). The financial review (Moody's Opinion) is included in the Annual Town Report and the synopsis of the Town's fiscal health. The debt was principally exempt debt initiated by the purchase of Camp Wing and other land parcels. The interest rate was the lowest the Town ever received at 3.89% !

I have been privileged to work with some great professionals in the Town Government. The recognition of Conservation Administrator Joe Grady as Conservation Officer of the Year was a highlight for the Town's Management Team in 1998! The management staff is filled with outstanding professionals and I look forward to continue our working relationship and look forward to continued growth and progress with the entire management staff. I am fortunate to have a great office team to work with - Fay Hession, Becky Ford and Nancy Moody! I am grateful for such outstanding and dedicated support.

In sum, a local headline said this year "Community Spirit is alive and well in Duxbury." That headline sums up a fact that makes this community great. This Town is blessed with abundant community interest and support. The interest and support is for our families, friends and neighbors. Those "things" we do for each other make this a great to community and go beyond what any community can offer. Again, I am grateful for the privilege to serve this community. 1998 was a great year as you will note throughout this report. I look forward to the challenges and opportunities ahead.

Rocco J. Longo, Town Manager

**REPORT OF THE  
TOWN CLERK**

Town Hall Receptionist Jane Whippen



Town Clerk Nancy Oates and Assistant Town Clerk Mary McCarron

## TOWN OFFICIALS - 1998

### ELECTED

#### SELECTMEN

Andre Martecchini, Chairman	2000
John J. Tuffy	2001
Margaret M. Kearney	1999

#### ASSESSORS

June Albritton, Chairman	1999
W. Neal Merry	2001
J. Thomas Marquis	2000

#### MODERATOR

Allen M. Bornheimer	1999
---------------------	------

#### TOWN CLERK

Nancy M. Oates	2001
----------------	------

#### SCHOOL COMMITTEE

Carol L. Love, Chairman	1999
Betsy Sullivan	2001
Neil M. Johnson	2001
Kenneth McCarthy	1999
Linda J. Smith	2000

#### PLANNING BOARD

Peter F. Donahue, Chairman	2001
David Matthews	2000
Robert Wilson	2003
Ann S. Weld	2003
George D. Wadsworth	1999
William F. Zachmann	1999
*Kerri Bagnall resigned May 11, 1998	2002
*Amy MacNab appointed until the March 27, 1999 election	

#### LIBRARY TRUSTEES

Jane C. Bradley, Chairman	1999
Theodore J. Flynn	2001
Corinne A. Woodworth	2001
*Christopher Flanagan	resigned Nov. 4, 1998
*Carl W. Meier appointed until the March 27, 1999 election	1999
John W. Hill	2000
Lynne C. Walsh	2000



## DUXBURY HOUSING AUTHORITY

Allen D. Carleton, Chairman	2001
Phyllis R. Gorman	2003
George C. Shamma, State Appointee	1998
Charles W. Critch	2000
Alice B. Canty	2002

## APPOINTED BY THE MODERATOR

### CEMETERY TRUSTEES

William K. McCann (c)	2003	Robert F. Barry	2001
James F. Costello	1999	Beverly A. Johnson	2002
Elizabeth B. Stevens	2000		

### FINANCE COMMITTEE

Barbara A. Kiley (c)	1999	Patricia A. Dowd	1999
Sandra J. Mumford	1999	Paul K. Arsenian	2000
Joseph G. Lewis	2000	Donna McCluskey	2000
Donald E. Butler	2001	Daniel J. Kostreva	2001
Richard M. Whitney Jr.	2001		

### FISCAL ADVISORY COMMITTEE

Vincent P. Walsh (c)	1999	Pauline M. Harrington	1999
Robert M. Whitcomb	1999	George E. Hibbard Jr.	2000
Jean Coleman Jackson	2000	William F. O'Toole Jr.	2000
Paul A. Brogna	2001	Allison W. Rich	2001
Myrna C. Walsh	2001		

### PERSONNEL BOARD

William H. Albritton (c)	1999	Joanne P. Duffy	2000
Martin Campbell	2001	Paul J. McDonough	2000
Ann M. O'Neill	1999		

### WATER ADVISORY BOARD

George D. Wadsworth (c)	2001	Robert K. Keagy	2000
James M. Tighe	1999		

### DUXBURY BEACH COMMITTEE

*Kay S. Foster (c)	1999	Daniel W. Baker	1999
*John B. Nash	1999	Harriet C. Nichols	1999
*Friend S. Weiler	1999	Gregory S. Auda	2000
Kathleen E. Brown	2000	Karen Butcher	2001
Susanna Sheehan	2001	Donald C. Beers, Ex Officio	
Joseph M. Grady, Ex Officio		Charles R. Mazzone, Ex Officio	

\* Designee of Duxbury Beach Reservation, Inc.

**APPOINTED BY THE TOWN MANAGER**

ADMINISTRATIVE SEC. TO BRD. OF SELECTMEN/TOWN MGR. - Fay B. Hession

ALEWIFE WARDEN - Donald C. Beers

ANIMAL CONTROL OFFICER/INSPECTOR OF ANIMALS - Haley-Dee Parlin

BUILDING INSPECTOR/ZONING ENFORCEMENT OFFICER - Richard R. MacDonald

CONSERVATION ADMINISTRATOR - Joseph Grady

COUNCIL ON AGING DIRECTOR - Donna M. Pizura  
Kristine Andrews, (December 7, 1998)

COUNTY COOPERATIVE EXTEN. SERV. TOWN DIRECTOR - Linsay A. Blake

CUSTODIAN OF CLOCK - Anthony Nightingale

CUSTODIAN OF FLAGS - Donald C. Beers

DIRECTOR OF PUBLIC WORKS - Walter J. Tonaszuck

EMERGENCY MANAGEMENT DIRECTOR - William Harriman

FIRE CHIEF - William Harriman

HARBORMASTER/SHELLFISH CONSTABLE - Donald C. Beers

HEALTH AGENT - Jennifer Joyal, (April 6, 1998)

PARKING CLERK - Rebecca Ford

POLICE CHIEF - Charles R. Mazzone

RECREATION DIRECTOR - Gordon H. Cushing

SEALER OF WEIGHTS AND MEASURES - Joseph Shea

SUPERINTENDENT OF LANDS AND NATURAL RESOURCES - Peter F. Buttкус

TOWN ACCOUNTANT - Sheryl Strother

TREASURER/COLLECTOR - John N. Ferguson

VETERANS' SERV. DIRECTOR/BURIAL AGENT - Robert Lyons, (October 7, 1998)

WEIGHER OF COKE, COAL AND HAY - Joseph Shea

WHARFINGER - Donald C. Beers

AND TOWN EMPLOYEES

**ALL OTHER APPOINTED TOWN OFFICIALS**

ASSISTANT TOWN CLERK - Mary A. McCarron

DEPUTY ASSESSOR - Richard Finnegan

LIBRARY DIRECTOR - Joanne Lamothe

ASSISTANT LIBRARY DIRECTOR - David Murphy

PLANNING DIRECTOR - Thomas Broadrick

SUPERINTENDENT OF SCHOOLS - Dr. Eileen C. Williams

**APPOINTED BY THE SELECTMEN**

**BOARD OF APPEALS**

William McBain (c)	2000	Paul Kalous	2002
Wendy Keleher	1999	Jack Canty	2003
Thomas H. Tucker	2001		

**BOARD OF APPEALS (Alternates)**

Wayne Dennison	1999	James Lampert	1999
Kenneth G. Shine	1999	Stephen Jones	1999
Sara Wilson	1999		

**BOARD OF HEALTH**

Rebecca Chin (c)	2000	Jerry Janousek	1999
William Billingham	1999	Georgeann Blatterman	2000

**BURIAL AGENT TO BOARD OF HEALTH**

Nancy Oates	2001
-------------	------

**CABLE TV COMMITTEE**

Lynn Smith (c)	2000	Donald Upham	1999
Charles Vautrian (Ex Officio)	1999	Mark McLean	2000
Ann Sheehan	2000	John Sweeney	2000
William Holmes	2001	Joseph Messina	2001
Jerry Wilson	2001		

MASS BAYS PROGRAM - LOCAL GOVERNMENT COMMITTEE

Joe Grady

BAYWIDE COMMITTEE (From 3 towns including Duxbury, Plymouth and Kingston)

Joe Grady

Clint Watson

CONSERVATION COMMISSION

Mark Mahoney (c)	2000	Sam Butcher	1999
Molly Bartlett	2000	Anne Hill	2001
Brendan Halligan	2001	Friend Weiler	2001
Arthur Vautrain	2001		

CONSTABLES

Richard A. DeLisle	2001	Clinton Watson	2000
George McMahon	2000		

COUNCIL ON AGING

R. William Campbell, (c)	1999	Ruth Cushing	1999
Davida Ullathorne	1999	Clarice Robbins	2000
Alexander Clement	2001	Susan Hammond	2001

DESIGN REVIEW BOARD

Jeanne W. Clark, (c)	2001	David A. Herron	1999
Dennis E. Nolan	2000	David Tonaszuck	2000
Kathleen McCabe	2001		

DESIGNER SELECTION COMMITTEE

Abdul Hamedeh	1999	Andre Martecchini	1999
Jeff E. Lewis	1999		

DUXBURY CULTURAL COUNCIL

Sarah Hannan (c)	1999	Michael Pevzner	1999
Karen Butcher	2000	Nancy Allaire	2001
Joseph Messina	2001	Marjorie Norman	2001

HIGHWAY SAFETY COMMITTEE

Joseph Shea (c)	1999	Diane Bartlett	2000
Walter Tonaszuck(Ex-officio)	2001	Linda Lewis Garrity	2000
Paul Brogna	1999	Cully Rossi	2001
Jeff E. Lewis	1999	William Harriman(Ex-officio)	2000

HISTORICAL COMMISSION

Jody Hall (c)	2001	Marguerite Davis	2000
Julia Kispert (c)	2001	Susanna Sheehan	2000
Molly Foster	2001	Martha Himes	2001



#### INVESTMENT ADVISORY COMMITTEE

Joe Conway	2001	David Thompson	1999
John N. Ferguson(Ex-officio)	2001	William Harris	2000
Donald DeHart, Jr.	1999	Dwight Pierce	2000

#### FOURTH OF JULY COMMITTEE

Barry Wirt (c)	Dianne LoConte	Nancy Brockmeier
Chris Connors	John Badger	Liz Farrell
Steve Farrell	Don Foster	Douglas Chadwick
Connie Dennis	Amy Hill	Brian Hill
Sheila Flaherty	Ed O'Donnell	Laurie O'Donnell
Don Reed	Nancy Reed	Janet Ritch
Orie Fontaine	Ellen Gillis	Donna Wood
John Wirt	Diana Wirt	

#### KING CAESAR ADVISORY COMMITTEE

Betty Spence (c)	2001	Rev. Michael J. Marrone	1999
Dr. James Peters, Jr.	2001		

#### MBTA ADVISORY BOARD

George Wadsworth	1999
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#### METROPOLITAN AREA PLANNING COUNCIL REP.

No appointment as of printing date

#### MUNICIPAL COMMISSION ON DISABILITY

Patty Cristoforo (c)	2001	Eleanor L. Murray	1999
Patricia E. Randall	2001	Joe Shea	1999
Nancy J. Shine	1999	Pamela Armstrong	2000
Albertina Bruce	1999	Rocco Longo	2000
N. Ian MacKay	2000		

#### NORTH HILL ADVISORY COMMITTEE

Thomas Rich (c)	2000	Greg Chandler	1999
Robert P. McGill	2001	Emilio Scalese	1999
Martin Desmery	2001	Bill Dixon	2000
Paul Capraro	1999	Jean Coleman Jackson	2000
Gordon Cushing (Ex-officio)	1999	Michael Shuipis	2001

#### NUCLEAR ADVISORY COMMITTEE

Mary Elizabeth Lampert (c)	1999	Liz Connors	2000
Jane Fleming	2000		

#### OLD COLONY ELDERLY SERVICES

No appointment as of printing date

#### OLD COLONY PLANNING COUNCIL

No appointment as of printing date

OPEN SPACE AND RECREATION COMMITTEE

Patricia Loring (c)	2001	John Keogh	2000
John Pechalonis	2001	Roger Erickson	1999
Dick Rothschild	2001	Karen Grey	2000
Holly Morris	2000	Joseph Grady (Ex-officio)	1999

PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy	1999
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RECREATION ACTIVITIES COMMITTEE

Adam Yanulis (c)	2001	Gregory Schupp	1999
Susan Littlefield	2000	Brook Holmes	2001
Joseph Marrocco	2001	Patricia McHugh	2001
Bill O'Neill	2001		

REGISTRARS OF VOTERS

Paul Christo (c)	2001	Kenneth Fortini	2000
Nancy Oates	2001	Mary Ellen See	2000

SHELLFISH ADVISORY COMMITTEE

Donald Beers (c-Ex-officio)	2001	Paul Binsfield	1999
Robert A. Marconi, Jr.	2001	Clinton Watson	1999
James T. Pye	2001	Dan Baker	2000
Nathan Thorn	2001	Robert Loring	2000
A. William Bennett	1999	Marc Riley	2000

SOUTH SHORE COALITION

Andre Martecchini	Board of Selectmen
James Tighe	Water Advisory Board
Gordon Hayes	Transportation Task Force
- - - - -	Solid Waste Disposal Committee
- - - - -	Planning Board

SOUTH SHORE REGIONAL PLANNING BOARD

Mike Pakstis	Walter Tonaszuck
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TARKLIN COMMUNITY CENTER TRUSTEES

Bradford Colton	John Williams
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TOWN COUNSEL

Robert Sweeney Troy
---------------------

TOWN HISTORIAN

Katherine Pillsbury	1999
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TOWN MANAGER

Rocco J. Longo
----------------

WATERFRONT ADVISORY COMMITTEE

Peter Lawrence	2001	Paul Malo	1999
Donald C. Beers, ex Officio	2001	Donald Muirhead	1999
A. William Bennett	2001	Bruce Bygate	2000
Jack Canty	2001	Malcolm MacNaught	2000
Jack Kent, Jr.	2001	Suzanne Stout	2000

## MARRIAGES RECORDED IN DUXBURY IN 1998

\* Received too late for inclusion in the 1997 Town Report

### December 1997

- 26\* Robert George Kostick and Jean Ann Medeiros both of VA
- 27\* Scott Michel Fisher of DC and Victoria Foster of OH

### January 1998

- 3 Carlos Alberto Dantas Jr. and Jolanda Barbara Dudzinski both of Duxbury
- 13 Ronald Cooper Giles of Duxbury and Darlene Frances Petipas of Winthrop
- 14 Scott Daniel Maccaferri of FL and Madeleine Rose Connall of Kingston
- 31 Blake Brownell Underhill of Duxbury and Maria Fernanda Duque of NY

### February

- 14 Frederick Reed Thomas Hunt Jr. and Marie Elizabeth Clifford both of Duxbury

### March

- 7 Jacob Paul Harrington and Amy Elizabeth Birdsall both of Duxbury
- 8 Paul Allan Vantangoli and Karen Elizabeth Falvey-Critch both of Duxbury
- 14 David Brian White and Jenny Suzanne Gaintner both of Duxbury
- 28 Michael James Leary and Kristina Lynn Toler both of IL

### April

- 18 Michael John Barrett and Tara Marie Velsmid both of Plymouth
- 19 George Campbell Brown and Susan Christine Kent both of Duxbury
- 19 Adam Joseph Polito and Reni Oktavina both of Duxbury
- 24 Jesse Miller Pote and Christine Marie Salo both of NJ
- 29 James Richard Gabriel and Anne Waterbury both of Duxbury

### May

- 2 Henry MacDonald Bostder and Jill Virginia Joseph both of Duxbury
- 2 John Patrick Leask and Lindsey Arlene Hart Buron both of Duxbury
- 2 Timothy Joseph Taylor and Maryann Sergi both of CA
- 3 Richard Matthew Figlioli and Heather Marlborough Dow both of Kingston
- 9 Richard Arthur Wyant Jr. and Nancy Evelyn McLean both of Watertown
- 9 David Duncan DeCastro of Pembroke and Sharon Beth Fricker of Duxbury
- 16 Wayne Allen Keefner and Dawn Elizabeth Frazer both of Tewksbury
- 16 Michael Scott Pollock of Taunton and Christine Ann Cleary of Duxbury
- 23 William Francis Moe and Heather Susan Macdonald both of Kingston
- 23 Todd James Battles of Plymouth and Amy Elizabeth Wellman of Duxbury
- 24 Jeffrey Benny Renzella of Natick and Maura Beth Griffin of Duxbury
- 30 Peter Russell Shumway of Duxbury and Kristin Elizabeth Wollenberg of W. Boylston



## June

- 5 Crag Bradley Markwood and Yasmin Alice Daikh both of Duxbury
- 5 Ronald Anthony Massa Jr. and Jennifer Lynn Cadogan both of Hingham
- 6 Jason Bradley Pierce of Duxbury and Susan Lynn Spargo of Kingston
- 6 Joseph Francis Carew and Patricia Ann Conditto both of Duxbury
- 13 Joseph Francis Cosgrove III of N. Quincy and Christine Anne Lunt of Marshfield
- 13 Dino Matthew Colucci and Tracy Ann Sears both of Duxbury
- 13 John Robert Romano and Kathryn Lisa Hess both of Duxbury
- 20 Mark Steven Trodden of Arlington and Jennifer Anne Harrington of Duxbury
- 20 Timothy John Niemi and Nancy Marie White both of Duxbury
- 20 Thomas Alan Libertini and Julie Marie Driscoll both of Duxbury
- 27 John Wakeham McPherson and Jodi Aileen Fazio both of Boston
- 27 Carl Douglas Chidlow and Laura Kempe Johnson both of VA

## July

- 4 Douglas Lloyd Crane Jr. and Marianne Griffin both of Duxbury
- 5 Jason Howes Baker and Sarah Jane Collins both of Duxbury
- 5 Geoffrey Allen Casler and Maura Marie Mulcahy both of CA
- 11 Kim Donald Abplanalp and Mary Ann Damon both of Duxbury
- 11 Michael Charles Nelson and Christine Jeanette DiMenna both of Duxbury
- 11 James Henry Curley and Janet Louise Osborne both of Norwood
- 12 Robert Francis Peppler of CA and Nelsy Ann Holmes of Duxbury
- 18 Jesse Broughton Smith of Shrewsbury and Stacy Elizabeth Hale of Duxbury
- 18 Ronald Walter Wakefield Jr. and Kim Farrugia both of Duxbury
- 18 Keith Andrew Erickson of W. Roxbury and Margaret Plietz Wadsworth of Duxbury
- 25 Timothy Allen Vogel of MD and Anne Louise Gallagher of DC
- 25 Matthew Wells Farrell and Kelli Anne Sawler both of Pembroke

## August

- 1 John Clinton King and Nancy Jane Roessner both of Duxbury
- 7 John Edmund Jagielski and Dana Catherine Roth both of Duxbury
- 8 Edward Robert Pedicone Jr. and Dominique Sandrine Michaud both of Duxbury
- 8 Wayne Arthur McArdle and Pamela Ann Whelchel both of Duxbury
- 9 Jeffrey Stuart Pallas of PA and Stephanie Prete of Bourne
- 9 Nathan Russell Harrington and Christine Marie O'Dell both of PA
- 9 Martin Arthur Blackwell and Leslie Lynn Casey both of Duxbury
- 15 William Ronald DeLorenzo and Catherine Anne Eschbach both of FL
- 15 Adam Charles Hayden and Nancy Valerie Kirwan both of NY
- 16 Anthony Francis Bruni and Jennifer Laura Anzivino both of NY
- 16 Robert LoNigro and Mary Jo Morrison both of Duxbury
- 21 Andrew James Grim and Jennifer Anne Katz both of WI
- 22 Albert Michael Dasaro and Holly Lynn Burr ridge both of Duxbury
- 22 Benjamin Franklin Goodrich III and Cheryl Ann Dailey both of Duxbury
- 22 Eric Scott Brown and Donna Annette Harrison both of Duxbury
- 29 Peter VanBrunt Fossel and Janet Elaine MacDonald both of Duxbury
- 29 Robert Padula and Jennifer Joanna VonDietsch both of Whitman
- 30 Earl Leon Brewer and Karen Louise Soter both of NH

## September

- 5 Charles Christopher Gilbert and Sarah Palmer Steinke both of Weymouth
- 6 Daniel James Murphy and Anne Christine Duffy both of Marshfield
- 12 Chad Bergandine Whitney and Barbara Ramsay both of NY
- 12 Brooks Glenn Mohrman and Lucille Margaret Jones both of CA
- 12 Daniel Joseph Rutkowski of NY and Gabrielle Francoise Vautrain of Duxbury
- 12 Alexander David Olewicz and Kathleen Mary McGuinness both of GA
- 19 Eric Christian Hipp and Alison Virginie Bear both of TN
- 19 Craig Timothy Nelson and Jody Lee Suokko both of Duxbury
- 19 Albert Tilden Sprague IV and Nancy Lois Alinovi both of Duxbury
- 20 Tadd Mitchell Clelland and Cara Nicole Wait both of Pembroke
- 20 George Richard Owen and Janice Marilyn Lyons both of Duxbury
- 26 James Joseph Linsdell of Ontario and Juliana Smit of Charlestown
- 26 Eric Dana Duvall and Julie Ann Weinstein both of Duxbury
- 26 Christopher Joseph Errasti and Suzanne Helene Rountree both of Duxbury
- 26 Richard Patrick Cleary and Barbara Jean Allen both of Duxbury

## October

- 3 Andrew Christian Firnrohr and Cheryl Ann Riccio both of Duxbury
- 4 Robert Paul Cerceillo and Linda Louise Lott both of Duxbury
- 4 Chad Christopher Morris and Allison Suzanne Aamodt both of Duxbury
- 10 Laurence Paul Vallee and Ruth Harriet Pontz both of Duxbury
- 10 Mohammad Ali Faisal of Brighton and Tracy Lynn DiMascio of Duxbury
- 10 Andrew Bentinck-Smith and Kelli Jean Smith both of Duxbury
- 11 Kristopher Sean Stefani of Plymouth and Jennifer Cahalane of Duxbury
- 11 Kevin Thomas Hennessey of Middleborough and Cheryl Denise Cenedella of Duxbury
- 17 Philip Stewart Moffitt of CA and Sandra Mead Mayer of NJ
- 18 Donald Loth Merry and Sonya Kathleen Conway both of Duxbury
- 21 David Matthew Blake and Laura Elizabeth Raftery both of NJ

## November

- 7 Patrick Andrew Striebel and Michelle Anne Dye both of Duxbury
- 14 Dominic Emanuel LaGreca and Mariette Waters both of Duxbury
- 27 Stephen Flynn McCarthy and Patricia Anne Cascarano both of Duxbury
- 28 Charles Anthony Berkley and Emilie Frances Wagner both of NJ

## December

- 4 Thomas David Pena and Elizabeth Patricia Murphy both of CA
- 27 George Charles Haddad and Nancy Anne Wallis both of Marshfield
- 31 Andrew John Martin and Nancy Joann Martin both of Duxbury
- 31 Dean Robert Goldstein of IL and Kimberly Anne Donoghue of VA

# DEATHS RECORDED IN DUXBURY IN 1998

<u>DATE</u>	<u>NAME</u>	<u>AGE</u>	<u>NAMES OF PARENTS</u> (MAIDEN NAME OF MOTHER)
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## April 1997

20*	Alice Mae Jewett	88	Albert and Florence (Gallichan) Jewett
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## November 1997

28*	Ethel Ulfelder	85	Harry and Florence (Morine) Huse
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## December 1997

14*	Agnes Delia Duffy	81	Patrick and Bridget (Hines) Tracey
16*	John Michael Gaitley	49	John and Irene (Caci) Gaitley
18*	Walter V. McVee	77	Roland and Flora (Guidry) McVee
24*	Richard A. Spencer	81	Albert and Elsie (Gibson) Spencer
27*	Minnie Hunter	94	William and Minnie (Wescott) Clayton
29*	Roberta Landry	76	Guy and Olive (Gale) Shore

## January 1998

5	Daniel Dickow	76	Otto and Mary (Hunt) Dickow
7	Katherine F. Mahoney	86	Charles and Margaret (Carberry) Broderick
7	Serena R. Francis	94	Carlos and Maria (Caimi) Livrago
9	Irene C. Nash	84	William and Irene (Martin) Feneran
12	Bertha Berry	84	Donat and Denise (Whitmore) Genest
15	Robert Edmond Dundas	71	Patrick and Della (Joyce) Dundas
15	Anna Krieg	79	Florian and Maria (Schuster) Handler
18	Josephine Plett	90	Unknown and (Unknown) Milewski
19	Philip Heckman	71	Chester and Dorothy (Cleveland) Heckman
19	Joan L. MacFarlane	58	John and Edith (Roache) Nix
23	Marion J. Overhiser	54	Donald and Doris (Horn) Miller
26	Byron Way	96	Byron and Ida (Kendall) Way
26	Marguerite Mitchell	93	Henry and Lilly (Miller) Goodine
27	Philip E. Thornton	45	J. Peter and R. Lucille (Koons) Thornton
30	Mark A. Livramento	44	Walter and Pauline (Gomes) Livramento
31	Brian Paul O'Brien Sr.	77	Patrick and Mary (Woods) O'Brien

## February

5	Henry G. Hartwell	90	Bert and Mabel (Geddes) Hartwell
6	Robert J. McCarthy	81	William and Louise (Luey) McCarthy
6	Kathleen A. Randall	75	Peter and Castanza (Pasteris) Dries
7	Brandon MacLean Lewis	5	Alan and Donna (MacLean) Lewis
8	Lawrence T. Gingrow Sr.	76	Walter and Mabel (Giroux) Gingrow
9	Jeanne Sampson	65	Allen and Mildred (Brooks) Whitman
9	Helen Stewart	80	Charles and Mary (Martin) McLure



10	Jean S. Joline	78	Ernest and Corinna (Atkin) Stebbins
10	Peter J. Wall	51	Joseph and Ann (Muligan) Wall
15	June E. Martin	79	John and Marion (Monk) Seaver
18	Mary M. Perkins	75	Ralph and Alice (Mitchell) Perkins
21	Earle Hanna	68	Edward and Ida (Pengilly) Hanna
22	Margaret J. O'Connell	88	John and Margaret (Clancy) Flannery
23	Frederick Chiero	73	Dominick and Josephine (Gagliardi) Chiero
24	Adele Pevzner	50	Max and Rose (Foxman) Levin
28	Richard B. Hubbell	78	Sterling and Elma (Buckingham) Hubbell
March			
4	Eleanor Spilman	77	Howard and Anna (Moore) Davis
7	Victor Nordstrom	90	Victor and Amanda (Backman) Nordstrom
14	Arthur P. Ross	77	David and Mary (Cowan) Ross
20	Ethel M. Butler	83	Edward and Martha (Stearns) Mortimer
20	Gloria Pearlman	75	David and Molly (Kapaloff) Popper
31	Peter Raymond Shepherd	62	Ernest and Catherine (Wharton) Shepherd
31	Alice M. Weddleton	82	James and Bridget (Lydon) Walsh
April			
2	Robert M. Dougherty	78	George and Elizabeth (Byrne) Dougherty
3	Arthur J. Kevorkian	75	John and Mary (Misserlian) Kevorkian
3	Mary Jorgensen	83	Laurids and Camilla (Eberhard) Jorgensen
8	Lloyd Ferrell	65	William and Ida (Salsman) Ferrell
10	Robert F. Gay	59	Harry and Marjorie (Mont) Gay
11	Priscilla L. McKee	79	Hugh and Mary (Morton) Leonard
13	Alice M. Clark	88	Frank and Irma (Brown) Williams
15	Kendall S. Estes	91	Arthur and Edith (Saunders) Estes
16	John R. Cetrone	71	Pasquale and Annie (Salvucci) Cetrone
17	Francis Spencer	94	Frederick and Helen (Maxwell) Spencer
17	Henry Russell Chandler	90	Henry and Edith (Hunt) Chandler
29	Hazel R. Mulrenin	94	John and Rose (Brogan) McCarthy
May			
3	Daniel Francis Leary	64	Daniel and Ann (Reagan) Leary
4	Irma M. Alexander	80	Robert and Mirth (Pike) Hromada
5	Harriet Ruth Vuilleumier	100	Albert and Alice (Sargent) Edmond
11	William J. Owens Jr.	50	William and Anna (Simpkins) Owens
15	Roland Samuel Ahlstrand Jr.	68	Roland and Elsie (Lovering) Ahlstrand Sr.
21	Alfred J. Morin	73	Alfred and Wilhelmina (Luneau) Morin
23	Muriel E. Ross	93	Hilbert and Eva (Nebb) Teele
24	Joseph DeSimone	99	Gaetano and Benedetta (DiSavoia) DeSimone
29	Helen Arlene Atwater	91	Charles and Edith (Creed) Sharkey
29	Willard N. Bain	85	James and Arlene (Newman) Bain



## June

3	Edith Loring	68	Lawrence and Edith (Merithew) Farrell
4	Margaret Howe Saunders	86	Kenneth and Margaret (Cart) Howe
7	Helen Passano	87	William and Ethel (Peterson) Howland
7	Martin Henry	83	Martin and Ellen (Melia) Henry
12	Mary Katherine Devlin	82	John and Louise (Marcil) Rooney
13	Gwendolyn Allemang	76	Vasil and Rosalie (Govia) DeFreitas
21	Douglas H. McKenna	68	William and Muriel (Grant) McKenna
22	John L. Brace	75	Edward and Delia (Manning) Brace
22	Paul C. DiNunno	81	Donato and Frances (Minerva) DiNunno
28	Catherine A. Gavin	71	William and Elizabeth (Norton) Lane
28	Edward H. Hommel	95	Arthur and Annie (McNeil) Hommel
29	William Howard Danner	75	William and Hazel (Dwyer) Danner
30	John E. Conathan	76	John and Josephine (McNeil) Conathan

## July

5	Leslie Frederick Travers	77	Orrin and Iola (Hartling) Travers
5	Aphrodite Bassis Haseotes	96	Anastasios and Zacharia (Tsirlis) Bassis
7	Joseph Vincent Preti	82	Alfredo and Delchesea (Thomasini) Preti
9	Jackson S. Kent	86	John and Eleanor (Safford) Kent
10	Edith Nelson	95	Charles and Ellen (Nelson) Forsberg
10	Olga M. Tozzi	82	Luigi and Maria (Querico) Berrini
10	Rose M. Shea	87	Thomas and Rose (Burns) Fitzgibbon
14	William C. Young	86	Percy and Grace (Mason) Young
16	Louise Flagg Duncombe	89	Lester and Edith (Kidder) Flagg
20	Florence H. Higgins	83	Warren and Ellen (Unknown) Herbaugh
20	Edward Francis Shea	77	Leo and Rose (Delia) Shea
22	Samuel F. Thanas	76	Philip and Iana (Grabocka) Thanas
28	Dorothy Kellen	85	Walter and Matilda (Hasenfus) Wakefield

## August

1	Nathan Berall	94	Jacob and Marie (Cracnover) Berall
2	Kenneth Allen Malmberg	40	Richard and Frances (Zagame) Malmberg
6	Speros Arvanetes	94	Theodore and (Unknown) Arvanetes
6	Margaret E. Foley	78	William and Winifred (Buckley) Nutley
10	Charles E. Randall	76	Charles and Margaret (Higgins) Randall
12	Roger W. Dangora	86	Joseph and Freda (Anderson) Dangora
13	Vernon Stewart	83	Robert and Catherine (Ryder) Stewart
13	Sandra Azulay	55	John and Ivis (Kahle) Azulay
14	William Briell	74	Walter and Lulu (Pivetz) Briell
18	Margaret Mary L. Darcy	75	Earl and Laura (Ranahan) Rhodes
19	Douglas M. Anderson	79	James and Miriam (Hawkins) Anderson
22	Rachel Stopfel	90	Ernest and Martha (Shattuck) Teele
24	Eileen Connors	85	Daniel and Catherine (Gorman) Crowley
24	George W. Gallagher	77	George and Harriet (Malomber) Gallagher
25	Cecile Marie O'Neill	84	George and Leona (Pelletier) Dacier
26	Mary J. Hearson	81	Frederick and Sarah (Judge) Kelleher
27	Frank H. Luckiewicz	71	Adam and Josephine (Stankowska) Luckiewicz

## September

1	Charles M. Cummins	91	Charles and Mary (Looker) Cummins
1	Dorothy V. Flanagan	71	William and Alice (Kline) Neal
4	Tricia Eagan	39	Thomas and Patricia (Sloate) Gunn
4	Robert S. Crocker	87	Charles and Hettie (Cushing) Crocker
6	Robert John Grey	74	Francis and Mary (Van Edman) Hoar
6	William Yetman	80	Joseph and Alice (Yetman) Yetman
9	James Loring	61	Maurice and Emily (Peterson) Loring
15	Russell F. Durgin	61	Russell and Gertrude (Anastasi) Durgin
16	John H. Cutler	88	Harry and Margaret (Fitzpatrick) Cutler
17	Roger Herbert Howland	82	William and Ethel (Peterson) Howland
18	William Joseph Staniewicz	80	Hipolit and Hedwig (Bisikinski) Staniewicz
19	Dorothy F. Bellows	89	Henry and Maud (Smalley) Caldwell
25	Anna M. Rosa	97	Victor and Marie (Margaldi) Pascarelli
27	Joseph Jeremiah Looby	75	Patrick and Mary (Whelton) Looby
28	Florence A. Schertzer	87	Edward and Emily (Schaefer) Loeffler
29	Betty Guptil Watkins	85	Harold and Marion (Guptil) Lewis
30	Arthur E. Stanley	77	Albert and Beatrice (Thompson) Stanley
30	Gerald J. Miller	49	Andrew and Adeline (Carr) Miller

## October

1	Arthur G. Estes	87	Arthur and Edith (Saunders) Estes
1	Aili M. Stylin	87	George and Hilda (Kivinen) Bjornholm
2	Andrew Joseph Moynihan	92	Patrick and Mary (Redmond) Moynihan
5	Carola Butler	89	Theodore and Teresa (Boos) Erb
9	Abdul Bishara	78	Jameel and Annie (Nomey) Bishara
15	Donald V. Sampson	78	Howard and Evelena (Randall) Sampson
17	George H. Howard	88	Henry and Annie (Roberts) Howard
17	Frances L. Bailey	84	Benjamin and Leonide (Courier) Prouty
20	Agnes Elizabeth Sullivan	103	Thomas and Ellen (Danehy) Sullivan
21	Anna Lunde	97	John and Hilda (Johnson) Hafstrom
26	Gertrude E. Babel	79	Daniel and Florence (Millman) Robb
29	Ruth A. Rooney	91	Wilson and M. Louisa (Allen) Cook
31	Mildred Alice Bergeron	76	Charles and Alice (Morrill) Millay

## November

2	Carolyn G. Monaco	53	Americo and Frances (Gutman) Monaco
7	Mildred Robbins	98	Frederick and Jennie (MacGillivray) Smith
8	Eleanor O. Freeman	83	Howard and Bertha (Bacon) Osgood
12	Joseph Ignatius Dalton	44	Kenneth and Rita (Burns) Dalton
14	Dorothea A. Hagen	66	Ernest and Lula (Gamage) Mackenzie
19	Michael J. Barrett	59	Martin and Bridget (Sullivan) Barrett
19	Margaret E. Mumford	92	William and Mary Ellen (Clarke) Scott
20	Sarah Hartley McCutcheon	39	Baron and Pat (Kraly) Hartley
22	James Edward Dameron	56	Edward and Marilyn (Smith) Dameron
24	Ruth B. McCann	86	Fred and Della (Molloy) Harding
30	Lois C. Ward	89	Alfred and Mary (MacNeil) Curry

December

2	Nancy A. Sheehan	61	Harold and Nora (Joyce) Johnson
5	Margaret J. Lang	75	Robert and Mary (O'Conner) McCarthy
12	Peter M. Sturtevant	83	Charles and Kathreen (Irvine) Sturtevant
14	Robert Compston	78	Robert and Georgina (Christian) Compston

# ANNUAL TOWN MEETING

Town of Duxbury Annual Town Meeting was called to order by the Moderator at 9:10 AM. On Saturday, March 14, 1998 at the Duxbury Middle School, T. Waldo Herrick Memorial Gymnasium, St. George St. The Clerk read the call to the meeting and the return of service. The Pledge of Allegiance to the Flag was performed by the Duxbury Police Color Guard. A vote was taken to permit non-Duxbury residents who are employees of the Town to speak. The meeting was recessed at 9:15 AM for a Special Town Meeting and was reconvened at 10:40 AM. Sessions were held on Monday, March 16, Tuesday, March 17 and was adjourned sine die at 10:17 PM.

**Article 1.** Moved and seconded that the Board of Selectmen and the Town Moderator be authorized to appoint the necessary Town officers not chosen by ballot. Motion carried

**Article 2.** Moved and seconded that the Town receive and accept the reports of its Town officials, boards, committees and commissions in the Annual Town Report and the following reports given at this meeting: Strategic Planning, Sr. Citizen and Towers (Art. 20) Motion carried.

The meeting honored Friend S. Weiler who served as a Selectman for two terms from 1992-1998.

**Article 3.** Moved and seconded that the Town fix the compensation of Elected Town Officials for the twelve month period beginning July 1, 1998 :

Moderator	\$40
Selectmen:	
Chairman	\$2,000
Second Member	\$1,500
Third Member	\$1,500
Assessors:	
Chairman	\$2,000
Second Member	\$1,500
Third Member	\$1,500
Town Clerk	\$48,850
Total	\$58,890

And to raise and appropriate the sum of \$58,890 for the purpose of this article. Motion carried

**Article 4.** Moved and seconded that the Town vote to accept any sums of money that may be available from other county, state or federal agencies for highway related work and to further authorize the Board of Selectmen to borrow in anticipation of receipt of said funds in accordance with MGL Chapter 44, sections 4, 6 and 6A. Motion carried.

## Article 5-Operating Budget

**Motion 1.** General Government- Moved and seconded that the Town raise and appropriate the sum of \$1,283,138

for the following:

### Selectmen/Town Manager

Salaries 165,013  
Expenses 42,000  
Total 207,013

### Assessors

Salaries 133,416  
Expenses 42,095  
Total 175,511

### Personnel Board

Salaries 5,025  
Expenses 2,410  
Total 7,435

### Town Meeting

Expenses 7,500 (Total)

### Treasurer/Collector

Salaries 210,589  
Expenses 55,000  
Total 265,589

### Town Clerk

Salaries 27,630  
Expenses 2,650  
Total 30,280

### Finance Committee

Expenses 250 (Total)

### Elections

Salaries 14,429

### Audit

### Legal Services



Expenses 35,000 (Total)

Expenses 130,000 (Total)

Expenses	11,000
Total	25,429

**Accounting**

Salaries	146,744
Expenses	31,125
Total	177,869

**Conservation Com**

Salaries	63,388
Expenses	6,150
Total	69,538

**Planning Board**

Salaries	67,224
Expenses	16,500
Total	83,724

**Computer Department**

Salaries	40,000
Expenses	28,000
Total	68,000

**General Government**

Salaries	872,553
Expenses	410,585
Total	\$1,283,138

An amendment to raise the salary portion in the Accounting Budget by \$1100. Carried

An amendment to raise the expense portion of the Accounting Budget by \$6250. Carried

Main motion, as amended, carried

*Motion 2*-Public Safety-Moved and seconded that the Town vote to appropriate the sum of \$4,080,186 for the following:

**Police**

Salaries	1,872,297
Expenses	230,000
Total	\$2,102,779

**Fire**

Salaries	1,259,110
Expenses	140,400
Total	1,399,510

**Animal Control**

Salaries	41,512
Expenses	3,885
Total	45,397

**Civil Defense/Emerg. Mgt**

Salaries	21,700
Expenses	26,337
Total	48,037

**Inspectional Services**

Salaries	294,562
Expenses	44,350
Total	338,912

**Harbor/Coastal Mgt**

Salaries	132,033
Expenses	14,000
Total	146,033

**Public Safety Total**

Salaries	\$3,621,214
Expenses	458,972
Total	\$4,080,186

and to meet this appropriation transfer \$48,037 from a Grant from Boston Edison and raise and appropriate the sum of \$4,032,149. Motion carried.

*Motion 3*-Public Works-Moved and seconded that the Town vote to appropriate the sum of \$3,990,413 for the following:

**Admin./Engineering**

Salaries	191,414
Expenses	29,510
Total	220,924

**Central Fuel Depot**

Expenses 84,000 (Total)

**Lands/Nat. Resources**

Salaries	197,881
Expenses	20,000
Total	217,881

**Road Maintenance**

Salaries	284,703
Expenses	110,425
Total	395,128

**Vehicle Maintenance**

Salaries	65,839
Expenses	44,740
Total	110,579

**Cemetery**

Salaries	234,079
Expense	94,951
Total	329,030

**Snow and Ice**

Salaries	48,000
Expenses	92,200
Total	140,200

**Street Lights**

Expenses 39,000 (Total)

**Central Building Services**

Salaries	37,169
Expenses	147,450
Total	184,619

**Town Building Maintenance**

Expenses 55,000 (Total)

**Tarklin Community Center**

Expenses 4,325 (Total)

**Transfer Station**

Salaries	99,453
Expenses	603,925
Total	703,378

**Sewer**  
 Salaries 5,934  
Expenses 155,579  
 Total 161,513

**DPW (Less Water)**  
 Salaries 1,164,472  
Expenses 1,481,105  
 Total 2,645,577

**Water**  
 Salaries 350,985  
Expenses 993,851  
 Total 1,344,836

**DPW All Operations**  
 Salaries \$ 1,515,457  
Expenses \$ 2,474,956  
 Total \$ 3,990,413

and to meet this appropriation to transfer from Water Revenue Funds \$1,344,836 and transfer from Perpetual Care and other Cemetery Funds the sum of \$75,000 ( Cemetery Perpetual Care-\$65,000, Mayflower Cemetery General Care & Improvement \$3,000, Arthur D. Eaton Fund-\$4,000, Ladies Union Fair-\$40, Lucy A. Ewell Fund-\$20 and Sale of Lots & Burial Rights \$2,940.) and raise and appropriate the sum of \$2,570,577. Motion carried.

*Motion 4*-Library and Recreation-Mover and seconded that the Town vote to appropriate the sum of \$1,142,597 for the following:

**Library**  
 Salaries 586,397  
Expenses 241,913  
 Totals 828,310

**Recreation**  
 Salaries 84,748  
Expenses 19,750  
 Total 104,498

**Percy Walker Pool**  
 Salaries 107,869  
Expenses 73,800  
 Total 181,669

**Beach life Guards**  
 Salaries 10,920  
Expenses 700  
 Total 11,620

**North Hill Golf Course**  
 Expenses 13,000 (Total)

**Public Celebrations**  
 Expenses 3,500 (Total)

**Library and Recreation**  
 Salaries \$ 789,934.  
Expenses \$ 352,663  
 Total \$1,142,597

and to meet this appropriation ; transfer from the Recreation Revolving Fund the sum of \$10,000; transfer and apply the Library Grant sum of \$13,000 and raise and appropriate the sum of \$1,119,597. Motion carried.

*Motion 5*-Health and Human Services-Moved and seconded that the Town vote to raise and appropriate the sum of \$151,739 for the following:

**Council on Aging**  
 Salaries 98,113  
Expenses 12,355  
 Total 101,468

**Veterans Services**  
 Salaries 16,411  
Expenses 33,660  
 Total 50,071

**Plymouth County Extension**  
 Expenses 200 (Total)

**Health and Human Services**  
 Salaries \$ 105,524  
Expenses \$ 46,215  
 Total \$151,739

Motion carried

*Motion 6-Duxbury Schools-Moved and seconded that the town vote to raise and appropriate the sum of \$17,966,849 for the Duxbury Schools.*

**Duxbury Schools**

**Salaries \$ 14,212,230**

**Expenses \$ 3,754,619**

**Total \$17,966,849**

Motion carried.

*Motion 7-Town and School Shared Costs and Debt Service-Moved and seconded that the town vote to appropriate the sum of \$4,740,562 for the following seconded that the town vote to appropriate the sum of \$4,627,562 for the following:*

**Town & School Shared Costs**

Employee Benefits

Medicare 135,000

Emp. Health Insurance 1,905,000

Contributory Pensions 829,205

Non-Contributory Pensions 43,748

Unemployment Comp. 50,000

Workers Comp. 150,000

Sub-Total Emp. Benefits 3,112,953

**Total :**

**Emp. Benefits \$3,112,953**

**Sub-Total Debt \$1,302,609**

**Sub-Total Liability Ins. Res. Fund \$325,000**

**Total Town & School Shared Costs \$4,740,562**

Debt Service Town and Schools

Principal Payments 831,080

Interest on Bonded Debt 386,529

Interest on Temp. Notes 85,000

Bonding Fees & Charges 19,200

Sub-Total Debt 1,302,609

Other Shared Costs

Fire, Liability, Insurance 175,000

Reserve Fund 150,000

Sub-Total Liability Ins./Res Fund 325,000

and to meet this appropriation transfer the sum of \$113,000 from the Pension Reserve Fund in accordance with MGL Chapter 40, section 5D and raise and appropriate the sum of \$4,627,562. Motion carried.

*Motion 8- Total Budget Summary (all Motions): Moved and seconded that the Town appropriate the sum of \$33,355,484 as the Operating Budget for the Town for the Fiscal Year beginning July 1, 1998 and ending June 30, 1999 for the purposes and in the amounts specified in motions previously voted under Article 5 of the Warrant and to meet said appropriation raise and appropriate the sum of \$31,751,611 and transfer the sum of \$1,603,873 in accordance with the transfer voted in motions previously voted:*

<b>Motion- Program</b>	<b>Appropriation</b>	<b>Transfer</b>	<b>Raise</b>
1. General Government	1,283,183		1,283,138
2. Public Safety	4,080,186	48,037	4,032,149
3. Dept. Public Works	3,990,413	1,419,836	2,570,577
4. Library and Recreation	1,142,597	23,000	1,119,597
5. Health and Human Resources	151,739		151,739
6. Schools	17,966,849		17,966,849
7. Benefits, Debt, Other	4,740,562	113,000	4,627,562
<b>8. Combined Motions Total</b>	<b>\$33,355,484</b>	<b>\$ 1,603,873</b>	<b>\$ 31,751,611</b>

Motion carried

The meeting recessed from Noon until 1 PM for Lunch.

**Article 6-Capital Budget:**

*Motion 1-General Government -Moved and seconded that the Town raise and appropriate the sum of \$107,000:*

Old Town Hall- Heating & Air Cond. \$25,000

Town Wide Building Maintenance 70,000

Con. Com.-Insp Ser.Planning Permitting Software 12,000

**Total \$107,000**

And to meet this appropriation transfer the sum of \$5,000 from a gift for the Animal Control Kennel and raise and appropriate the sum of \$102,000 to be expended under the direction of the Town Manager. Motion carried.

*Motion 2 Public Safety*-Moved and seconded that the Town raise and appropriate the sum of \$119,500 :

<b>Fire Department:</b>		<b>Harbormaster</b>	
Protective Clothing SCBA	15,000	Truck	\$25,000
Refurbish Engine #4	35,000	<b>Sub-total</b>	<b>\$25,000</b>
Radio Pagers	13,000	<b>Police Dept.</b>	
Defibrulators (three)	10,000	Police Firearms	\$21,500
<b>Sub-total</b>	<b>\$73,000</b>	<b>Sub-total</b>	<b>\$21,500</b>
<b>Fire Dept</b>	<b>\$73,000</b>		
<b>Police Dept</b>	<b>21,500</b>		
<b>Harbormaster</b>	<b>25,000</b>		
<b>Total</b>	<b>\$119,500</b>		

To be expended under the direction of the Town Manager. Motion carried.

*Motion 3-Public Safety*-Moved and seconded that the Town vote to appropriate the sum of \$86,000 for the purpose of funding a Communications System for the Police Dept. and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$86,000 in accordance with Chapter 44, sec. 7(9), said appropriation to be expended under the direction of the Town manager. 2/3 vote required. Motion carried unanimously.

*Motion 4-Library and Recreation*-Moved and seconded that the Town vote to raise and appropriate the sum of \$87,500 to be expended under the direction of the Town Manager for the following:

<u>Percy Walker Pool</u>		<u>North Hill Golf Course</u>	
Dump Pool Water	7,500	Re-seed 5 Fairways	\$10,000
<b>Sub-total</b>	<b>\$7,500</b>	Remove old deisel pump	20 000
<u>Fields</u>		Repair 5 Sand Traps/Bunkers	5,000
Install Backstops on three BB fields.	\$ 8,000	<u>Install Cart Paths (Sholes)</u>	<u>7,000</u>
Wadsworth & Tarklin Play'gd equip.	10,000	<b>Sub-total</b>	<b>\$42,000</b>
Rehab. Keene St. Tennis Court.	20,000		
<b>Sub-total</b>	<b>\$38,000</b>		

#1 amendment-Moved and seconded to add the \$10,000 for the Wadsworth \$ Tarklin Playground. Carried.

#2 amendment to add \$20,000 for the Keene St. Tennis Courts. Carried.

**Library & Recreation:**

Percy Walker Pool	\$7,500
North Hill Country Club	42,000
<b>Fields</b>	<b>38,000</b>
<b>Total</b>	<b>\$87,500</b>

Main Motion, as amended, carried.



Motion 5-Public Works-Moved and seconded that the Town vote to appropriate the sum of \$713,050 for the Public Works Department (without Water) to be expended under the direction of the Town Manager for the following items:

*Public Works:*

*Highway:*

Infrared Patch Trailer	\$10,000
Hydraulic Truck Conveyer	6,000
<b>Sub-total</b>	<b>\$16,000</b>

*Lands & Natural Resources*

4X4 1/2 Ton Pick Up Truck	\$21,000
Boom Mower	25,000
<b>Sub-total</b>	<b>\$46,000</b>

*Vehicle Maintenance*

MAG Wire Feed Welder	\$,2500
<b>Sub-total</b>	<b>\$2,500</b>

*Lands & Natural Resources Projects*

Chandler Baseball Irrigation	\$27,500
Chandler Soccer Irrigation	22,500
Rehab Lower Alden Baseball Field	16,000
Annual Field Restoration	15,000
<b>Sub-total</b>	<b>\$81,000</b>

*Projects-Department of Public Works*

Road rehab. Program	\$360,000
Replacement recyc.compactors	30,000
Town Wide Drainage	70,000
Landfill Gas Monitoring/Control	40,000
Preservation Library	51,000
Safety Equipment Training	10,000
<b>Sub-total</b>	<b>\$561,000</b>

*Cemetery*

20 HP Leaf Vac	\$4,250
Crematory Casket Lift	2,300
<b>Sub-total</b>	<b>\$6,550</b>

**Public Works (without Water)**

<b>Equipment/Vehicles</b>	<b>\$71,050</b>
<b>Projects</b>	<b>561,000</b>
<b>Lands &amp; Nat. Resources</b>	<b>81,000</b>
<b>Total</b>	<b>\$713,050</b>

With the following corrections incorporated into the text , add \$5,000 to the Safety Equipment/Training for the DPW Library to \$51,000 and to meet this appropriation; accept the sum of \$360,000 from the Commonwealth Chapter 90 Grant; transfer a total of \$76,441.58 from available funds as follows:

<b>PUBLIC WORKS:</b>	
ATM 1994 Article 6 Motion 9	\$1,754.64
ATM 1995 Article 6 Motion 4	15,091.26
STM 1996 Article7	1,874.03
ATM 1984 Article 17	868.00
ATM 1985 Article 17	1,000.00
ATM 1987 Article 17	1,000.00
ATM 1988 Article 17	1,000.00
ATM 1989 Article 14	1,000.00
ATM 1990 Article 2	1,000.00
ATM 1985 Article 10	1,834.47
ATM 1996 Article 6 Motion 6	26,976.59
<b>LIBRARY</b>	
ATM 1995 Article 6 Motion 1	10,542.59
<b>HARBORMASTER</b>	
ATM 1996 Article 13	12,500.00
<b>TOTAL</b>	<b>\$76,441.58</b>

And raise and appropriate the sum of \$276,608.42.

Motion carried.

**Motion6- Public Works** -Moved and seconded that the Town vote to appropriate the sum of \$120,000 for the purpose of replacing the railings on the Blue Fish River and Eagles Nest Bridges and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$120,000 in accordance with MGL Chapter 44, section 7 (4), to be expended under the Town Manager. 2/3 vote required. Motion carried unanimously.

**Motion 7-Public Works-Water**-Moved and seconded that the Town vote to appropriate the sum of \$220,00 for:

<b>Water-Vehicles/Equipment</b>		<b>Water</b>	
Service Truck	\$35,000	Water Withdrawal Permitting	\$50,000
<b>Sub-total</b>	<b>\$35,000</b>	System Rehabilitation	75,000
<b>Public Works Water:</b>		2" Water Upgrading	50,000
<b>Vehicles/Equipment</b>	<b>\$35,000</b>	<u>Hydrant Replacement</u>	<u>10,000</u>
<b>Water</b>	<b>\$185,000</b>	<b>Sub-Total</b>	<b>\$185,000</b>
<b>Total</b>	<b>\$220,000</b>		

to be expended under the direction of the Town manager and to meet this appropriation; transfer a total of \$220,000 from Water Revenue. Motion carried.

**Motion 8 Public Works-PCE line replacement**-Moved and seconded that the Town vote to appropriate the sum of \$400,000 for the Public Works Department for the purpose of replacing Water lines containing PCE in the Town, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$400,000 in accordance with chapter 44, section 8, said appropriation to be expended under the direction of the Town Manager. 2/3 vote required Motion carried unanimously.

**Motion 9-Schools**-Moved and seconded that the Town vote to raise and appropriate the sum of \$288,000 for the following:

<b>Schools:</b>	
Technology	\$101,311
Electric to gas/oil conversion	14,939
Replace flooring at DMS Gymnasium	37,000
Repair damaged fields	15,000
Painting	9,500
Cafeteria Tables	4,750
Classroom Desk/Chair	18,500
Renovate Science Lab at DMS	22,500
Screens	15,000
Blinds	7,500
Band Uniforms	25,000
<u>Classroom carpet /tile replacement</u>	<u>17,000</u>
<b>Total</b>	<b>\$288,000</b>

to be expended under the direction of the School Superintendent. Motion carried.

The Town recognized Deborah Hill Bornheimer for her contribution to the building of the new Duxbury Public Library.

The Town recognized the Conservation Officer Joseph Grady who was chosen Massachusetts"Conservation Officer of the Year."

**Article 7-Personnel Bylaw**-Moved and seconded that the Town amend the Town Bylaw, known as the Duxbury Personnel Plan, originally accepted March 12, 1955 and last amended March 8, 1997 by replacing it with a revised Bylaw, a copy of which is on file in the Town Clerk's Office and as set forth in handouts entitled Art. 7-Changes to By-law governing Duxbury Personnel Plan, to become effective July 1, 1998 and to appropriate the sum of \$96,000 for the purposes of this article and to raise and appropriate the sum of \$69,240 ; transfer from Water Revenue the sum of \$1760 and transfer the sum of \$25,000 from Article 7 of the 1997 Annual Town Meeting. See appendix A for revised Bylaw. Motion carried.

**Article 8-Collective Bargaining**—Moved and seconded to indefinitely postpone. Carried.

**Article 9-Duxbury Beach Lease**- Moved and seconded that the Town vote to raise and appropriate the sum \$100,000 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by Duxbury Beach Reservation, Inc. south of a line running approximately east to west along the northerly edge of the northerly parking area, at east end of the Powder Point Bridge (subject to the Migratory Shorebird Refuge at High Pines and excluding the land at High Pines leased to third party) and to authorize the Board of Selectmen to execute a lease in the name and behalf of the Town, for a period beginning on July 1, 1998 and ending June 30, 1999 on such terms as approved by the Board of Selectmen. An amendment to continue grass planting under the Conservation Commission. Failed 2/3 vote required. Motion carried unanimously

**Article 10**-Moved and seconded that the Town vote to raise and appropriate the sum of \$10,000 to Fund the Town's Fourth of July Parade and Ceremony. Motion carried.

**Article 11**-Moved and seconded that the Town vote to raise and appropriate the sum of \$5,000 to fund the Senior Tax Relief Program to provide Senior Citizens Real Estate Tax vouchers for services rendered to the Town pursuant to an agreement between the Council on Aging and the Board of Selectmen. Motion carried.

**Article 12**-Moved and seconded that the Town vote to authorize a Revolving Fund, pursuant to To MGL Chapter 44, section 53E1/2 and credit all fees and charges received from Senior Center Programs to such fund, in an amount not to exceed \$1,000; said sum to be expended under the direction of Council on Aging for supplies and Senior Center Programs. Motion carried.

**Article 13**- Moved and seconded to indefinitely postpone. Carried. (Regional transportation-Council on Aging)

**Article 14** -Moved and seconded to indefinitely postpone. Carried. (Funding for Senior Center-Council on Aging)

**Article 15**-Moved and seconded to indefinitely postpone. Carried. (South Shore Recycling Cooperative)

**Article 16**-Moved and seconded that the Town vote to raise and appropriate the sum of \$22,000 to reimburse the School Department for the cost of providing transportation services for students at Bay Farm Academy and the Munchkin Montessori School in accordance with MGL Chapter 76, section 1. Motion carried.

**Article 17**- Moved and seconded that the Town vote reimburse the School Department for the cost of processing Medicaid reimbursement requests for certain special education related services and to pay the School Department 50% of the remaining balance of funds received into the General Fund from these receipts. Motion carried.



**Article 18-** Moved and seconded that the Town vote to accept the provisions of MGL Chapter 41, section 100G for the purpose of paying reasonable expenses, not to exceed \$2,000 for funeral and burial expenses of a Fire Fighter or Police Officer of the Town, who dies in the performance of his/her duties. Motion carried.

**Article 19--**Moved and seconded that the Town vote to accept the provisions of the MGL Chapter 40, section 21D to authorize and empower the Animal Control Officer of the Town to utilize the non-criminal disposition procedure for violations of section 7.1 of the Duxbury General Bylaws, entitled "Dog Control", according to penalties established in accordance with General By-laws of the Town and amend the General Bylaws of the Town by including a new section 7.1.9.;

**7.1.9. Non Criminal Disposition Penalties**

The penalty for violation of the aforementioned Dog Control Rules and Regulations shall be \$25 for the first offense, \$40 for the second offense, \$100 for the third offense, and \$200 for the fourth and subsequent offenses. Motion carried.

**Article 20-** Moved and seconded that the Town vote to indefinitely postpone. Carried. (Telecommunications Tower Leasing)

**Article 21--**Moved and seconded to indefinitely postpone this article. Carried. (Fire Dept. Security Alarm Systems in several Town owned properties).

The Duxbury Girls Basketball Team became State Champs. Duxbury 67 and Proudly 49 (Regional School)

**Article 22-**Move and seconded that the Town vote to amend the Duxbury Bylaw with a new section "Residential sprinklers" An amendment carried. Main motion with the amendment, failed.

**Article 23-**Moved and seconded that the Town vote to raise and appropriate the sum of \$2,500 to be expended under the direction of the Shellfish Constable for the purpose of Shellfish Propagation and cultivation. Motion carried.

**Article 24-**Moved and seconded that the Town vote to indefinitely postpone. Carried. (Board of Health Non-Criminal disposition).

**Article 25-** Moved and seconded that the town vote to amend the General Bylaws by including a section to be numbered 7.18 that will require designated parking spaces for disabled veterans and handicapped persons, pursuant to the authority granted in M.G.L. Chapter 40, Section, 21.22A and 22D by adding the following provisions and further to see if the Town will vote to adopt the provisions of M.G.L. Chapter 40, section 21D to allow the Town to utilize a non-criminal penalty for violations of this section.

**7.18 Handicapped Parking**

a) Designated parking spaces for vehicles either owned and operated by disabled veterans or by handicapped persons and bearing the distinctive number plates authorized by section 2 of Chapter 90, or for vehicles transporting handicapped persons and displaying the special parking identification plate authorized by said section 2 of said Chapter 90, or for vehicles bearing the official identification of a handicapped person issued by any state office, or any Canadian Province, shall be provided in public and private off-street parking areas pursuant to this Bylaw, as follows:

Any person or body that has lawful control of a public or private way or of improved or enclosed property used as off-street parking areas for businesses, shopping malls, theaters, auditoriums, sporting or recreational facilities, cultural centers, residential dwellings, or for any other place where the public has a right of access as invitees or licensees, shall reserve parking spaces in said off-street parking areas for any



vehicle owned and operated by a disabled veteran or handicapped person whose vehicle bears the distinguishing license plate authorized by said section 2 of said Chapter 90 or any vehicle bearing the official identification of a handicapped person issued by any other state, or any Canadian Province in accordance with section 603.11 of the Protective Bylaw.:

b).Parking spaces designated as reserved under the provisions of paragraph (a) shall be identified by the use of above grade signs with white lettering against blue background and shall bear the words "Handicapped Parking Special Plate Required Unauthorized Vehicles May be Removed at Owner's Expenses", shall be as near as possible to a building entrance or walkway; shall be adjacent to curb ramps or other unobstructed methods permitting sidewalk access to a handicapped person; and shall be twelve feet wide or two eight-foot wide areas with four feet of cross hatch between them.

c). It shall be prohibited to leave any vehicle unattended within a parking space designated as reserved for vehicles owned and operated by disabled veterans or handicapped persons or other areas designated by the Bylaw or in such a manner as to d) Non Criminal disposition penalties shall be as follows: The penalty for violation of this Bylaw shall be twenty-five (\$25) dollars for the first offense, and fifty (\$50) for the second and any subsequent offense

e).Any vehicle in violation of this Bylaw may be removed in accordance with the provisions of section 22D of Chapter 40 and section 120D of Chapter 226.

f) No fee shall be exacted and no penalty shall be imposed for the parking of any vehicle owned and operated by a disabled veteran or a handicapped person in any metered parking area.

Correction to the warrant were as follows:

By striking the third paragraph under subpart (a).

By striking the last five (5) words of the second paragraph under subpart (a)."according to the following formula" and substituting in their place the words "in accordance with section 603.11 of the Protective Bylaw".

An amendment to remove the word "unattended " in section (c) Failed. Yes-77 and No-81

Motion carried. Voted at the March 14,1998 session.

**Article 26-**Moved and seconded that the Town vote to amend the General Bylaws Chapters 3, 4 and 5 as follows:

#### Chapter 3.1 Board of Selectmen

In section 3.1 insert the phrase "Board of" after the term Appendix B), so that the last line reads "the Board of Selectmen shall have the following powers and duties. "

In section 3.1.1 begin the section with "The Board of"

In section 3.1.2 Insert the phrase "Board Of" so that it reads "No person shall hold the off, at one time, the offices of Board of Selectmen and Assessor.

In section 3.1.3 insert the phrase "Board of" in the beginning of the section.

On section 3.1.4 insert the phrase "Board of" in the beginning of the section.

In section 3.1.5 insert the phrase "Board of" at the beginning of the first two sentences.

And add a new section 3.1.6 " The Board of Selectmen shall conduct an annual written Performance review of the Town Manager."

#### In Chapter 4 Town Manager

Add a new section 4.1 -"The Town Manager shall keep the Board of Selectmen and the Finance Committee simultaneously informed as to the financial condition of the town and provide periodic reports enumerating account balances in summary form with detailed back-up, and provide a detailed operating statement of revenues and expenses. His periodic reports will include comparisons of revenues and expenses against budget expectations, and projections of same through year end. He shall simultaneously alert the Board of Selectmen and Finance Committee of any significant, unanticipated changes in towns financial condition or operations."

Renumber the remaining sections from 4.1-4.7 to 4.2-4.8 and retaining the original section 4.9

In the newly numbered section 4.2 in line 3 add the phrase "the Finance Committee and the Fiscal Advisory Committee" after the "Board of Selectmen" so that the line reads

"submit to the Board of Selectmen, the Finance Committee and the Fiscal Advisory Committee a proposed budget for the ensuing Fiscal Year."

Chapter 5 Appointed Officers and Committees:

Add to section 5.3 Appointments made by the Town Manager

"The Building Inspector." And **delete** "Deputy Assessor", "Library Director" and "Town Planner". As indicated by the #2 amendment.

Three amendments were proposed.

#1 Moved and seconded to amend Art. 26 section 4.2 to read "not later than 120 days before an annual meeting". Failed.

#2 Moved and seconded to increase the Board of Selectmen to five members. Failed.

#3 Moved and seconded to **delete** the proposed new section 4.9. and **adjust** sections 5.3 and 5.4 to their original form with the exception of the addition of the Building Inspector to section 5.3 (This section would have allowed the Town Manager to appoint and remove the Library Director, the Deputy Assessor and the Planning Director). Amendment carried.

Main motion, as amended, carried

The meeting recessed at 5:35 PM until Monday, March 16, 1998 at 7:30 PM this place.

**Article 27**-Moved and seconded that the Town vote to accept the Provisions of Chapter 41, section 1 B, subject to acceptance by a majority of the voters at an Annual Town election for the purpose of establishing the position of Town Clerk by appointment of the Board of Selectmen, said appointment to be made not earlier than April 1,

**Article 28**-Moved and seconded that the Town of Duxbury vote to raise and appropriate the sum of \$80,000 to be added to the Conservation Fund for the acquisition of interests in land, said sum to be expended under the direction of the Conservation Commissioners. Motion carried.

**Article 29**-Moved and seconded to indefinitely postpone. Carried. (Conservation Commission 3 parcels)

**Article 30**-Moved and seconded that the Town vote to accept the provisions of MGL

Chapter 44 section 53E1/2 for the Conservation Commission to establish a Revolving Fund with a purpose of administering a consultant fee pursuant to the Commission's authority under the Town's Wetland Bylaw, the amount of the Fund shall not exceed \$25,000; said sum to be expended under the direction of the conservation Commission.

Motion carried.

**Article 31**-Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire by purchase, by gift or by eminent domain for conservation purposes and pursuant to MGL Chapter 40, section 8C two parcels of land; and to appropriate a sum of money for associated expenses, and to meet this appropriation to raise and appropriate, borrow, or transfer from available funds.

Approximately 10.66 acres, more or less, designated as Parcel No. 100-063-000 on the Duxbury Assessor's Map, now or formerly owned by Bay State Gas Company, being a portion of a premise described in the deed to the Grantor recorded with the Plymouth County Registry of Deeds, Book 3953 Page 517.

Approximately 0.06 acre, more or less, designated as Parcel No. 050-032-600 on the Duxbury Assessor's Map, now or formerly owned by the Estate of Harry H. Whiton and the Estate of Evalyn G. Whiton, identified as Lot 6 on sub-division plan #16876E, drawn by Robert B. Delano, Surveyor, dated May 9, 1996 and filed with Certificate of Title No. 6465.

2/3 vote required. Motion carried unanimously.

**Article 32-**Moved and seconded that the Conservation Commission Community Preservation Act be indefinitely postponed. Carried.

**Article 33-**Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire by eminent domain a parcel of Land adjacent to the Mattakeeset Wharf parking Lot, identified as Parcel "A" on a plan of land on file in the Town Clerk's Office, consisting of approximately 273 square feet for the purpose of the Snug Harbor Pollution Abatement Project.  
2/3 vote required. Motion carried unanimously.

**Article 34-**Moved and seconded that the Town vote to amend the Protective Bylaw Of Duxbury by amending Section 608.1 by deleting the date of the referenced Flood Insurance Study "October 18,1984" and replacing it with the current date of the Flood Insurance Study "May 15,1986" and  
To amend section 608.2 by adding the following after the first sentence: "All Flood Plan Management Regulations are on file in the Planning Board offices."  
A report was given by the Planning Board.  
A hearing was held by the Planning Board.  
2/3 vote required. Motion carried unanimously.

**Article 35-** Moved and seconded that the Town vote to amend the Protective By-law of the Town of Duxbury by amending Section 804.1 by deleting the words "If an applicant elects to submit preliminary qualification, said...." And replacing them with the word "The" so that the Section now reads as follows:

"The applicant shall prepare and submit to the Board of Appeals the following information, which is designed to provide a basis for an initial review concerning the property, developer, and ownership requirements, at least ten days before a regularly scheduled meeting."

A report was given by the Planning Board.

A hearing was held by the Planning Board.

2/3 vote required. Motion carried. Yes-210 and No-15

**Article 36-**Moved and seconded that the Town will vote to amend the Protective Bylaw of the Town of Duxbury by adding a new Section 609 entitled "Demolition of Historically Significant Buildings" with text as follows:

Section 609.1 Purpose:

"This bylaw is adopted to protect and preserve buildings and structures within the Town which reflect or constitute distinctive features of the architectural, cultural, economic, political or social history of the Town and to encourage the preservation and restoration rather than demolition of such buildings and structures. By furthering these purposes the public welfare shall be promoted making the Town a more attractive and desirable place in which to live, learn and work.

To achieve this purpose the Duxbury Historic Commission is empowered to advise the Director of Inspectional Services with respect to the issuance of permits for demolition. The Commission is mandated to offer its advice and expertise to owners of any building or structure within the Town.

Section 609.2 Definitions

"Demolition"--the intentional act of pulling down, destroying, removing or razing a building or structure or commencing the work of total or substantial destruction with intent of completing same.

"Regulated buildings or Structures"--the provisions of this bylaw shall apply only to buildings or structures which in whole or in part were built seventy-five (75) years or more prior to the date of the application for a demolition permit are:



- a) listed or eligible to be listed on the National register of historic Places, or on the State Register of Historic Places; or
- b) is associated with one or more historic persons or events, or with broad architectural, cultural, economic, political or social history of the Town; or
- c) is historically or architecturally significant in terms of period style, method of building construction or association with a significant architect or builder either by itself or as part of a group of building.

#### Section 609.3 Procedures

No permit for demolition of any building or structure shall be issued other than in conformity with this bylaw. Upon receipt of an application for a demolition permit, the Director of Inspectional Services shall forward a copy to the Historic Commission and to the Planning Director.

Within ten (10) business days of receipt of the application from the Director of Inspectional Services to the Commission, the Commission shall make a determination whether or not the building or structure is a "regulated building or structure." If the Commission determines that the building or structure is not regulated by this bylaw, it shall sign the permit immediately and forward it to the Director of Inspectional services who shall issue the permit.

If the Commission determines that the building or structure is regulated by this bylaw, it shall review the application for demolition at a public hearing to be held within twenty (20) business days of determining that the building or structure is a regulated building or structure. The Commission shall publish a notice of the hearing in a newspaper of local circulation during each of the two weeks preceding the date of the public hearing, noting the date, location and subject of the hearing.

No less than ten (10) business days after the public hearing on demolition permit, the Commission shall make its determination either to permit immediate demolition or delay demolition and notify the applicant in writing stating its reasons with a copy to the Director of Inspectional Services and Planning Director.

If a determination is made that the building or structure is historically significant, meeting one of the three criteria of a "regulated building or structure", and that demolition should be delayed, the Director of Inspectional Services shall not issue a demolition permit for a period of six (6) months from the date of notification to the Director of Inspectional Services, unless the Commission informs the Director of Inspectional Services in writing prior to the expiration of the six (6) month period that the Commission is satisfied that the applicant has made a reasonable but unsuccessful effort to locate a purchaser to preserve, relocate or rehabilitate the building or structure.

In an emergency, nothing in this bylaw shall prohibit the Director of Inspectional Services from exercising the authority of M.G.L., Chapter 143, but the Director of Inspectional services shall make every reasonable effort to inform the Commission of his actions in such an emergency."



An amendment to replace one hundred (100) years with seventy-five (75) years. Carried.

An amendment to define building coverage (50% or more). Failed  
2/3 vote to end debate Carried unanimously.

2/3 vote to move the entire question. Carried Yes-220 and No-12

Main motion, as amended 2/3 vote Carried Yes-193 and No-32

Motion for reconsideration. Yes-0 and No-Unanimous vote. Voted on Monday, March 16, 1998

The meeting was recessed at 10:20 PM until Tuesday, March 17, 1998 this place.

**Article 37**-Moved and seconded that the Town vote to accept the layout of Wendell Pond Road as a public way and authorize the Board of Selectmen to take the property within said way by eminent domain.

2/3 vote required.

Motion failed. Yes-70 and No-42

**Article 38**-Moved and seconded that the Town vote to indefinitely postpone. Carried. (School Dept.-Old Library building).

**Article 39**-Moved and seconded that the Town vote to authorize a Revolving Fund under MGL Chapter 44, section 53E1/2 to authorize the Duxbury Free library to be credited with all fees and charges received from overdue fines, lost books and meeting room fees in an amount not to exceed \$5,000 and to be expended under the direction of the Library Director for Library materials and programs. Motion carried.

**Article 40**-Moved and seconded that the Town vote to authorize the Board of Selectmen to acquire by gift or purchase land at Lincoln and Congress Streets for the purpose of constructing intersection improvements, said land shown on a plan on file at the Office of the Town Clerk, and further to raise and appropriate the sum of \$8,000 for the purpose of this article including acquisition costs and related expenses, said sum to be expended under the direction of the Town Manager.

2/3 vote required. Motion carried. Yes-118 and No-7

**Article 41**-Moved and seconded that the Town vote to raise and appropriate the sum of \$30,000 for the purpose of demolishing the current North hill golf Course Clubhouse and to rent a temporary structure for a period not to exceed one year and to connect the temporary rented structure into existing utilities (including a Title V compliant septic system) and further authorize the Town Manager to issue a request for proposals for the management of the North Hill Golf Course beginning January 1, 1999 for a term of ten years. Motion carried.

**Article 42**-Moved and seconded that the Town vote to raise and appropriate the sum of \$50,000 to be expended under the direction of the board of Assessors for the completion Of a Town-wide re-inspection program. Motion carried.

**Article 43**-Moved and seconded that the Town vote \$2,000 to support the Legal Services for Cape Cod and the Islands, Inc. service to low income families. Motion failed. (Citizens Petition)

**Article 44**-Moved and seconded that the Town vote to accept the provisions of MGL Chapter 33, section 59. Motion failed. (Citizens Petition)

**Article 45**-Moved and seconded that the Town vote to amend the Duxbury Protective Bylaw by adding to Section 302 relative to common driveways as printed in the warrant.

2/3 vote required. Motion failed. Yes-44 and No-56. (Citizen's Petition)

**Article 46-** Moved and seconded that the Town Buildings Committee be added to the General Bylaw.  
Motion failed. (Citizen's Petition)

**Article 47-** Moved and seconded that the Town vote to rescind the balance of authorized and un-issued debt as follows:

	<b>Authorized</b>	<b>Actual</b>	<b>Rescind</b>
<i>For Dredging</i>	<b>\$175,000</b>	<b>\$150,000</b>	<b>\$25,000</b>
From Art. 13 ATM 3/13/95	125,000		
From Art. 10 STM 10/30/95	50,000		
<i>For Roads</i>	<b>\$180,000</b>	<b>\$165,150</b>	<b>\$14,850</b>
From Art. 13 ATM 4/24/93			
<i>For Sewer Connections</i>	<b>\$122,000</b>	<b>\$115,000</b>	<b>\$7,000</b>
From Art. 2 STM 10/15/96			
For a total of \$46,850 of authorized and un-issued debt.			

Motion carried.

**Article 48-** Moved and seconded that the Town vote to transfer the sum of \$1,066.29 from Free Cash to pay the following unpaid bills from previous Fiscal years:

Settles Glass	\$303.59
DAD Line Construction	325.00
Truck center of Braintree, Inc.	440.70
for a total of	\$1066.29

4/5 vote required. Motion carried unanimously.

**Article 49-** Moved and seconded that the Town vote to raise and appropriate the sum of \$100,000 to be added to the Stabilization Fund. Majority vote carried.

**Article 50-** Moved and seconded that the Town vote to authorize the Board of Assessors to use the sum of \$1,563,101.71 from Free Cash to Reduce the Tax Levy. Motion carried.

Meeting adjourned sine die at 10:17 PM Tuesday, March 17, 1998.

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

<u>Appropriations: Total</u>	<u>\$37,639,092.00</u>
<u>From the Tax Levy</u>	<u>33,176,849.42</u>
From other available Funds	2,292,074.58
From Free Cash	1,066.29
From Free Cash to Reduce the Tax Levy	1,563,101.71
Borrowing	606,000.00

Attendance: March 14, 1998 AM-408 Special town Meeting  
PM-222 through Article 29 ATM  
March 16, 1998 PM-284 Art 27 through 36  
March 17, 1998 PM-140 Art. 37 through 50

Appendix-A

**Article 7 – DUXBURY PERSONNEL BY-LAW CHANGES**

Effective July 1, 1998

**Part I General Provisions**

Delete existing Section 4 and replace it with the following:

Section 4. Title of Positions The job titles in the compensation schedules shall be the official titles of all positions in the Plan and shall be the only titles used in the administrative or personnel records. All personnel, except those exempt under Paragraph 2, must be classified under the Plan and paid only on the basis of duties actually performed.

Section 8. Effective Date - This amended Plan shall be operative as of July 1, 1998

**Part II Management Employee Provisions**

Section 3 Salary Review (add new 2<sup>nd</sup> paragraph) Individuals who at the start of the fiscal year are at the maximum of the salary range and therefore no longer eligible for base salary increase, may be considered for a one time lump sum payment of up to \$1,500 at the discretion of the Town Manager based upon performance evaluation. (Lump sum payment shall not be considered increase in the base salary.)

**Part III Regular Employee Provisions**

Delete existing 2<sup>nd</sup> paragraph Section 1 and replace it with the following:

Section 1. Rate Range (2<sup>nd</sup> paragraph)  
For employees in Grades D, and E, and Library employees in Grades B, C and F, progression to the maximum shall be based on performance review on the basis of recommendation of the department head and the approval of the Town Manager. The evaluation tool shall be provided by the Town Manager and approved by the Personnel Board.

Delete existing Section 3a and 3b and replace it with the following:

Section 3. Special Pay  
a. Call-Back Pay- Non-exempt salaried personnel employed under Grades A, B, C, and D, who are called from their homes to perform unscheduled work shall be paid at the appropriate rate, but shall receive no less than three hours pay.  
b. Overtime Pay- Non-exempt salaried employees classified in Grades A, B, C, and D, shall receive pay at one and one-half times their regular hourly rate for work performed after forty (40) hours. In no event will an employee be paid overtime pay for time not worked.

# MANAGEMENT SCHEDULE

	Minimum	Mid-Point	Maximum
GRADE L			
Director of Public Works/ Town Engineer	\$59,893.00	\$69,775.00	\$83,640.00
Police Chief			
GRADE K			
Fire Chief	\$53,956.00	\$62,860.00	\$75,351.00
GRADE J			
Town Accountant	\$48,611.00	\$56,631.00	\$67,885.00
GRADE I			
Police Lieutenant-Administration			
Police Lieutenant-Operations			
Treasurer/Tax Collector			
Director of Inspections/ Zoning Enforcement Officer	\$43,792.00	\$51,009.00	\$61,135.00
Deputy Assessor			
Deputy Fire Chief			
Operations Manager/Public Works			
Library Director			
GRADE H			
Harbormaster/Shellfish Constable & Beach Manager	\$39,453.00	\$45,964.00	\$55,096.00
Planning Director			
Water and Sewer Superintendent			
GRADE G			
Assistant Library Director			
Cemetery & Crematory Superintendent			
Conservation Administrator			
Director Council on Aging	\$35,544.00	\$41,408.00	\$49,637.00
Lands & Natural Resources Superintendent			
Librarian II			
Health Agent			
Recreation Director			



**REGULAR EMPLOYEE PROVISION  
SALARY SCHEDULE - EXEMPT - PROFESSIONAL**

	Minimum	Mid-Point	Maximum
<b>GRADE F</b>			
Librarian I *	\$32,011.00	\$37,294.00	\$44,720.00
<b>GRADE E</b>			
Animal Control Officer			
Harbormaster/Executive Officer	\$27,888.00	\$33,200.00	\$39,840.00
Property Lister/Appraiser (annualized at 40 hours)			
Veteran's Agent (annualized at 20 hours)			

**SALARY SCHEDULE - NON-EXEMPT**

<b>GRADE D</b>						
Secretary to Board of Selectmen/ Town Manager *	\$13.41		\$16.28		19.15	
Aquatic Supervisors *						
<b>GRADE C</b>						
Senior Library Technician *	\$11.93		\$14.21		\$17.05	
<b>GRADE C1</b>						
Department Secretary						
Intermittent Police Officer	\$12.32	\$12.91	\$13.56	\$14.26	\$15.01	\$15.72
Student Police Officer						
<b>GRADE B</b>						
Library Technician *	\$10.62		\$12.64		\$15.17	
<b>GRADE B1</b>						
Department Assistant II	\$10.82	\$11.36	\$11.91	\$12.53	\$13.14	\$13.80
<b>GRADE A</b>						
Department Assistant I	\$ 9.78	\$10.29	\$10.82	\$11.36	\$11.91	\$12.52

\* for Library positions in Grades B, C, F and all positions in Grade D, progression to the maximum shall be based on performance review.

**SCHEDULE P.S.**

Local Building Inspector						
Plumbing and Gas Inspector (annualized at 20 hours)	\$17,453	\$18,336	\$19,232	\$20,206	\$21,213	\$22,288
Wiring Inspector (annualized at 18 hours)	\$15,707	\$16,503	\$17,308	\$18,186	\$19,092	\$20,059

Effective July 1, 1998  
Compensation Schedule Q

Classification	Wage Rate
Alternate Inspector of Buildings	\$15.00 per hour
Alternate Plumbing Inspector	10.00 per hour
Alternate Wiring Inspector	10.00 per hour
Call Firefighter - Two hour minimum per call	7.00 per hour
Special Police Officer	8.00 per hour
Traffic Supervisor	Appropriate Detail Rate

The classifications listed in Schedule Q are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay or termination pay. No service credit for time spend in these positions may be used under the appropriate section of the Plan. All positions require the use of advertising to solicit new employees. All positions may require physical examination.

Compensation Schedule T

Classification	Wage Rate
Clerical Assistance (Town Committees & Boards non-union positions only)	Appropriate Rate as Determined by Town Manager
Clerk, Registrar of Voters	Compensation based upon G.L. Chapter 41, Section 19G
Election Warden	6.00 per hour
Election Worker	5.25 per hour
Inspector of Animals	900.00 per year
Juvenile Officer	150.00 per year
Lockup Keeper	none
Police Matron	9.50 per hour
Rabies Inspector	2700.00 per yr.
Registrar of Voters	100.00 per year
Sealer of Weights & Measures	2500.00 per yr.
Town Clock Custodian	200.00 per year

The classification listed in Schedule T are positions which are fixed in their compensation, receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spend in these positions may be used under the appropriate sections of the Plan. No advertising is necessary to fill these positions. No physicals are required except as otherwise determined by the Town Manager.

Compensation Schedule R

Classification	Minimum	Maximum
Assistant Dog Officer	\$5.25	\$10.00
Assistant Harbormaster	\$5.25	\$12.00
Assistant to Recreation Director	\$12.00	\$15.00
Librarian Intermittent	\$12.46	\$15.93
Library Page	\$5.25	\$6.00
Lifeguard	\$5.25	\$10.00
Program Coordinator	\$5.25	\$12.00
Recreation Assistant	\$5.25	\$10.00
Recreation Specialist	\$5.25	\$10.00
Recreation Supervisor	\$5.25	\$10.00
Seasonal (Laborer) Helper	\$5.25	\$10.00
Seasonal Intern	\$5.25	\$10.00
Van Dispatcher	\$5.25	\$10.00
Van Driver	\$5.25	\$10.00
Water Safety Instructor	\$5.25	\$10.00
Seasonal Leadman Premium	\$0.50	

The classifications listed in Schedule R are positions which receive no overtime premium, vacation and holiday pay, sick leave, call back pay, or termination pay. No service credit for time spent in these positions may be used under the appropriate sections of the Plan. Once a rate of pay is established for an employee, such rate may not change for a period of at least six months. All positions require the use of advertising.

## SPECIAL TOWN MEETING

Town of Duxbury Special Town meeting held within the Annual Town Meeting on Saturday, March 14, 1998 at 9:10 AM. The Meeting was called to order at 9:15 AM and was adjourned sine die at 10:40 AM. The Meeting was held at the T. Waldo Herrick Memorial Gymnasium, The Duxbury middle School, St. George St., Duxbury, MA.

Article 1- Motion 1- Moved and seconded that the Town vote to appropriate the sum of \$16,726 for the purpose of funding the Collective Bargaining agreement between the Duxbury Public Schools and the Custodians Local 1700, AFSCME, AFL CIO beginning July 1, 1997 through June 30, 1998 and to meet this appropriation transfer the sum of \$16,726 from Free Cash. Motion carried.

Motion 2-Moved and seconded that the Town vote to appropriate the sum of \$749.80 for the purpose of funding the Collective bargaining agreement between the Town of Duxbury and the Duxbury Police Union beginning July 1, 1997 through June 30, 1998 and to meet said appropriation transfer the sum of \$749.80 from Free Cash. Motion carried.

Article 2- Moved and seconded to indefinitely postpone. (Blue Fish /Snug Harbor appropriation) Motion carried to indefinitely postpone.

Article 3-Moved and seconded that the Board of Selectmen be authorized to take by eminent domain easements on the following properties identified on the Assessors Map as:

Lot 180-148-000

Lot 180-404-147

Lot 180-023-000

Lot 180-458-027

for the operation of the Blue Fish River Abatement Projects. Motion carried unanimously.

Article 4-Moved and seconded that the Town appropriate the sum of \$630,00 for the purpose of reconstructing the Ashdod Fire Station to meet said appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of \$600,000 in accordance with Chapter 44, section 7 (3A) And transfer the sum of \$30,000 from Article 30 of the 1997 Annual town Meeting. 2/3 vote required. Motion carried unanimously.

Article 5-Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone.

Article 6-Moved and seconded that the Town vote to appropriate the sum of \$20,000 for the purpose of maintaining the Percy Walker Pool by dumping the current pool water, acid wash and regroup pool interior, fix gutter "bulge", replace filter sand in filter tank, then fill pool, balance chemicals and start filters for operation; and to meet said appropriation to. Transfer the sum of \$20,000 from Free Cash. Motion carried.

Article 7- Motion 1-Moved and seconded that the Town vote to transfer the sum of \$3,227 from the Board of Assessors Salary Account Department 141 of Schedule 51000 to the Board of Assessors Expense Account Schedule 5700. Motion carried.

Article 7-Motion 2-Moved and seconded that the Town vote to transfer the sum of \$600 from the Central Building Salary Account Department 192 of Schedule 5100 to Central Buildings Expense Account schedule 5700. Motion carried.

Article 8-Moved and seconded that the town vote to indefinitely postpone. Motion carried to indefinitely postpone.

Meeting adjourned sine die at 10:40 AM.

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk  
Attendance : 404

Total Appropriation:	\$667,475.80
From Other available funds	\$30,000.00
From Free Cash	\$37,475.80
Borrowing	\$600,000.00



DUXBURY TOWN ELECTION  
SATURDAY, MARCH 28, 1998

OFFICE	PR 1	PR 2	PR 3	PR 4	PR 5	PR 6	TOTALS
SELECTMAN							
(vote for one-three years)							
Priscilla A. Dwyer	58	89	50	47	19	18	281
John J. Tuffy	94	134	79	58	38	67	470
Blanks	27	22	17	11	5	12	94
ASSESSOR							
(vote for one-three years)							
W. Neal Merry	134	197	105	93	52	59	640
Others	1	2	1	0	1	2	7
Blanks	44	46	40	23	9	36	198
TOWN CLERK							
(vote for one-three years)							
Nancy M. Oates	122	179	103	95	37	54	590
Charles W. Critch	54	61	39	19	25	39	237
Others	0	0	0	1	0	0	1
Blanks	3	5	4	1	0	4	17
MODERATOR							
(vote for one-one year)							
Allen M. Bornheimer	145	216	114	93	56	72	696
Others	0	1	1	1	0	0	3
Blanks	34	28	31	22	6	25	146
SCHOOL COMMITTEE							
(vote for two-three years)							
Betsy Sullivan	134	190	106	84	46	61	621
Neil M. Johnson	111	162	89	85	50	58	555
Others	0	0	1	0	0	1	2
Blanks	113	138	96	63	28	74	512
LIBRARY TRUSTEES							
(vote for two-three years)							
Corinne A. Woodworth	130	182	101	89	54	55	611
Theodore J. Flynn	102	156	93	78	47	58	534
Others	0	0	1	0	0	1	2
Blanks	126	152	97	65	23	80	543
PLANNING BOARD							
(vote for one-unexp. two years)							
Peter W. Garran	71	109	38	23	10	16	267
David J. Matthews	68	100	77	80	46	51	422
Blanks	40	36	31	13	6	30	156
PLANNING BOARD							
(vote for two-five years)							
Ann S. Weld	119	180	95	75	43	53	565
Robert G. Wilson	121	174	90	79	51	49	564
Others	0	0	0	0	0	2	2
Blanks	118	136	107	78	30	90	559
DUXBURY HOUSING AUTHORITY							
(vote for one-five years)							
Phyllis R. Gorman	95	146	74	44	34	41	434
Laura L. S. Buckley	54	70	54	63	24	39	304
Others	1	0	0	0	0	0	1
Blanks	29	29	18	9	4	17	106

Total vote in each precinct	179	245	146	116	62	97	845
Included in the above total-absentees	11	24	7	9	3	12	66

The polls were opened from 8 AM until 8 PM and the count was completed at 8:30 PM.  
Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

Town of Duxbury  
Special Town Meeting  
June 1, 1998

Town of Duxbury-Special Town Meeting held at the Duxbury High School Auditorium, St. George St., Duxbury, MA on Monday, June 1, 1998 at 7:30pm and recessed at 11:30pm until 7:30pm on Tuesday, June 2, 1998 at this same place and adjourned sine die at 11:30pm.

**Article 1-** Moved and seconded that the Town vote to appropriate the sum of \$1,613,116 to acquire by purchase and/or by taking by eminent domain for conservation purposes in accordance with MGL Chapter 40, section 8C, a parcel of land consisting of approximately 354 acres a portion of land known as Camp Wing, shown as Lot 5 on a Plan entitled "Compiled Plan of land in Duxbury, Massachusetts prepared for Crossroads for Kids, Inc. Scale: 200 feet to an inch" dated May 18, 1998 compiled by Perkins Engineering, Inc. Co., and on file at the Town Clerk's office, including the structures and fixtures erected thereon, the said sum shall include all costs associated with the acquisition, to meet this appropriation the Treasurer, with approval of the Board of Selectmen is authorized to borrow \$1,613,116 under MGL Chapter 44, section 7 (3); provided that the borrowing authorization set forth herein shall not take effect until the voters of Duxbury vote to exempt amounts required to pay the principal of and interest on the borrowing authorized by this vote from the limitations on total taxes imposed by Proposition Two and One-half, so called, see MGL, Chapter 59, section 21C, and to further authorize the Conservation Commission, with approval of the Board of Selectmen, to apply for and contract for Federal, State, and any other private or public aid for the purpose of this article.  
2/3 vote required. Motion carried unanimously.

**Article 2-** Moved and seconded that the Town vote to appropriate the sum of \$126,905 to acquire by purchase and/or by taking by eminent domain for conservation purposes in accordance with MGL chapter 40, section 8C, Assessors Lot # 020-011-011, consisting of approximately 4.76 acres of land, on Summer St. as shown on a Plan of land on file in the office of the Town Clerk, including the structures and fixtures erected thereon, the said sum shall include all costs associated with the acquisition, to meet this appropriation the Treasurer, with approval of the Board of Selectmen is authorized to borrow \$126,905 under MGL Chapter 44, section 7 (3), provided that the borrowing authorization set forth herein shall not take effect until the voters of Duxbury vote to exempt amounts required to pay the principal of and interest on the borrowing authorized by this vote from the limitations on total taxes imposed by Proposition Two and One-half, so called, see MGL, Chapter 59, section 21C, and to further authorize the Conservation Commission, with approval of the Board of Selectmen, to apply for and contract for Federal, State and any other private or public aid for the purpose of this article.  
2/3 vote required. Motion carried unanimously.

**Article 3-** Moved and seconded that the Town vote to appropriate the sum of \$107,362 to acquire by purchase and/or by taking by eminent domain for conservation purposes in accordance with MGL Chapter 40, section 8C, Assessors Lot # 020-096-000, consisting of approximately 11.06 acres of land, off Union St. as shown on a Plan of land on file in the office of Town Clerk including the structures and fixtures erected thereon, the said sum shall include all costs associated with the acquisition; to meet this appropriation the Treasurer, with approval of the Board of Selectmen is authorized to borrow \$107,362 under MGL Chapter 44, section 7(3); provided that the borrowing authorization set forth herein shall not take effect until the voters of Duxbury vote to exempt amounts required to pay the principal of and interest on the borrowing authorized by this vote from the limitations on total taxes imposed by Proposition Two and One-half, so called, see MGL, Chapter 59, section 21C, and to further authorize the Conservation Commission, with approval of the Board of Selectmen, to apply for and contract for Federal, State, and any other private or public aid for the purpose of this article.  
2/3 vote required. Motion carried unanimously.

**Article 4**-Moved and seconded that the Town vote to appropriate the sum of \$258,538 to acquire by purchase and/or by taking by eminent domain for conservation purposes in accordance with MGL, Chapter 40, section 8C, a portion of Assessor's Lot # 100-074-000, consisting of approximately 3.1 acres of land off Mayflower St., labeled as Lot D2 on a Plan of land filed with the Town Clerk, including the structures and fixtures erected thereon, the said sum shall include all costs associated with the acquisition, to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$258,538 under MGL, Chapter 44, section 7(3); provided that the borrowing authorization set forth herein shall not take effect until the voters of Duxbury vote to exempt amounts required to pay the principal of and interest on the borrowing authorized by this vote from the limitations on total taxes imposed by Proposition Two and One-half, so called, see MGL, Chapter 59, section 21C, and further authorize the Conservation Commission, with approval of the Board of Selectmen, to apply for and contract for Federal, State, and any other private or public aid for the purpose of this article;

and further the Town vote to appropriate the sum of \$103,253 to acquire by purchase and/or taking by eminent domain for water supply purposes a portion of Lot#100-074-000, consisting of approximately .939 acre of land off Mayflower St., labeled as Lot D1 on a Plan on file with the Town Clerk, including the structures and fixtures erected thereon, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow \$103,253 under MGL Chapter 44, section 8(3). And to further authorize the Board of Selectmen, to apply for and contract for Federal, State, and any other private or public aid for the purpose of this article.

2/3 vote required. Motion carried unanimously

**Article 5**-Moved and seconded that the Town vote to appropriate the sum of \$137,326 to acquire by purchase and/or by taking by eminent domain for aquifer protection purposes a parcel of land located at 109 South Station Street, Duxbury consisting of approximately .54 acres of land shown on Assessors Map as parcel # 082/190.0-0106-0000.0 said sum shall include all costs associated with this acquisition and to meet said appropriation transfer the sum of \$137,326 from Water Enterprise Fund Free Cash. And further to authorize the Board of Selectmen to apply or contract for Federal, State and any other private or public aid for the purpose of this article.

2/3 vote required. Motion carried unanimously.

**Article 6**-Moved and seconded that the Town vote to amend the Protective By-law by adding a section entitled "Wireless Telecommunications Services Facilities" and numbering said section as "Section 610" to be inserted under Article 600 Special Regulations.

#### **610.1 Purpose**

The purpose of this section is to establish uses in Wireless Telecommunications Overlay Districts and to regulate the design and location of wireless telecommunications service facilities in a manner that minimizes the visual and environmental impacts of such facilities consistent with both the requirements of the Federal Trade Communications Act of 1996, 47 U.S.C section 332 ( c ) et seq. , and rights conferred to local government thereby. The standards set forth herein are intended to preserve the safety, character, appearance, property values, natural resources and historic structures of the Town; mitigate adverse visual effects through proper design, location and screening; encourage co-location of antennas on a structure where feasible in order to minimize the number of sites and structures required; encourage location of antennas on existing towers; and protect the town from the effects of uncontrolled development and location of wireless telecommunications towers, wireless service facilities and accessory structures, while recognizing federally granted rights of carriers to provide necessary and marketable telecommunications services and the desire of the public and the Town of Duxbury departments to access and utilize new technologies.

#### **610.2 Scope**

In addition to any applicable sections of the Protective By-law, Section 610 shall apply to all wireless telecommunications service antennas and towers and related equipment, fixtures and enclosures, including any modifications to any of these, but shall not apply to police, fire, ambulance or any other communications systems used by the Town of Duxbury, amateur ham radio or citizens band radio antennas, or non-transmitting television antennas.



### 610.3 Applicability

The Wireless Telecommunications Districts shall be construed as overlay districts with designated parcels as shown on the Wireless Telecommunications Overlay Map dated May 4, 1998. All rights and requirements of the underlying zoning shall remain in full force and effect as may be specifically superseded herein.

### 610.4 Definitions

**Above Ground Level (AGL).** A measurement of vertical distance from the average existing natural grade of a site at the base of a wireless service structure to a point of a structure.

**Antenna.** The surface from which wireless radio signals are sent and/or received by a wireless service facility.

**Camouflaged.** A wireless service facility that is disguised, hidden, part of an existing or proposed structure or placed within an existing or proposed structure is considered "camouflaged."

**Carrier.** A company that provides wireless services.

**Co-location.** The use of a single mount on the ground by more than one carrier (vertical co-location) and/or several mounts on an existing building or structure by more than one carrier.

**Environmental Assessment (EA).** An EA is the document required by the Federal Communications Commission (FCC) and the National Environmental Policy Act (NEPA) when a wireless service facility is placed in certain designated areas.

**Equipment Shelter.** An accessory, enclosed structure, cabinet, shed or box at the base of the mount within which are housed batteries and electrical equipment.

**Fall Zone.** The area on the ground within a prescribed radius from the base of a wireless service facility. The fall zone is the area within which there is a potential hazard from falling debris (such as ice) or collapsing material.

**Guyed Tower.** A monopole or lattice tower that is secured to the ground or other surface by diagonal cables.

**Licensed Carrier.** A company authorized by the FCC to construct and operate a commercial mobile radio services system.

**Monopole.** The type of mount that is self-supporting with a single shaft of wood, steel or concrete and a platform (or racks) for panel antennas arrayed at the top.

**Mount.** The structure or surface upon which antennas are mounted, including the following four types of mounts:

1. Roof-mounted. Mounted on the roof of a building.
2. Side-mounted. Mounted on the side of a building.
3. Ground-mounted. Mounted on the ground.
4. Structure-mounted. Mounted on a structure other than a building.

**Omnidirectional (Whip) Antenna.** A thin rod that transmits and/or receives a signal in all directions.

**Panel Antenna.** A flat surface antenna usually developed in multiples.

**Radiofrequency Engineer (RF).** An engineer specializing in electrical or microwave engineering, especially the study radiofrequencies.

**Radiofrequency Emission.** The emissions from wireless service facilities.

**Security Barrier.** A locked, impenetrable wall, fence or berm that encloses an area to prevent unauthorized entry or trespass.

**Telecommunications Specialist.** A qualified professional with expertise in monitoring of electromagnetic fields and telecommunications engineering who has a record of service to municipalities.

**Tower.** A structure that is intended to support equipment used to receive and/or transmit electromagnetic waves. Design examples include; lattice tower (self-supporting with multiple legs and cross-bracing structural steel) and monopole (self-supporting with a single shaft).

**Wireless Telecommunications Service Facility.** Facility, fixture, structure or equipment for the provision of wireless services for resale or lease, as defined by the Federal Telecommunications Act, used by or intended for use by a public utility or FCC-licensed carrier.

**Wireless Telecommunications Services.** All forms of wireless communication included in the definition in the Federal Telecommunications Act of 1996, including commercial mobile radio services, licensed wireless services, common carrier wireless exchange services and other forms of wireless communications of a similar nature. Common carrier wireless exchange services include cellular telephone services, communications systems and paging services, wireless computer networking, wireless internet access and

wireless communication services of similar nature. Wireless telecommunications services shall not be construed to include a telephone exchange.

#### **610.5 Use Regulation.**

A wireless telecommunications service facility shall require a building permit in all cases and may be permitted as follows:

1. A wireless telecommunications service facility antenna may be attached to any existing lattice tower, monopole, utility pole, electric utility transmission tower or water tower in any zoning district, except on towers supporting antennas used for citizen's bands, amateur radio, or television receiving antennas, provided that the installation of the new facility does not substantially alter the size or increase the height of the existing structure. Issuance of a building permit for such installations shall require prior site plan approval by the Planning Board in accordance with the applicable requirements and determinants under Section 602.1 and 602.2. The installation of a wireless telecommunications service facility attached to such existing structure may exceed the height of the existing structure by no more than ten (10) feet, subject to the issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
2. A wireless telecommunications service facility antenna may be installed within any existing church steeple in any zoning district, provided such antenna and accessory equipment is completely enclosed and not visible from outside the structure.
3. A wireless telecommunications service facility antenna may be installed within any structure used exclusively for business in a business district, provided such antennas are completely enclosed and not visible from any adjacent street. Issuance of a building permit for such installations shall require prior site plan approval by the Planning Board in accordance with the applicable requirements and determinants under Sections 602.1 and 602.2. The installation of an exterior wireless communication facility antenna on a structure used exclusively for business in a business district shall not exceed the existing height of the building by more than ten (10) feet, subject to the issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
4. A wireless telecommunications service facility and accessory equipment shelter(s) may be constructed in a Wireless Telecommunications Overlay District, provided such facilities meet the following height restrictions:

Maximum Tower Height:

Overlay District 1-100 vertical feet above ground level

Overlay District 2-180 vertical feet above ground level

For each overlay district, whip antennas may extend a maximum of ten (10) feet above the top of a tower. The maximum height of any equipment shelter shall be twelve (12) feet above ground level. Such facilities shall require a special permit by the Board of Appeals and prior site plan approval by the Planning Board. Guyed towers are prohibited in all Wireless Telecommunications Overlay Districts. No more than one such tower may be located on a lot in a wireless Telecommunications Overlay District.

5. Wireless telecommunications service facilities and antennas shall not be located:
  - a. Within or on residences, business structures within which there is a dwelling unit, schools, nursing homes, or structures of historic significance, as defined in Section 609.2 of this bylaw, and except as otherwise permitted under Section 610.5 (2).
  - b. Within 100 feet, or such greater distance at which radio frequency emissions therefrom can be detected and determined unacceptable by the Duxbury Board of Health, of a dwelling unit, nursing home, or structure of historic significance, as defined in Section 609.2, except where a greater separation is required under Section 610.6 (3).
  - c. Within any area in which the Telecommunications Specialist has determined that the applicant has adequate coverage and capacity measured by minimum FCC standards for such coverage and capacity
  - d. In wetlands, wetland buffer areas or other environmentally sensitive natural areas that are subject to the jurisdiction of the Conservation Commission under the Massachusetts Wetlands Protection Act, the Duxbury Wetlands Bylaw or this bylaw, without approval of the Conservation Commission. All proposals shall be subject to review by the Conservation Commission as authorized by state and local regulations.



## **610.6 Dimentional Requirements.**

### **1. Height**

- a. Wireless Telecommunications Overlay Districts. Within these districts, as designated on Wireless Telecommunications Overlay Map, wireless telecommunications service facilities, and towers are permitted as follows:

Maximum Tower Height:

Overlay District 1-100 vertical feet above ground level.

Overlay District 2-180 vertical feet above ground level

For each overlay district, whip antennas may extend a maximum of ten (10) feet above the top of a tower. The maximum height of any equipment shelter shall be twelve (12) feet above ground level.

- b. Existing structures. New wireless telecommunications service antennas may be attached to any existing tower, monopole, utility pole, electronic transmission tower or water tank in any zoning district, except on towers supporting antennas used for citizen's bands, amateur radio, or television receiving antennas, provided that such structure is not increased in vertical height or substantially altered except for strengthening and maintenance. Installation of a wireless service facility on such existing structure may exceed the height of the original structure by up to ten (10) vertical feet, subject to a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
  - c. Business District. The installation of a wireless telecommunication service facility antenna on a business structure shall not exceed the maximum vertical height of the original structure by more that ten (10) feet, subject to issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
2. Setback from Side Lot Lines and Street, Wireless Telecommunications Overlay districts. Any Overlay wireless telecommunications service tower shall be set back from adjacent lot lines and any street line by the sum of its vertical height above ground level and the height of the highest attached whip antenna above the structure, or by its fall zone, whichever is greater .
  3. Setback from Nearest Dwelling Unit, Wireless Telecommunications Overlay Districts. The minimum distance from the center of the tower base of any wireless telecommunications service tower to a dwelling unit located on adjacent or nearby property shall be 400 feet.
  4. Equipment Shelters, Wireless Telecommunications Overlay Districts. An equipment shelter accessory to a tower shall not exceed an aggregate of 2000 square feet in structure footprint. It is preferred that no more than one such above-ground auxiliary structure be constructed.

## **610.7 Approval Standards**

Approval standards In addition to the standards for special permits under Section 906.2 of the bylaw, all wireless telecommunication service facilities and any equipment shelters shall meet the following standards:

1. Federal and State Requirements. Wireless telecommunications service facilities and equipment shelters shall be constructed, installed, maintained and used in compliance with all applicable Federal and state laws, rules and regulations.

2. Visibility. Wireless telecommunications service facilities shall be as unobtrusive as possible and, if mounted on a business structure, shall be compatible with style and color of the structure upon which it is located.

- a. Camouflage Where a wireless telecommunications service facilities extends over roof height of a business structure on which it is mounted, every reasonable effort shall be made to conceal the facility within or behind architectural features to limit its visibility from streets and adjacent properties. Facilities mounted on a roof shall be stepped back from the front façade in order to mitigate impact on the building silhouette. Wireless telecommunications service facilities that are side-mounted shall blend with the existing structure's architecture and, if over five (5) square feet, shall be painted or screened with material that is consistent with the design features and materials of the building.

- b. Color. Wireless communications service facilities that are side-mounted or top-mounted on business structures shall be painted or constructed of materials to match the color of the building material to which they are attached. All other facilities including towers shall be painted or finished in a light grey/blue hue that blends with sky and clouds, shall not be lighted, and shall not be painted with hazard paint.
- c. Existing on-site vegetation shall be preserved to the maximum extent practicable.
- 3. Co-location. To the extent feasible, licensed carriers and Town communication systems shall co-locate on a single wireless telecommunications service monopole or tower. The Town shall reserve the right to place its communications antenna(s) within the top twenty (20) percent of the vertical height above ground level of any monopole or tower in order to accommodate its communications needs. It shall remain the licensed carrier's responsibility to ensure that the installation or location of other antenna(s) on the monopole or tower does not cause interference with the Town's communications system. Such facility shall be designed insofar as is reasonable to structurally accommodate foreseeable future users. A new tower or monopole facility shall be considered only upon a finding that existing or approved structures or facilities cannot accommodate the equipment planned for proposed facility
- 4. Fencing. Fencing at least eight (8) feet in height shall be erected around the base of any wireless telecommunications service tower or monopole and any equipment shelter sufficient to prevent public entry to the facility. Barbed wire is prohibited.
- 5. Plantings. A dense hedge of fast growing, evergreen material shall be planted and maintained around the exterior of required fencing. This material shall be not less than four (4) feet in height when planted. The Board of Appeals may require that evergreen trees and/or other suitable material be planted between a wireless telecommunications tower facility and residential units
- 6. Signs. No exterior signs shall be installed on a wireless telecommunications service tower, equipment shelter, surrounding property or fence, except as necessary for security, safety, and to identify the property.
- 7. Lighting. Lighting of an equipment shelter or a wireless telecommunications service tower is prohibited except insofar as required for security and maintenance purposes at ground story level. Such lighting shall be shielded from adjacent properties by a total cutoff of light at the property line, and foot candle measurements at the property line shall be 0.0 foot candles when measured at grade.
- 8. Noise. Ground-mounted equipment for wireless telecommunications service facilities shall not generate noise in excess of fifty (50) db at property line. Roof-mounted or side-mounted equipment for wireless service facilities shall not generate noise in excess of fifty (50) db at ground level at the base of the building closest to the antenna.
- 9. Radiofrequency Radiation (RFR) Standards. All equipment proposed for a wireless telecommunications service facility shall be authorized in accordance with the FCC Guidelines for Evaluating the Environmental Effects of Radiofrequency Radiation.
- 10. Fumes and Hazardous Waste. The generation of noxious fumes and the storage or disposal of hazardous waste on the site of a wireless telecommunications service facility is prohibited
- 11. Access. Any driveway required to construct and maintain a wireless telecommunications service tower shall not be paved and shall minimize cut and fill and vegetation removal to the maximum extent practicable.
- 12. Utilities. Any utilities lines to serve a wireless telecommunications tower facility shall be placed underground.

#### **610.8 Administration**

- 1. Special Permit Granting Authority. The special permit granting authority shall be the Board of Appeals, which shall review and decide applications and decide applications for wireless telecommunications service facilities that require the issuance of a special permit under Section 610.5 Use Regulations, in accordance with the procedures and standards set forth in Sections 906.2 and 906.4, the requirements and standards of Section 610, and the findings and conclusions of the Planning Board pursuant to sections 602.1 and 602.2 site plan approval.
- 2. Site Plan Approval. The site plan approval authority shall be the Planning Board, which shall report its findings and conclusions under Sections 602.1 and 602.2, and any regulations it may adopt, to the Building Inspector within twenty-five (25) days of receipt of an application for a



building permit for a wireless telecommunications service facility antenna that does not require a special permit under Section 610.5. For those wireless telecommunication service facilities that require a special permit under Section 610.5, the Planning Board shall report its findings and conclusions under Section 602.1 and 602.2 and any regulations it may adopt, to the Board of Appeals five (5) days prior to the public hearing on the special permit application.

3. Submission Requirements

- a. An application for a building permit for the installation of a wireless telecommunications service facility antenna that does not require a special permit under Section 610.5 shall include for submission to the Building Inspector seventeen (17) copies of a site plan(s) that shall meet the applicable requirements of Section 602.1, 905.1 and 905.2, and shall provide such other information as is necessary to show compliance with the applicable provisions and standards of Section 610 and any regulations adopted by the Planning Board. Such plan(s) shall also be submitted by the applicant to the Planning Board.
- b. An application for a special permit for the construction of a wireless telecommunications service facility shall, in addition to the above submission requirements, include for submission to the Board of Appeals seventeen (17) copies of the following:

The name, address, telephone number and original signature of any applicant(s), who shall include a licensed telecommunications carrier.

Identification of the subject property by name of nearest ways, street address, assessor's map parcel number.

A map to scale showing lot lines of the subject property, the location of all buildings and accessory structures on all properties within 300 feet of the proposed wireless services facility and within 1000 feet of a proposed tower, property lines of all properties adjacent to the subject property within 300 feet of the subject property line, location of the proposed wireless telecommunication services facility and any equipment shelter, location of any existing ways on the subject property and any proposed driveway for the wireless service facility.

Proposed changes to the subject property including grading, vegetation removal and drainage prepared by a registered civil engineer, and a landscaping plan prepared by a registered landscape architect.

Plans and evaluations, dimensioned and to scale, and specifications of any proposed structure, mount, antennas, equipment shelter, signs, plant material, fencing and buffers, showing location on building façade or roof, height above building roof and existing grade, dimensions, materials, color and camouflage, parking area and any other construction attendant to the facility.

A map showing the anticipated range of coverage for a proposed wireless telecommunications service facility and the location and range of coverage of any existing wireless telecommunications facility within six miles of the subject property.

Where a wireless telecommunications tower is proposed, a map showing the farthest point from which the facility will be visible and eight (8) view lines in a one (1) mile radius from the subject property, beginning at True North and continuing clock wise at forty-five (45) degree intervals. Two weeks prior to the public hearing, the Board of Appeals may require the applicant to float a balloon or use a crane test at the location of the facility at its maximum proposed elevation to demonstrate its height and visibility from town ways and neighborhood dwelling units. The balloon shall be at least four feet in diameter. The time and date of this demonstration, and a rain date, shall be advertised in a newspaper of general circulation in the town one week prior to the test, such advertisement to be paid for by the applicant.

An explanation shall be submitted as to the reasons and process used in selecting a site for the construction or installation of a wireless telecommunications service facility and other alternatives explored.

Where a wireless telecommunications tower is proposed, a report shall be required from a registered structural engineer on safety aspects. The report shall include manufacturer's specifications for a proposed tower describing the reasons for its design, safety aspects, its capacity for co-location, including the location, number and type of antennas it can accommodate.

Where there are existing dwelling units within one thousand (1000) feet of a proposed wireless telecommunications tower or monopole, the applicant shall submit sight line graphs or photographic superimpositions showing the appearance of the tower at completion from the three (3) dwellings that are closest or most significantly affected.

Copies of submittals to all state and Federal agencies pertaining to licensing shall be submitted, and if a tower or monopole is proposed, documentation from the FAA must be submitted stating that it has determined that hazard lighting and paint are not required. Prior to the issuance of a building permit, copies of the FCC license, and any other required federal or state licenses shall be submitted to the Building Inspector.

Any required environmental assessment under the National Environmental Policy Act (NEPA) and/or by the FCC shall be submitted.

Any materials proposed for use within a wireless telecommunications service facility that are considered hazardous under state, Federal or local laws shall be listed by location, type and amount, including trace elements.

An ambient emissions baseline reading and plan for continuous monitoring and certification by an R.F. engineer stating radio frequency emissions measurements are accurate and meet FCC and state guidelines shall be submitted, as well as the maximum projected range of emissions from any wireless telecommunications facility.

If lighting at ground story level is proposed for security and maintenance purposes, the applicant shall indicate the locations and types of lighting proposed and submit a manufacturer's computer-generated point to point printout, indicating the horizontal foot-candles at grade, within the site, and twenty-five (25) feet beyond the property lines.

4. Referral. The Board of Appeals shall refer a special permit application and all related submittals, plans and statements to town boards and commissions for their written comments and recommendations pursuant to Section 906.4.
5. Telecommunication Specialist. The Planning Board and the Board of Appeals may each hire a telecommunications specialist as they deem necessary to assist with their respective reviews of an application for a building permit or special permit under this bylaw. The boards may adopt regulations establishing a fee for such professional services to be paid by the applicant(s).
6. Monitoring and Maintenance. The owner/operator of any wireless telecommunications service facility shall annually, after the issuance of a certificate of zoning compliance by the Building Inspector under Section 904.1, submit calculations of cumulative radio frequency emissions levels to the Building Inspector and Board of Health. The calculations shall be signed and certified by a registered radio frequency engineer and shall include a statement that they meet the emissions standards of the FCC and the Massachusetts Department of Public Health, also to provide to the Town the funds necessary for the Duxbury Board of Health to hire a registered radio frequency engineer to verify the licensee's monitoring data and reports. The owner/operator shall maintain a facility in good appearance and operating condition, including structural repair, painting of the facility and equipment shelter, and maintenance of fencing, screening and landscaping
7. Fees.
  - a. A performance bond equal to the removal cost of the proposed wireless telecommunications service facility and restoration of the site may be required as a condition of approval, such bond

to be submitted to the Building Inspector prior to issuance of a building permit, and held by the Town Treasurer.

- b. In addition to a building permit fee, a monitoring fee to be determined by the building inspector shall be required and used to create and maintain an inventory of all wireless telecommunications service antennas in town and to monitor emissions and maintenance.
8. Proof of Continued Operation. The owner/operator or successor shall, prior to January 1 of each year subsequent to the date of issuance of a certificate of zoning compliance for a wireless telecommunications service facility, file a signed affidavit with the Building Inspector and the Town Clerk stating that the facility is in operation. Failure to do shall be construed as meaning the facility is no longer in use.
9. Amendment of Special Permit. If at any time after the issuance of a special permit, the FAA notifies the owner/operator that hazard lighting and paint are required for a telecommunications service tower, the owner/operator shall notify the Building Inspector and the Board of Appeals, and shall file a request for an amendment to the special permit. The Board of Appeals shall, after a public hearing, determine whether the special permit should be rescinded, or amended to require a reduction in height of such tower, sufficient for a determination by the FAA that hazard lighting and paint are not required.
10. Abandonment. All wireless telecommunications service facilities and equipment shelters not in use for a period of one (1) year shall be dismantled and removed at the owner/operator's expense following notification by the Building Inspector to the owner/operator. The site shall be restored to its pre-construction condition to the extent practicable, with the exception of landscaping improvements. Absent such removal and restoration after notification, the Building Inspector shall initiate action to dismantle a facility and restore the site.

#### **610.9 Validity**

The invalidity of any provision of this section shall not render invalid any other provision of this section.

Amendment #1. -Moved and seconded to insert after "Massachusetts Department of Public Health" in Section 610.8.6 the following "also provide to the Town the funds necessary for the Duxbury Board of Health to hire a registered radio frequency engineer to verify the licenses monitoring data and reports." Motion carried.

Amendment #2-Moved and seconded to insert after "within a 100 feet" in Section 610.5(b) "or such greater distance at which radio frequency emissions therefrom can be detected and determined unacceptable by the Duxbury Board of Health." Motion carried.

Amendment #3-Moved and seconded to change the "400 feet" in Section 610.6.3 to "1000 feet." Motion carried.

Amendment #3 -Motion to reconsider. Yes-207 and No- 80

Amendment #3- Failed after reconsideration.

A report was given by the Planning Board.

A hearing was held.

A vote to move the Question. 2/3 vote required. Yes-206 and No-79

Final vote on Article 6, as amended, 2/3 vote required. Yes-240 and No-32. Motion carried.

It was moved and seconded to recess this meeting at 11:30 PM until Tuesday, June 2<sup>nd</sup> at 7:30 PM this place.

The meeting reconvened at 7:35 PM.

Article 7-Moved and seconded that the Town vote to amend the Protective Bylaw of the Town of Duxbury by establishing two additional overlay districts as described in the Special Town Meeting Warrant under Article 7

An amendment was made to delete parcels 7 and 8.



An amendment to an amendment to include the deletion of parcel 9.

A vote to add parcel 9 to the amendment for parcels 7 and 8 failed. Yes-123 and No-161

Action on the amendment to delete parcels 7 and 8 failed.

Motion for the previous question Yes-216 and No-35 2/3 vote required. Motion carried to end the debate and move the question.

Motion to indefinitely postpone failed.

Main motion. 2/3 vote Yes-123 and No-134. Main motion failed.

A vote was taken to reconsider Article 6. 2/3 vote required. Yes-25 and No-210 Motion to reconsider Article 6 failed.

A vote was taken to reconsider Article 7

A vote to move the question carried unanimously.

Vote on reconsideration of Article 7- Yes-129 and No-112. 2/3 vote required. Motion failed.

Article 8-Board of Selectmen to execute lease/sites. Moved and seconded to indefinitely postpone. Carried.

A motion to reconsider Article 1 (Camp wing) was soundly defeated.

Article 9-Moved and seconded to authorize the Board of Selectmen to enter an Intermunicipal agreement with several communities to form the new "South Shore Recycling Cooperative." Motion carried.

Article 10-Act to establish "South Shore Recycling Cooperative. Moved and seconded to indefinitely postpone. Carried.

Article 11- Motion 1-Fund transfers. Moved and seconded to indefinitely postpone. Carried.

Motion 2-Fund transfers. Moved and seconded to indefinitely postpone. Carried.

Motion 3-Fund transfers. Moved and seconded to indefinitely postpone. Carried.

Motion 4-Fund transfers. Moved and seconded to indefinitely postpone. Carried.

It was moved, seconded and carried to adjourn the meeting sine die at 11:30 PM.

Respectfully submitted,

Nancy M. Oates

Attendance: June 1,1998- 700

June 2,1998- 284



SPECIAL ELECTION  
June 13, 1998  
8 AM-4 PM  
T. Waldo Herrick Memorial Gymnasium,  
Duxbury Middle School,  
St. George St., Duxbury, MA

	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Pr. 5	Pr. 6	Total
Question #1							
Yes	147	206	116	151	97	79	796
No	13	9	8	13	9	9	61
Blanks	1	2	1	0	0	0	4
Question #2							
Yes	148	202	113	150	96	78	787
No	12	10	10	13	9	10	64
Blanks	1	5	2	1	1	0	10
Question #3							
Yes	148	203	113	150	97	77	788
No	11	9	10	13	9	10	62
Blanks	2	5	2	1	0	1	11
Question #4							
Yes	146	204	114	150	95	77	786
No	12	9	9	13	10	11	64
Blanks	3	4	2	2	1	0	11

**Question 1**-Shall the Town of Duxbury be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bonds to be issued in order to acquire the land, described and known as Camp Wing, to be held under the care, custody and control of the Duxbury Conservation Commission for open space, conservation purposes, and for the protection of natural resources, the South River Watershed and the aquifer? And provided, further, that said questions shall be deemed approved if a majority of the persons voting thereon shall vote "yes". YES-796 NO-61 BLANKS-4

**Question 2**-Shall the Town of Duxbury be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bonds to be issued in order to acquire the land, described and known as Summer Street parcel, to be held under the care, custody and control of the Duxbury Conservation Commission for open space, Conservation purposes, the protection of natural resources, and the South River Watershed? And provided, further, that said question shall be deemed approved if a majority of the persons voting thereon shall vote "yes". YES-787 NO-64 BLANKS-10

**Question 3**-Shall the Town of Duxbury be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bonds to be issued in order to acquire the land described and known as Union Street parcel, to be held under the care, custody and control of the Duxbury Conservation Commission for open space, conservation purposes, the protection of natural resources, and the South River Watershed? And provided, further, that said questions shall be deemed approved if a majority of the persons voting thereon shall "yes". YES-788 NO-62 BLANKS-11

**Question 4**-Shall the Town of Duxbury be allowed to exempt from the provisions of Proposition Two and One-half, so called, the amounts required to pay for the bonds to be issued in order to acquire the land, described and known as Mayflower Street Parcel, to be held under the care, custody and control of the Duxbury Conservation Commission for open space, conservation purposes, and for the protection of natural resources, and the aquifer? And provided, further, that said questions shall be deemed approved if a majority of the persons voting thereon shall vote "yes". YES-786 No-64 BLANKS-11

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

**COMMONWEALTH of MASSACHUSETTS**  
**STATE PRIMARY**  
**SEPT. 15, 1998**  
**7 AM-8 PM**  
**Duxbury Middle School Gymnasium**  
**St. George St., Duxbury**

**DEMOCRATIC PARTY**

<b>OFFICE</b>	<b>PR. 1</b>	<b>PR. 2</b>	<b>PR. 3</b>	<b>PR. 4</b>	<b>PR. 5</b>	<b>PR. 6</b>	<b>TOTAL</b>
<b>GOVERNOR</b>							
BRIAN J. DONNELLY	30	29	25	35	41	40	200
SCOTT HARSHBARGER	71	89	65	65	62	67	419
PATRICIA McGOVERN	70	62	58	45	47	41	323
ALL OTHERS	0	0	0	0	0	1	1
BLANKS	2	1	4	5	0	1	13
<b>LT. GOVERNOR</b>							
DOROTHY A KELLY GAY	62	54	56	49	55	55	331
WARREN E. TOLMAN	91	95	70	66	71	68	461
ALL OTHERS	1	0	0	0	0	1	2
BLANKS	19	32	26	35	24	26	162
<b>ATTORNEY GENERAL</b>							
LOIS G. PINES	81	99	67	68	60	80	455
THOMAS F. REILLY	86	76	81	74	85	64	466
ALL OTHERS	0	0	0	0	0	1	1
BLANKS	6	6	4	8	5	5	34
<b>SEC. OF THE COMM'TH</b>							
WILLIAM FRANCIS GALVIN	126	126	114	115	111	94	686
ALL OTHERS	0	0	0	0	0	1	1
BLANKS	47	55	38	35	39	55	269
<b>TREASURER</b>							
SHANNON P. O'BRIEN	132	118	108	109	108	94	669
ALL OTHERS	0	0	0	2	0	1	3
BLANKS	41	63	44	39	42	55	284
<b>AUDITOR</b>							
A. JOSEPH DeNUCCI	127	114	105	112	109	92	659
ALL OTHERS	0	1	0	0	1	1	3
BLANKS	46	66	47	38	40	57	294
<b>REP. IN CONGRESS-10TH</b>							
WILLIAM D. DELAHUNT	134	120	113	116	111	104	698
ALL OTHERS	0	1	0	1	0	0	2
BLANKS	39	60	39	33	39	46	256

**COUNCILLOR-4TH**

C.A.IANNELLA,JR	54	57	48	59	46	39	303
DANIEL J. FLYNN	33	33	20	23	31	28	168
BRIAN D. O'REILLY	9	4	7	3	6	3	32
J.PAYNE-THOMPSON	19	9	19	9	11	10	77
CLARE M. SCHROEDER	29	32	29	26	27	25	168
ALL OTHERS	0	0	0	0	0	1	1
BLANKS	29	46	29	30	29	44	207

**SENATOR IN GEN. CT.**

ALL OTHERS	15	15	17	8	15	15	85
BLANKS	158	166	135	142	135	135	871

**REP. IN GEN. CT-6TH**

ALL OTHERS	8	10	13	7	11	13	62
BLANKS	165	171	139	143	139	137	894

**DISTRICT ATT'Y-PLY**

ALL OTHERS	5	6	9	3	6	6	35
BLANKS	168	175	143	147	144	144	921

**SHERIFF-PLY**

TROY E. GARREN	100	88	85	86	89	75	523
ALL OTHERS	0	0	0	1	1	1	3
BLANKS	73	93	67	63	60	74	430

**COUNTY COM.-PLY**

ALBERT R. CAVANAGH	103	87	86	87	87	76	526
ALL OTHERS	0	0	0	0	0	1	1
BLANKS	70	94	66	63	63	73	429

DEMOCRATS-TOTAL VOT	173	181	152	150	150	150	956
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**REPUBLICAN PARTY**

OFFICE	PR. 1	PR. 2	PR. 3	PR. 4	PR. 5.	PR. 6	TOTAL
<b>GOVERNOR</b>							
A. PAUL CELLUCCI	131	141	96	65	63	68	564
JOSEPH D. MALONE	91	96	86	82	81	64	500
ALL OTHERS	1	0	0	0	0	0	1
BLANKS	1	2	3	1	0	1	8

**LT. GOVERNOR**

JANET E. JEGHELIAN	101	106	89	80	84	65	525
JANE MARIA SWIFT	96	116	92	60	56	60	480
ALL OTHERS	1	0	0	0	0	0	1
BLANKS	26	17	4	8	4	8	67

**ATTORNEY GENERAL**

BRAD BAILEY	174	186	150	109	115	100	834
ALL OTHERS	3	1	1	1	1	0	7
BLANKS	47	52	34	38	28	33	232

**SEC. OF THE COMM'TH**

DALE E. JENKINS, JR	172	180	147	108	114	95	816
ALL OTHERS	2	0	0	0	0	0	2
BLANKS	50	59	38	40	30	38	255

**TREASURER**

ROBERT A. MAGINN	173	178	145	107	114	92	809
ALL OTHERS	1	0	0	1	0	0	2
BLANKS	50	61	40	40	30	41	262

**AUDITOR**

MICHAEL T. DUFFY	165	173	147	104	112	97	798
ALL OTHERS	3	0	0	1	1	0	5
BLANKS	56	66	38	43	31	36	270

**REP. IN CONGRESS-10TH**

ERIC V. BLEICKEN	169	177	145	107	109	94	801
ALL OTHERS	2	0	0	0	0	0	2
BLANKS	53	62	40	41	35	39	270

**COUNCILLOR-4TH**

ALL OTHERS	21	24	25	12	13	16	111
BLANKS	203	215	160	136	131	117	962

**SENATOR IN GEN. COURT**

ROBERT L. HEDLUND	183	199	158	120	122	108	890
ALL OTHERS	1	0	1	1	0	0	3
BLANKS	40	40	26	27	22	25	180

**REP. IN GEN. COURT-6TH**

FRANCIS L. MARINI	183	198	158	116	120	103	878
ALL OTHERS	1	0	0	1	0	0	2
BLANKS	40	41	27	31	24	30	193

**DISTRICT ATT'Y-PLY**

MICHAEL J. SULLIVAN	183	192	154	118	121	101	869
ALL OTHERS	1	0	1	0	0	0	2
BLANKS	40	47	30	30	23	32	202

**SHERIFF-PLY**

PETER V. FORMAN	185	207	159	125	119	108	903
ALL OTHERS	2	0	0	0	0	0	2
BLANKS	37	32	26	23	25	25	168



**COUNTY COM.-PLY**

ROBERT STONE	171	180	148	106	112	95	812
ALL OTHERS	2	0	0	0	0	0	2
BLANKS	51	59	37	42	32	38	259
REPUBLICAN-TOTAL VOT	224	239	185	148	144	133	1073

**REFORM PARTY**

Two ballots were voted in the Reform Party, but the candidates chosen were a mixture of Democratic and Republican candidates. They do not count as votes and are called "scatterings".

Reform Party Total	0	0	2	0	0	0	2
TOTAL PRIMARY VOTE	397	420	339	298	294	283	2031

The final count was completed at 9 PM.

Respectfully submitted,

Nancy M.Oates  
Duxbury Town Clerk

**COMMONWEALTH of MASSACHUSETTS**  
**STATE ELECTION, NOV. 3, 1998**  
**6 AM-8 PM**  
**Duxbury Middle School Gymnasium**  
**ST. George ST., DUXBURY**

OFFICE	PR.1	PR. 2	PR. 3	PR. 4	PR. 5	PR. 6	TOTAL
<b>GOVERNOR/LT. GOV.</b>							
CELLUCCI AND SWIFT	666	768	585	538	449	497	3503
HARSHBARGER/TOLMAN	391	401	333	316	347	353	2141
COOK /ISRAEL	18	6	18	21	20	16	99
ALL OTHERS	3	1	0	1	2	2	9
BLANKS	9	11	7	12	4	8	51
<b>ATTORNEY GENERAL</b>							
BRAD BAILEY	522	656	448	397	327	367	2717
THOMAS REILLY	531	490	471	464	474	470	2900
ALL OTHERS	3	0	0	0	0	2	5
BLANKS	31	41	24	27	21	37	181
<b>SECRETARY OF STATE</b>							
WILLIAM FRANCIS GALVIN	572	546	532	490	495	496	3131
DALE C. JENKINS, JR	450	553	357	327	261	301	2249
DAVID L. ATKINSON	27	35	19	39	29	28	177
ALL OTHERS	1	0	0	0	0	1	2
BLANKS	37	53	35	32	37	50	244
<b>TREASURER</b>							
BOB MAGINN	574	696	477	401	349	388	2885
SHANNON P. O'BRIEN	456	426	421	421	426	424	2574
MERTON B. BAKER	19	19	14	29	17	16	114
ALL OTHERS	2	0	0	0	0	1	3
BLANKS	36	46	31	37	30	47	227
<b>AUDITOR</b>							
A. JOSEPH DENUCCI	500	412	410	437	430	441	2630
MICHAEL T. DUFFY	512	654	436	345	311	340	2598
CARLA A. HOWELL	33	51	53	55	45	37	274
ALL OTHERS	3	0	0	0	0	0	3
BLANKS	39	70	44	51	36	58	298
<b>REP.IN CONGRESS-10TH DIST</b>							
WILLIAM D. DELAHUNT	588	569	535	503	531	519	3245
ERIC V. BLEICKEN	470	580	377	347	262	312	2348
ALL OTHERS	0	0	1	0	2	1	4
BLANKS	29	38	30	38	27	44	206
<b>COUNCILLOR-4 TH DISTRICT</b>							
CHRISTOPHER A IANNELLA	633	632	605	545	545	545	3505
ALL OTHERS	12	10	5	10	3	7	47
BLANKS	442	545	333	333	274	324	2251

**SENATOR IN GEN CT. PLY/NOR**

ROBERT L. HEDLUND	833	916	718	663	607	618	4355
ALL OTHERS	4	6	3	9	6	7	35
BLANKS	250	265	222	216	209	251	1413

**REP. IN SIXTH PLYMOUTH**

FRANCIS L. MARINI	828	915	719	656	602	601	4321
ALL OTHERS	5	4	2	6	8	8	33
BLANKS	254	268	222	226	212	267	1449

**DISTRICT ATT'Y PLYMOUTH**

MICHAEL J. SULLIVAN	817	904	719	661	615	586	4302
ALL OTHERS	3	5	2	6	2	8	26
BLANKS	267	278	222	221	205	282	1475

**SHERIFF-PLYMOUTH**

PETER V. FORMAN	752	881	674	608	555	568	4038
TROY E. GARRON	283	240	220	221	222	246	1432
ALL OTHERS	1	1	0	0	0	1	3
BLANKS	51	65	49	59	45	61	330

**COUNTY COMM.-PLY**

ROBERT STONE	599	730	510	464	393	410	3106
ALBERT R. CAVANAGH	348	276	284	284	290	294	1776
STEPHEN F. FLYNN	36	48	49	45	42	49	269
ALL OTHERS	2	0	0	0	0	1	3
BLANKS	102	133	100	95	97	122	649

**QUESTION #1-LEG. PAY CHG**

YES	712	753	610	550	499	539	3663
NO	326	377	293	308	293	273	1870
BLANKS	49	57	40	30	30	64	270

**QUESTION #2-CAMP.FINANCE**

YES	683	730	577	519	497	527	3533
NO	339	383	309	313	282	283	1909
BLANKS	65	74	57	56	43	66	361

**QUESTION #3-TAX DIV&INT**

YES	891	1008	779	727	677	701	4783
NO	119	105	102	109	92	105	632
BLANKS	77	74	62	52	53	70	388

**QUESTION #4-ELEC. UTILITY**

YES	696	742	609	544	508	524	3623
NO	348	368	295	313	280	305	1909
BLANKS	43	77	39	31	34	47	271

TOTAL VOTE	1187	943	888	822	876	5803
ABSENTEE BALLOTS	74	24	41	18	61	271
(included in total count)						

The count was completed at 10:30 PM on Tuesday, November 3, 1998.

At 5 pm on Nov. 13, 1998 at a posted meeting the Duxbury Registrars met to count two (2) absentee ballots from out of the country-one from Precinct 4 and one from Precinct 6.

In attendance Nancy M. Oates, Paul Christo and and Ass't Town Clerk Mary A. McCarron. Absent from the meeting Mary E. See and Kenneth Fortini.

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk



## CABLE ADVISORY COMMITTEE

The Cable Advisory Committee advises the Board of Selectmen on the licenses between the Town of Duxbury and the cable communication suppliers to the town. At present Adelphia Communications, Inc. is that supplier. To fulfill its role, the committee acts as a liaison between the Selectmen's Office and the cable supplier and between subscribers and the supplier as the need arises.

- In 1998, the committee has taken on the task to design and to implement a system capable of televising both town committee meetings originating from the Selectmen's Meeting Room and a town bulletin board. A subcommittee under the direction of Jon Sweeney, Don Upham and Charles Vautrain, expects the system to be operational spring of 1999. Citizens are invited to participate in these broadcasts. The Cable Advisory Committee will arrange training on this equipment. Interested persons should contact the Selectmen's Office.
- The committee continues to work with Adelphia Communications to provide each town building with the proper cable connection as stipulated by the license. At present, the Town Hall, the schools and the library have been connected to cable television as stipulated in the contract.
- The committee recommends that subscribers follow the standard complaint procedure as described in literature from Adelphia Communications, Inc. However, all committee members welcome questions, comments or complaints from subscribers. To handle effectively this information, the committee has recently instituted a process to document complaints and resolutions. The committee will contact the appropriate parties on all documented events.
- All meetings of the committee are open, and the public is most welcome. A representative of Adelphia Communications, Inc. attends meetings upon request, according to the license. In October, the committee held a well-advertised meeting as an efficient and effective mechanism for bringing subscribers and the licensee together. Nearly 40 attendees had an opportunity to address questions, concerns and observations to Trish Hastings, Marketing Manager of Adelphia Communications. The primary areas of concern for the subscribers were:
  - the opportunity to have a better selection of channels for all subscribers
  - the time frame for institution of internet service and digital service
  - the cost and channel selection of digital service.This informative, successful evening will be an annual event of the committee.
- The Cable Advisory Committee is working with Adelphia Communications in the preparation of this year's survey of subscribers. The rapidly changing environment of the communications industry, the institution of internet service through cable, and concerns of attendees at the public meeting indicate the timeliness of a more extensive survey. A subcommittee, under the leadership of Anne Sheehan, has scheduled this effort for the second quarter of 1999. Any citizen interested in helping on the survey that will help chart the town's course in all cable services is encouraged to contact the committee through the Selectmen's Office.
- In March 1998, representatives of the committee met with Community TV Studio personnel to review the status of procedures, equipment and volunteer training. In spring 1998, Adelphia personnel undertook an upgrade in all three areas. November was the opening of the renovated facility. The committee compliments Adelphia on the successful completion of this project.

The committee and the studio encourage all interested citizens to consider participating in community television by contacting Adelphia Community Television.

Meetings of the Cable Advisory Committee are held on the third Tuesday of the month in the Merry Room of the Duxbury Free Library, or as posted.

Respectfully submitted,

Lynn Smith, Chairman  
Jon Sweeney, Vice Chairman  
William Holmes, Clerk  
Anne Sheehan, Corresponding Secretary  
Charles Vautrain, Ad Hoc Member

Robert Knapp  
Mark McLean  
Joseph Messina  
Donald Upham  
Jeffrey Wilson

## CONSERVATION COMMISSION

The Duxbury Conservation Commission led a highly successful town-wide effort to increase the amount of conservation land. The most significant addition was the "Camp Wing" property-- more than 350 acres of environmentally rich wetlands and uplands in Northwest Duxbury. The high point of the year was a Special Town Meeting on June 1, 1998, at which more than 700 Duxbury voters unanimously approved the purchase of Camp Wing and 3 other properties. In addition, the Conservation Commission purchased 4 smaller properties from the Conservation Fund.

The land purchases amounted to 373.14 acres, which cost \$1.5 million after a \$500,000 State Self-Help Grant.

Location	Acreage	Cost	Reimbursement	Features
Camp Wing	357	\$1,560,000	\$500,000	South River, deer, otter, coyotes, rare species habitat
Summer St.	4.76	\$122,700		Scenic roadside, farm field
Union St..	11.28	\$103,800		Beech, Birch, hemlock, stone walls
Mayflower St.	3.1	\$250,000		Town Forest & well site protection

The Town now owns 1,992 acres of conservation land.

The Conservation Commission wishes to thank the Hanna family and friends who donated money for land acquisition in memory of Earle Hanna - a devoted woodland hiker.

While the expansion of Duxbury's Conservation Lands earned a great deal of attention, the Conservation Commission also continued its regulatory work, implementing the Massachusetts Wetlands Protection Act and the Duxbury Wetlands By-Law. Significant increases in wetland delineations and enforcement activity are important indicators of increased pressure on Duxbury's natural resources. The following table summarizes this activity and compares it to previous years. Each of the activities below required one or more Public Hearings.

	1996	1997	1998	Comment
Notices of Intent	50	66	71	These are formal permits to control activities within 100 feet of Duxbury's protected wetland resource areas.
Determinations of Acceptability	33	34	35	This is a less formal process, which determines that the proposed activity will not require a full permit.
Certificates of Compliance	40	37	45	This is the process which closes a permit upon successful completion of all required activities, often years after the permit is issued.
Wetlands Delineations	22	17	28	These are field inspections by the Conservation Administrator to determine the location of the wetland boundary by those seeking permits.
Permit Extensions	4	0	2	
Amended Permits	4	4	1	
Enforcement Orders	5	4	8	These are field formal citations by the Conservation Administrator, usually for disrupting wetlands.

In March, the Massachusetts Association of Conservation Commissions recognized Duxbury's Joe Grady as the Conservation Administrator of the Year.

In January, the Conservation Commission completed a complex series of hearings and issued a 3-year beach management plan permit to the Duxbury Beach Reservation, Inc. As part of this permit, the Beach Reservation will undertake a study of traffic and use of the beach with results available in 1999.

The Department of Public Works performs much of the maintenance work on our conservation land. The Conservation Commission wishes to thank Wally Tonzuck, Peter Butkus, and Paul Balboni and their crews for all the fine work they have performed.

The Conservation Commission said good-bye to three members this year as Kathy Romano, Conservation Chairman and an attorney; David Vogler and Bruce Bygate took back their Tuesday evenings. New members are Anne Hill, a nurse; Brendan Halligan, an attorney; and Friend Weiler, former selectman and banker.

Respectfully submitted,

Mark Mahoney, Chairman  
Sam Butcher, Vice Chairman  
Art Vautrain  
Molly Bartlett  
Anne Hill  
Brendan Halligan  
Friend Weiler



## OPEN SPACE COMMITTEE

Working closely with the Conservation Commission and the newly formed Friends of Conservation, the Open Space Committee spent the first half of 1998 preparing for the acquisition of four new conservation purchases, including a 354 acre Camp Wing parcel. The other three properties included: the 4.3 acre Houghton land on Mayflower Street, the 11.06 acre McArthur land on Union Street and the 4.76 acre Swanson land on Summer Street, all successfully negotiated by the Conservation Commission. Originally planned for action at Annual Town Meeting in March, 1998, the conservation articles were postponed until the June Special Town Meeting, when the Camp Wing purchase was also ready for town meeting action. The Open Space Committee conducted "Open House" tours of the properties, provided information throughout the spring and distributed open space materials at the Special Town Meeting in support of this effort. The unanimous vote in favor of the four conservation purchases was the highlight of our year's work.

Open Space Committee member Dick Rothschild established the Duxbury Town Path Council in November, 1997. Responses to the '96 town-side survey indicated a strong interest by Duxbury residents in pedestrian and bicycle pathways. The Town Path Council is working to develop in-town pathways between residential neighborhoods and popular destinations.

During the second half of 1998, the Open Space Committee turned its attention to the 1997 Duxbury Open Space and Recreation Plan. Committee members met to offer assistance with town committees and departments having specific responsibilities in the OS&R Plan's Five-Year Action Plan. Our meetings revealed that most departments are well ahead of the plan's expected goals.

At the 1998 Fall Foliage Fiesta, jointly sponsored by the Duxbury Rural and Historical Society and the Open Space Committee, the first annual Conservationist of the Year Award was presented to John Joline for his years of dedicated service in acquiring and improving Duxbury's conservation land. A tree donated by the Community Garden Club of Duxbury was planted in John's honor at Bay Farm.

In the spring, the Committee accepted with regret the resignation of Linda Campbell. Linda was particularly helpful researching and writing the 1997 Duxbury Open Space and Recreation Plan.

We are especially encouraged by the ongoing coordination and communication between the Planning Board, the Board of Selectmen, the Conservation Commission, the Open Space Committee and other non-government organizations in protecting Duxbury's open spaces. We look forward to continuing this collaboration in 1999.

Respectfully submitted,

Patricia Loring, Chair  
Roger Erickson  
Karen Grey  
John Keogh  
Holly Morris  
John Pechalonis  
Dick Rothschild



## **PERSONNEL BOARD**

As always, the Board provided assistance to the Town Manager in the interpretation and implementation of human resource initiatives specified in the town's Personnel By-Laws.

In particular, the Board assisted in the recruitment, interviewing and selection of several key management members to ensure the town's ongoing professional leadership. The Personnel Board met with other town appointed and elected boards and committees during the year to assist in personnel-related matters. In discussions with the Library Trustees, the Board has proposed a new (first time ever) Tuition Refund Plan for all employees covered by the By-Law.

The Personnel Board stands ready to work with everyone to effect a town government that meets and exceeds the expectations of the people of Duxbury.

Respectfully submitted,

William H. Albritton, Chairman  
Martin Campbell  
Joanne Duffy  
Paul McDonough  
Nan O'Neill

## PLANNING BOARD

During 1998 the Duxbury Planning Board again made substantial additional progress on the goals we first set for ourselves in 1996. It was the third year in a row of much more than just "business as usual". In 1996 we completed a comprehensive revision of the Rules and Regulations Governing the Subdivision of Land. In 1997 we began the first major update to Duxbury's Comprehensive Master Plan in a quarter of a century. In 1998, we completed that project, save for final editing and printing. The updated Plan should be done on schedule, for publication about the time of the 1999 Annual Town Meeting.

The plan spells out the Town's goals and policies and plan elements for land use, housing, economic development, natural resources, open space, services and traffic circulation. This is a very important document. It is the official statement of record of Duxbury's positions on planning, growth, and development. Equally important, it defines a framework to set reasonable limits to growth and so to preserve and maintain the unique character and quality of the town of Duxbury.

With the new Comprehensive Master Plan done, we are now ready to re-examine the Zoning Bylaw--the key legal foundations of the Plan's implementation. With the arrival of the train from Boston, the next decade will be decisive for Duxbury's future. If we are to maintain the charming, semi-rural character of the Town and resist pressures to become increasingly suburban in character, our Zoning Laws and other regulations must support the Plan. Broad review of the Town's Zoning Bylaw will be a key priority in 1999. Resulting recommendations for possible changes and revisions will likely be proposed to the Duxbury Annual Town Meeting in the year 2000.

Of course, we did a great deal of business as usual in 1998 as well. We approved two preliminary subdivision plans (total of 6 lots), five definitive plans (24 lots), and determined eighteen plans (covering 18 lots in total) were "approval not required" (ANR) plans as defined by Massachusetts Law. Plans denied included one modification of a definitive subdivision plan and two plans (total of 3 lots) submitted as ANR plans but which were found to be subdivisions and therefore require the full approval process. Finally, one approval not required plan (2 lots) was withdrawn by the applicant.

As in the two prior years, again in 1998 the Duxbury Planning Board enjoyed an outstanding spirit of teamwork and cooperation among our Members. Although we do not always agree with each other on every issue, we have grown not merely to respect one another, but to enjoy working together. We were pleased to see this spirit of cooperation extended across *all* of the Town's land use boards this past year. Communications were improved all around and a much greater level of communication and cooperation with the Zoning Board of Appeals, in particular, was achieved.

The 1998 Town Election saw Ann Weld elected to the five-year term vacated by longtime member Al Hoban, who chose not to run for re-election. While Al's leadership and historical perspective will be missed, the Board welcome's Ann's planning experience and fresh point of view. With Board re-organization Peter F. Donahue was again elected Chairman of the Duxbury Planning Board; William F. Zachmann, Vice Chairman; and George D. Wadsworth, Clerk. The Planning Board and the Board of Selectmen this past summer selected Amy MacNab to replace Kerry Bagnall, who resigned from the Board to move to Boston and pursue new career opportunities there. Amy's experience with the Tinkertown Neighborhood Association and her enthusiastic commitment to Duxbury's unique character have been a great contribution to the Board.

We are delighted that Florence H. Gregg, who had long served as Administrative Assistant to the Planning Board, will now have time for her own interests. At the same time, we were very sorry to lose Florence's untiring support, able assistance, and when needed, sage guidance, when she retired last fall. Florence contributed beyond what was expected of her and did far more than was readily visible to the public. We miss her greatly and wish her the greatest possible enjoyment of her retirement.

Thanks to Chairman Peter Donahue's able leadership, to the essential and much appreciated professional support of Duxbury Planning Director Thomas A. Broadrick, and to the active, concerned participation of all its Members, the Duxbury Planning Board again enjoyed a year of extraordinary achievement in 1998. We look enthusiastically forward to another in 1999.

Respectfully submitted,  
Peter F. Donahue, Chairman  
George D. Wadsworth, Clerk  
David Matthews  
Robert G. Wilson

William F. Zachmann, Vice Chairman  
Amy McNab  
Ann S. Weld

## **HISTORICAL COMMISSION**

The Historical Commission was inactive for a few years and all of the members are relatively new (two members were appointed in 1997, four members in 1998, and one will be appointed in 1999 to fill out the Commission). We have spent the year in OJT (on the job training). It has been a year of education and development.

The mission of the Duxbury Historical Commission is to protect and preserve the heritage of Duxbury. Our goal is to increase public awareness of that heritage and the value of historic preservation. Our primary responsibility is the identification, documentation and protection of our historical resources.

At town meeting in March, 1998, section 609 of the Protective Bylaw was approved. This section is commonly known as the Demolition Delay Bylaw. The Historical commission, in cooperation with the Director of Inspectional Services, developed a process to administer this bylaw. Six properties were reviewed. No delays were issued.

We held an open informational meeting to review the bylaw and review process for interested parties. As a part of our goal, we plan to hold further informational meetings on various aspects concerning our historical resources. We are in the process of developing long and short term plans for a public relations program and continuing work on the inventory of historic buildings, archeological sites, burying grounds, monuments and historic landscapes.

The Historical Commission evaluated the current inventory of the community's historic resources. We are defining the next logical step in the survey process that contributes to the inventory. To that end we have applied for a matching grant application from the Massachusetts Historical Commission.

We look forward to a year of continued growth as a Commission and to contributing to the preservation of the unique heritage that is Duxbury's.

Respectfully submitted,

Josephine M. Hall, Co-Chairwoman  
Julia Kispert, Co-Chairwoman  
Marguerite Davis

Molly Foster  
Martha Himes  
Susanna Sheehan

## TOWN HISTORIAN

Duxbury's longtime Town Historian, Dorothy Wentworth, died in December at the age of 92. With her intense interest in local history, Mrs. Wentworth uncovered much of what we know today about the town's past. Now our work builds on the strong foundation of her careful and thorough research. Although Dorothy Wentworth left Duxbury when she retired fifteen years ago, she kept up with town affairs and corresponded regularly with friends and colleagues, freely sharing her vast store of historical knowledge.

Early in 1998 I joined a large group of Duxbury residents who were concerned that the town's character and identity were being jeopardized when historic buildings were torn down. Members of the March 1998 Town Meeting approved the Demolition Delay article which provided for a process to be followed before a historic structure could be demolished.

After over three years' work, in the fall of 1998 I finished the manuscript for Duxbury, A Guide, an introduction to Duxbury's history and historic sites. I am grateful for all the help and support I received from interested residents, members of the Duxbury Rural and Historical Society's Publication Committee, book designer Cia Boynton, and local photographers. The response to Duxbury, A Guide, which was published by the Historical Society in November, has been gratifying.

Respectfully submitted,

Katherine H. Pillsbury  
Town Historian



Conservation Commission:

Standing: Ann Hill, Mark Mahoney (Chair), Arthur Vautrain, Brendon Halligan  
Seated: Molly Harding Bartlett, Joe Grady (Conservation Administrator), Friend Weiler  
Missing: Sam Butcher



Planning Board:

Standing: George Wadsworth, Robert Wilson, William Zachmann, Peter Donahue (Chair)  
Seated: Amy McNab, Ann Weld  
Missing: David Matthews

Historical Commission:  
Marguerite Davis, Susanna Sheehan, Jody Hall, Julia Kispert



Cable Committee:  
Robert Knapp, Jon Sweeney, Mark McLean, Lynn Smith (Chair), Anne Sheehan, Jeff Wilson. Missing: William Holmes, Charles Vautrain, Joseph Messina, Donald Upham.

## **PUBLIC SAFETY:**

**Beach Committee**

**Beach Operations**

**Fire Department**

**Harbor/Coastal Management**

**Shellfish Constable**

**Shellfish Advisory Committee**

**Waterfront Advisory Committee**

**Highway Safety Committee**

**Inspectional Services**

**Board of Health**

**Zoning Board of Appeals**

**Sealer of Weights and Measures**

**Police**

**Animal Control**



## DUXBURY BEACH COMMITTEE

The Committee, established 12 years ago by Town Meeting, was given its principal charge, to advise the Selectmen, Town Manager, Finance Committee and other relevant town agencies on matters pertaining to the leased portion of the Beach and the proper maintenance of the Bridge.

The Committee met eight times in formal session and achieved four of the projects that had been put on a planning list the year before. The first three of these were presented to the Selectmen on November 30, 1998:

1. Submitted an Emergency Response Manual to be used primarily by the Beach Reservation, owners of the Beach and lessors of the property. Due to the traditional cooperative relationship, the Town, as lessee of a large part of the Beach property, should also find this manual useful.
2. Recommended that funds be placed in the DPW budget for an engineering inspection of the Bridge, and if needed, an inspection of the Beach Access Ramp. A recent biennial State inspection of the bridge has indicated that deterioration is evident in some of the pilings.
3. Recommend that funds be appropriated to pay for any repairs called for by the inspection and/or to begin establishing a bridge and ramp maintenance reserve, once pending State enabling legislation is passed.
4. Initiated and supported the Harbormaster's plan for dog restrictions and installation of "Mutt Mitt" dispensers. These worked well in 1998.

The Beach has been enjoying a string of good years. A five-year history of sticker receipts with "final" year-to-year, annual comparisons was published in the 10/21/98 Clipper. The rising trend of ORV usage, combined with the effects of the Plymouth Beach closure, resulted in a financial bonanza. Income from non-resident over-sand sticker proceeds (the category of greatest growth) doubled in the last five years ('93 - '98) to \$295,425, and, alone, accounted for well over half of the total receipts, which have grown to \$564,500. Over-sand receipts (resident and non-resident) amounted to 82% of the total.

The Beach operation clearly demonstrates the effects of competent management by the Harbormaster/Coastal Natural Resources Department. Duxbury's is regarded as a wonderful "family beach" and there is tremendous public enjoyment by all. Also, our Endangered Species Program is building on its past successes. Piping Plovers continue to do well, although foxes from the Gurnet have decimated the terns. The changed rules as to dogs on the Beach received good acceptance, once a few early misunderstandings were ironed out.

Still, growth continues; Port-O-Potties, including the new one at the first crossover, were serviced three times a week, and were quite expensive; trash removal required increasing effort and cost; the Endangered Species Program required extra shifts, with extended marine patrols. Also, our recreational Beach population is very transient, raising the Bridge traffic level.

The Harbormaster confirmed that the 500 vehicle limit on the Beach was reached 3 times last summer. Also, evening usage was often 70% of that in the daytime. On weekends, the Beach was filled to 75% capacity (parking lot as well as the beach).

All of this confirms what we already know--that we have a well run, well controlled, and extremely popular Beach operation. It is a credit to, and a mainstay of the community.

Over the years, the Beach Committee has watched the trends. What will the term "Beach experience" mean in five years? Will the bonanza continue? What will be the aesthetic cost?

The Audubon Society and our Conservation Commission have both been asking serious questions. The Commission has requested that the Reservation retain consultants to assess the impact of pedestrians and vehicles on the Beach, and analyze Beach traffic. The Committee will be very interested in the findings. Only then will it be able to properly consider the most important question of all - "Is increased use putting the Beach at risk?"

Respectfully submitted,

John Nash, Chairman  
Dan Baker  
Harriet Nichols  
Don Beers, Ex-officio

Karen Butcher, Secretary  
Kathy Brown  
Susanna Sheehan  
Joe Grady, Ex-Officio

Greg Auda  
Kay Foster  
Friend Weiler  
Charles Mazzone, Ex-Officio



## BEACH OPERATIONS

This division of the Harbormaster/Coastal Natural Resources Department had a very busy year in 1998. The weather and a strong economy played a major role influencing guest attendance at the beach region this year. To our advantage and that of the guest, beach attendance was spread over all seven days of the week, allowing the department to manage beach crowds very effectively this summer. There was a steady flow of traffic and guests, with few peaks and valleys.

This division's tasks and strategies are effectively in place, capitalizing on a well coordinated effort along this shore and bordering waterways. Qualified and trained personnel are required to perform assignments inclusive to the entire department's operational goals and functions. Department shift strategies and the deployment of personnel and equipment are developed around access activities. All shifts have a need, a designation and task management that is monitored by a supervising officer who can modify any operation based on need and/or activity. All patrols, both on the shore of the beach and marine, are initiated at all hours of the day and night, and are carefully coordinated within our own ranks and the Police Department.

Other than public safety services, another primary task is to manage and orchestrate safe and reasonable access within the beach region. This guest access includes pedestrians, motor vehicles (parking lot and off-road), water craft and riders on horseback. Access is encouraged year-round and is important to the beach and its proper management. Aside from peak season access with its obvious lure, the off-season is rather unique in all it has to offer. The off-season provides seclusion and privacy. It shows guests first-hand how this incredible summer recreation area turns abruptly into our natural breakwater in the never-ending transition to protect us from the Atlantic.

In 1993, the department developed the Endangered Species Protection Program. This program is funded in large part by a grant established by the Duxbury Beach Reservation, Inc., and is augmented by department personnel and equipment. The purpose of this program is to develop reasonable, safe and appropriate access while in turn protecting the endangered species and their habitat. Endangered species on Duxbury Beach include the Piping Plover and Least Tern, which are protected by Federal and State laws. This unique management program is strongly encouraged by the Commonwealth to protect these threatened species because of the uses and types of access within this region. Without this unique and aggressive program, it is very likely that conflicts between use and access and the protected species would force severe restrictions and extensive closures within the beach region. Most beaches within the Commonwealth that do not have this progressive program are forced to close or severely restrict access and activities when endangered species are present. Closure or severe access restrictions on other coastal regions and beaches certainly effect our guest attendance and beach permit sales.

We again had a mild weather pattern during the fall, winter and spring. This gave the beach region another year to gain some much needed ground in preparation for future storms. June of 1998 was terrible as far as the weather was concerned. However, we marched right into summer the weekend of the Fourth of July, and the good weather has stayed with us even up to today, the first day of winter. Again, the beach did gain some much needed fine sand this year, which is very healthy, but it will make ORV travel difficult. The department and Reservation took appropriate measures to help relieve this problem; however, our guests are getting used to and prepared for these true off-road conditions.

The beach experienced a different pattern of visitors this year. It would not be unusual to find 100-200 vehicles on Duxbury Beach at night, enjoying this splendid summer access. Activities are a bit different from daytime in that they include more of a "cookout" atmosphere. We suspect this access did in fact vent in some part the daytime pressure of going to the beach. This night access created a trash and garbage problem that was solved by instituting new department directives on trash removal and supplying the department with a trash container to service the beach and waterfront.

Both beach sweeps this year went very well. The first, sponsored by the Reservation and the Mass. Beach Buggy Association, occurred in the spring. The second was sponsored by Battelle Labs and took place this fall. Both were very successful in providing for a clean beach environment. The data collected provides interested parties with information about what is actually dumped at sea and how it moves with winds and currents.

The beach region played host to a Fourth of July bonfire and concert, sponsored by the Duxbury 4th of July Committee. It was very successful, well attended, and went off without an incident.

The department is very fortunate that our guests are very well informed and extremely appreciative and protective of the beach region and all it has to offer. It is very rare today to have any incidents that effect public safety or the quality or enjoyment of this magnificent natural resources area.

This year is to be considered one of the best yet. Credit can only go to all of the participants, including beach guests, who took on the challenges that made this year so successful.

I would like to thank the personnel of this department, other town departments, committees, boards, agencies, the Duxbury Beach Reservation and citizens that made 1998 so enjoyable and successful.

I appreciate your continued trust, assistance and guidance with this department's endeavors.

Respectfully submitted,

Donald C. Beers  
Harbormaster

## FIRE DEPARTMENT

The year 1998 was another successful and productive year for the Duxbury Fire Department.

Our number of emergency responses leveled off this year to about 1,600. There was no loss of life or injury from fire; no serious injuries to firefighters during firefighting operations; and no large loss fires. These facts alone made 1998 a very successful year for us. The non-emergency workload of fire inspections, code enforcement issues, and plan reviews did increase over the previous 12-month period. Our full time Fire Prevention Officer position that was created in 1997 has proven to be extremely beneficial. He has been able to spend a considerable amount of time in Public Safety Education programs in our schools, and he has interfaced very well with other Town departments and agencies. A significant benefit of this position is to provide a single individual to deal with those in need of inspections and plan review, and this has worked out just as planned.

Our Annual Open House was held in May, and this again proved to be very successful. Several hundred residents visited the fire station to see the apparatus and equipment, and to visit with our firefighters. There were fire safety tattoos and balloons for the kids, and food for everybody. This is a great day for us and we appreciate the response of our citizens in making this a successful program.

A project that we are continually involved in is maintaining our building and improving the overall appearance of the Central Fire Station and the grounds. Last year, the entire inside of the building was painted by the Plymouth County Correctional Facility work crew. The apparatus floor area also received new lighting during this renovation process. This year, the roof of the fire station was re-shingled and we re-seeded about 60 percent of our lawn. A new sign will also be completed this year.

Our Ashdod Reopening Team received a setback when the bids for the project were opened in August. The low bid for the project was about 30 percent higher than the amount of money that was appropriated at the 1998 Annual Town Meeting. Our goal had been to get the Ashdod Fire Station renovated and operating during 1998. The team will make modifications to the project in an effort to go out to bid again in early 1999. They have worked diligently to finish this project, and are determined to complete it so all of our citizens can receive timely fire and medical responses.

A town-wide fundraising effort to provide our department and our firefighters with a thermal imaging unit reached its goal in December. This helmet-mounted device, which costs about \$25,000, will allow our firefighters to see better when entering a smoke-filled area by defining objects thermally. It will allow us to see a person lying on a bed or on the floor that we would not be able to see during search and rescue operations. Normally, feel is our only method of "seeing" in limited vision areas. The fundraising drive was initiated by resident Louise Keogh. The Duxbury Rotary Club provided both financial support and assistance with programs. Special thanks to Billie & Joe Perry and Aerosmith for their generous donation and support of this project.

On a sad note, retired Deputy Chief Robert S. Crocker passed away in September. Bob gave our community 33 years as a call firefighter during the early days of our organization. His love of the Town and dedication to the Fire Department will be missed by all of those who knew him.

I would like to thank all Boards, Committees and Departments for their continued support and assistance to the Fire Department throughout the year. I would especially like to thank the men and women of the Duxbury Fire Department whose efforts make our special community a safer place in which to live and work. I am very appreciative of the high level of service they provide our citizens.

Respectfully submitted,

William J. Harriman  
Chief of Department



## HARBORMASTER

This was an outstanding year for the Harbormaster Department. The weather was more than cooperative during most of the peak season, with the exception of June. It provided us with day after day of almost perfect weather giving all tremendous access to our shores and bay. However, I suspect that a local wind index would indicate increased wind conditions.

The Harbormaster Patrol Boat Marine Unit 1, the 24 foot Coastal, had general maintenance and repairs completed before being launched on the first of April. She was hauled in early December. Patrol Boat Marine Unit 2, the 21 foot outboard, was received by the department through Federal and State grants in August 1997. She was stationed at Mattakeesett Court last winter under a temporary weather cover, trailered and attached to a department vehicle, to enable emergency response in a moment's notice during the off season. This vessel was launched in late March and hauled for winter operations at the end of December. Marine Unit 3, the 15-year old 17 foot McKee Craft, had moderate repairs and maintenance completed in the spring and launched in April. This vessel was hauled in December. All three patrol boats had a very busy season and ran without a flaw.

The department repaired, rebuilt and secured day marks, speed buoys, aids to navigation and swim buoys on location starting in early May into June, and were completely hauled in late December. The town floats were secured on location starting in April. With the exception of one float that is in for the winter, all were hauled out by late November.

The tall ship "Rose" visited Duxbury for a weekend in mid May. This event was sponsored by the Duxbury Bay Maritime Academy and included many waterfront activities, including tours of the ship. Her berth for the weekend was the Town Pier and Float facility. As you can imagine, a visit from a vessel of this size and draft (189 feet L.O.A./Draft 13 feet) poses a lot of thought and consideration. All went very well, and it was exciting for us to see the faces of so many who have never seen a tall ship, even more impressive, in Duxbury Bay.

The department was involved in countless search and rescue operations that included emergency medical responses, possible drownings, capsized vessels, vessels taking on water, boat fires, etc. The department assisted the U.S. Coast Guard and neighboring Harbormasters with many overdue vessels. Departmental high visibility patrols, both on land and water, at all hours of the day and night, including outlying anchorages, were very effective against any kind of theft or crime along our shores. These high visibility patrols were carefully coordinated with the Police Department. Many coastal communities are plagued with these incidents; however, we seem to be very fortunate. Violations of the Harbor Rules and Regulations, including State boating laws, were again very low this year. The department's high visibility patrols are very successful in keeping these activities in check.

The dredging of the Federal anchorage, entrance channel, and shore facilities continues to provide much improved access. The newly designed and engineered mooring fields of Snug Harbor provide tremendous advantages in managing this valuable asset of our coastal community. The three local boat yards do an impressive job locating and maintaining these established mooring fields.

The department's Endangered Species Officer, Ryan Chandler, is attending the second-ever Massachusetts Harbormaster Academy. Classes continue for ten weeks from October through March, with 351 hours of studies that address a variety of responsibilities of harbormaster personnel. They include, but are not limited to, emergency medical responses, search and rescue operations, boarding policies and procedures, navigation, piloting, search and seizure, law enforcement, boat handling, etc.

Again, weather cooperated day after day throughout the peak summer months, well into the fall and winter. Most of those encountered along Duxbury's coastline appeared to be enjoying this bountiful natural resource area and all she has to offer. It was a stellar year for the department.

The department personnel thank all the boards and committees, town departments and Duxbury residents for making this such a successful year.

Respectfully submitted,

Donald C. Beers, Harbormaster



## SHELLFISH CONSTABLE

As expected each year, the Shellfish Department was very active in 1998. The attractiveness of Duxbury Bay and adjacent waters and its bountiful natural resources made our shores very popular. Residents and non-residents alike took advantage of monthly shellfish seasons. Past and present efforts to protect and enhance our natural resources have made our waters one of the last coastal resources not seriously affected by coastal pollution; a grim fact, but one that we are very proud of. Duxbury has taken innovative steps to solve its coastal pollution problems, and this has resulted in reopening tracts of resource areas that were once considered closed to shellfish harvesting forever. The outstanding condition and abundance of our shellfish resources make Duxbury a very important resource area in the Commonwealth.

The mild winter of 1998 dramatically increased harvesting access. The good weather, coupled with our plentiful shellfish resources, made this activity very popular. 1998 marked the third year in a row that the Town was able to extend bonus seasons on both recreational and commercial harvesting of certain types of shellfish throughout the year. For example, the recreational harvesting of soft shelled clams (steamers) was extended beyond the routine annual seasons of April/May and September/October to include all remaining months. Commercial harvesting activities were also extended to include seasons that ran concurrently with those of the recreational harvest. It is important to note that only residents of the Town of Duxbury are allowed to take part in commercial shellfish activities. Proper shellfish management includes the thinning out of overpopulated species which have included soft shelled clams (steamers). Soft shell clams are at a high cycle, which requires thinning in order to lessen the likelihood of devastating diseases or blight that could reduce the numbers of these types of shellfish in years to come. The recreational harvesting of quahog, razor clam, mussel and sea clam was also very popular. Attaining one's limit is never a problem. However, the commercial harvesting of mussel and razor clam has declined for several years. Because of natural events and cycles, reductions in commercial harvests and activities are common, and are likely to result in greater populations of other competing shellfish species. This is a normal and natural process that is expected as part of our shellfish management plan. In most cases, daily patrols and surveys indicate abundant populations of shellfish resources. Past and present shellfish management resource programs, in conjunction with the natural cycle of events, have proven very effective in protecting, enhancing and promoting these resources and their use.

This fall, the Department used funds authorized at the March, 1998 Annual Town Meeting and from the Nelson Saunders Memorial Fund to purchase eighty thousand juvenile oyster seed. The Department's Executive Officer, Peter Smey, took on the task of securing these shellfish in trays and locating them offshore in Duxbury Bay. Peter carefully tended the trays, continuously cleaning and sorting the shellfish. In addition, this fall, Peter also broadcasted seventy thousand juvenile oysters (purchased and penned in the fall of 1997) onto coastal flats. These flats are expected to be opened for harvest in the fall of 1999. Peter also took a percentage of these oysters and broadcasted them onto flats not to be opened to harvest, but instead to be held as our own stock for future propagation programs. This program is very worthwhile and will have a positive impact on shellfishing in Duxbury.

The sale of shellfish permits was very high this year, which was to be expected. Even though the town experienced increased harvest pressure and overall activities, violations were minimal. Shellfishing violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish and harvesting over bag limits. The Department's rigorous high visibility patrols and enforcement policies, coupled with well-informed harvesters, attribute not only to decreasing violations but an overwhelming concern for the resources.

The Department works very closely with the Massachusetts Division of Marine Fisheries, the Duxbury Board of Health and the Conservation Commission to insure and improve Duxbury's coastal water quality. Presently, the Division of Marine Fisheries and this department are involved in a unique program that conditionally reopens large tracts of shores that were once considered permanently closed to shellfish harvesting. This program initiates shore surveys, aggressive water sampling and daily rainfall monitoring to enable reopenings when possible. This partnership of government agencies provides a tremendous effort to protect and utilize these very valuable natural resources.

With the provisions of the Shellfish Management Plan, and with the efforts of all involved, this unique natural resource will continue to be a great asset and tribute to this coastal community. It was a tremendous year for this department and for those we encountered on our shoreline. I would like to thank the citizens of Duxbury, and the Boards, Committees, Departments and Agencies that made 1998 so successful and enjoyable.

Respectfully submitted,  
Donald C. Beers, Shellfish Constable

## **SHELLFISH ADVISORY COMMITTEE**

The Shellfish Advisory Committee had a busy year in 1998. The activities of the committee included advising the Board of Selectmen on many very important matters. They included but were not limited to:

1. Requesting approval of bonus shellfish seasons for the commercial harvesting of soft shell clams and quahog, including the harvest areas, quantity limits, allowable containers, method of access, etc.
2. Requesting approval for bonus shellfish seasons on the recreational harvesting of soft shell clams. Both of these bonus season requests (commercial and recreational) continued throughout the year.
3. Recommending the approval of aquacultural shellfish grant application requests.
4. Recommending the approval of amendments to the Shellfish Rules and Regulations to establish rigid guidelines for Duxbury residency.
5. Recommending amendments providing general housekeeping of the Shellfish Rules and Regulations.
6. Assisting with the development and establishment of the commercial shellfish application review process.

The members of the committee look forward to the upcoming year and appreciate your support and guidance. Thank you.

Respectfully submitted,

Donald C. Beers  
Shellfish Constable

## **WATERFRONT ADVISORY COMMITTEE**

The Waterfront Advisory Committee had a quiet year in 1998. All of the hard work of the committee in 1997 to review and recommend to the Board of Selectmen the new Duxbury Harbor Rules and Regulations are in good standing. This was necessary, based upon the new limits created by Federal, State, local and private dredging projects. It also included the new mooring field design at Snug Harbor that assists in the management of this very important shore facility.

The committee members look forward to the coming year and appreciate your continued support and guidance.

Respectfully submitted,

Donald C. Beers  
Harbormaster

## HIGHWAY SAFETY ADVISORY COMMITTEE

The year has proven to be very busy and productive for the Highway Safety Advisory Committee. We have worked very closely with the DPW, Police Department, Fire Department, Town Manager and with both citizen groups and individual members of the community.

The largest single issue this year was the solution to the safety and traffic issues at the intersection of Congress Street and Lincoln Street. The votes of Town Meeting have been carried out, the land takings are done and all of the engineering is now done. The Massachusetts Highway Department expects to build the roundabout during the warm weather in 1999.

The bridge replacement at Exit 10 and Route 3 is almost one-half done. The detoured traffic up Tremont Street has not proven to be a problem but we continue to monitor the impact. That detour is only in effect a few nights each month so most townspeople are probably unaware of it. That project is expected to be finished late in 1999.

A new electronic traffic counting device was placed in service this summer. Jeff Lewis, a committee member, has taken on the responsibility of learning the software and teaching a DPW employee. This machine has allowed us to monitor the actual traffic flow in response to complaints, or for our studies.

This year our able scribe, Chief Bill Harriman, has turned over his quill pens to the newly elected clerk, Linda Garrity. Bill took our notes for more than nine years. Well done and thank you.

Kristin Golden finished her tour with us as Safety Officer. Cully Rossi assumed her duties on our committee in mid-summer. Thank you to Police Chief Mazzone, Fire Chief Harriman, DPW Director Wally Tonasuck and Town Manager Rocco Longo for their dedication and continued support.

We already have a busy 1999 planned, and can only hope it proves as safe as 1998.

Respectfully submitted,

Joe Shea, Chairman  
Linda Garrity, Clerk  
Jeff Lewis  
Diane Bartlett

Paul Brogna  
Bill Harriman  
Cully Rossi  
Wally Tonasuck



## **INSPECTIONAL SERVICES**

The Inspectional Services Department offers this report for inclusion into the 1998 Town of Duxbury Annual Report.

As indicated in the statistical section of this report, construction activity remained strong during the current economic boom.

Real estate sales and associated Title V requirements continue to impact the majority of the Health Department's activities.

There were thirty-five single family homes permitted along with all building related permits totaling one thousand, nine hundred and fifty-three.

The thirteen million dollars in estimated construction costs does not include any commercial construction. I anticipate the upcoming year to show an increase in this area due to the commercial plans we have reviewed this year.

The purchase of a new permitting software program will include all land use boards and will expedite the permitting process. There will be training for this package scheduled for early next year.

It is the support I receive from the Board of Selectmen, Town Manager, and the Inspectional Services staff that allows the department to progress and offer quality services to the public. I thank all of you for that support and cooperation.

Respectfully submitted,

Richard R. MacDonald  
Director of Inspectional Services



## INSPECTIONAL SERVICES DEPARTMENT 1998

### BUILDING

Permits Issued	Total No.	Estimate
Single Family Houses (includes house & garage combination)	35	\$6,030,300
Multi-Family Buildings (4 bldgs.) (12 dwelling units)	12	1,400,000
Residential Garages	14	292,900
Residential Accessory Bldgs.	38	205,400
Non-Residential Buildings	6	272,500
Residential Additions/Alterations	268	4,218,800
Non-Residential Additions/Alterations	25	516,650
Municipal New & Additions/Alterations	3	23,500
Swimming Pools	27	392,200
Piers, Platforms, etc.	6	98,354
Retaining Walls	3	40,000
Miscellaneous (includes tent permits, signs, etc.)	36	44,600
Demolition Permits (10 houses)	18	51,000
State Inspection Permits	32	
Occupancy Permits	80	
Wood and/or Coal Stove Permits	13	
Home Occupation Permits	4	
Electrical Permits	508	
Plumbing/Gas Permits	415	
Smoke Detector Permits	410	
<b>TOTAL</b>	<b>1953</b>	<b>\$13,586,204</b>

Some combination permits for garages and additions have been "split" to show as two permits for this report.

### HEALTH

Disposal Works Construction Permits	
New Systems and Repairs of Existing Systems	214
Percolation Test	262
Installers' Permits	41
Septage Haulers' Permits	20
<b>TOTAL</b>	<b>537</b>

## Health Permits Issued, continued

Total No.

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Food Establishment Permits	53
Miscellaneous Food Permits: milk & cream, catering, bakery, etc.	55
Miscellaneous Health Permit (includes motels, camps, swimming pools, barns, dumpsters, wells, etc.)	182

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TOTAL	290
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Fees Collected

Building	\$159,964
Plumbing/Gas	18,838
Wiring	18,240
Board of Health	98,947
Weights and Measures	2,218

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TOTAL	\$298,207
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## BOARD OF HEALTH

The Board of Health consists of five members appointed to three-year terms by the Board of Selectmen. The Board has statutory responsibility for the Health Department, which is part of the Inspectional Services Department. The Board's jurisdiction includes but is not limited to the approval and inspection of septic systems, restaurants, semi-public and public swimming pools, and recreational camps for children. The Board of Health also issues numerous licenses and permits, ranging from stable permits to septic installer and haulers licenses, as well as various business licenses such as massage practitioners, food service, catering, and solid waste disposal licenses.

This year the Board of Health saw several new faces. In April our new Health Agent, Jennifer Joyal, was hired. In May, William Billingham was appointed to the Board and in September, Regina Evans was hired as Senior Clerk. Great strides have been made to reorganize the office and bring all our files up to date.

From the end of 1997 into 1998, State grant dollars were received (\$20,000 in total) and were spent on new computer equipment and software. The new software allows "tracking" to insure septic system compliance. The grant also helped to launch and supervise a \$200,000 loan/betterment program to help twelve homeowners upgrade failed septic systems.

The Bay Road Area Wastewater Management study was completed in 1998; the Board will continue working on this project into the near future. A solution for 31 homes in the Bay Road area, with failed or near failing septic systems, which are contributing to the degradation of the Bay, is hoped to be implemented. DPW Director Wally Tonaszuck is the Project Manager. The Board is revising the Supplementary Rules and Regulations to Title 5, which are expected to be voted on and implemented early in 1999. Future projects include new animal control regulations and possible revisions to tobacco regulations.

The plan and the design for the Snug Harbor Toilet Facility at Mattakeeset Court have been completed. Bids are out for construction in 1999.

The Board would like to express its appreciation to the Selectmen, Town Manager, DPW Director and the Director of Inspectional Services for their support and assistance. Finally, the Board would like to thank Health Agent Jennifer Joyal, Title 5 Agent Clint Watson, and Staff members Louise Hatfield and Regina Evans. The Board and Town are fortunate to have these dedicated and hard working employees.

Respectfully submitted,

Rebecca Chin, Chair  
Georgeann Blatterman, Vice-Chair  
Jerome Janousek  
William Billingham

## **BOARD OF APPEALS**

The Zoning Board of Appeals held eighteen (18) Public Hearings covering twenty-nine (29) petitions during the year ending December 31, 1998, of which one was pending from 1997. Of the twenty-nine (29) petitions addressed, seventeen (17) were approved, six (6) were denied, three (3) petitions were withdrawn, one (1) petition was determined not necessary, and three (3) petitions were continued into 1999 and four (4) filed this year will be heard in 1999.

### **Industrial Communications and Electronics, Inc.**

While in the process of finding an acceptable site for communication towers, we are still in consideration of the Modoc Street location. Further hearings will be scheduled this year. While we have taken into account the many concerns of our community, we feel that we will have an amicable resolution where everyone will be satisfied.

### **Standish Partners, LLC**

This case involved a proposal to construct a 37,600 square foot professional office building. Medical and dental offices are proposed for occupation of 30,000 square feet of the building, and 7,600 square feet on the top floor is proposed for occupation by professional office space.

It was determined by the Board to grant a special permit.

### **Town of Duxbury - Fire Station**

This is a proposal to renovate and expand the existing Ashdod Fire Station. A variance was issued for the expansion of the northeast corner of the building. The approval of this project was given after great consideration in bringing significant benefit to the people of the town.

### **Town of Duxbury - Snug Harbor Public Restroom Facility**

This case proposed to construct a public restroom facility at Mattakeesett Court. A variance was issued for the construction of Snug Harbor Public Restroom.

In furthering to expedite the petition process, the Board has begun training on our new computer system, GeoTMS (Geographic Town Management Systems). With this new system, we are confident it will enable all departments to share a multitude of information, so that those involved will be able to track vital activities and dates when issuing permits, variances, or addressing appeal procedures.

We welcomed Suzanne Errasti to our staff, and thanked Emily Garafalo for her years of friendly and dedicated service.

Respectfully submitted,

William McBain, Chairman  
Paul Kalous, Vice Chairman  
John Canty, Clerk  
Thomas Tucker  
Wendy Keleher



## SEALER OF WEIGHTS AND MEASURES

The role of the Sealer of Weights and Measures has been defined by laws that evolved over time. Prior to this year, the last significant change to the administration of weights and measures has been made in 1917. In August this year, after a lot of work by our elected representatives and the Sealers in many cities and towns, a major change to the law was enacted.

The Consumer and Merchant Protection Act, Chapter 295 of the Acts of 1998, was passed by the legislature and signed into law on August 11th. This legislation is a landmark piece of work which brings new hope and life to all of us who are dedicated to enforcing weights and measures laws and it levels the playing field for both merchant and citizen.

Technological advances in electronic measurement systems, including price scanners, has mandated changes in testing and more importantly, inspection procedures, in order to protect consumers and to insure that equity prevails in the marketplace.

New seals, new signs, scanner inspections, civil citations, and certification of Sealers as well as ongoing professional education requirements are a major part of the new law. The Item Pricing and the Unit Pricing laws, as well as the Motor Fuels Sales Act, are now part of a Sealer's responsibility. There is much to be done to implement the new law and that is in progress now.

I applied for and the Consumer Affairs Division awarded Duxbury one of only three grants given this year to acquire a very sophisticated portable electronic scale. This will be used for complaint resolution and for checking the weight of prepackaged goods offered for sale in town. That grant had a value of \$2,300.

In a combined effort with the Sealer from Pembroke, we applied for funds in the state budget for the purchase of a testing device for gasoline. Thanks to the efforts of Representative Fran Marini, we were successful in getting \$19,950 for the purchase of this device. The bid specifications are being developed with the assistance of our DPW. The trailer mounted device will be shared with Pembroke and Hanson.

All scales and gasoline meters have been tested for 1998. Due to our ongoing inspection and testing program, there are some new electronic scales in town. There are only two of the old non-electronic scales left and most of the gas meters are now digital electronic devices. In 1998 very few of these devices needed any adjustment and not one of them failed in either the inspection or the testing. Duxbury has a very successful program.

Respectfully submitted,

Joseph Shea

## **POLICE DEPARTMENT**

During the calendar year, crime within the borders of the town of Duxbury continued to stay at a low level in comparison to similar towns within the Commonwealth of Massachusetts and neighboring communities. In the area of accident prevention the Town managed to keep accidents at the existing low rate of previous years. With less pointed enforcement the rates managed to stay the same and the safety of the citizens was maintained. Overall reported incidents decreased by a substantial amount but some of that change is attributed to the fact that fire and ambulance calls are now reported on a separate system.

During 1998 the Department began to gain the benefit of an enhanced radio communication system which will be completed in calendar 1999. The portions dealing directly with mobile and hand held radios were completed along with the relocation of base radio equipment. In addition to this, the Department has ordered standardized weapons, which will be distributed with full training in early 1999. The computer link between the Police and Fire Departments was completed and put into full operation during this period and has given us unprecedented communication capabilities between the two departments.

The Department gained federal and state grants during this period, which allow such things as the enhancement and networking of all computer systems within the Department and setting the links for eventual connection to town wide computer networking. Equipment that would have been necessary to purchase from tax funding has been purchased through these grants. Expansion of programs related to D.A.R.E. and bicycle patrol units is another great benefit.

During this year, numerous improvements to the police station itself were initiated. The female members of the Department were finally provided with locker facilities of their own, which have been long overdue. The men's facilities were upgraded with new equipment to make it more operational. In addition, the cellblock area is still in the process of upgrading to bring it into line with State Health requirements. Although the building itself is aging gracefully while in need of constant repair, we have managed to keep it operational with the assistance of the Town Building Committee.

The members of the Duxbury Police Department are looking forward to 1999 with the same anticipation and professional spirit that has kept our town one of the safest in the Commonwealth of Massachusetts. With continuing community support, we can expect another safe and secure year.

Respectfully submitted,

Charles R. Mazzone  
Chief of Police

## ANIMAL CONTROL

I hereby respectfully submit the Annual Report for the Department of Animal Control. The mission of this department is to promote responsible pet ownership through humane education, setting an example and offering opportunities for citizens to see responsible pet ownership in action. Our goals for the coming year include putting up and computerizing the new shelter, becoming more visible within the community, and continuing to reach out and educate all pet owners.

The department would like to thank all the citizens who very generously donated to the shelter for the animal needs, and also, many thanks to the various businesses who helped the animals with their donations of goods and services.

### REPORT OF ACTIVITIES

8/98 – 11/98

Loose dog complaints:	54	Injured animals:	4
Dogs picked up:	23	Deceased dogs:	3
Others picked up:		Others deceased:	
Cats	11	Skunks	23
Bunny	1	Opossum	4
Seagull	1	Raccoons	4
Barking dog complaints:	15	Fox	2
Total phone calls:	694	Total Miles Covered:	7,835

#### Other animal calls:

5 horses, 7 squirrels, 10 foxes, 2 coyote, 2 deer, 5 rabbits,  
4 birds, and one each of hawk, chipmunk, turkey, goose,  
bat, groundhog, snake and seal.

Respectfully submitted,

Haley-Dee Parlin  
Animal Control Officer

Fire Department and Civil Defense:  
Deputy Chief Wayne Sjostedt, Nancy McLaughlin, Kathy McLaughlin,  
Fire Chief William Harriman



Highway Safety Committee:  
Joe Shea (Chair), Walter Tonaszuck, William Harriman,  
Paul Brogna, Jeff Lewis and Linda Garrity  
Missing: CullyRossi and Diane Bartlett



Inspectional Services:

Standing: Louise Hatfield, Board of Health; Suzanne Errasti, Board of Appeals;  
Ellen Worobel, Inspectional Services; Jennifer Joyal, Health Agent.

Seated: Richard MacDonald, Director of Inspectional Services

Missing: Paul Canty, Doug Bleiken, Trudy Lavin, Regina Evans and Clint Watson



Board of Health:

Seated: Jerry Janousek, Becky Chin (Chair), Georgeann Blatterman

Standing: William Billingham

Police Department:  
Maureen Heath, Lt. Sue James, Lt. Don Sjostedt, Beth Daley



Animal Control Officer Haley-Dee Parlin

Harbormaster/Coastal Natural Resources Staff:  
Peter Smey, Ryan Chandler, Donald Beers



## **PUBLIC WORKS:**

**Department of Public Works**

**Cemetery Department**

**Highway Department**

**Lands and Natural Resources**

**Water Department**

**Water Advisory Board**



## DEPARTMENT OF PUBLIC WORKS

The Administrative Office of Public Works provides support to the five major Divisions which make up this organization: Highway, Lands and Natural Resources, Cemetery, Water & Sewer, and Refuse Disposal/Recycling.

Support includes the following:

1. Preparation of specifications and bid documents
2. Engineering technical services
3. Regulatory oversight and implementation
4. Safety Programs
5. Emergency Planning
6. Coordination between Divisions and outside Agencies
7. Capital Projects
8. Consultant services solicitation and oversight
9. Record keeping
10. Long range scheduling
11. Budgetary interface with financial committees
12. Technical Support to other committees, boards and citizens
13. Special Projects

Each Division will describe major accomplishments within their area of responsibility. Some notable projects they may not mention are the new railings at the Blue Fish River Bridge and Eagle's Nest Bridge, and the capping of the stump dump at the Mayflower Street landfill.

Our organization grows stronger and Duxbury received notable service from its Public Works Department. I take this opportunity to thank each and every one of the people who work within Public Works.

Respectfully submitted,

Walter J. Tonaszuck, P.E.  
Director

## CEMETERY

The most significant improvement in the department for 1998 was the creation of a Departmental Assistant position. This additional staff person has been needed for some time and has greatly improved our ability to serve the public. We welcome Patricia Wilsey to our staff.

Featured among other improvements are the new plantings at the front of the Niche Wall. We wish to thank the Blanchard Family for their donation of a granite bench as the focal point of this display. A stand of 15 arborvitae was planted in the southwest corner of Mayflower to shield this section from the service road to Mayflower Street.

We hope to significantly improve the condition of the cemetery grounds with a grounds maintenance program that was initiated this summer. All of Ashdod Cemetery and selected areas of Mayflower were treated for grubs. All of our cemeteries were given an application of fertilizer with some areas receiving two treatments. This spring we will continue this program with overseeding, pre-emergent crab-grass control and additional fertilization.

On March 1, 1998 we increased the price of adult cremations and interments by \$25. Revenues from this increase have exceeded projections. Cremations in 1998 should reach 2,400, an increase of 8% over 1997. Interments in 1998 increased slightly. We have seen a 20% increase in the sale of lots this year with double the number of out-of-town sales.

I would like to commend the entire cemetery staff for their efforts in the upkeep of our cemeteries, the operation of the crematory and servicing the citizens of Duxbury. I would also extend thanks to the DPW staff and crews for their assistance throughout the year and to the Cemetery Trustees and their help and confidence.

Respectfully submitted,

Joseph A. Ziobro  
Superintendent of Cemeteries

## HIGHWAY DEPARTMENT

The Highway Department served the Town by providing road improvements, drainage corrections and repairs, street sweeping, catch basin cleaning, street sign installation and replacement, traffic painting and snow and ice control.

Even though last winter produced lower than normal snowfalls, crews still had their hands filled with ice conditions through the winter.

Keeping up the road rehabilitation program, the Highway Department completed 9.11 miles of various types of road construction projects with the lion's share being Type I-1 bituminous overlay that equaled 5.52 miles. Total reconstruction came in at 2.09 miles on Tanglewood Trail, Deer Path Trail North, South River Trail, Careswell Street, Myrtle Street and Keene Street (Temple Street to Route 3). 1.50 miles of overlay with fabric was performed on North Street and Bow Street (3A to West).

As in years past, the Highway assisted other Town Departments making for total commitment of excellence on their part. At this time, I would like to thank all of them for a job well done.

With the Capital Equipment Replacement Program, the Department of Public Works received equipment, including:

Highway	Infrared Patch Trailer Power Tailgate
Lands & Natural Resources	1 - 4x4 Pickup Roadside Mower
Water Department	1 - 4x4 utility Pickup with Plow
Cemetery	20 HP Leaf Vacuum

Respectfully submitted,

Paul Balboni  
Operations Manager

## **LANDS AND NATURAL RESOURCES**

The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the USDA Forest Service for the seventh consecutive year. The annual award is presented to cities and towns with outstanding urban forestry programs.

The Town's inventory of athletic fields continues to make huge strides, largely due to the Department's continued partnerships with the Recreation Department, School department, and various youth user groups. This year, two baseball diamonds and one softball diamond were rebuilt at the Lower Alden field. The Chandler fields were renamed the Coppens Memorial Complex. Thanks to capital improvement money and a fifty thousand dollar gift from State Street Bank in the name of the late Ray Coppens, the complex received a new irrigation system, grandstands and benches, bathrooms, public address system, and landscaping. Wadsworth and Tarkiln Fields received new playground equipment with the help of Ellison and Recreation Department funding.

The Department continues its efforts in working with other town departments such as the Conservation Department, as well as civic groups such as the Duxbury Garden Club to insure that Duxbury's public lands, facilities and traffic islands remain pristine.

Respectfully submitted,

Peter Buttkus  
Superintendent of Lands and Natural Resources  
Tree Warden



## WATER AND SEWER DEPARTMENT

### WATER PUMPED IN 1998

January	38,178,091 gallons	July	81,476,958 gallons
February	31,766,220 "	August	74,729,305 "
March	35,458,322 "	September	50,320,422 "
April	36,655,251 "	October	43,124,432 "
May	62,421,226 "	November	34,372,268 "
June	62,432,371 "	December	33,497,960 "

**TOTAL: 584,432,826 GALLONS**

Peak Day May 30, 1998: 3,950,927 Gallons

Forty-six water services were added to the system, bringing the total to 5,312. Water mains were added to the Town's system at the following locations:

Tussock Brook Rd.  
Indian Cove Landing  
Parker's Grove

Improvements to the water system consisted of:

- \* Installation of new water mains to replace existing vinyl lined asbestos cement water mains in the following streets:

Tanglewood Trail  
Deerpath Trail North  
South River Trail  
Plantation Drive  
South River Lane East  
South River Lane West  
Old Barn Road  
Stonegate Lane  
Chandler Elementary School  
Ellison High School

Christina Court  
Pine Lake Rd.  
Tinker's Ledge Rd.  
Village Way  
Stockade Path  
Wildflower Path  
The Marshes  
Cottontail Rd.  
Seabury Point Rd.

- \* Installation of "bleeders" on vinyl lined asbestos cement water mains at Reynold's Way, Tinkertown Lane, Laurel Street and Hitty Tom Road to control PCE levels until such time that those water mains are replaced.
- \* Completion of the Evergreen Water Treatment Facility.
- \* Annual distribution system flushing was conducted during the month of October as it has been for the last three years.

1998 was a busy year. 3.9 miles of vinyl lined asbestos cement water mains were installed in the 18 locations listed above. The contract to replace another 2.6 miles of pipe has been awarded and will be completed this year. Another major project brought to completion was the construction of the iron removal facility at the Evergreen well site. Previously only well #1 was used, and then only during the summer in order to meet peak demands. Now both wells will be utilized on a year round basis. By constructing this plant, we have increased our pumping capacity by 700,000 gallons per day, which should help to ease future water restrictions.

Mandatory water restrictions on outside water use were imposed on June 1, 1998 after record water use for the month of May. Restrictions were lifted in July after record rainfall in June.

Respectfully submitted,

Carl Hillstrom, Water/Sewer Superintendent

## **WATER ADVISORY BOARD**

The Water Advisory Board had begun in 1998 working on several projects. We have begun the review of the Water Department's current rules and regulations, are observing and will be commenting on the process of obtaining a consultant to do an updated engineering study for the utility, and have observed the construction of the new iron treatment plant at the Evergreen Well sites. We also must note that vinyl lined AC water mains on 19 streets representing 20,388 feet have now been replaced. And we have also been encouraging the initiation of the new water supply process in the upcoming budget.

In the area of water production, we watched a very unusual event take place. The warm and dry days of May caused a significant increase in spring water demand. The Water Department, in order to respond to a significant increase in daily demand, requested and received mandatory odd/even restrictions approval from the Board of Selectmen. When June arrived, we experienced record amounts of rain and cool temperatures resulting in a very significant reduction in water demand. The June rains further reduced July and August daily demands. Of greater interest the maximum day arrived in May and was not exceeded at any time during the summer. Normally maximum day demand for water arrives in July, occasionally in June and rarely in August. Clearly May was an unusual event for this utility.

The iron removal plant is on line now and being used on a limited basis as it systems are being tested. We have processed two million gallons to date during this testing period, and expect reliable production going forward.

We have lost one of our better qualified members, a long time resident to Duxbury, Mr. Bruce Bennett, a professional engineer, when he moved out of town this summer. His replacement, Mr. Robert K. Keagy, has relevant experience in that he is currently employed by Massachusetts Water Resources Authority (MWRA) as a financial manager, and we expect that his general utility knowledge should be very useful.

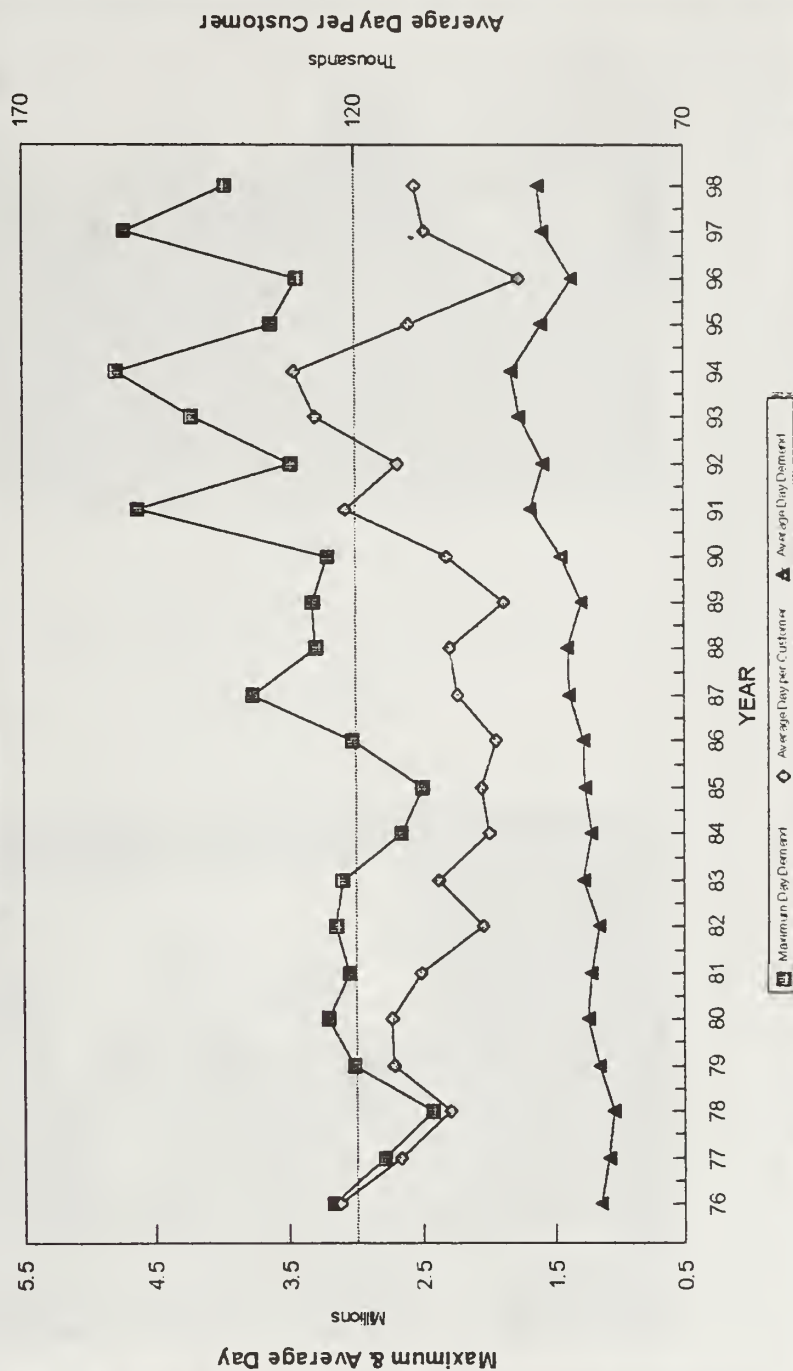
As in prior years, we are attaching a graph showing maximum day, average day and average day per customer pumping for the last twenty two years. The average day production has shown a steady small increase over the period shown reflecting the growth, we believe, in customers over this period. Our permitting under the Water Management Act limits us to an average day withdrawal of 1.7 million gallons per day, and we are currently well under that level now. Our maximum day demand drives the system design because we need to meet that demand on that day. The increase in that over time is clearly somewhat steeper suggesting the need for new water supply soon. We have been encouraging the Water Department to move in that direction as soon as possible. And finally, our average day per customer graph clearly shows us demanding water at levels equivalent to twenty years ago. The nineteen ninety to nineteen ninety four period contains some statistical irregularities caused by malfunctioning meter registrations at some wells. Discounting those over registration events would bring this period into the historical range expected. In sum, our attitude to water usage seems not to have changed over the last twenty two years.

Respectfully submitted,

George D. Wadsworth, Chairman  
James M. Tighe, Clerk  
Robert K. Keagy

# Duxbury Water Department

From 1976 thru 1998





Lands and Natural Resources:  
Bob Zahn, Tom Abbott, Superintendent Peter Buttkus, Larry Nickerson, Neil Morrison



DPW Employees Matt Watson and David Bartlett won the Grand Prize in the 1998 Massachusetts Interlocal Insurance Association's Annual Snow Plow Rally. Shown receiving the award are David Bartlett, DPW Director Wally Tonaszuck, MIIA Loss Control Manager Jeff Siena, and Matt Watson.



# **LIBRARY AND RECREATION:**

**Library**

**North Hill Advisory Committee**

**Recreation**

## DUXBURY FREE LIBRARY

The Duxbury Free Library's First Birthday Celebration this past November marked a year of exciting changes and developments in library services to the community of Duxbury. Citizens of all ages have taken advantage of the many services and programs the library staff was able to offer in the new state-of-the-art facility. Circulation of library materials tripled during the first year with patrons taking advantage of a wide variety of library materials including books on tape, videos, computer software and museum passes. An expanded offering of programs included the children's annual pet show, a young adult coffee house and poetry readings and a number of visiting author lectures for our adult patron base. Attendance at our adult and children's programs doubled over our previous year as we were able to offer a significant increase in story times and craft programs. Our summer reading program for the children and young adults, "Unlock the Mystery and Read", boasted our highest participation ever and was enhanced by our own local mystery where Charlotte Holmes, resident sleuth, solved the crime of the missing Japanese geisha doll.

Library visitors were able to take advantage of new enhancements to the technology offerings at the library, including over 30 public access computers offering graphical Internet access and office suite applications. Funding from the Commonwealth's Board of Library Commissioners and the Southeastern Massachusetts Library System provided us with a number of electronic databases to enrich our reference services. The library's new home page located at [www.duxburymass.com/duxburyfreelibrary](http://www.duxburymass.com/duxburyfreelibrary) offers remote users around the clock access to our catalog and information regarding programs and policies.

Both meeting rooms at the library were booked around the clock to groups including local youth sports organizations, political groups, book clubs and other social, civic and government entities. The opening of French Memories Library Cafe in February of 1998 offered a social meeting place for patrons of all ages.

We look forward to expanding our services in the coming year to include additional programs offered to our adult population including Internet and computer training and to expand upon our cooperative efforts with community organizations and the Duxbury schools.

We especially acknowledge the assistance of the Friends of the Library in increasing the scope of our programming efforts and to the Board of Trustees of the Duxbury Free Library, Inc. for their support. We thank both Christopher Flanagan and John Sinclair for their many years of service on the Board of the Library Trustees and their contribution and commitment in seeing the Alden Library Project through to completion. Finally, our thanks and appreciation to the staff of the library for their exemplary efforts in providing an atmosphere of enthusiasm and commitment to their profession in providing excellent service to our library patrons.

Respectfully submitted,

Board of Library Trustees  
Jane C. Bradley  
Ted Flynn  
John W. Hill  
Lynne C. Walsh  
Corinne Woodworth

Joanne L. Lamothe  
Library Director

## NORTH HILL ADVISORY COMMITTEE

1998 was again a successful golfing season at the North Hill Country Club. In fact, each of these last three years under the present management contract has brought continued and steady growth both in rounds played (up 5%) and total revenues (up 9.5%). This is a testament to the management abilities of the town, Gordon Cushing, our Recreation Director, and Johnson Golf and Turf Management.

1999 will prove to be a demanding year for North Hill. We are approaching the limits of play on this nine-hole course and we expect revenues and rounds to begin to level off. Besides that, the course will go much of the year without a clubhouse. By March, plans and construction of a new clubhouse will be well underway. We would expect completion of this project by late this year and be the cornerstone of future North Hill success.

Some of the most notable milestones achieved in 1998 are:

- \* 1,000 feet of paved cart path from holes 3 to 4 and 5 to 6
- \* Completed chemical vault with concrete pad at maintenance area
- \* Installed central irrigation computer
- \* Overseeded five fairways
- \* Completed renovation of three sand traps
- \* Purchased protective netting to be installed in Spring, 1999
- \* The Town received \$120,000 in lease payments and \$8,300 in taxes and permit fees from the operator
- \* The Request for Proposal process with a new ten-year deal (including a new clubhouse and septic system) was major work and accomplishment for both the North Hill Advisory Committee and the Recreation Department in 1998!
- \* Excellent results continued for water samples, with all nitrogen less than 1.5 parts per billion for the year. No other compounds were detected.

Respectfully submitted,

Thomas Rich, Chairman  
Robert McGill, Vice Chairman  
Paul Capraro, Jr.  
Gregory Chandler  
Bill Dixon  
Emilio Scalesse  
Jean Coleman Jackson  
Martin Desmery  
Michael Shuipis

## RECREATION DEPARTMENT

The Recreation Department and its staff enjoyed a very productive year. New projects and programs were embarked upon while continuing to improve already well-established offerings and facilities.

### Percy Walker Pool

Special Town Meeting of 1998 approved funds to drain, acid wash, and regrout or Town Pool. This process is required every three to four years. The pool was closed for three weeks during the work. We also replaced the filter sand in our filter and purchased a new pool blanket.

Pool revenues for FY 98 were \$226,195 compared with a budget of \$165,000. The pool continues to generate more income than its annual budget, while keeping fees at the same level since 1990.

### Recreation

Matthew Chin was hired as the full time Assistant Recreation Director. Matthew had been with the Department part time for seven years prior to accepting the full time position. Mr. Chin's chief focus will be to improve current programs and develop new and exciting offerings.

The Recreation Department stepped in and actively managed the skatepark. This change was necessary so that the park could continue to operate without users violating rules and regulations. A fence was installed around the park with a locking gate, and a staff park monitor was hired to insure that users are following the rules. User fees, either yearly memberships or daily passes, are now required at the park.

Over 4,000 residents participated in 30 program offerings administered through the Recreation Revolving fund.

### North Hill

The big news for our nine hole golf course was the selection of a manager for the next ten years. Johnson Turf and Golf Management was chosen after an exhaustive RFP process. The firm will build the Town a new ADA compliant 3,000 square foot clubhouse. In addition, the firm will construct a new Title V septic system to service both the new clubhouse and superintendent's house.

Johnson Turf and Golf Management will also pay the Town an average of \$101,000 in lease payments for each year for ten years as per the contract.

The Recreation Department was involved in the Ray Coppens Field Complex project which truly turned this Recreation area into the showpiece of Duxbury facilities.

We would like to thank Peter Buttkus and his department for all their help and hard work on the fields in town; they have never looked better.

Also thanks to the Recreation Activities Committee and the North Hill Advisory Committee for all their assistance and help in making our jobs easier. Finally, thanks to Rocco Longo and the Board of Selectmen for your support of our department this past year.

Respectfully submitted,

Gordon Cushing, Recreation Director



Library Trustees:  
Corinne Woodworth, Lynne Walsh, Ted Flynn, Jack Hill. Missing: Jane Bradley



Library Staff:

Standing: David Murphy, Joanne Lamothe, Elaine Winqvist, Mary Ann Binsfield, Jan Neubauer, Poppyann Longsjo, Reggie Bannerman, Joan Gazin, Denise Hovis, Nancy Denman, Debbie Killory.

Kneeling: Carol Jankowski, Rose Hickey, Ellen Snoeyenbos, Karen Hahn, Doreen Recke, Pam Jenkins.

Recreation Department:  
Gordon Cushing, Recreation Director; Loretta Doyle, Matt Chin



## **HUMAN SERVICES:**

**Council on Aging**

**Cultural Council**

**Housing Authority**

**Municipal Commission on Disability**

**Old Colony Planning Council Area Agency on Aging**

**Plymouth County Cooperative Extension**

**Plymouth County Mosquito Control**

**Veterans Services**

## COUNCIL ON AGING

The year of 1998 for the Duxbury Council on Aging began on a sad note. Our young and energetic Director, Sharon Souza, chose to leave for another position. However, since every cloud has a silver lining, ours turned out to be Donna Pizura. Donna, our Senior Clerk, stepped in and served magnificently as Acting Director while the Board launched an exhaustive search for a permanent replacement. Happily, we found an excellent replacement for Sharon in Kristin Andrews.

It was expected the loss of our director would cause a serious disruption in the level of services the Council and Senior Center would be able to provide. However, through Donna's efforts and the dedication of the staff, we were able to not only maintain the established programs but expand the services available to Duxbury. Through the Senior Aide Program, Anna Wallace was added to provide outreach services to Duxbury seniors and their families. Calls for general information were received from concerned adult children (Michigan and Maryland) whose parents live in Duxbury. Volunteer assistance was provided to seniors for in-home needs such as personal care, companionship and meal preparation, as well as grief counseling and guidance on medical insurance and other financial emergencies.

1998 continued to reflect a steady growth in Duxbury's senior population. The latest census data shows over 2,600 senior citizens in Duxbury. This increase over last year and a significant increase in the number of residents aged 60 or older in the past decade reflects the growth in the number of older Duxbury residents. This growth trend is anticipated to continue and perhaps accelerate in the next decade and into the next millennium. There are currently in Duxbury as many residents aged 50 to 60 as there are over the age of 60. The usual activities included Congregate Meal Service, Bowling, Whist parties, Bingo, Senior Dux Walking Group, Exercise classes, Line Dancing, Duxbury Community Senior Tax Relief Program, Duxbury Board of Health Clinics and Foot Care Clinics. Informational and educational programs for seniors have included Senior Health Information for Elders (SHINE), dealing with the rapidly developing but frequently confusing health insurance issues and nutritional information programs for our aging population. New activities included Choral group, Bridge, barbecues at the Senior Center and monthly Supper Club excursions.

In the fall of 1997, the Town voted to provide monies for a feasibility study to establish a design and specifications for a permanent Senior Center. The firm of John Catlin & Associates, Architects of Boston was selected from a field of ten applicants. The project efforts of the Senior Center Study Committee aided by John Catlin & Associates has prepared a program and a plan to serve the needs and growing population of Duxbury seniors into the next millennium. It is anticipated the new permanent center will be open and operational early in the year 2001.

The Council on Aging forged an alliance with the Duxbury Public Schools, the Duxbury Free Library and the Adult Education/After Dark programs to investigate, develop and coordinate educational opportunities for Duxbury seniors and their families. Efforts were continued with the participation in the File of Life program. This life saving program has value to all Duxbury residents and is not limited to seniors alone. A continuing partnership with the Duxbury Interfaith Council was strengthened and broadened.

The Friends of the Council on Aging continue to provide significant moral and financial support for the COA and Senior Center Operations. Their financial contributions last year exceeded \$5,000. In addition to paying the postage for the more than 15,000 newsletters mailed to Duxbury residents, they also joined with the Council to provide a Recognition Luncheon for over 100 volunteers who deliver the Meals on Wheels and assist in a myriad of other ways.

We cannot close the books on 1998 without again expressing appreciation to our capable and dedicated staff: Clerk Julie Cordiero; Senior Bus Drivers Phillip Barnes and Alberta Kirkpatrick; Senior Aide/Meals on Wheels Coordinator Cynthia Smith; Senior Aide/Program Coordinator Joan Doscher; Senior Aide/Outreach Worker Anna Wallace; and Senior Clerk/Acting Director Donna Pizura.

Respectfully submitted,

R. William Campbell, Chairman

Clarice Robbins, Vice Chairman  
Lee Sbraccia, Secretary  
Martha Cadigan  
Ruth Cushing  
Davida Ullathorne



## **DUXBURY CULTURAL COUNCIL**

The Duxbury Cultural Council awarded \$4,511 from the Massachusetts Cultural Council to support local cultural organizations and individuals for fiscal year 1999. Nineteen out of forty-one applicants were funded. They were:

Art Complex Museum	\$200
Duxbury Art Association	\$300
South Shore Conservatory	\$250
Friends of Duxbury Library	\$400
Chandler Creative Arts Council	\$300
Alden Creative Arts Council	\$200
Alden Creative Arts Council	\$200
Alden/Chandler Arts Council	\$300
Middle School Creative Arts Council	\$300
Middle School Creative Arts Council	\$150
Alden School 4th Grade	\$300
Duxbury Middle School PTA	\$100
North River Arts Society	\$200
South Shore Art Center	\$200
Plymouth Philharmonic	\$250
Choral Art Society	\$150
South Shore Bay Band	\$200
Bay Players	\$200
Ruth Harcovitz	\$311

The members of the Duxbury Cultural Council encourage any citizen to inquire about the application procedure for funding cultural projects through the council.

Respectfully submitted,

Sarah Hannon  
Chairman

## HOUSING AUTHORITY

Significant changes in state-aided public housing regulations occurred during 1998. These new regulations required Housing Authorities to rewrite many of their local policies to conform to the revised regulations. Also, effective January 1, 1999, the rent determination regulation will provide for a new income exclusion of wages or salary earned for persons at least 62 years of age not to exceed the then-current minimum wage for a 20-hour work week. Based upon the present minimum wage rate, a person working 20 hours each week would receive the full income exclusion amount of \$5,460 annually. This would result in an average reduction of \$135 in monthly rent payments.

Waiting lists for elderly and handicapped persons of low income continue to increase. At this time we have 75 individuals waiting for apartments at Duxborough Village. Of this total, 35 are handicapped individuals under the age of 60. Local residents continue to be given priority preference for admission to this complex.

Funding for both the Federal Section 8 program and the Massachusetts Rental Voucher Program (MRVP), which provides for variable rent subsidies for qualified applicants who reside in private sector dwellings, remained stable during 1998. The restriction on the reissuance of a Section 8 Certificate to any new program participant has been rescinded by the U.S. Department of Housing and Urban Development (HUD). The restriction still applies to MRVP program participants.

In addition to the seventeen Federal Section 8 Certificates and the five MRVP Certificates, we continue to operate a fifty-two unit complex at Duxborough Village for the elderly/handicapped and eight units at Merry Avenue for individuals with special needs. Additionally, we own and maintain six scattered site units in the Town of Duxbury which serve the needs of low income families.

As always, we wish to thank the voters and the various Boards and Committees of the Town for their continued support of our efforts to meet the housing needs in the town. We are particularly grateful to Mr. Walter Tonaszuck, Director, Department of Public Works, and Mr. Peter Buttkus, Director, Lands and Natural Resources for their assistance with the construction of a new parking lot. We also thank the Police, Fire, and Highway Departments for their continued dedication and outstanding service to the residents who reside in Duxborough Village.

Respectfully submitted,

Allen Carleton, Chairman  
George C. Shamma, Vice Chairman  
Alice Canty, Member  
Charles Critch, Member  
Phyllis Gorman, Member  
Donald Ducharme, Executive Director

## **MUNICIPAL COMMISSION ON DISABILITY**

The Duxbury Municipal Commission on Disabilities (MCD) met formally on a monthly basis during the calendar year with the exception of July and August. One additional public posted meeting was convened on June 24 per request of several members of the Duxbury Rural and Historical society regarding the newly acquired Nathaniel Winsor House on Washington Street.

The Commission's first charge of the year was to advise and assist the Duxbury Yacht Club with plans for the refurbishment of their clubhouse. After reviewing plans and blueprints submitted to Inspectional Services, our board and member/architect Ian MacKay was able to offer technical assistance to make satisfactory adaptations in several instances. The DYU clubhouse renovation is now complete and offering services in a beautiful and fully accessible facility!

At the March Annual Town Meeting, a warrant article easily passed with regard to handicap parking and ticketing by the local police. This was necessary to pass at Town Meeting in order for the Police Department to issue citations and fines to illegally parked automobiles in handicap spaces in town.

The MCD met with Recreation Director Gordon Cushing and Director of Lands and Natural Resources, Peter Buttkus, to consider the construction of accessible playgrounds. There are no rules or guidelines approved by state or federal laws in this field, but all parties thought it a necessary and worthwhile project to pursue. Board members Nancy Shine and Joe Shea attended a workshop dealing with outdoor recreation areas. There have been new proposed guidelines submitted for federal approval which will direct us to achieve this goal. The MCD takes a pro-active stance with all disability issues and solutions and will continue to work with Mr. Cushing and Mr. Buttkus.

At the Commission's suggestion, the DPW has erected signs at the Transfer Station offering assistance to all those in need of help disposing their refuse. Also, the DPW and the MCD will jointly assist the School Department with the proposed pathway at the High School crosswalk, through the stone wall, and leading to the parking lot's designated HP space.

Town Manager and Commission member Rocco Longo continues to support our efforts and is a leader for all town departments when budgeting to improve access for all. The MCD continues to enjoy an outstanding working relationship with Director of Inspectional Services Richard MacDonald. Mr. MacDonald regularly seeks our input for building permit requests.

Pam Armstrong, Tina Bruce, Patty Cristoforo (chair), Ian MacKay, Eleanor Murray, Pat Randall, Joe Shea (Community Access Monitor), and Nancy Shine (secretary) continue to diligently serve on the Commission.

Respectfully submitted,

Patty Cristoforo  
Chairperson

## OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING

The Delegate and the Alternate to the Old Colony Planning Council Area Agency on Aging (OCPC-AAA) Advisory Committee are pleased to present this report of the Area Agency on Aging activities for fiscal year 1998.

The OCPC-AAA is responsible for planning, coordinating and funding elder services under the Older Americans Act in the 23 community region served by the program. The OCPC-AAA, in conjunction with input from the 23 community Advisory Committee, has focused its efforts on developing a comprehensive network of services and programs to serve the unmet needs of elders from throughout the region. In fiscal year 1998, the OCPC-AAA provided grant funding to Councils on Aging and other service provider agencies for the following services and programs:

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| *Senior Center and Outreach Programs | *Personal Care and Respite Services |
| *In-Home Mental Health Services      | *Services for Disabled Elders       |
| *Transportation Services             | *Legal Services                     |
| *Emergency Intervention Services     | *Nutrition Education & Counseling   |
| *Congregate and Home Delivered Meals | *Prostate Cancer Awareness          |
| *Long-Term Care Ombudsman Program    | *Senior Aide Employment Program     |

The OCPC-AAA Advisory Committee Delegates and Alternates play a key role in the development and support of elder services and programs in the region. Committee members from each of the 23 communities assist the AAA in assessing elder needs, recommending funding priorities, and recommending sub-grantee awards to the Planning Council. The support and cooperation of local communities is acknowledged with gratitude by the Old Colony Planning Council Area Agency on Aging. The OCPC-AAA also extends sincere gratitude to Advisory Committee Chairwoman Doris Grindle of Hanson and Vice-Chairwoman Phyllis Hancock of Brockton for their leadership during the past fiscal year.

Respectfully submitted,

Marjorie McLean, Delegate



## PLYMOUTH COUNTY COOPERATIVE EXTENSION

The role of UMass Extension, Plymouth County is to deliver research-based information to specific groups of people through nonformal methods. The local staff work in concert with UMass Amherst faculty and staff on behalf of the United States Department of Agriculture to provide valuable information in Extension's four program areas. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Educational programs focus on four major program areas: Agroecology; Natural Resources and Environmental Conservation (grant funds); 4-H youth, volunteer and family development; and federally funded Nutrition Education initiatives. Volunteer advisory groups work with staff on developing specific programs. Programs include: Pruning demonstrations; Pesticide applicator trainings and licensing exams; The Annual UMass Extension Garden Calendar; Educational resource materials; Training and resources for agencies serving youth; Accredited overnight summer camps; Teacher workshops and resources; Food Safety Certification Course; Distance education opportunities. Local citizens, appointed by the County Commissioners, serve as County Extension Trustees, directing the overall program. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, technical assistance, newspaper articles, radio and television. Publications such as regular newsletters and booklets, fact sheets, and home study courses, bring information directly to those who need it.

In Plymouth County, the Extension outreach office is located on High St. Hanson. There is a satellite office in the City of Brockton, for the grant-funded Family Nutrition Program. In Southeastern Massachusetts regional programs are often conducted. UMass also operates the Cranberry Experiment Research Station, located in Wareham. Currently the Plymouth County field staff consists of a County Director, two 4-H Youth Development Specialists, a Food Safety/Family Development Specialist, and a Landscape/Nursery Specialist. For a more detailed program brochure on Cooperative Extension programs contact the county office at Box 658, Hanson, MA 02341. (781)293-3541 or 447-5946 or e-mail [plycty@umext.umass.edu](mailto:plycty@umext.umass.edu) (also info on the Web <http://www.umass.edu/umext/>)

### **Board of Trustees oversees the work of Cooperative Extension. They are as follows:**

County Commissioner Robert J. Stone - Whitman (term expires 3/31/99)	
Valerie Dennehy - Kingston (term exp. 3/31/00)	Anne M. McCormack - Brockton (term exp. 3/31/99)
Jere Downing - Marion (term exp. 3/31/99)	Wayne Smith - Abington (term exp. 3/31/99)
Claire Jesse - Plymouth (term exp. 3/31/99)	Matthew C. Striggles - Bridgewater (term exp. 3/31/99)
Dominic A. Marini - E.Bridgewater (term exp. 3/31/01)	Janice Strojny - Middleboro (term exp. 3/31/01)

### **Town Directors:**

M.G.L. Ch. 128 outlines the Cooperative Extension System functions. It allows for Town Directors to serve in the capacity as a local liaison. These towns contribute additional funds to assist Cooperative Extension programs. Annual Cooperative Extension reports are published in their town documents. Director for Town of Duxbury is Lindsay Blake.

### **Members of the County Staff:**

Mary M. McBrady, County Extension Director	Amy McCune, 4-H Youth and Family Development
Robert O. Mott, 4-H Youth and Family Development	Betty Ann Francis, Executive Assistant
Deborah C. Swanson, Landscape and Nursery Team	Carol Junkins, Part-time Clerical Support
Mary "Liz" O'Donoghue, Family Development and Food Safety Programs	

### **Staff funded by Federal or State Program Grants:**

Andrea B. Gulezian, Nutrition Education Supervisor	Maria Pique, Nutrition Educator
Joyce Rose, Nutrition Educator	Faith Burbank, Water Quality & Natural Resources
Anita Sprague, Senior Clerk (2 days/wk)	

For information on 4-H programs call 1-800-374-4446; to contact the Nutrition Education Program in Brockton call 508-427-0008.

Report Submitted by Mary M. McBrady, County Director  
[mmcbrady@umext.umass.edu](mailto:mmcbrady@umext.umass.edu)

## PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 1987. The Project is a special district created by the State Legislature in 1957, and is now composed of 25 Plymouth County towns, the City of Brockton, and the town of Cohasset in Norfolk County. The Project is a regional response to a regional problem and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 1998 season began with an above normal water table which produced large numbers of spring brood mosquitoes throughout the County. Efforts were directed at larval mosquitoes starting with the spring brood. Ground larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of adult mosquitoes, ultra-low volume adulticiding began. The Project responded to a record number of residential complaints during the summer. All sprayers and trucks performed well with little time lost to breakdowns.

Eastern Equine Encephalitis virus was first isolated from *Culiseta melanura*, a bird biting species, by the Massachusetts Department of Public Health from collections in Lakeville on September 21, 1998. Of the season's total of seven EEE isolates, five were from Plymouth County as follows: Kingston (9/27); Halifax (9/27) (2); Carver (9/24); and Lakeville (9/21). Based on guidelines defined by the "Vector Control Plan to prevent EEE" in Massachusetts, Southeastern Massachusetts will be at a "low level of EEE risk" beginning the 1999 season. The recurring problem of EEE continues to ensure cooperation between this Project and the Massachusetts Department of Public Health.

The figures specific to the Town of Duxbury are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Duxbury residents.

**Insecticide Application:** 11,503 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in May and the last in September.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. Last year a total of 132 inspections were made to 134 catalogued breeding sites.

Finally, we have been tracking complaint response time, that is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Duxbury was less than two days with more than 1,101 complaints answered.

**Mosquito Survey:** A systematic sampling for the mosquitoes in Duxbury indicates that *Coquillettidia perturbans* was the most abundant species. Other important species collected included *Culiseta melanura* and *Uranotaenia sapphirina*.

**Greenhead Fly Traps:** In addition, for those coastal towns requesting the service, the Project annually sets box traps on salt marshes to collect biting greenhead flies. Although the traps do not provide complete control, they do capture significant numbers of these pests which would otherwise attack humans and animals. During 1998, twenty traps were placed on Duxbury marshes.

**We encourage citizens or municipal officials to call our office at 781-585-5450 for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.**

Respectfully submitted,

Kenneth W. Ludham, Ph.D., Superintendent  
Robert A. Thorndike, Vice Chairman  
William J. Mara

Carolyn Brennan, Chairman  
Leighton F. Peck, Jr., Secretary  
Michael J. Pieroni

## **VETERANS' SERVICES**

The Department of Veterans' Services serves all eligible Veterans and their dependents in counseling, administration and implementation of both State Veterans' Programs (MGL 115) and the Federal programs of the Department of Veterans' Affairs (DVA).

The State program is 75% reimbursable to the Town. The Federal programs are at no cost to the community. The DVA expenditures in FY '97, in Duxbury, were approximately \$1,446,381 paid to 1,530 Veterans and/or their dependents.

I would like to thank the citizens of Duxbury for their past support of Agent Jerry Dewing, and the confidence and support of my efforts on behalf of the Veterans in the Town of Duxbury.

A special thanks to the American Legion, Post #223 of Duxbury, and other anonymous donors during the holiday season and throughout the year.  
Respectfully submitted,

Robert Lyons  
Director of Veterans' Services



Municipal Commission on Disability:  
Standing: Rocco Longo, Joseph Shea, Nancy Shine  
Seated: Patty Cristoforo (Chair), Pat Randall  
Missing: Eleanor Murray, Pamela Armstrong, Albertina Bruce, Ian MacKay



Council on Aging:  
Alexander Clement, Kristen Andrews (Director), Marge McLean, Bill Campbell (Chair),  
Susan Hammond. Missing: Davida Ullathorne, Ruth Cushing, Clarice Robbins



## **SCHOOL DEPARTMENT**

## DUXBURY PUBLIC SCHOOLS

It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. This year was a challenging one as we continued to implement the Education Reform Act and to achieve the objectives of our 1997-1998 Action Plan in support of our mission. That mission is to provide an educational program of the highest quality to enable all students to develop to their full potential.

A highlight of our year was the reopening of the Alden School and the transformation of the Duxbury Elementary School to the Duxbury Middle School (DMS). The new configuration of grades proved to be an effective blend of students and the renovated buildings met their needs well. Faculty, support staff and administration worked hard to create the climate and traditions necessary for an effective school community. Parents and students participated in the evolving school plans and the School Councils and PTA provided guidance and support to all efforts.

We were very pleased to be recognized this year for our efforts in maximizing learning for the greatest number of students. In his book, *Class Struggle - What's Wrong and Right with America's Best Public High Schools*, Jay Mathews credited Duxbury High School for the scope of participation in our Advanced Placement classes and the achievement level of the students. We are also very proud to have Denise Makein chosen as Massachusetts Health Educator of 1998 by the Massachusetts Association for Health, Physical Education, Recreation and Dance (MAHPERD). This is a well deserved honor for this dedicated teacher.

The greatest focus of our efforts was, as always, on curriculum and instruction. We continued to review all of our curriculum in regard to the Frameworks promulgated by the Department of Education. This is a lengthy and ongoing process. Groups of teachers are currently analyzing the results of the Massachusetts Comprehensive Assessment System (MCAS) tests in the areas of English/Language Arts, Mathematics, and Science/Technology to further enable us to evaluate our curriculum and to improve student performance. Social Studies/History will be added to the testing in May 1999. Other curriculum work included: evaluation of the elementary Science program; implementation of elementary math curriculum improvements; further development of integrated thematic units of instruction; an examination of performance standards for DHS students; revision of the homework policy; expansion of the cocurricular program in grades 3 through 6; examination of a comprehensive developmental elective/exploratory program for grades 7 and 8; implementation of the School-to-Career transition plan; expansion of the Tech Prep program with area colleges and junior colleges; completion of student benchmarks in technology; and further integration of technology into all areas of instruction. Twenty-three out of thirty-nine objectives on the Action Plan were in the focus area of Curriculum and Instruction; all were accomplished.

Hand-in-hand with this focus is that of student assessment. We have been examining all of the ways in which we assess student academic performance. In particular we have been evaluating the usage of open response questions as a classroom assessment tool. This type of question requires a higher level of thinking than traditional questioning, such as multiple choice, and assists the student in learning to express ideas in written form. Both of these skills are necessary for success on the MCAS testing.

In the area of professional development we have made two significant improvements. We are moving from a model of half-day release time for students to a full day model in order to provide time for teachers to learn together. Over three years we will add four days to the teacher work year for the purpose of professional development. In this way we can provide time for teachers to work and learn together without decreasing the time for

student instruction. At the end of this implementation period, we will have increased both student instructional time and teacher professional development time. We believe that this model will improve both student and teacher learning. We are improving the coordination of our professional development efforts through the reinstatement of the Professional Development Center. This is particularly important as this is the year that the recertification requirement of the Education Reform Act goes into effect. A committee of teachers, along with Alden Principal Charles Elliott, are developing a program which meets the needs of all teachers. Already they have begun a master's degree program in technology provided through Bridgewater State College in Duxbury. Eighteen of our teachers are currently participating in this program. The school system has been able to utilize the Wright Building, the old town library, for these professional development activities. This has been an enhancement of our program while offering the town a productive use of this space. Our evening practical arts program also uses space in this building as well as the Magic Dragon.

We continue to work to promote respect and responsibility on the part of all who work within the Duxbury Public Schools. Conflict resolution and peer mediation are an important part of our program. Community service has been another valuable element in this effort and students in Kindergarten through grade 12 are involved in projects which help to make their schools, their community and the world a better place.

It has been a busy and productive year. Our continued success is due to the dedication of our faculty, staff and administrators. The commitment of these people to our students is what moves the school system forward.

As always, we depend on the extensive support and commitment provided by parents and community to our students and staff. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours in writing the yearly School Improvement Plan and overseeing its accomplishment. The cooperation of other town departments is essential to us and we appreciate their assistance.

We wish a healthy and happy retirement to some dedicated members of our school community, Beverly Dwyer, Judey Devine, Gail Feldman, Carl Meier, and Marge O'Brien representing 113 years of teaching experience. The valuable and supportive leadership provided by Carl Meier as Curriculum Council Chairman contributed greatly to our success over the years. And I would be remiss in not mentioning my gratitude to Priscilla MacCallum who, as my secretary for the past six years, was invaluable to me in learning about Duxbury and its school system. After 28 years of service to the administration of the Duxbury Public Schools, Priscilla was knowledgeable about everything.

Finally, I would like to express my appreciation to the School Committee for its constant commitment to children. Their leadership and support of our mission have enabled us to meet the needs of our students and families.

Respectfully submitted,

Dr. Eileen C. Williams  
Superintendent of Schools



School Business Office Staff:

Front row: Ruth Ann Metcalf, Superintendent Dr. Eileen Williams, Elizabeth Shuipis, Betty Mullaney. Back Row: Marge Nelson, Mickey McGonagle, Gina Moylan, Maureen McDaniels, Assistant Superintendent Dr. John Kerrigan



School Committee:

Carol Love, Kenneth McCarthy, Linda Smith, Betsy Sullivan (Chair), Neil Johnson



Duxbury High School  
Ron McCarthy, Assistant Principal; Ruth Lynch, Assistant Principal,  
Wayne Ogden, Principal



Chandler School:  
Debbi Zetterberg, Principal, Kay O'Toole, Maria Gray, Linda Loiselle, Assistant Principal

Alden School  
Miriam Harriman and Charles Elliott, Principal



Duxbury Middle School:  
Joellen Rando, Principal and Sue Skeiber, Assistant Principal

## **FINANCE:**

**Assessors**

**Finance Committee**

**Fiscal Advisory Committee**

**Accounting**

**Information Services**

**Treasurer/Collector**

**Trusts**

**Moody's Rating**

## ASSESSING DEPARTMENT

In 1998 the Assessing Department successfully undertook two major initiatives to assure the overall quality of the Town's assessed values over the long term. These initiatives concern a major effort to improve the accuracy of the computerized property description database and to put into place a full in-house program to maintain the accuracy of this database year after year.

In March the Assessing Department received a \$53,227 Town Meeting appropriation to inspect and update the property descriptions of a large backlog of properties throughout the Town which had not received an inspection within the past three years. By December 1998 3,500 (65%) of the 5,300 parcels with structures on them had been inspected and updated on our computerized database.

Also in March, we established and filled a full-time Property Lister/Appraiser position. This long awaited action was designed to insure that, once the backlog of property descriptions in the Town are updated, the Assessing Department will be able to keep up with the massive amount of property description and valuation changes that continually affect the Town's tax base. The Board of Assessors appointed Kathleen M. Pizzella to this position.

The assessed value of the new construction that was added to the tax base in 1998 is \$36,274,000. This translates into \$602,148 of increased tax levy capacity for the Town.

The assessed values throughout the Town were adjusted for FY 1999 to reflect the effects of the generally appreciating real estate market.

A "Security and Disaster Plan" was developed for the Assessing Department and presented to the Town for possible wider implementation.

The Assessing Department worked with the Planning Department, the Inspectional Services Department and the new Information Systems Department to further the process of integrating Geographic Information System technology (GIS) into Town Government.

In 1998 The Assessing Department made its assessment data available to several on-line real estate services which serve the real estate professions and the general public such as the "Multiple Listing Service" and "Banker and Tradesman".

### **Notable Assessment Statistics**

<u>Assessment Data</u>	<u>FY 99</u>	<u>FY 98</u>
Taxable Real Estate	\$1,494,932,651	\$1,402,433,114
Personal Property	\$18,114,280	\$17,602,060
Total Taxable Assessments	\$1,513,046,931	\$1,420,035,174
Average Single Family Assessment	\$269,917	\$253,500

<u>Budget and Tax Data</u>	<u>FY 99</u>	<u>FY 98</u>
Total Amount Raised	\$36,543,388.43	\$35,375,688.75
Non Tax Levy Sources	\$11,956,375.80	\$11,803,104.86
Total Tax Levy	\$24,587,012.63	\$23,572,583.89
Average Single Family Tax Bill	\$4,386	\$4,208

Respectfully submitted,

Board of Assessors  
June E. Albritton, Chair  
J. Thomas Marquis, V. Chair  
W. Neal Merry, Clerk



## **FINANCE COMMITTEE**

The nine member Finance Committee, which is appointed by the Town Moderator, is charged with review and recommendation of all town budgets and articles to the town meeting. The members of the FY99 committee are: Barbara Kiley, Chair, Paul Arsenian, Co-Chair, Donald Butler, Patricia Dowd, Sandra Mumford, Daniel Kostreva, Joseph Lewis, Donna McCluskey and Richard Whitney, Jr.

During the three months prior to the annual town meeting, the committee meets many hours each week to review budgets and articles with department heads and the town manager and to formulate its recommendations for the town meeting. The Finance Committee also works closely with the Fiscal Advisory Committee in reviewing the capital requests. The same process precedes every special town meeting.

It is also the responsibility of the Finance Committee to approve Reserve Fund Transfers for unexpected expenses which were not anticipated by the individual departments' budgets.

Each year the Finance Committee and the Town Manager work together to balance the facilities and services which have been approved by previous town meetings with the available funds. Presently the town is in a very good fiscal position, but it is important to be conservative in our spending in the next few years so we do not drive out our senior citizens and others of limited income.

Respectfully submitted,

Barbara A. Kiley  
Chairman

## **FISCAL ADVISORY COMMITTEE**

The Fiscal Advisory Committee reviews the Town's capital budget and monitors long-term revenue and expense trends.

The capital budget for Fiscal Year 2000 will be voted at the annual town meeting commencing on March 13, 1999. This year we will be considering several capital items involving reinvestment in the town's infrastructure, including: technology purchases, public safety enhancements, recreation improvements and many public works projects. In addition, the town meeting will consider sewerage alleviation for homes abutting Kingston Bay as well as plans for a Senior Center and a town path.

Duxbury maintains a strong credit rating for long-term debt and has a reasonable debt service and five-year capital planning for the various town departments. The town-wide building survey has been completed and a committee is preparing a long-range maintenance and repair schedule for addressing its recommendations.

Respectfully submitted

Vincent P. Walsh  
Chairman

## ACCOUNTING DEPARTMENT

To: The Honorable Board of Selectmen and Town Manager

I am submitting my (fourth) Town Accountant's report for the year ended 1998 according to chapter 41, section 61 of the Massachusetts General Laws.

The Bureau of Accounts certified a free cash balance of \$3,129,067.52 for fiscal 1998. The free cash balance continues to be strong because of a conservative approach to revenue budgeting and careful spending on the part of departmental managers, resulting in continuing returns to fund balance. Water free cash was certified at \$ 362,675.49 and reflects a large appropriation during fiscal 1998 to fund water main replacement.

The most significant change to the department this year has been the addition of Mary Beth MacQuarrie as the Town's first Information Systems Administrator. The position was proposed by a study committee made up of department heads and citizen volunteers and was adopted with the fiscal 1999 budget. It is expected that Mary Beth will help the Town better utilize the technology available since the installation of the local area network in town hall during 1997. Already Mary Beth has improved security and backup procedures and initiated staff training programs. She will be looking at ways to connect Town departments (including town hall, schools, library, police, etc.) and at ways to improve customer service using technology. She is also heavily involved in the "Y2K" planning effort. The Town is fortunate to have someone with Mary Beth's capabilities.

This year the Town replaced its long-time auditors with Powers & Sullivan. The firm came highly recommended by many other communities and was able to offer improved service at significant cost savings. The annual audit went smoothly and was completely earlier than in past years. The Town looks forward to a long relationship with Powers and Sullivan.

The Assistant Treasurer and I worked with an outside consultant to develop a new database, which helped facilitate the transfer of permit responsibility from the Accounting office to the Treasurer's office. This new system, once refined, helped improve transaction processing time and increase accountability. It will ultimately allow us to provide better customer service. The mail in program continues to gain momentum, with 50-60% of residents utilizing the service, up from 40% last year.

The Accounting department continues its commitment to continuing staff education, training, and departmental improvement. Involvement in the various financial organizations at the state and national level continues to provide us with new ideas to help address the many changing issues confronting the local government's financial organization.

Respectfully submitted,

Sheryl Strother  
Town Accountant

# ***Town of Duxbury***

## **General Fund**

### **Fund 1**

#### **BALANCE SHEET**

**June 30,1998**

#### **Assets**

Cash	\$ 8,129,113.50	\$ 8,129,113.50
Petty Cash	\$ 510.00	\$ 510.00
Receivables:		
Real Estate Tax	\$ 402,260.46	
Personal Property Tax	\$ 23,525.86	
Allowance for Abatements	\$ (269,577.16)	
Tax Liens	\$ 556,379.32	
Tax Foreclosures	\$ 345,247.43	
Motor Vehicle Excise	\$ 344,720.86	
Boat and Other Excise	\$ 50,632.00	
Special Assessment	\$ 21,934.37	
Departmental Receivables	\$ 5,491.44	
	<u>\$ 1,480,614.58</u>	<u>\$ 1,480,614.58</u>
Due from capital projects		\$ 80,796.74
Total Assets		<u><u>\$ 9,691,034.82</u></u>

#### ***Liabilities and Fund Equity***

Liabilities:		
Warrants Payable		\$ 1,101,433.23
Other Liabilities		\$ 26,627.34
Deferred Revenues		\$ 1,480,614.58
Fund Equity:		
Fund Balances:		
Encumbrances	\$ 356,814.25	
Continued Appropriations	\$ 915,494.27	
Subsequent Year Expenditures	\$ 1,563,101.71	
Accrued Teacher's Payroll	\$ 814,805.78	
Unreserved Fund Equity	\$ 3,432,143.66	
	<u>\$ 7,082,359.67</u>	<u>\$ 7,082,359.67</u>
Total Liabilities and Fund Equity		<u><u>\$ 9,691,034.82</u></u>

# Town of Duxbury

## General Fund

### Fund 1

#### REVENUES

#### Fiscal 1998 Summary

	<u>Budget per recap</u>	<u>June YTD</u>
Property Taxes:		
Real Estate & Personal Property	\$ 23,200,383.00	\$ 23,127,426.23
Tax Liens (Titles) Redeemed	\$ -	\$ 241,414.96
	<u>\$ 23,200,383.00</u>	<u>\$ 23,368,841.19</u>
State Aid:		
Chapter 70	\$ 1,772,672.00	\$ 1,772,672.00
School Transportation	\$ 213,548.00	\$ 235,391.00
School Construction	\$ -	\$ -
Tuition for State Wards	\$ 27,018.00	\$ 6,486.00
Charter School	\$ -	\$ 1,092.00
	<u>\$ 2,013,238.00</u>	<u>\$ 2,015,641.00</u>
General Government:		
Lottery, Beano, etc.	\$ 664,382.00	\$ 728,904.00
Highway Fund	\$ 92,482.00	\$ 92,482.00
Police Career Incentive	\$ 18,229.00	\$ 12,994.00
Veteran's Benefits, Ch 59 Exemptions	\$ 17,777.00	\$ 29,613.89
Exemptions Veteran's	\$ 13,908.00	\$ 6,460.00
Elderly Abatements	\$ 11,532.00	\$ 11,044.00
State Owned Land	\$ 9,941.00	\$ 9,941.00
	<u>\$ 828,251.00</u>	<u>\$ 891,438.89</u>
Local Aid:		
Motor Vehicle Excise	\$ 1,400,000.00	\$ 1,847,997.26
Other Excise	\$ 12,000.00	\$ 51,391.84
Pen & Int on Taxes & Excise	\$ 200,000.00	\$ 170,022.61
Payment in Lieu of Taxes	\$ 2,500.00	\$ 3,490.90
Charges for Service:		
Sewer	\$ 50,000.00	\$ 62,364.20
Trash	\$ 237,000.00	\$ 343,564.41
Ambulance	\$ 80,000.00	\$ 151,308.15
Other	\$ 4,500.00	\$ 10,278.27
Fees	\$ 151,000.00	\$ 211,094.22
Rentals	\$ 235,000.00	\$ 333,935.73
Departmental Revenue:		
Library	\$ 10,000.00	\$ 22,640.39
Cemetery	\$ 310,000.00	\$ 395,088.00
Recreation	\$ 190,000.00	\$ 222,093.25
Other	\$ 10,000.00	\$ 4,583.45
Licenses & Permits	\$ 635,000.00	\$ 861,234.00
Fines & Forfeits	\$ 50,000.00	\$ 57,777.50
Investment Income	\$ 300,000.00	\$ 540,944.60
School Lunch & Adult Education	\$ 53,000.00	\$ 53,000.00
Water: Indirect Cost	\$ 160,000.00	\$ 160,000.00
Total Local Receipts	<u>\$ 4,090,000.00</u>	<u>\$ 5,502,808.78</u>
Other Financial Sources	<u>\$ 213,004.00</u>	<u>\$ 231,649.43</u>
TOTAL:	<u><u>\$ 30,344,876.00</u></u>	<u><u>\$ 32,010,379.29</u></u>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/1/97 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1998		1998 Revised Budget	1998 Actual	1998 Encumbered	Return to General Fund
					Budget	Transfer				
Town Meeting										
Expenses	\$ 7,100.00	\$ -	\$ -	\$ -	\$ 7,100.00	\$ 350.00	\$ 7,450.00	\$ 7,293.71	\$ 150.00	\$ 6.29
Total	\$ 7,100.00	\$ -	\$ -	\$ -	\$ 7,100.00	\$ 350.00	\$ 7,450.00	\$ 7,293.71	\$ 150.00	\$ 6.29
Moderator										
Articles 1998	\$ 40.00	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Total	\$ 40.00	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
Selectmen										
Salaries	\$ 159,256.00	\$ -	\$ -	\$ -	\$ 159,256.00	\$ 10,882.00	\$ 170,138.00	\$ 168,837.23	\$ -	\$ 1,300.77
Articles 98-sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
Expenses	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 34,332.97	\$ 4,445.50	\$ 1,221.53
PY unpaid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15.75	\$ 15.75	\$ 15.75	\$ -	\$ -
Articles 1998	\$ 192,000.00	\$ -	\$ 103,392.00	\$ -	\$ 295,392.00	\$ (295,392.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,770.49	\$ 8,770.49	\$ 8,537.12	\$ -	\$ 233.37
Total	\$ 396,256.00	\$ -	\$ 103,392.00	\$ -	\$ 499,648.00	\$ (280,723.76)	\$ 218,924.24	\$ 211,723.07	\$ 4,445.50	\$ 2,755.67
Finance Com										
Expenses	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ 160.00	\$ -	\$ 90.00
Total	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ 160.00	\$ -	\$ 90.00
Accounting										
Salaries	\$ 142,416.00	\$ -	\$ -	\$ -	\$ 142,416.00	\$ 2,445.00	\$ 144,861.00	\$ 143,401.59	\$ -	\$ 1,459.41
Expenses	\$ 38,765.00	\$ -	\$ -	\$ -	\$ 38,765.00	\$ 1,800.00	\$ 40,565.00	\$ 39,980.77	\$ -	\$ 584.23
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,740.14	\$ 5,740.14	\$ 5,358.83	\$ -	\$ 381.31
Total	\$ 181,181.00	\$ -	\$ -	\$ -	\$ 181,181.00	\$ 9,985.14	\$ 191,166.14	\$ 188,741.19	\$ -	\$ 2,424.95
Audit										
Expenses	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 34,000.00	\$ -	\$ 1,000.00
Total	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 34,000.00	\$ -	\$ 1,000.00
Assessor										
Salaries	\$ 124,484.00	\$ -	\$ -	\$ (3,227.00)	\$ 121,257.00	\$ 6,530.00	\$ 127,787.00	\$ 116,500.26	\$ -	\$ 11,286.74
Articles 98 - Sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
Expenses	\$ 44,600.00	\$ -	\$ 49.56	\$ 3,227.00	\$ 47,876.56	\$ -	\$ 47,876.56	\$ 45,890.87	\$ 1,974.83	\$ 10.86
Articles	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,449.00	\$ 28,449.00	\$ 27,448.92	\$ -	\$ 1,000.08
Total	\$ 175,584.00	\$ -	\$ 49.56	\$ -	\$ 175,633.56	\$ 28,479.00	\$ 204,112.56	\$ 189,840.05	\$ 1,974.83	\$ 12,297.68
Subtotal	\$ 795,411.00	\$ -	\$ 103,441.56	\$ -	\$ 898,852.56	\$ (241,909.62)	\$ 656,942.94	\$ 631,798.02	\$ 6,570.33	\$ 18,574.59

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/11/97 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1998 Budget	1998 Transfer	1998 Revised Budget	1998 Actual	1998 Encumbered	Return to General Fund
Treasurer/Collector										
Salaries	\$ 206,935.00	\$ -	\$ -	\$ -	\$ 206,935.00	\$ 10,550.00	\$ 217,485.00	\$ 216,615.01	\$ -	\$ 869.99
Expenses	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 56,224.90	\$ 3,418.50	\$ 356.60
Unpaid Bills	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.00	\$ 35.00	\$ -	\$ -	\$ 35.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,665.33	\$ 5,665.33	\$ 4,410.28	\$ -	\$ 1,255.05
Total	\$ 266,935.00	\$ -	\$ -	\$ -	\$ 266,935.00	\$ 16,250.33	\$ 283,185.33	\$ 277,250.19	\$ 3,418.50	\$ 2,516.64
Legal										
Expenses	\$ 115,000.00	\$ -	\$ -	\$ -	\$ 115,000.00	\$ 48,775.00	\$ 163,775.00	\$ 163,465.81	\$ 101.25	\$ 207.94
Unpaid bills	\$ -	\$ -	\$ 11,905.70	\$ -	\$ 11,905.70	\$ -	\$ 11,905.70	\$ 11,905.70	\$ -	\$ -
Total	\$ 115,000.00	\$ -	\$ 11,905.70	\$ -	\$ 126,905.70	\$ 48,775.00	\$ 175,680.70	\$ 175,371.51	\$ 101.25	\$ 207.94
Personnel Board										
Salaries	\$ 4,833.00	\$ -	\$ -	\$ -	\$ 4,833.00	\$ 193.00	\$ 5,026.00	\$ 3,612.55	\$ -	\$ 1,413.45
Expenses	\$ 2,410.00	\$ -	\$ -	\$ -	\$ 2,410.00	\$ 1,096.00	\$ 3,506.00	\$ 3,178.46	\$ 67.20	\$ 260.34
Articles 1998	\$ 74,313.00	\$ -	\$ -	\$ -	\$ 74,313.00	\$ (71,348.00)	\$ 2,965.00	\$ 0.12	\$ 2,964.88	\$ -
Total	\$ 81,556.00	\$ -	\$ -	\$ -	\$ 81,556.00	\$ (70,059.00)	\$ 11,497.00	\$ 6,791.13	\$ 3,032.08	\$ 1,673.79
Town Clerk										
Salaries	\$ 26,343.00	\$ -	\$ -	\$ -	\$ 26,343.00	\$ -	\$ 26,343.00	\$ 25,831.83	\$ -	\$ 511.17
Salary Articles 98	\$ 46,956.00	\$ -	\$ -	\$ -	\$ 46,956.00	\$ -	\$ 46,956.00	\$ 46,956.00	\$ -	\$ -
Expenses	\$ 2,650.00	\$ -	\$ -	\$ -	\$ 2,650.00	\$ -	\$ 2,650.00	\$ 1,900.86	\$ -	\$ 749.14
Total	\$ 75,949.00	\$ -	\$ -	\$ -	\$ 75,949.00	\$ -	\$ 75,949.00	\$ 74,688.69	\$ -	\$ 1,260.31
Election & Regist										
Salaries	\$ 9,510.00	\$ -	\$ -	\$ -	\$ 9,510.00	\$ 280.00	\$ 9,790.00	\$ 9,385.02	\$ -	\$ 404.98
Expenses	\$ 10,482.00	\$ -	\$ -	\$ -	\$ 10,482.00	\$ -	\$ 10,482.00	\$ 7,361.63	\$ 1,375.00	\$ 1,745.37
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.43	\$ 13.43	\$ 12.53	\$ -	\$ 0.90
Total	\$ 19,992.00	\$ -	\$ -	\$ -	\$ 19,992.00	\$ 293.43	\$ 20,285.43	\$ 16,759.18	\$ 1,375.00	\$ 2,151.25
Conservation										
Salaries	\$ 57,857.00	\$ -	\$ -	\$ -	\$ 57,857.00	\$ 2,668.00	\$ 60,525.00	\$ 60,525.00	\$ -	\$ -
Expenses	\$ 5,600.00	\$ -	\$ -	\$ -	\$ 5,600.00	\$ -	\$ 5,600.00	\$ 5,344.90	\$ 190.95	\$ 64.15
Encumbered PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 98.57	\$ 98.57	\$ 98.57	\$ -	\$ -
Articles 1998	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ (35,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 98,457.00	\$ -	\$ -	\$ -	\$ 98,457.00	\$ (32,233.43)	\$ 66,223.57	\$ 65,968.47	\$ 190.95	\$ 64.15
Planning Board										
Salaries	\$ 65,092.00	\$ -	\$ -	\$ -	\$ 65,092.00	\$ 1,941.00	\$ 67,033.00	\$ 67,020.86	\$ -	\$ 12.14
Expenses	\$ 16,300.00	\$ -	\$ -	\$ -	\$ 16,300.00	\$ -	\$ 16,300.00	\$ 11,913.05	\$ 4,080.29	\$ 306.66
Article 1998	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ (50,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 131,392.00	\$ -	\$ -	\$ -	\$ 131,392.00	\$ (48,059.00)	\$ 83,333.00	\$ 78,933.91	\$ 4,080.29	\$ 318.80
Total General Gov't	\$ 1,584,692.00	\$ -	\$ 115,347.26	\$ -	\$ 1,700,039.26	\$ (326,942.29)	\$ 1,373,096.97	\$ 1,327,561.10	\$ 18,768.40	\$ 26,767.47

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/11/97 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1998 Budget	1998 Transfer	1998 Revised Budget	1998 Actual	1998 Encumbered	Return to General Fund
<b>Police</b>										
Salaries	\$ 1,801,418.00	\$ -	\$ 71,538.00	\$ 749.80	\$ 1,873,705.80	\$ 6,100.00	\$ 1,879,805.80	\$ 1,862,575.61	\$ -	\$ 17,230.19
Expense	\$ 209,361.00	\$ -	\$ -	\$ -	\$ 209,361.00	\$ 2,150.00	\$ 211,511.00	\$ 208,139.65	\$ 1,722.97	\$ 1,648.38
Unpaid bills	\$ -	\$ -	\$ 316.00	\$ -	\$ 316.00	\$ -	\$ 316.00	\$ 316.00	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,384.00	\$ 3,384.00	\$ 1,024.12	\$ -	\$ 2,359.88
<b>Total</b>	<b>\$ 2,010,779.00</b>	<b>\$ -</b>	<b>\$ 71,854.00</b>	<b>\$ 749.80</b>	<b>\$ 2,083,382.80</b>	<b>\$ 11,634.00</b>	<b>\$ 2,095,016.80</b>	<b>\$ 2,072,055.38</b>	<b>\$ 1,722.97</b>	<b>\$ 21,238.45</b>
<b>Fire</b>										
Salaries	\$ 1,102,627.00	\$ -	\$ 35,061.00	\$ -	\$ 1,137,688.00	\$ 4,597.00	\$ 1,142,285.00	\$ 1,099,819.63	\$ -	\$ 42,465.37
Expenses	\$ 106,550.00	\$ -	\$ 12,375.00	\$ -	\$ 118,925.00	\$ -	\$ 118,925.00	\$ 118,842.04	\$ -	\$ 82.96
Articles 1998	\$ 165,000.00	\$ 600,000.00	\$ -	\$ -	\$ 765,000.00	\$ (765,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 1,374,177.00</b>	<b>\$ 600,000.00</b>	<b>\$ 47,436.00</b>	<b>\$ -</b>	<b>\$ 2,021,613.00</b>	<b>\$ (760,403.00)</b>	<b>\$ 1,261,210.00</b>	<b>\$ 1,218,661.67</b>	<b>\$ -</b>	<b>\$ 42,548.33</b>
<b>Inspectional Svcs</b>										
Salaries	\$ 279,931.00	\$ -	\$ -	\$ -	\$ 279,931.00	\$ 6,955.00	\$ 286,886.00	\$ 275,680.95	\$ -	\$ 11,205.05
Expenses	\$ 46,000.00	\$ -	\$ -	\$ -	\$ 46,000.00	\$ -	\$ 46,000.00	\$ 37,496.39	\$ 8,465.00	\$ 38.61
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,986.53	\$ 2,986.53	\$ 2,912.79	\$ -	\$ 73.74
Articles 1998	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	\$ (45,000.00)	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 370,931.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 370,931.00</b>	<b>\$ (35,058.47)</b>	<b>\$ 335,872.53</b>	<b>\$ 316,090.13</b>	<b>\$ 8,465.00</b>	<b>\$ 11,317.40</b>
<b>Civil Defense</b>										
Salaries	\$ 19,781.00	\$ -	\$ -	\$ -	\$ 19,781.00	\$ -	\$ 19,781.00	\$ -	\$ -	\$ -
Salaries	\$ (19,781.00)	\$ -	\$ -	\$ -	\$ (19,781.00)	\$ -	\$ (19,781.00)	\$ -	\$ -	\$ (19,781.00)
Expenses	\$ 28,256.00	\$ -	\$ -	\$ -	\$ 28,256.00	\$ -	\$ 28,256.00	\$ -	\$ -	\$ 28,256.00
Expenses	\$ (28,256.00)	\$ -	\$ -	\$ -	\$ (28,256.00)	\$ -	\$ (28,256.00)	\$ -	\$ -	\$ (28,256.00)
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Animal Control</b>										
Salaries	\$ 40,346.00	\$ -	\$ -	\$ -	\$ 40,346.00	\$ 1,166.00	\$ 41,512.00	\$ 38,389.25	\$ -	\$ 3,122.75
Expense	\$ 3,885.00	\$ -	\$ -	\$ -	\$ 3,885.00	\$ -	\$ 3,885.00	\$ 3,546.58	\$ -	\$ 338.42
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 685.27	\$ 685.27	\$ 685.27	\$ -	\$ -
<b>Total</b>	<b>\$ 44,231.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,231.00</b>	<b>\$ 1,851.27</b>	<b>\$ 46,082.27</b>	<b>\$ 42,621.10</b>	<b>\$ -</b>	<b>\$ 3,461.17</b>
<b>Harbormaster</b>										
Salaries	\$ 127,583.00	\$ -	\$ -	\$ -	\$ 127,583.00	\$ 2,837.00	\$ 130,420.00	\$ 130,420.00	\$ -	\$ -
Expense	\$ 13,990.00	\$ -	\$ -	\$ -	\$ 13,990.00	\$ -	\$ 13,990.00	\$ 13,523.23	\$ 409.52	\$ 57.25
Articles 1998	\$ 27,000.00	\$ -	\$ 40.00	\$ -	\$ 27,040.00	\$ (27,000.00)	\$ 40.00	\$ 40.00	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,169.79	\$ 2,169.79	\$ 2,147.91	\$ -	\$ 21.88
<b>Total</b>	<b>\$ 168,573.00</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ 168,613.00</b>	<b>\$ (21,993.21)</b>	<b>\$ 146,619.79</b>	<b>\$ 146,131.14</b>	<b>\$ 409.52</b>	<b>\$ 79.13</b>
<b>TOTAL PUB SAFETY</b>	<b>\$ 3,968,691.00</b>	<b>\$ 600,000.00</b>	<b>\$ 119,330.00</b>	<b>\$ 749.80</b>	<b>\$ 4,688,770.80</b>	<b>\$ (803,969.41)</b>	<b>\$ 3,884,801.39</b>	<b>\$ 3,795,559.42</b>	<b>\$ 10,597.49</b>	<b>\$ 78,644.48</b>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/11/97 Raise & App	Borrowing ATMSTM1	Free Cash Article	STM2 Transfers	1998 Budget	1998 Transfer	1998 Revised Budget	1998 Actual	1998 Encumbered	Return to General Fund
<b>Education</b>										
Salaries	\$ 12,772,889.00	\$ -	\$ 423,403.00	\$ 16,726.00	\$ 13,213,018.00	\$ -	\$ 13,213,018.00	\$ 12,468,518.70	\$ 814,805.78	\$ (70,306.48)
Expense	\$ 3,848,837.00	\$ -	\$ -	\$ -	\$ 3,848,837.00	\$ -	\$ 3,848,837.00	\$ 3,534,632.90	\$ 243,897.62	\$ 70,306.48
Articles 1998	\$ 168,349.00	\$ -	\$ 22,500.00	\$ -	\$ 190,849.00	\$ (190,849.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 966,757.96	\$ 966,757.96	\$ 961,995.87	\$ -	\$ 4,762.09
Total	\$ 16,790,075.00	\$ -	\$ 445,903.00	\$ 16,726.00	\$ 17,252,704.00	\$ 775,908.96	\$ 18,028,612.96	\$ 16,965,147.47	\$ 1,058,703.40	\$ 4,762.09
<b>TOTAL EDUCATION</b>	\$ 16,790,075.00	\$ -	\$ 445,903.00	\$ 16,726.00	\$ 17,252,704.00	\$ 775,908.96	\$ 18,028,612.96	\$ 16,965,147.47	\$ 1,058,703.40	\$ 4,762.09
<b>DPW Management</b>										
Salaries	\$ 186,939.00	\$ -	\$ -	\$ -	\$ 186,939.00	\$ 4,003.00	\$ 190,942.00	\$ 186,221.93	\$ -	\$ 4,720.07
Expenses(inc Hath)	\$ 28,050.00	\$ -	\$ -	\$ -	\$ 28,050.00	\$ -	\$ 28,050.00	\$ 25,828.68	\$ 3,200.61	\$ (979.29)
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113.25	\$ 113.25	\$ 45.00	\$ -	\$ 68.25
Articles 1998	\$ 190,000.00	\$ -	\$ -	\$ -	\$ 190,000.00	\$ (190,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 404,989.00	\$ -	\$ -	\$ -	\$ 404,989.00	\$ (185,883.75)	\$ 219,105.25	\$ 212,095.61	\$ 3,200.61	\$ 3,809.03
<b>Vehicle Maintenance</b>										
Salaries	\$ 64,662.00	\$ -	\$ -	\$ -	\$ 64,662.00	\$ -	\$ 64,662.00	\$ 62,759.92	\$ -	\$ 1,902.08
Expense	\$ 42,490.00	\$ -	\$ -	\$ -	\$ 42,490.00	\$ 22,300.00	\$ 64,790.00	\$ 63,678.03	\$ 469.00	\$ 642.97
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39.35	\$ 39.35	\$ 39.35	\$ -	\$ -
Total	\$ 107,152.00	\$ -	\$ -	\$ -	\$ 107,152.00	\$ 22,339.35	\$ 129,491.35	\$ 126,477.30	\$ 469.00	\$ 2,545.05
<b>Highway Department</b>										
Salaries	\$ 282,860.00	\$ -	\$ -	\$ -	\$ 282,860.00	\$ -	\$ 282,860.00	\$ 264,673.42	\$ -	\$ 18,186.58
Expenses	\$ 110,325.00	\$ -	\$ -	\$ -	\$ 110,325.00	\$ -	\$ 110,325.00	\$ 106,110.88	\$ 1,921.95	\$ 2,292.17
Articles 1998	\$ 360,000.00	\$ -	\$ -	\$ -	\$ 360,000.00	\$ (360,000.00)	\$ -	\$ -	\$ -	\$ -
Articles 1998	\$ (360,000.00)	\$ -	\$ -	\$ -	\$ (360,000.00)	\$ 360,000.00	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,538.85	\$ 20,538.85	\$ 20,267.37	\$ -	\$ 271.48
Total	\$ 393,185.00	\$ -	\$ -	\$ -	\$ 393,185.00	\$ 20,538.85	\$ 413,723.85	\$ 391,051.67	\$ 1,921.95	\$ 20,750.23
<b>Snow &amp; Ice</b>										
Salaries	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 38,836.11	\$ -	\$ 6,163.89
Expense	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00	\$ -	\$ 90,000.00	\$ 42,597.18	\$ -	\$ 47,402.82
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 135,000.00	\$ -	\$ -	\$ -	\$ 135,000.00	\$ -	\$ 135,000.00	\$ 81,433.29	\$ -	\$ 53,566.71
<b>Fuel Depot</b>										
Expense	\$ 81,000.00	\$ -	\$ -	\$ -	\$ 81,000.00	\$ -	\$ 81,000.00	\$ 75,946.09	\$ 3,295.96	\$ 1,757.95
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,138.50	\$ 2,138.50	\$ 2,138.50	\$ -	\$ -
Total	\$ 81,000.00	\$ -	\$ -	\$ -	\$ 81,000.00	\$ 2,138.50	\$ 83,138.50	\$ 78,084.59	\$ 3,295.96	\$ 1,757.95
<b>Subtotal</b>	\$ 1,121,326.00	\$ -	\$ -	\$ -	\$ 1,121,326.00	\$ (140,867.05)	\$ 980,458.95	\$ 889,142.46	\$ 8,887.52	\$ 82,428.97



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/11/97 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1998 Budget	1998 Transfer	1998 Revised Budget	1998 Actual	1998 Encumbered	Return to General Fund
<b>Lands &amp; Nat Res</b>										
Salaries	\$ 195,370.00	\$ -	\$ -	\$ -	\$ 195,370.00	\$ 1,768.00	\$ 197,138.00	\$ 190,454.13	\$ -	\$ 6,683.87
Expenses	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 15,720.64	\$ 1,640.00	\$ 639.36
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.94	\$ 60.94	\$ 60.94	\$ -	\$ -
Articles	\$ 132,000.00	\$ -	\$ -	\$ -	\$ 132,000.00	\$ (132,000.00)	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 345,370.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 345,370.00</b>	<b>\$ (130,171.06)</b>	<b>\$ 215,198.94</b>	<b>\$ 206,235.71</b>	<b>\$ 1,640.00</b>	<b>\$ 7,323.23</b>
<b>Street Lights</b>										
Expenses	\$ 39,000.00	\$ -	\$ -	\$ -	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 31,841.05	\$ 2,500.00	\$ 4,658.95
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700.00	\$ 3,700.00	\$ -	\$ -	\$ 3,700.00
<b>Total</b>	<b>\$ 39,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,000.00</b>	<b>\$ 3,700.00</b>	<b>\$ 42,700.00</b>	<b>\$ 31,841.05</b>	<b>\$ 2,500.00</b>	<b>\$ 8,358.95</b>
<b>Transfer Station</b>										
Salaries	\$ 96,059.00	\$ -	\$ -	\$ -	\$ 96,059.00	\$ 2,200.00	\$ 98,259.00	\$ 97,548.82	\$ -	\$ 710.18
Expenses	\$ 562,525.00	\$ -	\$ -	\$ -	\$ 562,525.00	\$ -	\$ 562,525.00	\$ 533,852.84	\$ 24,574.23	\$ 4,097.93
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,772.59	\$ 20,772.59	\$ 17,513.31	\$ -	\$ 3,259.28
<b>Total</b>	<b>\$ 658,584.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 658,584.00</b>	<b>\$ 22,972.59</b>	<b>\$ 681,556.59</b>	<b>\$ 648,914.97</b>	<b>\$ 24,574.23</b>	<b>\$ 8,067.39</b>
<b>Sewer Department</b>										
Salaries	\$ 5,934.00	\$ -	\$ -	\$ -	\$ 5,934.00	\$ -	\$ 5,934.00	\$ 5,813.31	\$ -	\$ 120.69
Expense	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 203.09	\$ 100,203.09	\$ 100,203.09	\$ -	\$ -
<b>Total</b>	<b>\$ 105,934.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,934.00</b>	<b>\$ 203.09</b>	<b>\$ 106,137.09</b>	<b>\$ 106,016.40</b>	<b>\$ -</b>	<b>\$ 120.69</b>
<b>Cemetery</b>										
Salaries	\$ 211,404.00	\$ -	\$ -	\$ -	\$ 211,404.00	\$ 1,381.00	\$ 212,785.00	\$ 211,816.87	\$ -	\$ 968.13
Expenses	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 98,196.59	\$ 1,011.95	\$ 791.46
Expenses	\$ (75,000.00)	\$ -	\$ -	\$ -	\$ (75,000.00)	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Article 1998	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ (4,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.85	\$ 13.85	\$ 13.85	\$ -	\$ -
<b>Total</b>	<b>\$ 240,404.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 240,404.00</b>	<b>\$ 72,394.85</b>	<b>\$ 312,798.85</b>	<b>\$ 310,027.31</b>	<b>\$ 1,011.95</b>	<b>\$ 1,759.59</b>
<b>Central Building</b>										
Salaries	\$ 36,151.00	\$ -	\$ -	\$ (600.00)	\$ 35,551.00	\$ -	\$ 35,551.00	\$ 31,296.59	\$ -	\$ 4,254.41
Expenses	\$ 140,050.00	\$ -	\$ -	\$ 600.00	\$ 140,650.00	\$ 17,000.00	\$ 157,650.00	\$ 146,270.86	\$ 8,241.76	\$ 3,137.38
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,588.27	\$ 7,588.27	\$ 3,900.91	\$ -	\$ 3,687.36
<b>Total</b>	<b>\$ 176,201.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 176,201.00</b>	<b>\$ 24,588.27</b>	<b>\$ 200,789.27</b>	<b>\$ 181,468.36</b>	<b>\$ 8,241.76</b>	<b>\$ 11,079.15</b>
<b>Building Maint</b>										
Expense	\$ 81,700.00	\$ -	\$ -	\$ -	\$ 81,700.00	\$ -	\$ 81,700.00	\$ 77,526.57	\$ 4,000.00	\$ 173.43
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162.20	\$ 162.20	\$ 159.90	\$ -	\$ 2.30
<b>Total</b>	<b>\$ 81,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 81,700.00</b>	<b>\$ 162.20</b>	<b>\$ 81,862.20</b>	<b>\$ 77,686.47</b>	<b>\$ 4,000.00</b>	<b>\$ 175.73</b>
<b>Subtotal</b>	<b>\$ 1,647,193.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,647,193.00</b>	<b>\$ (6,150.06)</b>	<b>\$ 1,641,042.94</b>	<b>\$ 1,562,190.27</b>	<b>\$ 41,967.94</b>	<b>\$ 36,884.73</b>

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1 Tarklin	ATM 3/11/97 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1998 Budget	1998 Transfer	1998			Return to General Fund
							Revised Budget	Actual	Encumbered	
Expenses	\$ 4,325.00	\$ -	\$ -	\$ -	\$ 4,325.00	\$ -	\$ 4,325.00	\$ 4,122.07	\$ 160.00	\$ -
Total	\$ 4,325.00	\$ -	\$ -	\$ -	\$ 4,325.00	\$ -	\$ 4,325.00	\$ 4,122.07	\$ 160.00	\$ 42.93
<b>TOTAL PUBLIC WORK \$ 2,772,844.00 \$ (147,017.11)</b>										
<b>Council on Aging</b>										
Salaries	\$ 83,227.00	\$ -	\$ -	\$ -	\$ 83,227.00	\$ 2,424.00	\$ 85,651.00	\$ 72,919.50	\$ -	\$ 12,731.50
Expenses	\$ 9,050.00	\$ -	\$ -	\$ -	\$ 9,050.00	\$ -	\$ 9,050.00	\$ 7,908.00	\$ 489.62	\$ 652.38
Articles 98	\$ 63,000.00	\$ -	\$ 20,000.00	\$ -	\$ 83,000.00	\$ (83,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 155,277.00	\$ -	\$ 20,000.00	\$ -	\$ 175,277.00	\$ (80,576.00)	\$ 94,701.00	\$ 80,827.50	\$ 489.62	\$ 13,383.88
<b>Veteran's</b>										
Salaries	\$ 15,780.00	\$ -	\$ -	\$ -	\$ 15,780.00	\$ 2,531.00	\$ 18,311.00	\$ 18,241.67	\$ -	\$ 69.33
Expenses	\$ 33,160.00	\$ -	\$ -	\$ -	\$ 33,160.00	\$ -	\$ 33,160.00	\$ 16,966.98	\$ 6,409.90	\$ 9,783.12
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250.20	\$ 1,250.20	\$ 1,250.20	\$ -	\$ -
Total	\$ 48,940.00	\$ -	\$ -	\$ -	\$ 48,940.00	\$ 3,781.20	\$ 52,721.20	\$ 36,458.85	\$ 6,409.90	\$ 9,852.45
<b>Library</b>										
Salaries	\$ 467,847.00	\$ -	\$ -	\$ -	\$ 467,847.00	\$ 18,244.00	\$ 486,091.00	\$ 469,356.11	\$ -	\$ 16,734.89
Expense	\$ 202,153.00	\$ -	\$ -	\$ -	\$ 202,153.00	\$ 8,243.76	\$ 210,396.76	\$ 202,146.96	\$ 8,243.76	\$ 6.04
Expenses	\$ (13,004.00)	\$ -	\$ -	\$ -	\$ (13,004.00)	\$ 13,004.00	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,492.97	\$ 2,492.97	\$ 2,492.97	\$ -	\$ -
Total	\$ 656,996.00	\$ -	\$ -	\$ -	\$ 656,996.00	\$ 41,984.73	\$ 698,980.73	\$ 673,996.04	\$ 8,243.76	\$ 16,740.93
<b>Recreation</b>										
Salaries	\$ 74,667.00	\$ -	\$ -	\$ -	\$ 74,667.00	\$ 1,553.00	\$ 76,220.00	\$ 74,163.67	\$ -	\$ 2,056.33
Expenses	\$ 20,975.00	\$ -	\$ -	\$ -	\$ 20,975.00	\$ -	\$ 20,975.00	\$ 20,965.36	\$ -	\$ 9.64
Expenses	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ (10,000.00)	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Articles 1998	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000.00	\$ (8,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 93,642.00	\$ -	\$ -	\$ -	\$ 93,642.00	\$ 3,553.00	\$ 97,195.00	\$ 95,129.03	\$ -	\$ 2,065.97
<b>Pool</b>										
Salaries	\$ 99,106.00	\$ -	\$ -	\$ -	\$ 99,106.00	\$ 1,950.00	\$ 101,056.00	\$ 99,602.06	\$ -	\$ 1,453.94
Expenses	\$ 60,750.00	\$ -	\$ -	\$ -	\$ 60,750.00	\$ 6,200.00	\$ 66,950.00	\$ 65,912.41	\$ 1,000.00	\$ 37.59
Articles 1998	\$ 39,000.00	\$ -	\$ -	\$ 20,000.00	\$ 59,000.00	\$ (59,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 198,856.00	\$ -	\$ -	\$ 20,000.00	\$ 218,856.00	\$ (50,850.00)	\$ 168,006.00	\$ 165,514.47	\$ 1,000.00	\$ 1,491.53
<b>North Hill expenses</b>										
Articles	\$ 13,000.00	\$ -	\$ -	\$ -	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 8,960.75	\$ 4,000.00	\$ 39.25
Total	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 42,000.00	\$ (42,000.00)	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ (42,000.00)	\$ 13,000.00	\$ 8,960.75	\$ 4,000.00	\$ 39.25
<b>Subtotal</b>										
	\$ 1,208,711.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 1,248,711.00	\$ (124,107.07)	\$ 1,124,603.93	\$ 1,060,886.64	\$ 20,143.28	\$ 43,574.01

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1 Lifeguards	ATM 3/11/97	Borrowing	Free Cash	STM2	1998	1998	1998	1998	1998	Return to
	Raise & App	ATM/STM1	Article 8	Transfers	Budget	Transfer	Revised Budget	Actual	Encumbered	General Fund
Salaries	\$ 10,920.00	\$ -	\$ -	\$ -	\$ 10,920.00	\$ -	\$ 10,920.00	\$ 10,824.25	\$ -	\$ 95.75
Expenses	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ 700.00	\$ 627.42	\$ -	\$ 72.58
Total	\$ 11,620.00	\$ -	\$ -	\$ -	\$ 11,620.00	\$ -	\$ 11,620.00	\$ 11,451.67	\$ -	\$ 168.33
Public Celebrations	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,212.63	\$ -	\$ 287.37
Ply Cty Coop	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Expenses	\$ 1,224,031.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 1,264,031.00	\$ (124,107.07)	\$ 1,139,923.93	\$ 1,075,750.94	\$ 20,143.28	\$ 44,029.71
TOTAL OTHER										
Medicare	\$ 133,000.00	\$ -	\$ -	\$ -	\$ 133,000.00	\$ 2,003.68	\$ 135,003.68	\$ 135,003.68	\$ -	\$ -
Health Insurance	\$ 1,905,000.00	\$ -	\$ -	\$ -	\$ 1,905,000.00	\$ -	\$ 1,905,000.00	\$ 1,905,000.00	\$ -	\$ -
Pensions- noncont	\$ 42,748.00	\$ -	\$ -	\$ -	\$ 42,748.00	\$ -	\$ 42,748.00	\$ 42,748.00	\$ -	\$ -
Pensions- cont	\$ 707,303.00	\$ -	\$ -	\$ -	\$ 707,303.00	\$ -	\$ 707,303.00	\$ 707,303.00	\$ -	\$ -
Pensions- cont	\$ (115,000.00)	\$ -	\$ -	\$ -	\$ (115,000.00)	\$ 115,000.00	\$ -	\$ -	\$ -	\$ -
Unemployment	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 29,771.40	\$ 392.00	\$ 19,836.60
encumber py	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,246.00	\$ 2,246.00	\$ -	\$ -	\$ -
Worker's Comp	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00	\$ 105,994.86	\$ 12,000.00	\$ 82,005.14
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,889.25	\$ 10,889.25	\$ 465.00	\$ -	\$ 10,424.25
Fire, Liability Ins	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 161,135.80	\$ -	\$ 13,864.20
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 358.00	\$ 358.00	\$ 179.05	\$ -	\$ 178.95
Reserve Fund	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ (121,971.53)	\$ 53,028.47	\$ -	\$ -	\$ 53,028.47
Principal	\$ 728,100.00	\$ -	\$ -	\$ -	\$ 728,100.00	\$ -	\$ 728,100.00	\$ 726,053.43	\$ -	\$ 2,046.57
Interest on bonded	\$ 316,173.00	\$ -	\$ -	\$ -	\$ 316,173.00	\$ -	\$ 316,173.00	\$ 262,469.31	\$ -	\$ 53,703.69
Bonding Fees & Chgs	\$ 19,200.00	\$ -	\$ -	\$ -	\$ 19,200.00	\$ -	\$ 19,200.00	\$ 15,244.20	\$ -	\$ 3,955.80
Temp interest	\$ 73,175.00	\$ -	\$ -	\$ -	\$ 73,175.00	\$ -	\$ 73,175.00	\$ 70,078.67	\$ -	\$ 3,096.33
TOTAL ADMIN	\$ 4,409,699.00	\$ -	\$ -	\$ -	\$ 4,409,699.00	\$ 8,525.40	\$ 4,418,224.40	\$ 4,163,692.40	\$ 12,392.00	\$ 242,140.00
Oth uses-Stabilization	\$ 125,000.00	\$ -	\$ -	\$ -	\$ 125,000.00	\$ (125,000.00)	\$ -	\$ -	\$ -	\$ -
Cherry Sheet Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 384,779.00	\$ 396,837.43	\$ -	\$ (12,058.43)
GRAND TOTAL	\$ 30,875,032.00	\$ 600,000.00	\$ 700,580.26	\$ 37,475.80	\$ 32,213,088.06	\$ (742,601.52)	\$ 31,855,265.54	\$ 30,180,003.56	\$ 1,171,620.03	\$ 503,641.95
ATM 3/11/97	\$ 30,875,032.00	\$ -	\$ 1,193,615.00	\$ 621,041.00	Articles-raise 98	\$ (1,452,741.00)	\$ (140,000.00)	\$ -	Other Uses	
STM 10/14/97	\$ -	\$ -	\$ 700,580.26	\$ -	Articles-borrow	\$ (600,000.00)	\$ 17,000.00	\$ -	Recap	
STM 3/14/98	\$ -	\$ 600,000.00	\$ 37,475.80	\$ 30,000.00	Trf to Sources	\$ 213,004.00	\$ 1,452,741.00	\$ 1,281,090.53	Articles-raise 98	
STM 6/1/98	\$ -	\$ 2,105,921.00	\$ -	\$ -	Unpaid bills PY	\$ 50.75	\$ 870,032.47	\$ -	Articles carried	
	\$ 30,875,032.00	\$ 2,705,921.00	\$ 1,931,671.06	\$ 651,041.00	Encumber PY	\$ 1,097,084.73	\$ (13,160.43)	\$ -	Articles not carried	
						\$ (742,601.52)	\$ 79,008.83	\$ -	Capital carried	
							\$ 134,037.07	\$ 129,645.90	Articles-borrow	
							\$ 34,254,922.48	\$ 31,590,739.99	Ties to final Expenditure Report	



# Town of Duxbury

## Continued Appropriation Previous Appropriation Balances General Fund

June 30, 1998

	6/30/97 Balance	Town Meeting	Other Sources	Expended 1998	Transfer Other Uses	FY 1999 Appropriation	Continued Appropriation	Return to General Fund
<b>General Government:</b>								
<b>Board of Selectmen:</b>								
Article 15, ATM 1985 House Bill	\$ 11,655.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,655.63	\$ -
Article 9, STM 3/86 Bay Path Village Land	\$ 254.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254.00	\$ -
Article 7, STM 3/88 Census Data	\$ 397.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 397.09	\$ -
Article 11, ATM 92 Study Purch Wash St. Land	\$ 7,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,300.00	\$ -
Article 4, STM FY95 Snug Harbor Sewerage	\$ 1,965.25	\$ -	\$ -	\$ 1,965.25	\$ -	\$ -	\$ -	\$ -
Article 6:1 ATM FY96 Phone system	\$ 759.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 759.50	\$ -
Article 6:1 ATM FY96 Town Wide Bldgs	\$ 6,250.00	\$ -	\$ -	\$ 6,250.00	\$ -	\$ -	\$ -	\$ -
Article 4: STM FY96/2 Fire Alarm	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -
Article 3: STM FY96/1 Yacht Club easement	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Article 14, ATM FY 97 Fourth of July	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -
Article 10, ATM FY97 ADA	\$ 56,068.67	\$ -	\$ -	\$ 6,465.03	\$ -	\$ -	\$ 49,603.64	\$ -
Article 6:1, ATM FY97 Computerization	\$ 900.00	\$ -	\$ -	\$ 900.00	\$ -	\$ -	\$ -	\$ -
Article 6:1, ATM FY98 Meeting Rm (basement)	\$ -	\$ 40,000.00	\$ -	\$ 32,333.44	\$ -	\$ -	\$ 7,666.56	\$ -
Article 9, ATM FY98 Beach lease	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Article 11, ATM FY98 Snug Harbor restrooms	\$ -	\$ 42,000.00	\$ -	\$ 1,700.00	\$ -	\$ -	\$ 40,300.00	\$ -
Article 13, ATM FY98 Fourth of July	\$ -	\$ 10,000.00	\$ -	\$ 9,814.50	\$ -	\$ -	\$ 185.50	\$ -
Article 5, STM 1 FY98 Underground Utilities	\$ -	\$ 103,392.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 53,392.00	\$ -
<b>Assessors</b>								
Article 10, ATM FY98 Mutual network	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
<b>Planning Board:</b>								
Article 6:3, FY 93 Mapping Land Use	\$ 376.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 376.50	\$ -
Article 28, ATM FY98 Comprehensive Plan	\$ -	\$ 50,000.00	\$ -	\$ 38,225.00	\$ -	\$ -	\$ 11,775.00	\$ -
<b>Personnel Board:</b>								
Article 7, FY97	\$ 31,813.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 25,000.00	\$ 25,500.00	\$ 4,313.00
<b>Conservation:</b>								
Article 6:1 FY96 Island Creek Pond Weeds	\$ 2,595.11	\$ -	\$ -	\$ 2,595.11	\$ -	\$ -	\$ -	\$ -
Article 6:3, ATM FY97 Island Creek	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:3, ATM FY97 Lower Chandler	\$ 10,000.00	\$ -	\$ -	\$ 6,419.89	\$ -	\$ -	\$ 3,580.11	\$ -
Article 6:1, ATM FY98 Bogs	\$ -	\$ 20,000.00	\$ -	\$ 1,775.00	\$ -	\$ -	\$ 18,225.00	\$ -
Article 17, ATM FY98 Conservation Fund	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -
<b>Subtotal:</b>	<b>\$ 160,834.75</b>	<b>\$ 381,892.00</b>	<b>\$ -</b>	<b>\$ 277,443.22</b>	<b>\$ 15,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ 245,970.53</b>	<b>\$ 4,313.00</b>



**Town of Duxbury**  
Continued Appropriation  
Previous Appropriation Balances  
General Fund

June 30, 1998

	6/30/97 Balance	Town Meeting	Other Sources	Expended 1998	Transfer Other Uses	FY 1999 Appropriation	Continued Appropriation	Return to General Fund
<b>Public Safety:</b>								
Police:								
Article 6, 93 Central Communications Equipme	\$ 948.04	\$ -	\$ -	\$ 819.98	\$ -	\$ -	\$ -	\$ -
Article 6:7, ATM FY95 Computer	\$ 411.83	\$ -	\$ -	\$ 411.83	\$ -	\$ -	\$ 128.06	\$ -
Article 11, ATM FY95 Hepatitis B	\$ 1,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,140.00	\$ -
Fire:								
Article 59, ATM 88 Hepatitis Vaccine	\$ 1,177.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,177.47	\$ -
Article 6:3 ATM FY96 Infectious Control	\$ 198.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198.35	\$ -
Article 6:3, ATM FY97 Ambulance	\$ 1,525.54	\$ -	\$ -	\$ 1,505.60	\$ -	\$ -	\$ -	\$ 19.94
Article 6:3, ATM FY98 Computerization	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:3, ATM FY98 Hummer	\$ -	\$ 75,000.00	\$ -	\$ 74,981.70	\$ -	\$ -	\$ -	\$ 18.30
Article 6:3, ATM FY98 Protective clothing	\$ -	\$ 15,000.00	\$ -	\$ 14,972.00	\$ -	\$ -	\$ -	\$ 28.00
Article 6:3, ATM FY98 Radio Upgrade	\$ -	\$ 10,000.00	\$ -	\$ 9,999.95	\$ -	\$ -	\$ -	\$ 0.05
Article 38, ATM FY98 Ashdod Study	\$ -	\$ 10,000.00	\$ -	\$ 4,300.00	\$ -	\$ -	\$ 5,700.00	\$ -
Article 4, STM2 FY98 Trf to Ashdod Const	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -
Harbormaster:								
Article 52, ATM 3/88 Propagation of Shellfish	\$ 4,166.91	\$ -	\$ -	\$ 2,578.33	\$ -	\$ -	\$ 1,588.58	\$ -
Article 13 ATM FY96 Dredging Town Pier	\$ 13,135.72	\$ -	\$ -	\$ 593.89	\$ -	\$ 12,500.00	\$ 12,500.00	\$ 41.83
Article 6:3 ATM FY97 Repace red truck	\$ 1,389.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,389.47	\$ -
Article 6:3 ATM FY97 Repair Navigation Aid	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -
Article 37, ATM FY98 Shellfish Propagation	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 6:3 ATM FY98 Replace Floats	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Inspectional Services								
Article 19, ATM FY98 BOH Bay Road	\$ -	\$ 45,000.00	\$ -	\$ 38,740.00	\$ -	\$ -	\$ 6,260.00	\$ -
School:								
Article 6:2 ATM FY96 Technology	\$ 225.67	\$ -	\$ -	\$ 225.67	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY97 Technology	\$ 158.95	\$ -	\$ -	\$ 158.95	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY97 Electric-Gas Convert	\$ 30,988.50	\$ -	\$ -	\$ 30,988.50	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY97 Remove Oil Tanks	\$ 20,000.00	\$ -	\$ -	\$ 6,370.65	\$ -	\$ -	\$ 13,629.35	\$ -
Article 6:2 ATM FY97 Repair Fields	\$ 2,002.56	\$ -	\$ -	\$ 2,002.56	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY97 Des Library Furniture	\$ 3,349.53	\$ -	\$ -	\$ 3,349.00	\$ -	\$ -	\$ -	\$ 0.53
Article 6:2 ATM FY97 Screens	\$ 1,224.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,224.00	\$ -
Article 6:2 ATM FY98 Technology	\$ -	\$ 41,000.00	\$ -	\$ 41,000.00	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 83,542.54	\$ 278,000.00	\$ -	\$ 282,998.61	\$ -	\$ 12,500.00	\$ 78,435.28	\$ 108.65

# Town of Duxbury

## Continued Appropriation Previous Appropriation Balances General Fund

June 30, 1998

	6/30/97 Balance	Town Meeting	Other Sources	Expended 1998	Transfer Other Uses	ATM 1999 Appropriation	Continued Appropriation	Return to General Fund
Article 6:2 ATM FY98 Electric to Gas	\$ -	\$ 32,349.00	\$ -	\$ 32,349.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Irrigation	\$ -	\$ 10,500.00	\$ -	\$ 10,013.66	\$ -	\$ -	\$ 486.34	\$ -
Article 6:2 ATM FY98 Asbestos Repair	\$ -	\$ 5,000.00	\$ -	\$ 4,988.00	\$ -	\$ -	\$ -	\$ 12.00
Article 6:2 ATM FY98 Repair Fields	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Painting	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Cafeteria Tables	\$ -	\$ 9,000.00	\$ -	\$ 8,764.35	\$ -	\$ -	\$ 235.65	\$ -
Article 6:2 ATM FY98 Classroom desk/chair	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Screens	\$ -	\$ 6,000.00	\$ -	\$ 1,007.00	\$ -	\$ -	\$ 4,993.00	\$ -
Article 6:2 ATM FY98 Blinds	\$ -	\$ 3,000.00	\$ -	\$ 1,722.00	\$ -	\$ -	\$ 1,278.00	\$ -
Article 6:2 ATM FY98 Classroom carpet/tile	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Refrigerator DHS	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Article 2 STM1 FY98 Montessori Transprt	\$ -	\$ 22,500.00	\$ -	\$ 21,875.00	\$ -	\$ -	\$ 625.00	\$ -
Article 12 ATM FY98 Medicaid	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Public Works:								
DPW Management:								
Article 6, ATM 94 Seawall Gurnet Road	\$ 4,063.00	\$ -	\$ -	\$ 4,063.00	\$ -	\$ -	\$ -	\$ -
Article 6:9, ATM FY95 Gurnet Road Paving	\$ 1,754.64	\$ -	\$ -	\$ -	\$ -	\$ 1,754.64	\$ 1,754.64	\$ -
Article 6:4, ATM FY96 Temple St Culvert	\$ 6,332.00	\$ -	\$ -	\$ -	\$ -	\$ 6,332.00	\$ 6,332.00	\$ -
Article 6:4, ATM FY96 Temple Headwall	\$ 7,830.00	\$ -	\$ -	\$ -	\$ -	\$ 7,830.00	\$ 7,830.00	\$ -
Article 6:4, ATM FY96 Vehicles & Equipmt	\$ 929.16	\$ -	\$ -	\$ -	\$ -	\$ 929.16	\$ 929.16	\$ -
Article 6:4, ATM FY96 DPW Storage Bldg	\$ 4,204.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,204.94	\$ -
Article 6:4, ATM FY96 Field Restoration	\$ 119.85	\$ -	\$ -	\$ 119.85	\$ -	\$ -	\$ -	\$ -
Article 6:4, ATM FY96 Well Exploration	\$ 289.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289.55	\$ -
Article 6:4, ATM FY96 Niche Wall Cemetery	\$ 2,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,001.00	\$ -
Article 7, STM FY96 Fuel Tanks	\$ 1,874.03	\$ -	\$ -	\$ -	\$ -	\$ 1,874.03	\$ 1,874.03	\$ -
Article 6:6, ATM FY97 Town Hall Mtg Room	\$ 4,862.54	\$ -	\$ -	\$ 4,862.54	\$ -	\$ -	\$ -	\$ -
Article 6:6, ATM FY97 Gurnet Seawall	\$ 41,562.41	\$ -	\$ -	\$ 41,562.41	\$ -	\$ -	\$ -	\$ -
Article 6:6, ATM FY97 Public Way Status	\$ 6,119.50	\$ -	\$ -	\$ 4,695.77	\$ -	\$ -	\$ 1,423.73	\$ -
Article 6:6, ATM FY98 Front End Loader	\$ -	\$ 10,500.00	\$ -	\$ 9,459.56	\$ -	\$ -	\$ 1,040.44	\$ -
Article 6:6, ATM FY98 Pick up truck	\$ -	\$ 16,500.00	\$ -	\$ 16,500.00	\$ -	\$ -	\$ -	\$ -
Article 6:6, ATM FY98 Skid ldr/ pwr broom	\$ -	\$ 30,000.00	\$ -	\$ 27,205.95	\$ -	\$ -	\$ 2,794.05	\$ -
Article 6:6, ATM FY98 20 ton trailer	\$ -	\$ 13,000.00	\$ -	\$ 11,257.53	\$ -	\$ -	\$ 1,742.47	\$ -
Article 6:6, ATM FY98 Scag Mower (cemty)	\$ -	\$ 4,000.00	\$ -	\$ 3,625.00	\$ -	\$ -	\$ 375.00	\$ -
Article 6:6, ATM FY98 Seawall	\$ -	\$ 100,000.00	\$ -	\$ 87,491.09	\$ -	\$ -	\$ 12,508.91	\$ -
Article 6:6, ATM FY98 Town Wide drainage	\$ -	\$ 20,000.00	\$ -	\$ 1,612.86	\$ -	\$ -	\$ 18,387.14	\$ -
Subtotal:	\$ 81,942.62	\$ 343,849.00	\$ -	\$ 354,674.57	\$ -	\$ 18,719.83	\$ 71,105.05	\$ 12.00

**Town of Duxbury**  
Continued Appropriation  
Previous Appropriation Balances  
General Fund

June 30, 1998

	6/30/97 Balance	Town Meeting	Other Sources	Expended 1998	Transfer Other Uses	ATM 1999 Appropriation	Continued Appropriation	Return to General Fund
<b>Highway</b>								
Article 6, ATM 94 Road Resurfacing	\$ 1,049.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,049.88	\$ -
Article 17, ATM 1984 Land Damage	\$ 868.00	\$ -	\$ -	\$ -	\$ -	\$ 868.00	\$ 868.00	\$ -
Article 17, ATM 1985 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Article 17, ATM 1987 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Article 17, ATM 1988 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Article 14, ATM 1989 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Article 2, ATM 1990 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
Article 10, ATM 85 Improve Drainage	\$ 1,834.47	\$ -	\$ -	\$ -	\$ -	\$ 1,834.47	\$ 1,834.47	\$ -
Article 5, STM 8/86 Powder Pt Bridge Repair	\$ 3,060.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,060.78	\$ -
Article 6:9, ATM FY95 Road Resurface	\$ 289,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289,800.00	\$ -
Article 6:9, ATM FY95 Hwy Safety Council	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
Article 6:9, ATM FY95 Pave Municipal Pkg	\$ 255.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 255.35	\$ -
Article 6:9, ATM FY95 Traffic Control	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -
Article 6:6 ATM FY97 Drainage	\$ 907.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 907.89	\$ -
Article 6:6 ATM FY97 Vehicles & Equip	\$ 27,145.00	\$ -	\$ -	\$ -	\$ -	\$ 21,000.00	\$ 27,145.00	\$ -
<b>Transfer Station:</b>								
Article 5, STM 10/93 Close Stump Dump	\$ 12,573.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,573.49	\$ -
Article 6:6, ATM FY97 Cap Dump	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -
Article 6:6, ATM FY97 Monitor Landfill close	\$ 65,900.29	\$ -	\$ -	\$ 58,270.41	\$ -	\$ -	\$ 7,629.88	\$ -
Article 6:6, ATM FY97 Compacter	\$ 5,976.59	\$ -	\$ -	\$ -	\$ -	\$ 5,976.59	\$ 5,976.59	\$ -
<b>Lands &amp; Natural Resources</b>								
Article 6:6, ATM FY97 Field restoration	\$ 3,008.64	\$ -	\$ -	\$ 3,008.64	\$ -	\$ -	\$ -	\$ -
Article 6:6, ATM FY98 Field Irrigation	\$ -	\$ 28,000.00	\$ -	\$ 27,930.25	\$ -	\$ -	\$ 69.75	\$ -
Article 6:6, ATM FY97 Field restoration	\$ -	\$ 15,000.00	\$ -	\$ 14,540.17	\$ -	\$ -	\$ 459.83	\$ -
Article 6:6, ATM FY98 Bucket truck LNR	\$ -	\$ 80,000.00	\$ -	\$ 77,356.45	\$ -	\$ -	\$ 2,643.55	\$ -
Article 6:6, ATM FY98 Scag Mower	\$ -	\$ 9,000.00	\$ -	\$ 8,200.00	\$ -	\$ -	\$ 800.00	\$ -
<b>Council on Aging</b>								
Article 16, ATM FY97 Senior tax Relief	\$ 1,485.00	\$ -	\$ -	\$ 1,485.00	\$ -	\$ -	\$ -	\$ -
Article 6:10 ATM FY98 Senior Van	\$ -	\$ 58,000.00	\$ -	\$ 54,781.00	\$ -	\$ -	\$ 3,219.00	\$ -
Article 3, STM1 FY98 Feasibility Senior Ctr	\$ -	\$ 20,000.00	\$ -	\$ 9,316.57	\$ -	\$ -	\$ 10,683.43	\$ -
Article 15 ATM FY98 Senior Tax relief	\$ -	\$ 5,000.00	\$ -	\$ 3,012.50	\$ -	\$ -	\$ 1,987.50	\$ -
<b>Library</b>								
Article 6:1, ATM FY96 Roof	\$ 10,542.75	\$ -	\$ -	\$ -	\$ -	\$ 10,542.59	\$ 10,542.75	\$ -
<b>Subtotal:</b>	\$ 479,408.13	\$ 215,000.00	\$ -	\$ 257,900.99	\$ -	\$ 45,221.65	\$ 436,507.14	\$ -



# Town of Duxbury

## Continued Appropriation Previous Appropriation Balances General Fund

June 30, 1998

	6/30/97 Balance	Town Meeting	Other Sources	Expended 1998	Transfer Other Uses	ATM 1999 Appropriation	Continued Appropriation	Return to General Fund
<b>Recreation</b>								
Article 6:4, ATM FY98 Safety Fence ballfid	\$ -	\$ 8,000.00	\$ -	\$ 7,935.00	\$ -	\$ -	\$ -	\$ 65.00
<b>Pool</b>								
Article 6:1 ATM FY96 Replace ugd tank	\$ 3,341.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,341.24	\$ -
Article 6:1 ATM FY96 Ventilated Women's	\$ 845.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 845.00
Article 8 STM FY96/1 water heater	\$ 452.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 452.64
Article 6:4, ATM FY97 Lockerroom Floor	\$ 5,749.08	\$ -	\$ -	\$ 1,852.00	\$ -	\$ -	\$ 3,897.08	\$ -
Article 6:4, ATM FY98 Dehumidifying	\$ -	\$ 15,000.00	\$ -	\$ 1,182.82	\$ -	\$ -	\$ 13,817.18	\$ -
Article 6:4, ATM FY98 Women's lockers	\$ -	\$ 18,000.00	\$ -	\$ 17,795.00	\$ -	\$ -	\$ -	\$ 205.00
Article 6:4, ATM FY98 Pool Cover	\$ -	\$ 6,000.00	\$ -	\$ 2,055.52	\$ -	\$ -	\$ 3,944.48	\$ -
Article 6, STM2 FY98 Empty Pool Water	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -
<b>North Hill</b>								
Article 6:4, ATM FY97 500g Gas/Diesel stg	\$ 19,951.24	\$ -	\$ -	\$ 19,924.29	\$ -	\$ -	\$ -	\$ 26.95
Article 6:4, ATM FY97 Chemical storage	\$ 3,820.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,820.80	\$ -
Article 6:4, ATM FY98 Irrigation Computer	\$ -	\$ 10,000.00	\$ -	\$ 4,850.36	\$ -	\$ -	\$ 5,149.64	\$ -
Article 6:4, ATM FY98 Remove diesel pump	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
Article 6:4, ATM FY98 Overseed Fairways	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -
Article 6:4, ATM FY98 Safety Fencing	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -
Article 6:4, ATM FY98 Insulate/repair house	\$ -	\$ 7,000.00	\$ -	\$ 6,865.71	\$ -	\$ -	\$ 134.29	\$ -
<b>Stabilization Fund</b>								
Article 44, ATM FY98	\$ -	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -
Lucy Hathaway: School	\$ 6,065.65	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 10,065.65	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Lucy Hathaway: Public Works</b>								
Public Landings	\$ 2,356.11	\$ -	\$ 2,000.00	\$ 2,282.69	\$ -	\$ -	\$ 2,073.42	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improve Streets	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shade Trees	\$ 742.85	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,742.85	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Bridge	\$ 2,000.33	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 4,000.33	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 1,528.85	\$ -	\$ 1,000.00	\$ 1,172.75	\$ -	\$ -	\$ 1,356.10	\$ -
Lucy Hathaway: Library	\$ 272.59	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,272.59	\$ -
Transfer income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm Penn Harding - Library	\$ 17.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.62	\$ -
Tax Title	\$ 13,160.43	\$ -	\$ 17,000.00	\$ 10,157.00	\$ -	\$ -	\$ 6,843.00	\$ 13,160.43
<b>Subtotal:</b>	\$ 64,304.43	\$ 234,000.00	\$ 33,000.00	\$ 108,073.14	\$ 125,000.00	\$ -	\$ 83,476.27	\$ 14,755.02
<b>Total:</b>	\$ 870,032.47	\$ 1,452,741.00	\$ 33,000.00	\$ 1,281,090.53	\$ 140,000.00	\$ 101,441.48	\$ 915,494.27	\$ 19,188.67



## 30-Jun-98

Income Statement	
<b>Revenue</b>	
Taxes, State and Local Receipts	\$ 31,565,729.86
Other Sources	\$ 444,649.43
Subtotal	\$ 32,010,379.29
<b>Hathaway Fund Transfer</b>	
Total Revenue	\$ 16,000.00
	\$ 32,026,379.29
<b>Expenditures</b>	
Operating Budgets	\$ (30,180,003.56)
Articles (raise)	\$ (1,281,090.53)
Articles (borrowing) North Hills Irrigation	\$ (9,443.68)
Articles (borrowing) Snug Harbor/ Bluefish	\$ (120,202.22)
Subtotal	\$ (31,590,739.99)
<b>Transfers to capital projects (Snug/Blue)</b>	
Transfers to capital projects (Irrigation)	\$ 120,202.22
Transfers to capital projects (Library)	\$ 9,443.68
Due to/from	\$ 1.00
	\$ 10.00
	\$ 129,656.90
<b>Other Financing Uses</b>	
Total Expenditures	\$ (145,000.00)
	\$ (31,606,083.09)
Net Income	\$ 420,296.20
<b>Equity Reconciliation</b>	
1998 Equity	\$ 7,082,359.67
1997 Equity	\$ 6,662,063.47
Difference	\$ 420,296.20

Cash Reconciliation

Treasurer's Cash @ 6/30/98

\$ 18,818,450.87

Cash items not processed

\$ (30,740.63)

Reconciling item (Treasurer vs Rollforward)

\$ 1,548.11

\$ 18,789,258.35

Accountant's Cash @ 6/30/98

Fund 1

\$ 8,129,113.20

Fund 22

\$ 31,376.66

Fund 23

\$ 91,364.25

Fund 24

\$ 445,997.46

Fund 25

\$ 80,677.69

Fund 26

\$ 118,788.09

Fund 39

\$ 50,000.00

Fund 61

\$ 2,113,229.50

Fund 80

\$ 1,978,378.20

Fund 83

\$ 2,516,173.43

Fund 84

\$ 2,839,489.22

Fund 89

\$ 394,670.65

Total

\$ 18,789,258.35

Other Financial Sources

Budget

Actual

Pension Reserve

\$ 115,000.00

\$ 115,000.00

Cemetery Trust

\$ 75,000.00

\$ 75,000.00

Library

\$ 13,004.00

\$ 13,004.00

COPS Grant

\$ -

\$ 8,369.29

SPED Medicare

\$ -

\$ 7,893.00

Recreation Revolving

\$ 10,000.00

\$ 12,144.29

Worker's Compensation

\$ -

\$ 238.85

\$ 213,004.00

\$ 231,649.43

Health Assessment

\$ 53,000.00

\$ 53,000.00

Water Assessment

\$ 160,000.00

\$ 160,000.00

\$ 213,000.00

\$ 213,000.00

Total

\$ 426,004.00

\$ 444,649.43

# Town of Duxbury

## Encumbrances 1998

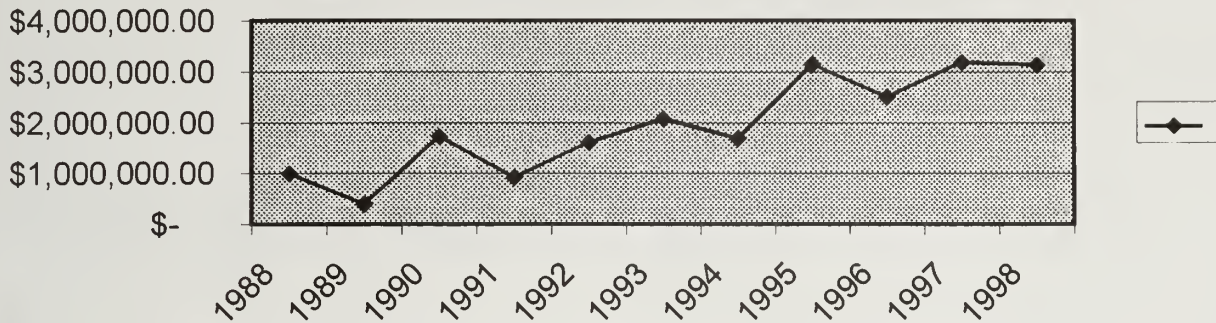
<u>Department</u>	<u>Amount</u>
School - salaries	\$ 814,805.78
School - Expenses	\$ 243,897.62
Transfer Station	\$ 24,574.23
Insurance	\$ 12,392.00
Inspectional Services	\$ 8,465.00
Library	\$ 8,243.76
Central Building	\$ 8,241.76
Veteran's	\$ 6,409.90
Selectmen	\$ 4,445.50
Planning	\$ 4,080.29
Building Maintenance	\$ 4,000.00
North Hill	\$ 4,000.00
Treasurer	\$ 3,418.50
Fuel Depot	\$ 3,295.96
DPW Administration	\$ 3,200.61
Personnel Board	\$ 3,032.08
Street Lights	\$ 2,500.00
Assessors	\$ 1,974.83
Highway	\$ 1,921.95
Police	\$ 1,722.97
Lands & Natural Resources	\$ 1,640.00
Elections	\$ 1,375.00
Cemetery	\$ 1,011.95
Pool	\$ 1,000.00
Council on Aging	\$ 489.62
Vehicle Maintenance	\$ 469.00
Harbormaster/ Beach	\$ 409.52
Conservation	\$ 190.95
Tarkiln	\$ 160.00
Town Meeting	\$ 150.00
Legal	\$ 101.25
	\$ 356,814.25
Total:	<u>\$ 1,171,620.03</u>

# TOWN OF DUXBURY

## General Fund

### Fund 1

## Free Cash History



## Reserve Fund Transfers

### Fiscal Year 1998

<u>Department</u>	<u>Budget</u>	<u>Salaries</u>	<u>Expenses</u>	<u>Return to General Fund</u>
Legal		\$ -	\$ 48,775.00	
Vehicle Maintenance		\$ -	\$ 22,300.00	
Central Building		\$ -	\$ 17,000.00	
Treasurer		\$ 8,800.00	\$ -	
Library		\$ -	\$ 8,243.76	
Pool		\$ -	\$ 6,200.00	
Transfer Station		\$ 2,200.00	\$ -	
Medicare		\$ 2,003.68	\$ -	
Veteran's		\$ 1,900.00	\$ -	
Accounting			\$ 1,800.00	
Conservation		\$ 1,100.00	\$ -	
Personnel		\$ -	\$ 1,096.00	
Town Meeting		\$ -	\$ 350.00	
Sewer		\$ -	\$ 203.09	
<b>Total</b>	<b>\$ 175,000.00</b>	<b>\$ 16,003.68</b>	<b>\$ 105,967.85</b>	<b>\$ 53,028.47</b>

**Town of Duxbury**  
**School Cafeteria**  
**Fund 22**

**BALANCE SHEET**  
**June 30, 1998**

**Assets**

Cash \$ 31,377

Total \$ 31,377

**Liabilities and Fund Equity**

Warrants Payable \$ 4,413

School Cafeteria Fund \$ 23,255

School Breadboard Fund \$ 3,709

Total \$ 31,377

**REVENUES and EXPENDITURES**  
**Fiscal Year 1998**

	<u>Cafeteria</u>	<u>Breadboard</u>	<u>Total</u>
<b>Revenues</b>			
Lunchroom	\$ 431,964	\$ 12,946	\$ 444,910
Section 4: reduced	\$ 25,254	\$ -	\$ 25,254
Section 11: free	\$ 11,150	\$ -	\$ 11,150
State Aid: full paid	\$ 9,893	\$ -	\$ 9,893
Special Milk	\$ 2,445	\$ -	\$ 2,445
	<u>\$ 480,706</u>	<u>\$ 12,946</u>	<u>\$ 493,652</u>
<b>Expenditures</b>			
Personal Services	\$ 176,171	\$ -	\$ 176,171
Food & Supplies	\$ 252,360	\$ -	\$ 252,360
Group Health Ins	\$ 36,000	\$ -	\$ 36,000
Other Chgs & Exp	\$ 9,267	\$ -	\$ 9,267
Supplies	\$ -	\$ 11,718	\$ 11,718
Purchase of service	\$ 279	\$ -	\$ 279
	<u>\$ 474,077</u>	<u>\$ 11,718</u>	<u>\$ 485,796</u>
Subtotal	\$ 6,628	\$ 1,228	\$ 7,856
Balance forward	<u>\$ 16,627</u>	<u>\$ 2,481</u>	<u>\$ 19,108</u>
	\$ 23,255	\$ 3,709	\$ 26,964
Warrants Payable	\$ 3,547	\$ 866	\$ 4,413
Balance @ 6/30/98	<u>\$ 26,803</u>	<u>\$ 4,574</u>	<u>\$ 31,377</u>



**Town of Duxbury**  
**Highway Improvement Program**  
**Fund 23**

**BALANCE SHEET**  
**June 30, 1998**

**Assets**

Cash \$ 91,364

**Accounts Receivable:**

State Aid (DPW) Ch. 90 - #36207 \$ 6,776

State Aid (DPW) Ch. 90 - #36912 \$ 133,046

**Total Assets** \$ 231,186

**Liabilities and Fund Equity**

State Aid Anticipation Note \$ 139,000

**Deferred Revenues**

State Aid (Highway) \$ 139,822

Fund Balance: \$ (47,636)

**Total Liabilities and Fund Equity** \$ 231,186

(a - Deficit in Anticipation of State Aid (DPW)  
reimbursement

**REVENUES and EXPENDITURES**  
**Fiscal Year 1998**

**Revenues**

State Aid - Chapter 90 \$ 507,170

**Expenditures**

Bituminous Concrete \$ 293,219

Recalculation \$ 25,609

Consulting \$ 21,378

Frame, Riser \$ 10,231

Crack Repair \$ 5,371

Police details \$ 6,138

Inspection \$ 2,571

Calcium Chloride \$ 500

\$ 365,017

**Net** \$ 142,153

**Streets:**

Bay, Bianca, Bolas, Careswell, Franklin, Keene, Mayflower, Myrtle,  
North, Stagecoach, Temple, Union, West

# ***Town of Duxbury***

## **Fund 24**

### **School Grants, Revolving Accounts, and Organizations**

#### **BALANCE SHEET**

**June 30, 1998**

#### ***Assets***

##### **Cash:**

Unrestricted Checking	<u><u>\$ 445,997.46</u></u>
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#### ***Liabilities and Fund Equity***

Warrants Payable	\$ 63,027.74
------------------	--------------

PrePaid Programs	\$ 27,165.35
------------------	--------------

##### **Grants:**

Federal Grants	\$ 41,754.97	
State Grants	\$ 5,972.19	
	<u>\$ 47,727.16</u>	\$ 47,727.16

##### **Revolving Accounts**

Adult & Community Ed.	\$137,865.50	
Athletic Association	\$ 7,768.82	
Tuition-Not Home Town	\$ 54,371.77	
Co-Curricular	\$ 28,368.52	
	<u>\$228,374.61</u>	\$ 228,374.61

Organizations & Donations	\$ 79,702.60
	<u><u>\$ 445,997.46</u></u>

# Town of Duxbury

## Fund 24 School Grants , Revolving Accounts and Organizations Analysis of Revenues and Expenditures

June 30, 1998

	BALANCE FORWARD July 1, 1997	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1998
<b>FEDERAL GRANTS:</b>				
FY97 PL 94-142 Spec. Ed.	\$ 20,266.89	\$ -	\$ 20,266.89	\$ -
FY97 Drug Free School	\$ 436.50	\$ -	\$ 436.50	\$ -
FY97 Curric Study	\$ 9,258.00	\$ -	\$ 9,258.00	\$ -
FY97 Teacher/ Train/Math	\$ 3,879.39	\$ 472.00	\$ 4,351.39	\$ -
FY97 Title VI	\$ 2,015.00	\$ -	\$ 2,015.00	\$ -
FY98 Chapter 44 72	\$ -	\$ 7,893.00	\$ 7,893.00	\$ -
FY98 IT Bond Tech	\$ -	\$ 84,480.00	\$ 58,782.39	\$ 25,697.61
FY98 PL 94 -142	\$ -	\$ 143,370.00	\$ 148,028.74	\$ (4,658.74)
FY98 Integrated PreSchool	\$ -	\$ 15,680.00	\$ 15,118.65	\$ 561.35
FY98 Drug Free School	\$ -	\$ 13,764.00	\$ 13,758.77	\$ 5.23
FY98 Title VI	\$ -	\$ 6,503.00	\$ 1,897.50	\$ 4,605.50
FY98 Teach/Train/Math	\$ -	\$ 6,359.00	\$ -	\$ 6,359.00
FY98 Curric-Sped	\$ -	\$ 12,772.00	\$ 3,586.98	\$ 9,185.02
Sub-Total:	<u>\$ 35,855.78</u>	<u>\$ 291,293.00</u>	<u>\$ 285,393.81</u>	<u>\$ 41,754.97</u>
<b>STATE GRANTS:</b>				
FY97 Enhanced School Health	\$ (4,116.13)	\$ 4,456.43	\$ 399.82	\$ (59.52)
FY97 D.A.R.E.	\$ (1,704.00)	\$ 1,704.00	\$ -	\$ -
FY98 Enhanced School Health	\$ -	\$ 11,330.00	\$ 11,097.01	\$ 232.99
FY98 Health Protection	\$ -	\$ 64,349.00	\$ 62,765.64	\$ 1,583.36
FY98 D.A.R.E.	\$ -	\$ 4,425.00	\$ 4,350.00	\$ 75.00
FY98 Lighthouse Grant	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -
FY98 Community Partner	\$ -	\$ 37,113.00	\$ 32,972.64	\$ 4,140.36
Sub-total	<u>\$ (5,820.13)</u>	<u>\$ 133,377.43</u>	<u>\$ 121,585.11</u>	<u>\$ 5,972.19</u>
<b>REVOLVING ACCOUNTS:</b>				
Adult & Community Education	\$ 144,551.29	\$ 759,949.66	\$ 766,635.45	\$ 137,865.50
Athletic Association	\$ -	\$ 125,902.40	\$ 118,133.58	\$ 7,768.82
Tuition-Not Home Town	\$ 54,935.49	\$ 55,550.00	\$ 56,113.72	\$ 54,371.77
Co-Curricular	\$ 28,147.61	\$ 28,839.00	\$ 28,618.09	\$ 28,368.52
Sub-total:	<u>\$ 227,634.39</u>	<u>\$ 970,241.06</u>	<u>\$ 969,500.84</u>	<u>\$ 228,374.61</u>
<b>CONTRIBUTIONS &amp; DONATIONS</b>				
Duxbury Foundation	\$ (648.59)	\$ 17,461.00	\$ 17,109.81	\$ (297.40)
Boosters/ Bleachers	\$ -	\$ 80,000.00	\$ -	\$ 80,000.00
Sub-total:	<u>\$ (648.59)</u>	<u>\$ 97,461.00</u>	<u>\$ 17,109.81</u>	<u>\$ 79,702.60</u>
Grand Total:	<u><u>\$ 257,021.45</u></u>	<u><u>\$ 1,492,372.49</u></u>	<u><u>\$ 1,393,589.57</u></u>	<u><u>\$ 355,804.37</u></u>

# Town of Duxbury

## Fund 24

### School Revolving Accounts

June 30, 1998

#### ADULT EDUCATION:

##### Revenues

###### Adult:

Tuition

\$ 101,376.02

###### Non-Adult:

###### Building Use Rentals:

Ryder Transportation

Bruce Transportation

\$ 14,580.00

Individuals/Miscellaneous

\$ 7,457.82

Nynex

\$ 593.90

Adelphia Cable

\$ 7,000.00

Insurance

\$ 2,351.40

Pattie Loring (Discoveries)

\$ 189.00

Sports

\$ 13,389.00

Art Classes

\$ 3,480.00

Dance Recitals

\$ 462.00

Prom Night

\$ 1,176.00

\$ 50,679.12

\$ 50,679.12

###### Day Care Programs:

Magic Dragon

\$298,342.89

Kindergarten & After School

\$220,513.86

\$518,856.75

\$518,856.75

Driver Education

\$ 16,710.00

Summer Camp

\$ 37,428.55

Music Program

\$ 29,419.67

Science Fair

\$ 5,479.55

\$ 89,037.77

\$ 89,037.77

\$ 759,949.66

\$ 759,949.66

##### Expenditures

Personal Services

\$595,948.31

Purchase of Service

\$ 76,887.78

Group Health Insurance

\$ 17,000.00

Supplies

\$ 31,494.54

Other Charges & Services

\$ 45,304.82

\$766,635.45

\$ 766,635.45

\$ (6,685.79)

Balance Forward: July 1, 1997

\$ 144,551.29

Balance Ending: June 30, 1998

\$ 137,865.50



## Town of Duxbury

### School Revolving Accounts

Fund 24

June 30, 1998

#### ATHLETIC ASSOCIATION:

##### Revenues

User Fees	\$ 63,923.80	
Fundraisers	\$ 11,000.00	
Insurance	\$ 1,943.00	
Blue Line	\$ 7,500.00	
Boosters	\$ 5,397.00	
Miscellaneous	\$ 1,971.60	
Gate Receipts:		
Football	\$ 21,716.50	
Basketball	\$ 5,037.00	
Soccer	\$ 5,234.00	
Hockey	\$ 1,531.50	
Wrestling	\$ 648.00	
	<u>\$ 125,902.40</u>	\$ 125,902.40

##### Expenditures

Personal Services	\$ 29,197.95	
Purchase of Service	\$ 50,446.41	
Supplies	\$ 12,518.41	
Other Charges & Expenses	\$ 25,970.81	
	<u>\$ 118,133.58</u>	\$ 118,133.58

Balance Forward: July 1, 1997

\$ -

Balance Ending: June 30, 1998

\$ 7,768.82

#### TUITION-NOT-HOME-TOWN:

##### Revenues

Town of Plymouth	\$ 24,400.00	
Town of Marshfield	\$ 8,700.00	
	<u>\$ 33,100.00</u>	\$ 33,100.00
Development Pre-School	\$ 16,220.00	
Miscellaneous	\$ 550.00	
Cranberry School	\$ 2,000.00	
PreSchool Tuition	\$ 680.00	
Teacher's Children Tuition	\$ 3,000.00	
	<u>\$ 22,450.00</u>	\$ 22,450.00
		\$ 55,550.00

##### Expenditures

Payroll	\$ 45,759.08	
Purchase of Services	\$ 1,203.76	
Supplies	\$ 214.30	
Other Charges & Expenses	\$ 8,936.58	
	<u>\$ 56,113.72</u>	\$ 56,113.72
		\$ (563.72)

Balance Forward: July 1, 1997

\$ 54,935.49

Balance Ending: June 30, 1998

\$ 54,371.77

# ***Town of Duxbury***

## **Fund 24 Continued**

### **CO-CURRICULAR REVOLVING:**

#### ***Revenues***

Grades 9-12 User Fees	\$ 14,479.00	
Grades 7 & 8 User Fees	\$ 3,900.00	
Music Promoters	\$ 1,010.00	
Donations	\$ 25.00	
Miscellaneous	\$ 72.00	
Festival of Plays	\$ 2,851.00	
Musical Ticket Sales (High School)	\$ 4,198.00	
Plays (7&8 Grades)	\$ 2,304.00	
	<u>\$ 28,839.00</u>	\$ 28,839.00

#### ***Expenditures***

Personal Services	\$ 24,169.00		
Purchases of Service	\$ 2,717.84		
Supplies	\$ 458.45		
Other Charges & Expenses	\$ 1,272.80		
	<u>\$ 28,618.09</u>	<u>\$ 28,618.09</u>	
			<u>\$ 220.91</u>

Balance Forward: July 1, 1997

\$ 28,147.61

Balance Ending: June 30, 1998

\$ 28,368.52

**Town of Duxbury**  
**Recreation Revolving Fund**  
**Fund 25**

**BALANCE SHEET**  
**June 30, 1998**

**Assets**

Cash \$ 80,678

**Total** **\$ 80,678**

**Liabilities and Fund Equity**

Warrants Payable \$ 5,033

1999 prepaid programs \$ 65,645

Chapter 44; Section 53 \$ 10,000

**Total** **\$ 80,678**

**REVENUES and EXPENDITURES**  
**Fiscal Year 1998**

	Balance Forward 1-Jul-97	Revenues	Expenditures	Balance Forward 30-Jun-98
Light Usage	\$ -	\$ 755	\$ 373	\$ 382
Soda Machine	\$ -	\$ 2,631	\$ -	\$ 2,631
Field Usage	\$ -	\$ 1,035	\$ -	\$ 1,035
Admin	\$ 10,000	\$ -	\$ 21,338	\$ (11,338)
Basketball Camp	\$ 14,060	\$ 14,475	\$ 17,931	\$ 10,604
Soccer Program	\$ -	\$ 18,877	\$ 7,389	\$ 11,488
Basketball Prog	\$ -	\$ 12,620	\$ 4,640	\$ 7,980
Gymnastics Prog	\$ 1,610	\$ 4,505	\$ 3,447	\$ 2,669
After School Ath	\$ -	\$ 4,900	\$ 4,045	\$ 855
Tennis	\$ 3,910	\$ 270	\$ 4,178	\$ 2
Martial Arts	\$ 75	\$ -	\$ -	\$ 75
Ski Lessons	\$ -	\$ 3,602	\$ 4,450	\$ (848)
Track	\$ -	\$ 885	\$ 667	\$ 218
Field Hockey	\$ -	\$ 2,500	\$ 709	\$ 1,791
Turkey Race	\$ -	\$ 365	\$ 1,643	\$ (1,278)
Sailing	\$ 6,350	\$ 750	\$ 5,222	\$ 1,878
Easter Egg Hunt	\$ -	\$ 100	\$ 558	\$ (458)
Adult Tennis	\$ -	\$ 605	\$ 471	\$ 134
Soccer Camp	\$ 6,079	\$ 500	\$ 5,844	\$ 735
Kids Playground	\$ 19,800	\$ 7,626	\$ 27,773	\$ (347)
After School Tennis	\$ -	\$ 465	\$ 784	\$ (319)
Clambake	\$ 450	\$ 15,870	\$ 24,428	\$ (8,108)
Skateboard Park	\$ -	\$ 2,555	\$ 1,475	\$ 1,080
Loon Ski Trip	\$ -	\$ 1,285	\$ -	\$ 1,285
	<u>\$ 62,334</u>	<u>\$ 97,176</u>	<u>\$ 137,366</u>	<u>\$ 22,144</u>

Transfer to Fund 1 as Town Revenue	\$ (12,144)
Remains in Revolving Fund	\$ 10,000

Recreation Programs - Fiscal 1999	\$ 65,645
Warrants Payable	\$ 5,033
<b>Total</b>	<u><b>\$ 80,678</b></u>

# ***Town of Duxbury***

## **Fund 26 Town Grants, Gifts , and Other Revenues**

### **BALANCE SHEET June 30, 1998**

#### ***Assets***

##### **Cash:**

Unrestricted Checking

\$ 118,788.09

#### ***Liabilities and Fund Equity***

Warrants Payable \$ 8,759.64

Fund Balance: Federal Grants \$ 362.96

Fund Balance: State Grants \$ 104,549.28

Fund Balance: Appropriation \$ 5,338.82

Fund Balance: C.D. Program \$ (222.61)  
\$ 118,788.09

\$ 118,788.09



# Town of Duxbury

## Fund 26 Town Grants, Gifts, and Other Revenues Analysis of Revenues and Expenditures

June 30, 1998

	BALANCE FORWARD July 1, 19967	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1998
<b>FEDERAL GRANTS:</b>				
Police				
FY 98 "COPS"	\$ -	\$ 10,497.29	\$ 10,497.29	\$ -
Law Enforcement Block	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
Harbormaster:				
Pump Out Boat	\$ 18,499.50	\$ 6,170.00	\$ 24,306.54	\$ 362.96
	<u>\$ 18,499.50</u>	<u>\$ 19,167.29</u>	<u>\$ 37,303.83</u>	<u>\$ 362.96</u>
<b>STATE GRANTS:</b>				
Selectmen:				
Open Space Committee	\$ 4,964.75	\$ -	\$ 4,964.75	\$ -
Regional Equipment	\$ 40.45	\$ -	\$ -	\$ 40.45
Town Clerk:				
Extended Polling Hours	\$ 5,829.73	\$ -	\$ -	\$ 5,829.73
Animal Control:				
Animal Shelter Improvement	\$ -	\$ 5,425.00	\$ -	\$ 5,425.00
Police:				
FY98 Community Police	\$ -	\$ 23,000.00	\$ 4,673.10	\$ 18,326.90
FY96 D.A.R.E.	\$ 1,328.76	\$ -	\$ 1,326.00	\$ 2.76
FY97 D.A.R.E.	\$ 7,039.84	\$ -	\$ 6,535.69	\$ 504.15
FY98 D.A.R.E.	\$ -	\$ 9,700.00	\$ 4,697.64	\$ 5,002.36
Conservation				
Lower Chandler Pond	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -
Inspectional Service				
Title V Computer	\$ 18,000.00	\$ 2,000.00	\$ 14,291.00	\$ 5,709.00
Harbormaster:				
Prop. of Shellfish	\$ 20.00	\$ -	\$ -	\$ 20.00
Council on Aging:				
Formula Grant	\$ 38.72	\$ 7,071.00	\$ 7,109.72	\$ -
Revolving Account	\$ -	\$ 765.00	\$ 482.75	\$ 282.25
FY98 Sc Incentive	\$ -	\$ 2,600.00	\$ 2,578.09	\$ 21.91
Library:				
FY95 State Aid-Library	\$ 235.33	\$ -	\$ 235.33	\$ -
State Aid-Library	\$ 1,327.77	\$ -	\$ 11.39	\$ 1,316.38
Circulation	\$ 433.99	\$ -	\$ -	\$ 433.99
National Endowment	\$ 0.37	\$ -	\$ 0.37	\$ -
FY97 Revolving	\$ 265.83	\$ 5,000.00	\$ 4,949.27	\$ 316.56
Fy 98 State Aid Library	\$ -	\$ 12,756.91	\$ 12,756.91	\$ -
Pool:				
Ex. Office of Energy	\$ 1,019.00	\$ -	\$ -	\$ 1,019.00
Arts Lottery	\$ 13,364.67	\$ 4,225.00	\$ 8,950.00	\$ 8,639.67
Miscellaneous:				
Environmental Protection Agny	\$ 8,093.70	\$ -	\$ -	\$ 8,093.70
Underground Tank Cleanup	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00
				\$ -
COLA: Non-Contrib. Pension	\$ 6,063.75	\$ 9,810.24	\$ 9,808.52	\$ 6,065.47
	<u>\$ 115,566.66</u>	<u>\$ 82,353.15</u>	<u>\$ 93,370.53</u>	<u>\$ 104,549.28</u>

# Town of Duxbury

## Fund 26 Continued

	BALANCE FORWARD July 1, 1997	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1998
<b>DONATIONS &amp; GIFTS:</b>				
Selectmen:				
Handicap Ramp	\$ 100.00			\$ 100.00
Beach Management:				
Donation	\$ -	\$ 70.00	\$ -	\$ 70.00
Emergency Preservation	\$ 10,110.15	\$ 15,902.98	\$ 21,246.75	\$ 4,766.38
Harbormaster:				
Donations & Gifts	\$ 136.01	\$ -	\$ -	\$ 136.01
D.P.W.	\$ 50.00	\$ -	\$ -	\$ 50.00
Boston Edison				
C.D. Training Emergency	\$ (529.84)	\$ 10,368.67	\$ 10,368.67	\$ (529.84)
Administration & Tech. Support	\$ 333.53	\$ -	\$ -	\$ 333.53
For Fiscal Year 1998	\$ 48,037.00	\$ -	\$ 47,825.35	\$ 211.65
Repair Reimbursement		\$ 1,624.99	\$ 1,624.99	\$ -
Computer	\$ 12.05	\$ -	\$ -	\$ 12.05
Radios	\$ -		\$ 250.00	\$ (250.00)
Fire:				
Thermo Image Helmet	\$ -	\$ 45.00	\$ -	\$ 45.00
Library:				
Sunday Payroll & Expenses	\$ 71.43	\$ -	\$ -	\$ 71.43
Pool:				
Donation & Gifts	\$ 100.00	\$ -	\$ -	\$ 100.00
Recreation:				
Alden Field Project		\$ 5,000.00	\$ 5,000.00	\$ -
	<u>\$ 58,420.33</u>	<u>\$ 33,011.64</u>	<u>\$ 86,315.76</u>	<u>\$ 5,116.21</u>
<b>GRAND TOTAL:</b>	<u><u>\$ 192,486.49</u></u>	<u><u>\$ 134,532.08</u></u>	<u><u>\$ 216,990.12</u></u>	<u><u>\$ 110,028.45</u></u>

**Town of Duxbury**  
**Capital Project Funds**  
Fund 30 - 41  
**BALANCE SHEET**  
June 30, 1998

<b>Assets</b>	<b>Fund 30 Library</b>	<b>Fund 31 Pre 1995</b>	<b>Fund 32 since 1995</b>	<b>Fund 33 Water</b>	<b>Fund 34 Dredging</b>	<b>Fund 35 Snow/Blue</b>	<b>Fund 36 Alden</b>	<b>Fund 37 Sewer</b>	<b>Fund 38 Ashdod</b>	<b>Fund 39 Bay Road</b>	<b>Fund 40 BOH</b>	<b>Fund 41 Camp Wing</b>
Cash										\$ 50,000		
Due to / from General Fund	\$ -	\$ 10,692	\$ (3,402)	\$ 13,336	\$ -	\$ (88,087) (B)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ 10,692</b>	<b>\$ (3,402)</b>	<b>\$ 13,336</b>	<b>\$ -</b>	<b>\$ (88,087)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

**Liabilities and Fund Equity**

Temporary BANS	\$ -	\$ -	\$ -	\$ 1,538,000	\$ -	\$ -	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,060,000
Temporary SANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
WPAT Funding received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 561,913 (C)						
Undesignated Fund Balance	\$ -	\$ 10,692	\$ (3,402) (A)	\$ (1,524,664)	\$ -	\$ (650,000) (D)	\$ (1,700,000)	\$ -	\$ -	\$ 50,000	\$ -	\$ (1,560,000)
<b>Total</b>	<b>\$ -</b>	<b>\$ 10,692</b>	<b>\$ (3,402)</b>	<b>\$ 13,336</b>	<b>\$ -</b>	<b>\$ (88,087)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>

General Fund Due to/from	\$ 80,797	\$ (80,797)
Water Due to/from	\$ (13,336)	\$ 13,336

- (A)- transfer in \$9443.68 spending from General Fund (irrigation project)  
(B)- To be funded by Mass Water Pollution Abatement Trust (first funding received September 1997).  
Deficit in anticipation of WPAT funding  
(C)- WPAT issued \$650,000 bond in fiscal 1997. Funds actually received as applied for.  
(D)- transfer in \$120,202.22 spending from General Fund

**Town of Duxbury**  
**Library Capital Project (Final)**  
Fund 30 - 1998

	<u>Project Budget</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>Total</u>
<b>Revenues</b>					
State Grants (SCBLC #10006262072)	\$ 2,127,801.00	\$ -	\$ 1,276,680.00	\$ 851,121.00	\$ 2,127,801.00
Federal Grants (SCBLC #97076262159)	\$ 197,609.00	\$ -	\$ 177,848.00	\$ 19,761.00	\$ 197,609.00
	\$ 2,325,410.00		\$ 1,454,528.00	\$ 870,882.00	\$ 2,325,410.00
Local: Borrowing	\$ 3,000,000.00	\$ -	\$ -	\$ 3,000,000.00	\$ 3,000,000.00
Private contributions	\$ 237,332.00	\$ -	\$ -	\$ 194,944.66	\$ 194,944.66
	\$ 3,237,332.00	\$ -	\$ -	\$ 3,194,944.66	\$ 3,194,944.66
<b>Total</b>	<b>\$ 5,562,742.00</b>	<b>\$ -</b>	<b>\$ 1,454,528.00</b>	<b>\$ 4,065,826.66</b>	<b>\$ 5,520,354.66</b>
BANS	\$ -	\$ -	\$ 1,150,000.00	\$ (1,150,000.00)	\$ -
Short Term SANs	\$ -	\$ -	\$ 851,000.00	\$ (851,000.00)	\$ -
Short Term SANs	\$ -	\$ 335,000.00	\$ (335,000.00)	\$ -	\$ -
Federal Grants borrowing (FANS)	\$ -	\$ -	\$ 19,000.00	\$ (19,000.00)	\$ -
	\$ -	\$ 335,000.00	\$ 1,685,000.00	\$ (2,020,000.00)	\$ -
<b>Expenditures</b>					
<b>Eligible for State reimbursement:</b>					
Design Development	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 9,093.49	\$ 109,093.49
Construction	\$ 181,000.00	\$ 181,000.00	\$ -	\$ -	\$ 181,000.00
Bidding & Negotiation	\$ 11,000.00	\$ 3,000.00	\$ 8,000.00	\$ -	\$ 11,000.00
Construction Administration	\$ 93,000.00	\$ -	\$ 89,761.50	\$ 27,853.26	\$ 117,614.76
Subtotal Architect	\$ 385,000.00	\$ 284,000.00	\$ 97,761.50	\$ 36,946.75	\$ 381,761.50
Clerk	\$ 50,000.00	\$ -	\$ 48,497.14	\$ 23,776.59	\$ 72,273.73
Tests & Fees	\$ 25,000.00	\$ 19,553.50	\$ 16,849.50	\$ 2,599.25	\$ 39,002.25
Asbestos	\$ 50,000.00	\$ 38,264.59	\$ 3,557.50	\$ -	\$ 41,822.09
Bid Preparation	\$ 15,000.00	\$ 5,841.11	\$ 8,392.24	\$ -	\$ 14,233.35
Capital	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -
Contingency	\$ 235,000.00	\$ -	\$ -	\$ -	\$ -
Construction	\$ 4,537,742.00	\$ 1,400.00	\$ 2,940,325.27	\$ 1,982,964.50	\$ 4,924,689.77
	\$ 5,112,742.00	\$ 65,059.20	\$ 3,017,621.65	\$ 2,009,340.34	\$ 3,082,680.85
<b>Other:</b>					
Moving	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Interest on temporary debt	\$ -	\$ -	\$ 3,124.22	\$ -	\$ 3,124.22
to balance				\$ 1.00	\$ 1.00
Bonding	\$ 50,000.00	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00
	\$ 65,000.00	\$ -	\$ 3,124.22	\$ 6,501.00	\$ 9,625.22
<b>Total Expenditures</b>	<b>\$ 5,562,742.00</b>	<b>\$ 349,059.20</b>	<b>\$ 3,118,507.37</b>	<b>\$ 2,052,788.09</b>	<b>\$ 5,520,354.66</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ (14,059.20)</b>	<b>\$ 21,020.63</b>	<b>\$ (6,961.43)</b>	<b>\$ -</b>

**Dredging Capital Project (Final)- Fund 34**

	<u>Project Budget</u>	<u>through 1996</u>	<u>1997</u>	<u>1998</u>	<u>Total</u>
<b>Revenues</b>					
Comm of Mass. DEM Grant	\$ 350,000.00	\$ 350,000.00	\$ -	\$ -	\$ 350,000.00
Comm of Mass. DEM Grant	\$ 151,727.00	\$ -	\$ 98,052.61	\$ 53,674.39	\$ 151,727.00
Unanticipated State Refund	\$ -	\$ -	\$ -	\$ 24,861.67	\$ 24,861.67
Borrowing: Article 13 ATM FY96	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	\$ 125,000.00
Borrowing: Article 10, STM1 FY96	\$ 50,000.00	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00
		\$ 350,000.00	\$ 98,052.61	\$ 228,536.06	\$ 676,588.67
<b>Expenditures</b>					
Comm of Mass. DEM Grant	\$ -	\$ (350,000.00) *	\$ -	\$ -	\$ (350,000.00)
Comm of Mass. DEM Grant	\$ -	\$ (151,727.00) *	\$ -	\$ -	\$ (151,727.00)
Article 13 ATM FY96	\$ 125,000.00	\$ (125,000.00) *	\$ -	\$ -	\$ (125,000.00)
Article 10 STM1 FY96	\$ 50,000.00	\$ (42,727.00) *	\$ (1,398.90) a	\$ (5,735.77) b	\$ (49,861.67)
		\$ (669,454.00)	\$ (1,398.90)	\$ (5,735.77)	\$ (676,588.67)
<b>Net</b>		<b>\$ (319,454.00)</b>	<b>\$ 96,653.71</b>	<b>\$ 222,800.29</b>	<b>\$ -</b>

\* Payment to Army Corps of Engineers (\$669,454 - 5/16/96)

a - Interest on borrowing  
\$25,000 rescinded ATM 3/98

\*\* Bonded 12/97  
b - Bonding costs



**Town of Duxbury**  
**Fund 35 Snug Harbor/ Bluefish**

	<u>Project Budget</u>	<u>Through 1997</u>	<u>1998</u>	<u>Total</u>
<b>Revenues</b>				
Short Term Borrowing	\$ -	\$ 532,000.00	\$ (532,000.00)	\$ -
WPAT Loan Distribution	\$ -	\$ -	\$ 561,913.24	\$ 561,913.24
Total Revenues	\$ -	\$ 532,000.00	\$ 29,913.24	\$ 561,913.24
<b>Expenditures</b>				
Article 8, STM FY96 Snug Harbor	\$ 500,000.00	\$ 451,881.33	\$ 48,118.67	\$ 500,000.00
Article 14, ATM FY 96 Bluefish Rive	\$ 150,000.00	\$ 77,916.45	\$ 72,083.55	\$ 150,000.00
Total Expenditures	\$ 650,000.00	\$ 529,797.78	\$ 120,202.22	\$ 650,000.00
<b>Net</b>		\$ 2,202.22	\$ (90,288.98)	\$ (88,086.76)

**Fund 36 Alden Capital Project - (Final)**

	<u>Project Budget</u>	<u>1997</u>	<u>1998</u>	<u>Total</u>
<b>Revenues</b>				
STM 10/96	\$ 1,700,000.00	\$ 1,238,000.00 *	\$ 462,000.00 *	\$ 1,700,000.00
<b>Expenditures</b>				
Construction		\$ 722,507.85	\$ 363,813.98	\$ 1,086,321.83
Architect		\$ 61,355.05	\$ -	\$ 61,355.05
Plumbing		\$ 540.06	\$ 1,864.00	\$ 2,404.06
Design Development		\$ 1,925.00	\$ 8,219.00	\$ 10,144.00
HVAC		\$ 8,718.52	\$ 60,610.31	\$ 69,328.83
Electrical		\$ 69,265.77	\$ 2,236.77	\$ 71,502.54
Repaving		\$ 11,443.70	\$ 12,558.65	\$ 24,002.35
Paint/Tile/Carpet		\$ 77,530.14	\$ 10,817.01	\$ 88,347.15
Intercom		\$ 9,785.00	\$ 10,572.94	\$ 20,357.94
Furniture		\$ 24,356.50	\$ 52,357.65	\$ 76,714.15
Fire Alarm		\$ -	\$ 2,773.74	\$ 2,773.74
Moving Expenses		\$ 1,725.69	\$ 1,953.75	\$ 3,679.44
Other		\$ -	\$ 14,237.91	\$ 14,237.91
Computer Lab		\$ 31,725.87	\$ 137,105.14	\$ 168,831.01
Total Expenditures		\$ 1,020,879.15	\$ 679,120.85	\$ 1,700,000.00
Net (cumulative)		\$ 217,120.85	\$ (217,120.85)	\$ -

\* Temporary Borrowing

***Town of Duxbury***

Water Enterprise  
Fund 61

**BALANCE SHEET**

June 30, 1998

***Assets***

Cash	\$ 2,113,229.50
Accounts Receivable	\$ 650,747.32

Total Assets	<u>\$ 2,763,976.82</u>
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***Liabilities and Fund Equity***

Warrants	\$ 161,648.76
Due to Capital Projects	\$ 13,336.28
Deferred Revenue	\$ 650,747.32
Systems Development	\$ 346,900.00
Reserve for Encumbrances	\$ 60.00
Reserve for Continued Articles	\$ 341,282.97
Reserved free cash	\$ 887,326.00
Unreserved Fund Equity	<u>\$ 362,675.49</u>
	\$ 1,591,344.46
	\$ 1,591,344.46

Total Liabilities and Fund Equity	<u>\$ 2,763,976.82</u>
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# Town of Duxbury

## Water Enterprise Fund 61

### Revenues and Expenditures Fiscal Year 1998

	<u>Budget</u>	<u>Actual</u>
<b>Revenues</b>		
Receipts	\$ 1,583,234.00	\$ 1,553,686.89
Systems Development Receipts		\$ 36,000.00
	<u>\$ 1,583,234.00</u>	<u>\$ 1,589,686.89</u>
<b>Expenditures</b>		
Salaries	\$ 345,091.00	\$ 332,318.42
Principal and Int on Debt	\$ 387,243.00	\$ 308,119.35
General Fund Assessment	\$ 160,000.00	\$ 160,000.00
Electric	\$ 85,000.00	\$ 72,933.12
Marshfield Water	\$ 50,000.00	\$ 38,143.78
Chemicals	\$ 50,000.00	\$ 44,770.61
Meters	\$ 36,500.00	\$ 38,573.63
Pumps and Instruments	\$ 35,000.00	\$ 46,402.91
Service Connections	\$ 25,000.00	\$ 28,444.95
Gas and Oil	\$ 17,400.00	\$ 7,284.38
Contingencies	\$ 14,000.00	\$ -
Testing	\$ 12,000.00	\$ 39,367.70
Systems Improvement	\$ 11,000.00	\$ -
Consulting	\$ 10,000.00	\$ 3,711.81
Supplies	\$ 8,000.00	\$ 11,656.19
Police	\$ 6,000.00	\$ 5,227.38
Postage	\$ 6,000.00	\$ 3,223.63
Repairs & Maintenance	\$ 5,000.00	\$ 1,515.00
Primacy	\$ 5,000.00	\$ 4,714.66
Mtgs/memberships/subs	\$ 4,375.00	\$ 2,370.00
Vehicle repair	\$ 4,000.00	\$ 4,906.63
Clothing and Cleaning	\$ 3,425.00	\$ 3,463.59
Phone	\$ 2,000.00	\$ 1,640.20
Small Tools	\$ 2,000.00	\$ 379.47
All other	\$ 1,700.00	\$ 2,108.50
Office Equipment	\$ 1,000.00	\$ 2,060.08
<b>Total</b>	<u>\$ 1,286,734.00</u>	<u>\$ 1,163,335.99</u>
1998 Articles (Raise & Appropriate)	\$ 296,500.00	\$ 88,961.77
Articles (Raise & Appropriate)		\$ 151,652.08
Other Sources -1998 Free Cash	\$ 887,326.00	\$ -
Other Uses - 1998 Pipe replacement & land purchase	\$ (887,326.00)	\$ -
1998 Budget Income (vs actual)	<u>\$ -</u>	
Systems development charges		\$ 36,000.00
1997 Encumbrances		\$ 9,267.29
(Borrowing)		\$ 1,676,503.29
(Borrowing)		\$ (1,676,503.29)
<b>Net</b>	<u>\$ -</u>	<u>\$ 140,469.76</u>

Water Articles (Borrowing) transfer to capital projects

\* Added Article 8 DPW (\$) and Article 7 Personnel (Mgmt) (\$1,934)

# Town of Duxbury

## Water Enterprise Fund 61

Continued Articles  
June 30, 1998

<u>Description</u>	<u>Article</u>	<u>Expended</u> <u>1998</u>	<u>Continued</u>	<u>Return</u> <u>to Water E&amp;D</u>
Raise and Appropriate				
ATM 3/86 Water Main Study	\$ 1,102.70	\$ -	\$ 1,102.70	\$ -
ATM 3/88 Explore New Fields	\$ 14,597.43	\$ -	\$ 14,597.43	\$ -
STM 4/28/90 Clean Wells Depot	\$ 10,347.29	\$ -	\$ 10,347.29	\$ -
1991-6 Well Monitoring	\$ 6,938.14	\$ -	\$ 6,938.14	\$ -
1991-6 Aquifer Protection	\$ 6,948.46	\$ -	\$ 6,948.46	\$ -
ATM 4/91 No Hills Golf Expansn	\$ 159.15	\$ -	\$ 159.15	\$ -
1992-6 Telemetry	\$ 7,231.74	\$ 7,231.74	\$ -	\$ -
1993-6 Clean Mains	\$ 539.08	\$ -	\$ 539.08	\$ -
ATM 4/94 Collective Bargaining	\$ 13,100.00	\$ -	\$ -	\$ 13,100.00
ATM 4/94 MayflowerII Eas/purch	\$ 9,344.00	\$ -	\$ 9,344.00	\$ -
	<u>\$ 70,307.99</u>	<u>\$ 7,231.74</u>	<u>\$ 49,976.25</u>	<u>\$ 13,100.00</u>
1996-6 Hydrant replacement	\$ 2,119.00	\$ -	\$ 2,119.00	\$ -
1996-6 Leak detection	\$ 2,990.00	\$ 2,990.00	\$ -	\$ -
1996 Water Main Winter Street	\$ 81,649.49	\$ -	\$ 81,649.49	\$ -
	<u>\$ 86,758.49</u>	<u>\$ 2,990.00</u>	<u>\$ 83,768.49</u>	<u>\$ -</u>
1997-6 Permitting Annual	\$ 1,761.02	\$ 1,761.02	\$ -	\$ -
1997-6 System Rehab	\$ 70,702.32	\$ 70,702.32	\$ -	\$ -
1997-6 2"Water Main Upgrade	\$ 43,967.00	\$ 43,967.00	\$ -	\$ -
1997-6 Radio System/ Telemetry	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -
	<u>\$ 141,430.34</u>	<u>\$ 141,430.34</u>	<u>\$ -</u>	<u>\$ -</u>
Carried Forward	<u>\$ 298,496.82</u>	<u>\$ 151,652.08</u>	<u>\$ 133,744.74</u>	<u>\$ 13,100.00</u>
New Articles				
1998-6 Equipment	\$ 34,000.00	\$ 31,264.00	\$ 2,736.00	\$ -
1998-6 Hydrant Replacement	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -
1998-6 Leak Detection	\$ 15,000.00	\$ 4,554.00	\$ 10,446.00	\$ -
1998-6 Permit annual	\$ 50,000.00	\$ 45,596.49	\$ 4,403.51	\$ -
1998-6 Systems Rehab	\$ 75,000.00	\$ 6,706.28	\$ 68,293.72	\$ -
1998-6 Water Main Upgrade	\$ 50,000.00	\$ 841.00	\$ 49,159.00	\$ -
1998-6 Masterplan	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -
	<u>\$ 296,500.00</u>	<u>\$ 88,961.77</u>	<u>\$ 207,538.23</u>	<u>\$ -</u>
Total Raise and Appropriate	<u>\$ 594,996.82</u>	<u>\$ 240,613.85</u>	<u>\$ 341,282.97</u>	<u>\$ 13,100.00</u>



# Town of Duxbury

Water Enterprise  
From Fund 61

Continued Articles  
30-Jun-98

Description	Article	Debt Issued	Free Cash Voted	Expended 1994	Expended 1995	Expended 1996	Expended 1997	Expended 1998	Total
<b>Borrowing</b>									
1992-6 Mayflower II Wells	B	\$ 500,000.00	\$ -	\$ -	\$ 422,914.62	\$ 77,085.38	\$ -	\$ -	\$ 500,000.00
1994-6 Mayflower II Wells	B	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 93,285.95	\$ 5,958.87	\$ 755.18	\$ 100,000.00
1994-6 Corrosion Control	B	\$ 750,000.00	\$ -	\$ 4,363.00	\$ 188,431.86	\$ 276,218.10	\$ 76,810.40	\$ 182,804.48	\$ 728,627.84
1995-6 Water Mains Marshall	B	\$ 400,000.00	\$ -	\$ -	\$ 348,399.98	\$ 27,275.48	\$ 24,324.54	\$ -	\$ 400,000.00
1995-6 Water Mains Tremont	B	\$ 165,000.00	\$ -	\$ -	\$ 86,632.31	\$ 37,484.71	\$ 40,882.98	\$ -	\$ 165,000.00
		\$ 1,915,000.00	\$ -	\$ 4,363.00	\$ 1,046,378.77	\$ 511,349.62	\$ 147,976.79	\$ 183,559.66	\$ 1,893,627.84
 1997-6 Evergreen Treatmt Plant	S	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -	\$ 53,092.25	\$ 1,104,816.54	\$ 1,157,908.79
1998-Replace PCE lines	S	\$ 1,500,000.00	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -	\$ 283,017.13	\$ 283,017.13
1998- South Station (Frame)	-	\$ 137,326.00	\$ 137,326.00	\$ -	\$ -	\$ -	\$ -	\$ 125,109.96	\$ 125,109.96
1998-Mayflower	-	\$ 103,253.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 3,240,579.00	\$ 887,326.00	\$ -	\$ -	\$ -	\$ 53,092.25	\$ 1,492,943.63	\$ 1,546,035.88
<b>Total</b>		\$ 5,155,579.00	\$ 887,326.00	\$ 4,363.00	\$ 1,046,378.77	\$ 511,349.62	\$ 201,069.04	\$ 1,676,503.29	\$ 3,439,663.72

## ***Town of Duxbury***

### **Fund 80 Non-Expendable Trusts**

#### **BALANCE SHEET June 30, 1998**

#### **Assets**

##### **Cash and Securities: (In Custody of Treasurer)**

U.S. Treasury Notes	\$ 1,246,427.77	
Commercial Stock	\$ 55,235.71	
	<u>\$ 1,301,663.48</u>	\$ 1,301,663.48

Mass. Municipal Depository Trust	\$ 511,936.54
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Certificates of Deposit: Plymouth Savings Bank	\$ 32,750.00
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Restricted Savings: Citizens Bank	\$ 132,027.68
Total Assets	<u>\$ 1,978,377.70</u>

#### **Liabilities and Fund Equity**

Cemetery Funds	\$ 987,714.97
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Flower Funds	\$ 18,927.34
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Scholarship Funds	\$ 331,656.88
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Miscellaneous Funds	\$ 640,079.01
Total Liabilities and Fund Equity	<u>\$ 1,978,378.20</u>

# Town of Duxbury

## Fund 80 Non-Expendable Trusts

June 30, 1998

	BALANCE FORWARD July 1, 1997	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE FORWARD June 30, 1998
<b>RUST FUNDS:</b>					
Cemetery Perpetual Care	\$ 853,430.76	\$ 20,075.00	\$ 46,452.30	\$ 65,000.00	\$ 854,958.06
Mayflower Cemetery:					\$ -
General Care & Impvmt	\$ 66,229.01	\$ 2,650.00	\$ 4,431.90	\$ 3,000.00	\$ 70,310.91
Arthur D. Eaton	\$ 59,767.62	\$ -	\$ 4,533.64	\$ 4,000.00	\$ 60,301.26
Ladies Union Fair	\$ 1,311.34	\$ -	\$ 60.63	\$ 40.00	\$ 1,331.97
Lucy A. Ewell	\$ 795.95	\$ -	\$ 36.82	\$ 20.00	\$ 812.77
<b>CEMETERY FUNDS:</b>	<u>\$ 981,534.68</u>	<u>\$ 22,725.00</u>	<u>\$ 55,515.29</u>	<u>\$ 72,060.00</u>	<u>\$ 987,714.97</u>
George M. Wood	\$ 133.77	\$ -	\$ 6.21	\$ -	\$ 139.98
Charles R. Crocker	\$ 73.48	\$ -	\$ 3.43	\$ -	\$ 76.91
General Flower Fund	\$ 17,738.56	\$ -	\$ 801.99	\$ -	\$ 18,540.55
Ellen Churchill	\$ 37.13	\$ -	\$ 1.72	\$ -	\$ 38.85
Forrest & Helen Patch	\$ 39.78	\$ -	\$ 1.84	\$ -	\$ 41.62
Minerva L. Sherman	\$ 36.81	\$ -	\$ 1.69	\$ -	\$ 38.50
Grace & Gertrude Myrick	\$ 34.70	\$ -	\$ 1.60	\$ -	\$ 36.30
George Chandler	\$ 13.99	\$ -	\$ 0.64	\$ -	\$ 14.63
<b>FLOWER FUNDS:</b>	<u>\$ 18,108.22</u>	<u>\$ -</u>	<u>\$ 819.12</u>	<u>\$ -</u>	<u>\$ 18,927.34</u>
Helen Delano Howe	\$ 135,803.17	\$ -	\$ 7,723.04	\$ 7,000.00	\$ 136,526.21
Mary E. Carr Nepton	\$ 83,376.74	\$ 500.00	\$ 8,273.29	\$ 9,500.00	\$ 82,650.03
Annie Drew Dunham	\$ 43,905.89	\$ -	\$ 2,614.06	\$ 3,000.00	\$ 43,519.95
Harriet E. Crozier	\$ 30,568.46	\$ -	\$ 1,872.63	\$ 2,000.00	\$ 30,441.09
Edward & Ruth Hobart	\$ 11,502.20	\$ -	\$ 650.82	\$ 750.00	\$ 11,403.02
Molly Hopkins Taft	\$ 11,233.93	\$ -	\$ 830.73	\$ 500.00	\$ 11,564.66
Weston-Thompson	\$ 10,835.37	\$ -	\$ 760.55	\$ 700.00	\$ 10,895.92
Edmund A. Dondero	\$ 3,033.80	\$ -	\$ 211.19	\$ 250.00	\$ 2,994.99
Benjamin M. Feinberg	\$ 1,683.70	\$ -	\$ 77.31	\$ 100.00	\$ 1,661.01
<b>SCHOLARSHIP FUNDS:</b>	<u>\$ 331,943.26</u>	<u>\$ 500.00</u>	<u>\$ 23,013.62</u>	<u>\$ 23,800.00</u>	<u>\$ 331,656.88</u>
Eben H. Ellison	\$ 328,551.13	\$ -	\$ 22,843.30	\$ 30,142.87	\$ 321,251.56
Lucy Hathaway	\$ 48,980.38	\$ -	\$ 10,275.24	\$ 16,000.00	\$ 43,255.62
Jonathan & Ruth Ford	\$ 45,259.22	\$ -	\$ 2,460.54	\$ -	\$ 47,719.76
Agnes S. Ellison	\$ 4,427.37	\$ -	\$ 205.39	\$ -	\$ 4,632.76
Isabelle Freeman(Ambulance Service)	\$ 3,801.14	\$ -	\$ 176.34	\$ -	\$ 3,977.48
Thomas D. Hathaway	\$ 2,324.08	\$ -	\$ 107.81	\$ -	\$ 2,431.89
Marietta Russell:					
School Library	\$ 2,448.34	\$ -	\$ 113.60	\$ -	\$ 2,561.94
School Science Material	\$ 1,263.77	\$ -	\$ 58.62	\$ -	\$ 1,322.39
William Penn Harding:					
Duxbury Free Library	\$ 1,074.34	\$ -	\$ 49.83	\$ -	\$ 1,124.17
Isabelle Freeman	\$ 200,552.24	\$ -	\$ 11,249.20	\$ -	\$ 211,801.44
<b>MISCELLANEOUS FUNDS:</b>	<u>\$ 638,682.01</u>	<u>\$ -</u>	<u>\$ 47,539.87</u>	<u>\$ 46,142.87</u>	<u>\$ 640,079.01</u>
<b>TOTAL OF TRUST FUNDS</b>	<u>\$ 1,970,268.17</u>	<u>\$ 23,225.00</u>	<u>\$ 126,887.90</u>	<u>\$ 142,002.87</u>	<u>\$ 1,978,378.20</u>
<b>GRAND TOTAL OF TRUST FUNDS</b>	<u>\$ 1,970,268.17</u>	<u>\$ 23,225.00</u>	<u>\$ 126,887.90</u>	<u>\$ 142,002.87</u>	<u>\$ 1,978,378.20</u>

# ***Town of Duxbury***

Health Insurance Fund

Fund 83

## **BALANCE SHEET**

June 30, 1998

### ***Assets***

Cash Unrestricted checking	\$	1,932,624.41
Unrestricted savings	\$	583,549.02
Deposit	\$	460,000.00
Total Assets	\$	<u>2,976,173.43</u>

### ***Liabilities and Fund Equity***

#### **Warants Payable**

Designate deposit for claims	\$	460,000.00
Undesignated Fund balance	\$	2,516,173.43
Total	\$	<u>2,976,173.43</u>



***Town of Duxbury***  
**Health Insurance Claim Fund**  
**Fund 83**

**REVENUES AND EXPENDITURES**  
**Period ended June 30, 1998**

	<u>Town</u>	<u>Employees</u>	<u>Retirees</u>	<u>Total</u>
<b><i>Revenues</i></b>				
Raise and Appropriate	\$1,905,000	\$0	\$0	\$1,905,000
Withholding (less refunds)	\$0	\$530,428	\$0	\$530,428
COBRA	\$0	\$28,970	\$0	\$28,970
Worker's Comp - Active	\$0	\$7,724	\$0	\$7,724
Direct Payments	\$0	\$0	\$83,704	\$83,704
Retirement Associations:				
Plymouth County	\$0		\$69,143	\$69,143
Mass Teachers Assoc	\$0	\$0	\$70,426	\$70,426
Other Revenue				
Interest/Dividend	\$32,681	\$0	\$0	\$32,681
Dept of Labor Settlement	\$21,260	\$0	\$0	\$21,260
Stop Loss Recovery	\$37,781	\$0	\$0	\$37,781
<b>Total Revenues</b>	<b>\$1,996,722</b>	<b>\$567,121</b>	<b>\$223,272</b>	<b>\$2,787,115</b>
<b><i>Expenditures</i></b>				
Claims - Town	\$1,466,364	\$0	\$0	\$1,466,364
Claims - Employees	\$0	\$394,522	\$0	\$394,522
Claims - Retirees	\$0	\$0	\$282,797	\$282,797
Admin - Town	\$179,315 #	\$0	\$0	\$179,315
Admin - Employees	\$0	\$55,059	\$0	\$55,059
Admin - Retirees	\$0	\$0	\$14,138	\$14,138
Stop Loss Paymts - Town	\$86,282	\$0	\$0	\$86,282
Stop Loss Paymts - Emp	\$0	\$26,776	\$0	\$26,776
Stop Loss Paymnts - Retirees	\$0	\$0	\$5,952	\$5,952
Medex - Town	\$12,874	\$0	\$0	\$12,874
Medex - Retirees	\$0	\$0	\$12,874	\$12,874
Consultants	\$12,500	\$0	\$0	\$12,500
Life Insurance	\$7,842	\$0	\$0	\$7,842
Additional Deposit	\$32,600	\$0	\$0	\$32,600
<b>Total Expenditures</b>	<b>\$1,797,777</b>	<b>\$476,358</b>	<b>\$315,761</b>	<b>\$2,589,896</b>
 <b>Current Year Balance</b>	 <b>\$198,945</b>	 <b>\$90,763</b>	 <b>(\$92,489)</b>	 <b>\$197,219</b>

## ***Town of Duxbury***

### **Fund 84 Expendable Trusts**

#### **BALANCE SHEET June 30, 1998**

#### **Assets**

##### **Cash and Securities:**

(In Custody of Treasurer)

Unrestricted Checking Account:  
Quincy Savings Bank

\$ 3,081.37

Unrestricted Savings Account:

Citizens Bank

\$ 102,573.98

Plymouth Savings Bank

\$ 11,329.12

\$ 113,903.10

\$ 113,903.10

Investments:

M.M.D. Trust

\$ 1,448,963.90

Certificate of Deposits:

Plymouth Savings Bank

\$ 30,000.00

Money Market Certificates:

Rockland Trust Co.

\$ 29,683.01

U.S. Treasury Notes

\$ 1,213,857.84

Total Assets

\$ 2,839,489.22

#### **Liabilities and Fund Equity**

In Custody of Treasurer:

Gifts & Bequests

\$ 3,081.37

Funds

\$ 2,836,407.85

Total Liabilities and Fund Equity

\$ 2,839,489.22

# Town of Duxbury

## Fund 84 Expendable Trusts

June 30, 1998

	BALANCE July 1, 1997	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 1998	P E N S I O N  S T A B I L I Z A T I O N  C O N S E R V A T I O N
Library: Miscellaneous	\$ 2,788.22			\$ 440.00	\$ 2,348.22	P E N S I O N
Centennial	\$ 180.10				\$ 180.10	
Recreation:						S T A B I L I Z A T I O N
Exceptional Child	\$ 225.00				\$ 225.00	
Sail Boat Purchase	\$ 100.00				\$ 100.00	C O N S E R V A T I O N
F. Marshall Memorial:						
Tennis Court Floodlights	\$ 969.56				\$ 969.56	C O N S E R V A T I O N
Bicentennial Committee	\$ 100.00				\$ 100.00	
Bikeway Committee	\$ 273.00				\$ 273.00	C O N S E R V A T I O N
John & Ruth Ford	\$ (1,564.51)				\$ (1,564.51)	
Gertrude Coffin Estate:						C O N S E R V A T I O N
Ambulance	\$ 264.78		\$ 12.29		\$ 277.07	
Library	\$ 40.23		\$ 1.86		\$ 42.09	C O N S E R V A T I O N
Duxbury Tedesco	\$ 278.21		\$ 12.91		\$ 291.12	
King Caesar Fund for the Poor	\$ 43,945.05	\$ 200.00	\$ 13,961.44	\$ 11,873.26	\$ 46,233.23	C O N S E R V A T I O N
Retirement Fund Investment:					\$ -	
U.S. Treasury Bonds	\$ 1,581,907.15		\$ 100,739.16	\$ 115,000.00	\$ 1,567,646.31	C O N S E R V A T I O N
Ambulance Fund	\$ 8,671.09		\$ 423.34		\$ 9,094.43	
Myles Standish Homesite	\$ 5,068.76		\$ 235.14		\$ 5,303.90	C O N S E R V A T I O N
Stabilization Fund					\$ -	
Investment: MMDT	\$ 729,146.96	\$ 125,000.00	\$ 46,366.09		\$ 900,513.05	C O N S E R V A T I O N
Conservation Fund	\$ 87,524.06	\$ 18,083.00	\$ 4,616.97	\$ 91,127.30	\$ 19,096.73	
Sale of Lots & Burial Rights	\$ 139,008.29	\$ 10,050.00	\$ 8,911.66	\$ 2,940.00	\$ 155,029.95	C O N S E R V A T I O N
Bridge Project	\$ 80.93		\$ 3.76		\$ 84.69	
Harry & Mary Grafton	\$ 28,847.85	\$ 12,000.00	\$ 835.16	\$ 12,000.00	\$ 29,683.01	C O N S E R V A T I O N
Christopher M. Compton	\$ 36.16		\$ 1.69		\$ 37.85	
Nelson T. Saunders	\$ 924.06	\$ 745.00	\$ 46.24		\$ 1,715.30	C O N S E R V A T I O N
Margery S. Parcher	\$ 8,564.13	\$ 23,825.90	\$ 275.52	\$ 24,473.47	\$ 8,192.08	
William Ellison Unitrust	\$ 4,944.58		\$ 263.05	\$ 2,750.00	\$ 2,457.63	C O N S E R V A T I O N
Richard G. Wight	\$ 52,471.11		\$ 3,510.30	\$ 7,000.00	\$ 48,981.41	
Duxbury Heritage Fund	\$ 22,742.95		\$ 1,179.90	\$ 5,000.00	\$ 18,922.85	C O N S E R V A T I O N
Harbor Safety Equipment	\$ 419.69		\$ 19.49		\$ 439.18	
Rescue Equipment	\$ 450.00				\$ 450.00	C O N S E R V A T I O N
Duxbury Dare Program		\$ 21,443.48	\$ 684.80	\$ 1,383.53	\$ 20,744.75	
Elizabeth H. Meehan		\$ 1,370.21	\$ 46.28		\$ 1,416.49	C O N S E R V A T I O N
Mary Brouillard		\$ 200.00	\$ 4.73		\$ 204.73	
TOTAL OF TRUST FUNDS	<u>\$ 2,718,407.41</u>	<u>\$ 212,917.59</u>	<u>\$ 182,151.78</u>	<u>\$ 273,987.56</u>	<u>\$ 2,839,489.22</u>	C O N S E R V A T I O N
GRAND TOTAL OF TRUST FUNDS					<u>\$ 2,839,489.22</u>	

## Town of Duxbury

Fund 89  
Agency

### BALANCE SHEET June 30, 1998

#### Assets

##### Cash:

Unrestricted Checking	\$ 34,900.00
Unrestricted Savings	\$ 351,772.30

Due from Special Funds	\$ 2,812.35
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##### Due from Users:

Police Detail	\$ 33,593.31
	<u>\$ 423,077.96</u>

#### Liabilities and Fund Equity

Warrants Payable	\$ 3,709.00
------------------	-------------

##### Selectmen

Rental Deposit	\$ 10,000.00
Cable Contract	\$ 14,000.00
ADA Workshop	\$ 455.00
	<u>\$ 24,455.00</u>

##### Planning Board:

Performance Bonds	\$ 13,857.12
Road Openings	\$ 19,650.00
As-Built Plans	\$ 7,448.60
Shade Trees	\$ 350.00
Treatment Plant Bond	\$ 479.00
Special Funds	\$ 351,772.30
	<u>\$ 393,557.02</u>

##### School:

Bid Deposit	\$ 130.00
Fire Insurance Claim	\$ 162.27
	<u>\$ 292.27</u>

##### Harbormaster:

Insurance Claim	\$ 304.95
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##### Town Clerk:

Sporting License	\$ (264.05)
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##### Police:

Insurance Claims	\$ 863.77
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##### Recreation:

North Hill	\$ 160.00
	<u>\$ 160.00</u>

	<u>\$ 423,077.96</u>
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# Town of Duxbury

## Fund 89 Agency

	June 30, 1998				
	BALANCE July 1, 1997	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 1998
Performance Bonds (Old Balances)	\$ 13,857.12	\$ -	\$ -	\$ -	\$ 13,857.12
As-Built Plans (Old Balances)	\$ 7,448.60	\$ -	\$ -	\$ -	\$ 7,448.60
Road Openings (Old Balances)	\$ 19,650.00	\$ -	\$ -	\$ -	\$ 19,650.00
Shade Trees	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
School Bid Deposit	\$ 130.00	\$ -	\$ -	\$ -	\$ 130.00
Treatment Plant Bond	\$ 479.00	\$ -	\$ -	\$ -	\$ 479.00
Selectmen: Ashdod Fire Station	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
Adelphia Cable Contract	\$ 12,663.27	\$ 5,000.00	\$ -	\$ 3,663.27	\$ 14,000.00
ADA Workshop	\$ 455.00	\$ -	\$ -	\$ -	\$ 455.00
Treasurer/Collector					
Deputy Collector Fees	\$ -	\$ 13,362.70	\$ -	\$ 13,362.70	\$ -
Unclassified Items	\$ -	\$ 246.70	\$ -	\$ 246.70	\$ -
Sporting Licenses	\$ (218.20)	\$ 4,595.65	\$ -	\$ 4,641.50	\$ (264.05)
Police: Insurance Claims	\$ 863.77	\$ 2,514.26	\$ -	\$ 2,514.26	\$ 863.77
Fire: Insurance Claim		\$ 780.00	\$ -	\$ 780.00	\$ -
Harbormaster: Insurance Claim	\$ 304.95	\$ -	\$ -	\$ -	\$ 304.95
Inspectional Services: Unclassified		\$ 8.00	\$ -	\$ 8.00	\$ -
Consulting/Perc Tests		\$ 11,250.00	\$ -	\$ 7,830.00	\$ 3,420.00
School: Fire Claim	\$ 162.27	\$ -	\$ -	\$ -	\$ 162.27
DPW Insurance Claim	\$ 241.57	\$ 248.60	\$ -	\$ 490.17	\$ -
Council on Aging: Insurance Claim		\$ 950.00	\$ -	\$ 684.00	\$ 266.00
Pool: Security Deposits		\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
Recreation: North Hill	\$ 160.00	\$ -	\$ -	\$ -	\$ 160.00
	<b>\$ 66,547.35</b>	<b>\$ 40,455.91</b>	<b>\$ -</b>	<b>\$ 34,220.60</b>	<b>\$ 72,782.66</b>

### SPECIAL FUNDS:

#### CHAP.593 OF ACTS OF 1993:

B Cushing: Elm Street Realty	\$ 3,423.71	\$ -	\$ 158.82	\$ -	\$ 3,582.53
B Cushing: Elm Street Realty	\$ (1,223.35)	\$ -	\$ -	\$ -	\$ (1,223.35)
Prior Crossing, Inc.: BF Goodrich	\$ 1,802.37	\$ 3,000.00	\$ 109.15	\$ 2,575.90	\$ 2,335.62
Volta Oil Co., Inc.	\$ 1,004.37	\$ -	\$ 46.60	\$ -	\$ 1,050.97
Duxbury Construction: F Boynton	\$ 673.78	\$ -	\$ 31.25	\$ -	\$ 705.03
First Baptist Church	\$ 3,445.44	\$ -	\$ 159.83	\$ -	\$ 3,605.27
Pilgrim Church (BOA)	\$ 1,650.91	\$ -	\$ 78.63	\$ -	\$ 1,729.54
Elm Street Realty: Freeman's Farm	\$ 4,079.93	\$ -	\$ 189.26	\$ -	\$ 4,269.19
Elm Street Realty: Freeman's Farm	\$ (1,102.50)	\$ -	\$ -	\$ -	\$ (1,102.50)
R. & K. Assoc.: Norman Village	\$ 3,654.35	\$ -	\$ 154.19	\$ 652.50	\$ 3,156.04
R & K Capt Norman's (95 bal due)	\$ (486.50)	\$ -	\$ -	\$ -	\$ (486.50)
RBH Development: Hawkins Place	\$ 1,263.64	\$ -	\$ 58.62	\$ -	\$ 1,322.26
Bay Farm Trust	\$ 1,711.73	\$ -	\$ 79.42	\$ -	\$ 1,791.15
R & K :Parkers Grove	\$ -	\$ 12,650.00	\$ 179.30	\$ 9,542.15	\$ 3,287.15
Rob White: Old Cord	\$ -	\$ 7,000.00	\$ 223.15	\$ 565.00	\$ 6,658.15
Duxbury Yacht Club	\$ -	\$ 1,500.00	\$ 44.16	\$ -	\$ 1,544.16
Jong G. Yun	\$ -	\$ 1,400.00	\$ 38.63	\$ -	\$ 1,438.63
Indust Comm & Electr	\$ -	\$ 3,000.00	\$ 46.26	\$ 3,046.26	\$ -
Stand Partners LLC	\$ -	\$ 2,500.00	\$ 19.78	\$ 1,995.00	\$ 524.78
Stephen M. Carleton	\$ -	\$ 1,500.00	\$ 16.39	\$ -	\$ 1,516.39
Nestel Communications	\$ -	\$ 1,500.00	\$ 16.39	\$ -	\$ 1,516.39
Benevento: Gardnerville	\$ -	\$ 3,850.00	\$ 34.86	\$ 2,058.00	\$ 1,826.86
Duxbury Yacht : Club House	\$ -	\$ 1,500.00	\$ 16.39	\$ -	\$ 1,516.39
Omnipont Communications	\$ -	\$ 3,000.00	\$ 19.82	\$ -	\$ 3,019.82
Campbell Communications	\$ -	\$ 3,000.00	\$ 15.12	\$ 3,008.08	\$ 7.04
Indust Comm & Electr	\$ -	\$ 3,000.00	\$ 0.78	\$ -	\$ 3,000.78
	<b>\$ 19,897.88</b>	<b>\$ 48,400.00</b>	<b>\$ 1,736.80</b>	<b>\$ 23,442.89</b>	<b>\$ 46,591.79</b>

## Town of Duxbury

### Fund 89 Continued

SPECIAL FUNDS: CHAP.593 OF ACTS OF 1993:	BALANCE July 1, 1997	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE Jun 30, 1998
Don Schleicher: Patten Lane	\$ 266.80		\$ 12.38		\$ 279.18
Condon: Off Congress	\$ 326.70		\$ 15.17		\$ 341.87
Baldwin:Off Mayflower	\$ 169.18			\$ 169.18	\$ -
Old Stone Realty Trust	\$ 1,609.07		\$ 70.50	\$ 269.00	\$ 1,410.57
Crowell: Off Lincoln	\$ 2,407.79		\$ 111.68		\$ 2,519.47
Don Schleicher	\$ 16,443.04		\$ 762.79		\$ 17,205.83
Juliano Enterprises	\$ 1,911.59	\$ 3,250.00	\$ 103.50	\$ 3,843.00	\$ 1,422.09
Millbrook Square	\$ 1,549.93		\$ 5.93	\$ 1,555.86	\$ -
Frank Nudd Jr.	\$ 10,235.49		\$ 474.82		\$ 10,710.31
Ayoub Engineering	\$ 1,544.36		\$ 71.63		\$ 1,615.99
Kevin Sealund	\$ 966.16		\$ 21.72	\$ 987.88	\$ -
Christina Doran	\$ 32.19		\$ 1.48		\$ 33.67
J. J. Davis: Sweetser's	\$ 1,508.58		\$ 69.97		\$ 1,578.55
	<u>\$ 38,970.88</u>	<u>\$ 3,250.00</u>	<u>\$ 1,721.57</u>	<u>\$ 6,824.92</u>	<u>\$ 37,117.53</u>

PERFORMANCE BONDS:					
B Cushing/Elm St/Niles Orchard	\$ 91,665.21	\$ -	\$ 4,252.34	\$ -	\$ 95,917.55
Bay Farm Trust	\$ 74,666.10	\$ -	\$ 3,463.74	\$ -	\$ 78,129.84
North Triangle Rlty Tr: Norman Village	\$ 60,788.64	\$ -	\$ 838.64	\$ 50,788.64	\$ 10,838.64
Stan Merry : Gifford Way	\$ 11,404.90	\$ -	\$ -	\$ 11,404.90	\$ -
Christmas Tree way	\$ 2,432.12	\$ -	\$ 112.84	\$ -	\$ 2,544.96
Elm St Rlty/ Road open/Roger's Way	\$ 1,676.74	\$ -	\$ 77.78	\$ -	\$ 1,754.52
Dux Const/Road open/707 Washingto	\$ 1,647.59	\$ -	\$ 76.42	\$ -	\$ 1,724.01
J.S. Baldwin: Gardner (Fy96)	\$ 3,240.12	\$ -	\$ -	\$ 3,240.12	\$ -
Road/Phase 1 Bay Farm: Orwig	\$ 4,859.08	\$ -	\$ 225.41	\$ -	\$ 5,084.49
Road Opening:Hawkins Place	\$ 1,595.20	\$ -	\$ 74.01	\$ -	\$ 1,669.21
R.H.B.: Bob Burpee	\$ 6,146.92	\$ -	\$ 285.15	\$ -	\$ 6,432.07
Stone: Ryan's Lane	\$ 38,361.66	\$ -	\$ 1,779.59		\$ 40,141.25
Tilden Corp.: McSharry	\$ 5,038.39	\$ 5,500.00	\$ 155.40	\$ 9,029.25	\$ 1,664.54
Leo/Paul Vercollone	\$ -	\$ 1,500.00	\$ 61.74	\$ -	\$ 1,561.74
Ben F. Goodrich Jr.	\$ -	\$ 20,003.89	\$ 596.27	\$ -	\$ 20,600.16
	<u>\$ 303,522.67</u>	<u>\$ 27,003.89</u>	<u>\$ 11,999.33</u>	<u>\$ 74,462.91</u>	<u>\$ 268,062.98</u>

Sub-Total of Funds:	\$ 428,938.78	\$ 119,109.80	\$ 15,457.70	\$ 138,951.32	\$ 424,554.96
Police Detail	\$ (15,307.41)	\$ 134,205.11	\$ -	\$ 152,491.01	\$ (33,593.31)
GRAND TOTAL OF FUND:	<u>\$ 413,631.37</u>	<u>\$ 253,314.91</u>	<u>\$ 15,457.70</u>	<u>\$ 291,442.33</u>	<u>\$ 390,961.65</u>

# **Town of Duxbury**

Fund 97

## **BALANCE SHEET**

June 30, 1998

### **Assets**

#### **Loans Authorized (Memorandum)**

##### **General Fund**

Conservation: West & Mayflower (2 1/2 debt excl)	\$ 3,400,000.00	
Powder Point Bridge	\$ 3,150,000.00	
Library	\$ 3,000,000.00	
Camp Wing	\$ 1,613,116.00	
School: Alden Reopening	\$ 1,700,000.00	
School Computers	\$ 200,000.00	
School Heat and Air Conditioning	\$ 112,200.00	
North Hill Land	\$ 705,000.00	
Bluefish/ Snug Harbor	\$ 650,000.00	
Ashdod Station	\$ 600,000.00	
Water Pollution Abatement (septic)	\$ 400,000.00	
North Hill Irrigation	\$ 325,000.00	
Mayflower (Conservation)	\$ 258,538.00	
Fire Truck	\$ 225,000.00	
Road Resurfacing	\$ 180,000.00	
Harbor Dredging	\$ 175,000.00	
Summer Street (Conservation)	\$ 126,905.00	
Fuel Tanks	\$ 125,000.00	
Sewer (New Library, Pool, School)	\$ 122,000.00	
Gurnet Seawall	\$ 120,000.00	
Town Hall Heating	\$ 110,000.00	
DPW Building	\$ 110,000.00	
Union Street (Conservation)	\$ 107,362.00	
Mayflower Stump Dump	\$ 100,000.00	
BOH Title V pool	\$ 40,000.00	
Voting Machines	\$ 32,650.00	\$ 17,687,771.00

##### **Water**

Evergreen Treatment Plant	\$ 1,500,000.00	
Corrosion Control	\$ 750,000.00	
Pipe Replacement (PCE)	\$ 750,000.00	
Mayflower	\$ 500,000.00	
Marshal, Standish Mains (outside debt limit)	\$ 400,000.00	
East Street Mains	\$ 241,000.00	
Tremont Mains (outside debt limit)	\$ 165,000.00	
Mayflower (well exempt)	\$ 103,253.00	
Mayflower	\$ 100,000.00	\$ 4,509,253.00

Amounts to be provided: Sick & Vacation Accrual

\$ 833,415.34

##### **Total Assets**

\$ 23,030,439.34

### **Liabilities and Fund Equity**

Loans Authorized and Unissued (Memorandum)	\$ 7,316,024.00	\$ 7,316,024.00
Loans Authorized and issued		
Amortized	\$ 6,597,053.43	
Outstanding debt		
Due Next Year	\$ 1,031,299.00	
Subsequent Years	\$ 7,252,647.57	
	\$ 14,881,000.00	\$ 14,881,000.00

Sick & Vacation Payable

\$ 833,415.34

Total Liabilities and Fund Equity

\$ 23,030,439.34



# Town of Duxbury General Fund Debt

June 30, 1998

	Date	Amt Authorized	Amt Issued	Unissued	Rescinded 1999	1997 - Balance	1998 - Principal	1998 - Balance	1999 - Principal
<b>GENERAL FUND</b>									
Land North Hill	1980	\$ 705,000.00	\$ 705,000.00	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -
West & Mayflower (debt excl)	1986	\$ 3,400,000.00	\$ 3,400,000.00	\$ -	\$ -	\$ 1,125,000.00	\$ 225,000.00	\$ 900,000.00	\$ 225,000.00
Powder Point Bridge	1986	\$ 3,150,000.00	\$ 3,150,000.00	\$ -	\$ -	\$ 1,000,000.00	\$ 200,000.00	\$ 800,000.00	\$ 200,000.00
Pool Roof	1992	\$ 163,000.00	\$ 163,000.00	\$ -	\$ -	\$ 32,000.00	\$ 32,000.00	\$ -	\$ -
Cemetery Bldg	1992	\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	\$ 23,000.00	\$ 23,000.00	\$ -	\$ -
		\$ 7,533,000.00	\$ 7,533,000.00	\$ -	\$ -	\$ 2,215,000.00	\$ 515,000.00	\$ 1,700,000.00	\$ 425,000.00
<b>Alden Heights</b>									
Voting Machines (equipmt)	1994	\$ 180,000.00	\$ 180,000.00	\$ 14,850.00	\$ 14,850.00	\$ 129,000.00	\$ 29,000.00	\$ 100,000.00	\$ 25,000.00
Irrigation (equipmt) STM	1994	\$ 32,650.00	\$ 32,650.00	\$ -	\$ -	\$ 28,530.00	\$ 3,640.00	\$ 24,890.00	\$ 3,640.00
Fire Truck (equipmt)	1995	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -	\$ 284,505.00	\$ 36,272.00	\$ 248,233.00	\$ 36,272.00
Schools -Computers	1995	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 196,965.00	\$ 25,088.00	\$ 171,877.00	\$ 25,088.00
School (remodel)	1995	\$ 112,200.00	\$ 112,200.00	\$ -	\$ -	\$ 171,000.00	\$ 27,000.00	\$ 144,000.00	\$ 22,000.00
Town Hall Heat (remodel)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 96,950.00	\$ 12,925.00	\$ 84,025.00	\$ 12,925.00
Undgrd FuelTanks(remodel)	1995	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ 95,050.00	\$ 12,675.00	\$ 82,375.00	\$ 12,675.00
DPW Metal Bldg (remodel)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 108,000.00	\$ 14,400.00	\$ 93,600.00	\$ 14,400.00
Seawall (remodel)	1995	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	\$ 104,000.00	\$ 6,000.00	\$ 98,000.00	\$ 10,000.00
Landfill (remodel)	1995	\$ 100,000.00	\$ 100,000.00	\$ 70,000.00	\$ -	\$ 105,000.00	\$ 15,000.00	\$ 90,000.00	\$ 15,000.00
		\$ 1,639,850.00	\$ 1,555,000.00	\$ 84,850.00	\$ 14,850.00	\$ 1,335,000.00	\$ 190,000.00	\$ 1,145,000.00	\$ 185,000.00
<b>Snug Harbor/Bluefish ATM</b>									
	1996	\$ 650,000.00	\$ 650,000.00	\$ -	\$ -	\$ 650,000.00	\$ 21,053.43	\$ 628,946.57	\$ 21,299.00
<b>Library</b>									
Harbor Dredge	1996	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000.00	\$ 160,000.00
Harbor Dredge	1996	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	\$ 20,000.00
Sewer (New library,Pool,School)	1996	\$ 50,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ -
	1997	\$ 122,000.00	\$ 115,000.00	\$ 7,000.00	\$ 7,000.00	\$ -	\$ -	\$ 115,000.00	\$ 15,000.00
		\$ 3,297,000.00	\$ 3,265,000.00	\$ 32,000.00	\$ 32,000.00	\$ -	\$ -	\$ 3,265,000.00	\$ 195,000.00
		\$ 13,119,850.00	\$ 13,003,000.00	\$ 116,850.00	\$ 46,850.00	\$ 4,200,000.00	\$ 726,053.43	\$ 6,738,946.57	\$ 826,299.00
<b>BOH Title V pool</b>									
Alden School reopening	1997	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Water Pollution Abatement (Bay Rd)	1997	\$ 1,700,000.00	\$ -	\$ 1,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Ashdod	1998	\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Camp Wing ( exempt)	1998	\$ 1,613,116.00	\$ -	\$ 1,613,116.00	\$ -	\$ -	\$ -	\$ -	\$ -
Summer Street (exempt)	1998	\$ 126,905.00	\$ -	\$ 126,905.00	\$ -	\$ -	\$ -	\$ -	\$ -
Union Street (exempt)	1998	\$ 107,362.00	\$ -	\$ 107,362.00	\$ -	\$ -	\$ -	\$ -	\$ -
Mayflower (exempt)	1998	\$ 258,538.00	\$ -	\$ 258,538.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 4,845,921.00	\$ -	\$ 4,845,921.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Authorized</b>		\$ 17,965,771.00	\$ 13,003,000.00	\$ 4,962,771.00	\$ 46,850.00	\$ 4,200,000.00	\$ 726,053.43	\$ 6,738,946.57	\$ 826,299.00

\* December 1995 Bond Issue  
\*\* December 1997 Bond Issue



# Town of Duxbury Water Debt

June 30, 1998

	<u>Date</u>	<u>Amt Authorized</u>	<u>Amt Issued</u>	<u>Unissued</u>	<u>1997 - Balance</u>	<u>1998 - Principal</u>	<u>1998 - Balance</u>	<u>1999 - Principal</u>
<b>WATER</b>								
East Street Mains	1992	\$ 241,000.00	\$ 241,000.00	\$ -	\$ 48,000.00	\$ 48,000.00	\$ -	\$ -
Mayflower II	1994	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 20,000.00
		\$ 341,000.00	\$ 341,000.00	\$ -	\$ 48,000.00	\$ 48,000.00	\$ 100,000.00	\$ 20,000.00
<b>Mayflower</b>								
Corrosion Control	1992	\$ 500,000.00	\$ 500,000.00	\$ -	\$ 449,000.00	\$ 51,000.00	\$ 398,000.00	\$ 51,000.00
Mains - Marshall	1994	\$ 750,000.00	\$ 750,000.00	\$ -	\$ 673,500.00	\$ 76,500.00	\$ 597,000.00	\$ 76,500.00
Mains - Tremont	1995	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 359,000.00	\$ 41,000.00	\$ 318,000.00	\$ 41,000.00
	1995	\$ 165,000.00	\$ 165,000.00	\$ -	\$ 148,500.00	\$ 16,500.00	\$ 132,000.00	\$ 16,500.00
		\$ 1,815,000.00	\$ 1,815,000.00	\$ -	\$ 1,630,000.00	\$ 185,000.00	\$ 1,445,000.00	\$ 185,000.00
		\$ 2,156,000.00	\$ 2,156,000.00	\$ -	\$ 1,678,000.00	\$ 233,000.00	\$ 1,545,000.00	\$ 205,000.00
<b>Evergreen Treatment Plant</b>								
Pipe Replacement (PCE)	1996	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ -
Mayflower (well exempt)	1998	\$ 750,000.00	\$ -	\$ 750,000.00	\$ -	\$ -	\$ -	\$ -
	1998	\$ 103,253.00	\$ -	\$ 103,253.00	\$ -	\$ -	\$ -	\$ -
		\$ 2,353,253.00	\$ -	\$ 2,353,253.00	\$ -	\$ -	\$ -	\$ -
<b>Total Authorized</b>		\$ 4,509,253.00	\$ 2,156,000.00	\$ 2,353,253.00	\$ 1,678,000.00	\$ 233,000.00	\$ 1,545,000.00	\$ 205,000.00

\* December 1995 Bond Issue

\*\* December 1997 Bond Issue

## INFORMATION SERVICES

In 1997's Town of Duxbury Annual Report, the Town Manager stated: "The Town has a long-term plan to continue improving service to the public through computerization. To that end, I have formed a 'team' of interested employees and citizens with related technical backgrounds. This committee will help to establish the longer-term direction of technology."

The computer study committee, composed of Donald E. Butler, Robert T. Carpenter, Patricia Dowd, Lynn Smith and Sheryl Strother, established several goals for 1998. One goal for the committee was to hire an Information Systems Administrator. In August of 1998, I had the privilege of being selected to fill this position. With the position came an established set of goals that the Computer Study Committee wished to see completed. I have successfully fulfilled many of the goals outlined by the committee below.

One of the most important functions of an IS administrator is to protect the data contained on a computer network. Proper backups and virus protection software are among the tools available to an IS Administrator to ensure the integrity of data. These tools were purchased and policies and procedures were established to ensure the protection of the Town's data.

The Town of Duxbury's computer server was enhanced with additional hardware and software upgrades. These purchases will help improve the performance of the server and the computers on the network. Additionally, the purchase of the server hardware and software protects the initial investment in the current network.

A permit tracking system was successfully installed to one of the new drives on the server and training of the users has begun. Training should be completed in January.

A proposal for the implementation of Town of Duxbury Homepage was presented to the Selectmen. Because of more pertinent issues i.e., Y2K, it was concluded that the time was not appropriate for a Web page.

I performed a needs analysis with department heads from Assessors, Building/Inspectional Services, Police, DPW, Planning Board, Recreation, School, Treasurer/Collector, and Library.

As we approach the Year 2000, the Town of Duxbury is facing the challenge of the approaching Millennium and the special challenges that the "Millennium bug" presents. I have had the opportunity to be appointed to the Town of Duxbury's Y2K committee. As a member of the committee, I have been actively involved with the other committee members in communicating the scope of the problem to appropriate individuals. As a first step towards remediation, I have developed and distributed forms that will assist all departments in assessing the extent of their vulnerability to potential Y2K failure. Additionally, I have inventoried computer systems to determine their ability to function properly in the Year 2000.

I have enjoyed the opportunity to assist in the enhancement of the technological services offered throughout the Town of Duxbury. I look forward with anticipation to the many opportunities that will arise to assist in the "establishment of longer-term direction of technology" that will enable the Town of Duxbury "to deliver excellent services to the community in the most fiscally responsible and innovative manner."

Respectfully submitted,

Mary E. MacQuarrie

## COLLECTOR/TREASURER

Global economic conditions during 1998 created dramatic events in the United States and other nations. The United States stock market continued to rise to new highs, then experienced many large price swings while plunging approximately twenty (20) percent in a matter of several weeks. Subsequently it reversed a bearish trend to reach another new high. During this volatility, numerous investors withdrew large amounts of money from stocks and placed these funds in U.S. Treasuries, sending bond prices soaring while the yield on the thirty (30) year bond dropped to below five (5) percent, the lowest in twenty (20) years.

As the Asian and other nations' economies faltered, the markets for U.S. Corporations were severely curtailed, resulting in fewer exports and a soaring U.S. trade deficit. These and numerous other worries contributed to the Federal Reserve Board lowering the federal funds interest rate three (3) times in a matter of a few weeks to ward off a contracting and possible deflationary economy.

During the year, the United States witnessed the largest corporate mergers in history. The Exxon/Mobil \$86 billion merger dwarfed the previous record holder, Travelers Group/Citicorp \$73 billion deal. There were several other mergers in the billions of dollars making 1998 a record year for corporate mergers.

Locally, the Town was impacted by the lower interest rates for our investment earnings of \$533,000 in 1998 versus \$562,000 in 1997. However, while there was some investment interest erosion, the Town was the beneficiary of lower interest rates upon the sale of \$4,588,000 General Obligation Bonds in December at a superlative rate of 3.893 percent. This was the lowest rate for Town bonds in decades and affords the community with great savings versus previous bond sale rates.

Mortgage rates also dropped to the lowest levels in many years. Thirty (30) year mortgage rates dropped well below the seven (7) percent rate, and some local mortgage banks and companies were sporting six (6) percent fifteen (15) year rates. Numerous homeowners used this opportunity to refinance their mortgages while home sales were also benefiting and rising to higher levels. These events resulted in increased requests for Municipal Lien Certificates (M.L.C.) from attorneys refinancing or for the sale of their clients' property. The Collector's Office issued 1,158 M.L.C.'s, third most to 1,427 and 1,367 issued in 1993 and 1994 respectively, when rates were extremely favorable and house sales were robust as the economy was recovering from the 1990-1993 recession.

The Collector/Treasurer Department was assigned the administrative responsibilities for the sales and distribution of Beach and Transfer Station Stickers. A computer programmer was hired to develop a system utilizing the Motor Vehicle Excise Tax files as a database. The program was highly successful and provided an improved mail service to Duxbury citizens and to out of town residents. However, many suggestions have been made by staff for policy changes, program improvements and operational changes for the forthcoming year.

As a result of advertising a Request for Proposal for banking services and awarding of agreements, the Collector/Treasurer Office began utilizing new bank services during the year. These new services are providing operational and cost savings benefits to the Collector/Treasurer Office and the Town.

In November, the Collector/Treasurer Department completed the tax taking process, recording liens on twenty eight (28) property owners for non-payment of their 1998 Real Estate Taxes. This goal accomplishment reestablished the tax taking process on an annual basis.



During the year, our former and retired Deputy Collector, Gloria Barbuto, was called upon to work on special projects. In particular, Chapter 59, Section 5, Clause 41A Deferral Program which required extensive research and the very heavy demand and backlog of M.L.C.'s. The Clause 41A Deferral modified tax title files were created, and hundreds of M.L.C.'s were prepared, issued, and brought up to current status.

While we were able to achieve many of our goals during the year, we look forward to future challenges and achieving many goals established for the forthcoming year.

I wish to take this opportunity to thank the Collector/Treasurer Staff and retired Deputy Collector for their untiring dedication, support, efforts and cooperation. Also, other department employees for their cooperation and assistance in helping to improve operations and systems to enable all Town employees to provide the best possible service to the citizens of the Town of Duxbury.

Respectfully submitted,

John N. Ferguson  
Collector/Treasurer



## REPORT OF THE TOWN TREASURER

### Receipts and Disbursements for Fiscal Year July 1, 1997 through June 30, 1998

BALANCE JULY 1, 1997	\$ 17,084,431.00
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RECEIPTS FOR THE YEAR	\$ 56,328,100.00
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Disbursements for the year	\$ (54,067,541.00)
Withholdings for Fiscal 1997 ( disbursed 1998 )	\$ (142,245.00)
Payroll Warrant 1997 ( disbursed 1998 )	\$ (413,488.00)
Cash on Hand - processed 1999	\$ 30,742.00
Reconciling item	\$ (1,548.00)
TOTAL:	

BALANCE JUNE 30, 1998	<u>\$ 18,818,451.00</u>
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#### CASH

Cash on Hand	\$ 34,963.00
Massachusetts Municipal Depository Trust	\$ 6,740,392.00
Investments in Savings Accounts	\$ 6,308,020.00
TOTAL:	<u>\$ 13,083,375.00</u>

#### TRUST FUNDS

Massachusetts Municipal Depository Trust	\$ 2,534,036.00
U. S. Treasuries	\$ 2,458,503.00
Savings Accounts	\$ 594,868.00
C. D.'s	\$ 62,750.00
Stocks	\$ 55,236.00
Money Market Account	\$ 29,683.00
TOTAL:	<u>\$ 5,735,076.00</u>

BALANCE, CASH & INVESTMENTS JUNE 30, 1998	<u>\$ 18,818,451.00</u>
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# REPORT OF THE TOWN COLLECTOR

July 1, 1997 - June 30, 1998

## Report to the Citizens of Duxbury:

<u>Year</u>	<u>Balance 7/1/97</u>	<u>Committed</u>	<u>Refunds</u>	<u>Collected after Abatement</u>	<u>Total</u>
1994 & Prior Year's Taxes	\$ 201,118.18	\$ (2,337.52)	\$ 186.36	\$ -	\$ 198,967.02
1995	12,876.72	522.75	158.00	-	13,557.47
1996	242,100.14	36,601.13	8,638.32	-	287,339.59
1997	559,604.36	385,554.55	170,364.52	-	1,115,523.43
1998		25,267,778.02	39,216.03	-	25,306,994.05
Departmental Accounts	136,978.26	1,896,033.56	3,078.35	-	2,036,090.17
<b>TOTAL</b>	<b>\$ 1,152,677.66</b>	<b>\$ 27,584,152.49</b>	<b>\$ 221,641.58</b>	<b>\$ -</b>	<b>\$ 28,958,471.73</b>

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<u>Year</u>	<u>Paid to Treasurer</u>	<u>Abated And Deferred</u>	<u>Transferred to Tax Title</u>	<u>Trans. to Real Estate</u>	<u>Balance 6/30/98</u>
1994 & Prior Year's Taxes	\$ 6,772.06	\$ 837.00	\$ -	\$ 11,183.10	\$ 180,174.86
1995	6,153.58	1,401.00	2,854.37	-	3,148.54
1996	121,085.71	8,712.51	141,003.85	4,446.51	12,091.01
1997	821,152.81	49,813.64	217,127.34	2,987.50	24,442.14
1998	24,442,635.53	171,618.27	-	-	692,740.25
Departmental Accounts	1,451,955.25	61,837.87	-	65,869.64	456,427.41
<b>TOTAL</b>	<b>\$ 26,849,754.92</b>	<b>\$ 294,220.29</b>	<b>\$ 360,985.56</b>	<b>\$ 84,486.75</b>	<b>\$ 1,369,024.21</b>

Interest, RE., Excise, Others \$ 100,443.03  
Costs 2,003.57  
Municipal Liens 28,950.67  
Fees, Demands, Warrants 15,357.46  
Chapter 41A Deferred Taxes 23,366.31  
Chapter 41A Interest 7,565.02  
Beach Stickers 1,640.00

Respectfully submitted,

John N. Ferguson  
Town Collector

**TOTAL** \$ 27,029,080.98

**DEBT STATEMENT - JULY 1, 1999 THROUGH JUNE 30, 2000**

		D U E		D U E			
		PRINCIPAL	INTEREST	PRINCIPAL	INTEREST		
		7/1/98	7/1/98	7/1/99	7/1/99		
		6/30/99	6/30/99	6/30/00	6/30/00		
S U M M A R Y:		OUTSTANDING	OUTSTANDING	OUTSTANDING	OUTSTANDING		
		6/30/98	6/30/99	6/30/99	6/30/00		
WATER	\$	1,545,000.00	\$ 205,000.00	\$ 116,810.00	\$ 4,093,000.00	\$ 428,000.00	\$ 157,352.50
SEWER	\$	939,396.00	\$ 41,080.00	\$ 38,198.08	\$ 898,316.00	\$ 52,647.10	\$ 36,184.14
SCHOOLS	\$	144,000.00	\$ 22,000.00	\$ 5,737.50	\$ 122,000.00	\$ 22,000.00	\$ 4,841.00
OTHER BUILDINGS	\$	3,098,000.00	\$ 170,000.00	\$ 142,073.00	\$ 2,928,000.00	\$ 173,000.00	\$ 132,084.00
CONSERVATION & LAND	\$	900,000.00	\$ 225,000.00	\$ 71,406.25	\$ 2,279,000.00	\$ 409,000.00	\$ 86,712.50
BRIDGES	\$	800,000.00	\$ 200,000.00	\$ 37,806.25	\$ 675,000.00	\$ 215,000.00	\$ 28,531.25
PUBLIC WAY	\$	100,000.00	\$ 25,000.00	\$ 3,731.25	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
EQUIPMENT	\$	445,000.00	\$ 65,000.00	\$ 19,466.25	\$ 466,000.00	\$ 86,000.00	\$ 18,036.25
REMODELING	\$	260,000.00	\$ 40,000.00	\$ 10,325.00	\$ 220,000.00	\$ 40,000.00	\$ 8,695.00
SEAWALL	\$	90,000.00	\$ 15,000.00	\$ 3,528.75	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
DREDGING	\$	150,000.00	\$ 20,000.00	\$ 6,570.00	\$ 130,000.00	\$ 20,000.00	\$ 5,380.00
LANDFILL	\$	8,000.00	\$ 8,000.00	\$ 1,474.50	\$ 70,000.00	\$ 15,000.00	\$ 2,343.75
TOTALS:		\$ 8,479,396.00	\$ 1,036,080.00	\$ 457,126.83	\$ 12,031,316.00	\$ 1,490,647.10	\$ 485,995.39

# DEBT STATEMENT - JULY 1, 1999 THROUGH JUNE 30, 2000

D U E

D U E

ISSUED YEARS	RATE %	PURPOSE	OUTSTANDING 6/30/98	PRINCIPAL 7/1/98 - 6/30/99	INTEREST 7/1/98 - 6/30/99	OUTSTANDING 6/30/99	PRINCIPAL 7/1/99 - 6/30/00	INTEREST 7/1/99 - 6/30/00
<b>WATER</b>								
12/15/97-03	4.71	Mayflower Well	\$ 100,000.00	\$ 20,000.00	\$ 4,450.00	\$ 80,000.00	\$ 20,000.00	\$ 3,260.00
12/1/95-06	4.43	Municipal Purpose Bond	\$ 1,445,000.00	\$ 185,000.00	\$ 58,916.25	\$ 1,260,000.00	\$ 180,000.00	\$ 51,480.00
12/15/98-13	3.89	Municipal Purpose Bond	\$	\$	\$ 53,443.75	\$ 2,753,000.00	\$ 228,000.00	\$ 102,612.50
			\$ 1,545,000.00	\$ 205,000.00	\$ 116,810.00	\$ 4,093,000.00	\$ 428,000.00	\$ 157,352.50
<b>SEWER</b>								
4/29/97-20	5.27	Bluefish Snug Harbor	\$ 624,396.00	\$ 26,080.00	\$ 33,105.58	\$ 598,316.00	\$ 26,536.00	\$ 31,984.14
12/15/97-08	4.71	Library/Pool Connections	\$ 115,000.00	\$ 15,000.00	\$ 5,092.50	\$ 100,000.00	\$ 15,000.00	\$ 4,200.00
5/15/98-17	0	Community Septic Management	\$ 200,000.00	\$	\$	\$ 200,000.00	\$ 11,111.10	\$
			\$ 939,396.00	\$ 41,080.00	\$ 38,198.08	\$ 898,316.00	\$ 52,647.10	\$ 36,184.14
<b>SCHOOL</b>								
12/1/95-04	4.40	Data Processing, Muni Purpose Bond	\$ 144,000.00	\$ 22,000.00	\$ 5,737.50	\$ 122,000.00	\$ 22,000.00	\$ 4,841.00
			\$ 144,000.00	\$ 22,000.00	\$ 5,737.50	\$ 122,000.00	\$ 22,000.00	\$ 4,841.00
<b>OTHER BUILDING</b>								
12/15/97-16	4.71	Library	\$ 3,000,000.00	\$ 160,000.00	\$ 138,000.00	\$ 2,840,000.00	\$ 160,000.00	\$ 128,480.00
12/1/95-05	4.42	DPW Building, Muni Purpose Bond	\$ 98,000.00	\$ 10,000.00	\$ 4,073.00	\$ 88,000.00	\$ 13,000.00	\$ 3,604.00
			\$ 3,098,000.00	\$ 170,000.00	\$ 142,073.00	\$ 2,928,000.00	\$ 173,000.00	\$ 132,084.00
<b>CONSERVATION &amp; LAND</b>								
12/15/86-02	5.17	West & Mayflower Streets	\$ 900,000.00	\$ 225,000.00	\$ 40,950.00	\$ 675,000.00	\$ 225,000.00	\$ 29,250.00
12/15/98-08	3.89	Municipal Purpose Bond	\$ 900,000.00	\$ 225,000.00	\$ 30,456.25	\$ 1,601,000.00	\$ 181,000.00	\$ 57,462.50
			\$ 900,000.00	\$ 225,000.00	\$ 71,406.25	\$ 2,276,000.00	\$ 409,000.00	\$ 86,712.50
<b>BRIDGE</b>								
12/15/86-02	5.17	Powder Point Bridge	\$ 800,000.00	\$ 200,000.00	\$ 36,400.00	\$ 600,000.00	\$ 200,000.00	\$ 26,000.00
12/15/98-03	3.89	Municipal Purpose Bond	\$ 800,000.00	\$ 200,000.00	\$ 1,406.25	\$ 75,000.00	\$ 15,000.00	\$ 2,531.25
			\$ 800,000.00	\$ 200,000.00	\$ 37,806.25	\$ 675,000.00	\$ 215,000.00	\$ 28,531.25
<b>PUBLIC WAY</b>								
12/1/95-03	4.38	Alden Heights Muni Purpose Bond	\$ 100,000.00	\$ 25,000.00	\$ 3,731.25	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
			\$ 100,000.00	\$ 25,000.00	\$ 3,731.25	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
<b>EQUIPMENT</b>								
12/1/95-05	4.41	Dept. Equipment, Muni Purpose Bond	\$ 445,000.00	\$ 65,000.00	\$ 17,853.75	\$ 380,000.00	\$ 65,000.00	\$ 15,205.00
12/15/98-03	3.89	Municipal Purpose Bond	\$	\$	\$ 1,612.50	\$ 86,000.00	\$ 21,000.00	\$ 2,831.25
			\$ 445,000.00	\$ 65,000.00	\$ 19,466.25	\$ 466,000.00	\$ 86,000.00	\$ 18,036.25
<b>REMODELING</b>								
12/1/95-05	4.38	Remodeling, Muni Purpose Bond	\$ 260,000.00	\$ 40,000.00	\$ 10,325.00	\$ 220,000.00	\$ 40,000.00	\$ 8,695.00
			\$ 260,000.00	\$ 40,000.00	\$ 10,325.00	\$ 220,000.00	\$ 40,000.00	\$ 8,695.00
<b>SEAWALL</b>								
12/15/95-03	4.36	Gurnet, Muni Purpose Bond	\$ 90,000.00	\$ 15,000.00	\$ 3,528.75	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
			\$ 90,000.00	\$ 15,000.00	\$ 3,528.75	\$ 75,000.00	\$ 15,000.00	\$ 2,917.50
<b>DREDGING</b>								
12/15/97-05	4.71	Dredging	\$ 150,000.00	\$ 20,000.00	\$ 6,570.00	\$ 130,000.00	\$ 20,000.00	\$ 5,380.00
			\$ 150,000.00	\$ 20,000.00	\$ 6,570.00	\$ 130,000.00	\$ 20,000.00	\$ 5,380.00
<b>LANDFILL</b>								
12/1/95-98	4.53	Engour Serv, Muni Purpose Bond	\$ 8,000.00	\$ 8,000.00	\$ 162.00	\$	\$ 15,000.00	\$
12/15/98-03	3.89	Municipal Purpose Bond	\$	\$	\$ 1,312.50	\$ 70,000.00	\$	\$ 5,556.25



## **TRUST FUNDS - INTENT AND PURPOSE**

Balances may be found in the Accounting records

### **JONATHAN AND RUTH FORD TRUST FUND**

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

### **LUCY HATHAWAY TRUST FUND**

"Income to be 'applied for the purpose and in the proportion hereinafter specified':

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

### **KING CAESAR POOR AND HOSPITAL FUND**

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended."

### **MYLES STANDISH HOMESITE FUND**

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

**THOMAS D. HATHAWAY FUND**

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

**WILLIAM PENN HARDING LIBRARY FUND**

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the 'Wright Memorial Library' to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be place in said library for general circulation. Said bequest shall be designated as 'William Penn Harding Library Fund' which designation shall be printed or written in all books so purchased when placed in said Library."

**BRIDGE PROJECT**

"Gift to assist in renovation of Powder Point Bridge".

**ISABELLE V. FREEMAN POWDER POINT TRUST**

"Income to be expended under direction of the Selectmen for Ambulance Services only".

**ESTATE OF GERTRUDE B. COFFIN**

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

**AGNES E. ELLISON FUND**

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

**MARIETTA F. RUSSELL SCHOOL LIBRARY FUND**

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

**MARIETTA F. RUSSELL SCIENCE MATERIAL FUND**

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

#### **HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND**

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".

#### **MARY E. CARR NEPTON SCHOLARSHIP FUND**

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called 'The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury'.
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

#### **ANNIE DREW DUNHAM SCHOLARSHIP FUND**

"Under term of Will (Accepted ATM 3/14/64, Art. 45) Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferably one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group herein before provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

#### **HARRIETT S. CROZIER SCHOLARSHIP FUND**

"Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".



#### **BENJAMIN M. FEINBERG TRUST FUND**

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term 'Annual Income' shall be the 'net income' as herein defined, for the 'fiscal year' of the Fund which ends prior to the date of graduation for which such award is to be made. The term 'net income' as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelve-month period commencing with the first day of the month in which such fund shall be created."

#### **LUCY E. EWELL TRUST FUND**

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

#### **EDWARD P. HOBART SCHOLARSHIP FUND**

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

"Such scholarships shall be known as EDWARD P. HOBART SCHOLARSHIPS and shall be paid in furtherance of the education of each recipient in any branch of learning chosen by such recipient. Students receiving this scholarship shall be deserving male or female graduates of Duxbury High School, or in the event that Duxbury shall discontinue having its own public high school, then male or female graduates of the public Regional High School in which Duxbury is a participant, recipients to be selected only from among those in need of financial assistance who are residents of the Town of Duxbury, and shall be designated annually by the Principal of such school".

"In any year in which, due to circumstances, any scholarship awarded is not paid, or any part of the Five Hundred Dollars (\$500.00) from such scholarship is not fully expended, or the student subsequently fails to use the scholarship aid after its award, such sums are thus turned back or available through failure to use the same, shall be returned to income for payment in conjunction with other current income or accrued income for the scholarship fund for current or subsequent years."



#### **ARTHUR D. EATON CEMETERY FUND**

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

#### **LADIES UNION FAIR ASSOCIATION OF DUXBURY TRUST FUND**

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

#### **NELSON T. SAUNDERS MEMORIAL TRUST**

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

#### **MARGERY S. PARCHER MEMORIAL TRUST FUND**

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

#### **EDMUND A. DONDERO SCHOLARSHIP FUND**

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

#### **WILLIAM P. ELLISON CHARITABLE TRUST**

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

#### **RICHMOND D. WIGHT FUND**

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes."

#### **EBEN H. ELLISON TRUST FUND**

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project.

All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

#### **HERITAGE FUND**

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

### **HELEN DELANO HOWE SCHOLARSHIP FUND**

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the 'Code'), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

### **MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD**

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

#### **Basis for Selection of Recipient:**

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."



#### **WESTON-THOMPSON FUND**

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system."

#### **ELIZABETH H. MEEHAN MEMORIAL FUND**

"To establish the financial basis for an annual "Creative Writing Award" for sixth grade students (a boy and a girl).

#### **MARY BROUILLARD MEMORIAL SCHOLARSHIP FUND**

"A scholarship award to be presented during the Duxbury High School Graduation Ceremony, to a graduating senior. The criteria for qualification would be as follows:

- 1.) Selection Committee - at least three members to include the Head of the Business Department and two persons of the school's choice.
- 2.) The award should be used only towards tuition and should be sent directly to the school.
- 3.) Recipients qualifications:
  - a.) Financial need
  - b.) Strong academics
  - c.) Student with strong humanitarian character and an exemplary school citizen.





## Duxbury (Town of) MA

### Contacts

Anne C. Brossard	212-553-7207
Gary Mescher	212-553-4133
Nicole Johnson	212-553-4573

### Moody's Rating

Issue	Rating
General Obligation Bonds, Series 1998	Aa2
Sale Amount	\$4,588,000.00
Expected Sale Date	12/02/98
Rating Description	General Obligation

MOODY'S ASSIGNS AA2 RATING TO DUXBURY, MA'S \$4.588 MILLION G.O. BONDS.  
AFFIRMS AA2 RATING ON \$8.479 MILLION IN OUTSTANDING DEBT.

### Opinion

Moody's has assigned a rating of Aa2 to the \$4.588 million General Obligation Bonds of the Town of Duxbury, Massachusetts. At this time, Moody's affirms the Aa2 rating on the town's \$8.479 million in debt outstanding. This high quality rating reflects the town's growing, affluent tax base, well-managed financial operations with increasing reserves, and favorable debt position with limited future borrowing.

#### RESIDENTIAL SUBURB OF BOSTON ENJOYS AFFLUENT, GROWING TAXBASE.

Moody's believes Duxbury will continue to enjoy robust growth in assessed valuation and attract residents with very high wealth levels. Located about thirty miles south of Boston on the Atlantic coast, Duxbury serves as a bedroom community for residents who work in the Boston metropolitan area. The town's tax base has grown at a robust pace in recent years, with average annual growth in assessed value at a strong 4.6% between fiscal 1993 and 1998. Residential building permits for the end of FY98 exhibit continued strength, consistent with past years in number and value. Duxbury continues to attract residents with wealth levels well above the state and national levels. Per capita and median family incomes are 44% and 55% above Massachusetts averages, respectively, and nearly two times the national averages. The town's median housing value (\$243,200) is more than three times the national average, accounting for the strong full value per capita (\$96,746).

#### WELL-MANAGED FINANCIAL OPERATIONS EXHIBIT INCREASED RESERVES.

Moody's anticipates Duxbury's well-managed financial operations will continue, given a

commitment to maintaining healthy reserve levels in the General Fund, as well as a growing stabilization fund. The General Fund reserves have nearly doubled in the last four years, reaching over \$6 million, or 19.0% of operating revenues at end of fiscal 1998. The town also has built a stabilization fund, which held \$901,000 in FY98. Additional flexibility is derived from unused taxing capacity of approximately 3.1% of the levy limit, which has steadily increased as planned. Town officials expect to maintain these reserve levels going forward. Current tax collection experience remains very impressive at 99%.

#### **FAVORABLE DEBT POSITION WITH LIMITED FUTURE BORROWING PLANS.**

Moody's believes the town will maintain a favorable debt position, due to limited future borrowing plans. Debt burden (1.9%) is well-below average (3.3%) for similarly-sized towns and is slightly mitigated by self-supporting water debt. Payout of principal is fast at over 82% in ten years. The current issue permanently finances \$2.578 million bond anticipation notes and includes a small amount of new money to finance various municipal projects. Duxbury's five-year capital improvement plan includes approximately \$8.22 million, which will be financed with a combination of long-term debt and reserve funds. The current offering, as well as 70% of the town's \$8.479 million in outstanding debt, is subject to Proposition 2 1/2 limits.

## **Outlook**

A positive outlook anticipates a continued trend of significant growth in assessed values, favorable financial performance, and increased reserve levels. Moody's believes that these factors together will cause upward pressure on the credit rating.

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Fiscal Advisory Committee:

Standing: William O'Toole, Vincent Walsh (Chair), Paul Brogna  
Seated: Myrna Walsh, Alison Rich. Missing: Polly Harrington, George Hibbard, Jean Coleman Jackson



Accounting Department:

Standing: Elsie Vuilleumier, Sarah Jones, Carolyn Govoni  
Seated: Mary Beth MacQuarrie, Information Systems Administrator, and Sheryl Strother, Town Accountant



Assessors and Staff:

Standing: Thomas Marquis, June Albritton (Chair), Neal Merry  
Seated: Joelle Knight, susann Libby, Kathy Pizzella, Dick Finegan, Deputy Assessor



Finance Committee:

Standing: Donna McCluskey, Joe Lewis, Paul Arsenian  
Seated: Sandra Mumford, Barbara Kiley (Chair), Daniel Kostreva, Don Butler  
Missing: Patricia Dowd, Richard Whitney



Treasurer/Collector and Staff:

Standing: Gail Bell, Ann Kay, Ann Marie Stetson, Nancy Boulanger, Joaquina  
Gallagher, Mary Leach

Seated: John Ferguson, Treasurer/Collector







# IMPORTANT TELEPHONE NUMBERS

ALL Emergencies	911
TDD/TTY	911
Police (NON-EMERGENCY)	934-5656
Fire (NON-EMERGENCY)	934-5691

## Town Offices

<b>Administration:</b>	934-1108
Town Manager: Rocco J. Longo	
Adm. Secretary to the Board of Selectmen/Town Manager: Fay Hession	
Animal Control Officer: Haley-Dee Parlin	934-6424
Conservation Administrator: Joe Grady	934-1104
Collector/Treasurer: John Ferguson	934-1102
Town Accountant: Sheryl Strother	934-1107
Town Clerk: Nancy Oates	934-1131
Veterans Agent: Robert Lyons	934-1100 Ext. 127
Council on Aging: Kristin Andrews	934-5774
Senior Citizens Bus	934-6800
<b>Department of Public Works:</b>	
DPW Director: Walter J. Tonaszuck	934-1112
Cemetery Superintendent: Joseph Ziobro	934-5261
Operations Manager/Highway Department: Paul Balboni	934-1113
Lands & Natural Resources: Peter Buttkus	934-1115
Water Superintendent: Carl Hillstrom	934-1103
Transfer Station	934-0255
Deputy Assessor: Richard Finnegan	934-1109
<b>Director of Inspectional Services:</b> Richard MacDonald	934-1106
Board of Health: Jennifer Joyal, Health Agent	934-1105
Zoning Board of Appeals	934-1100 Ext. 122
<b>Duxbury Free Library:</b> Joanne Lamothe, Library Director	934-2721
Library Office	934-6605
Duxbury Housing Authority: Donald Ducharme, Exec. Director	934-6618
Emergency Management Director: William Harriman	934-7159
Harbormaster: Donald Beers	934-2866
Planning Director: Tom Broadrick	934-1114
<b>Recreation Director:</b> Gordon Cushing	934-7034
Percy Walker Pool	934-2464
<b>School Department:</b>	934-7600
Superintendent of Schools: Dr. Eileen Williams	
Business Director: Mickey McGonagle	
Asst. Superintendent of Schools: John Kerrigan	
<b>State Representative and Senator</b>	
Francis Marini, State Representative	617-722-2100
Robert Hedlund, State Senator	617-722-1646
TDD/TTY	934-1111

**GENERAL INFORMATION, PLEASE CALL:  
934-1100**



# TOWN OF DUXBURY, MASSACHUSETTS



Report for the Year Ending  
December 31, 1999

Library Room  
Duxbury  
Shelves

0744



# *1999 Annual Reports*



*of the  
Boards, Committees,  
Commissions and Departments  
Of the  
Town of Duxbury,  
Massachusetts*

*Board of Selectmen*

*John Tuffy, Chairman*

*Margaret Kearney*

*Andre Martecchini*

*Town Manager*

*Rocco J. Longo*



THE  
UNIVERSITY OF CHICAGO  
PRESS  
CHICAGO, ILL.  
1900



## IN MEMORIAM

### JEROME B. DEWING

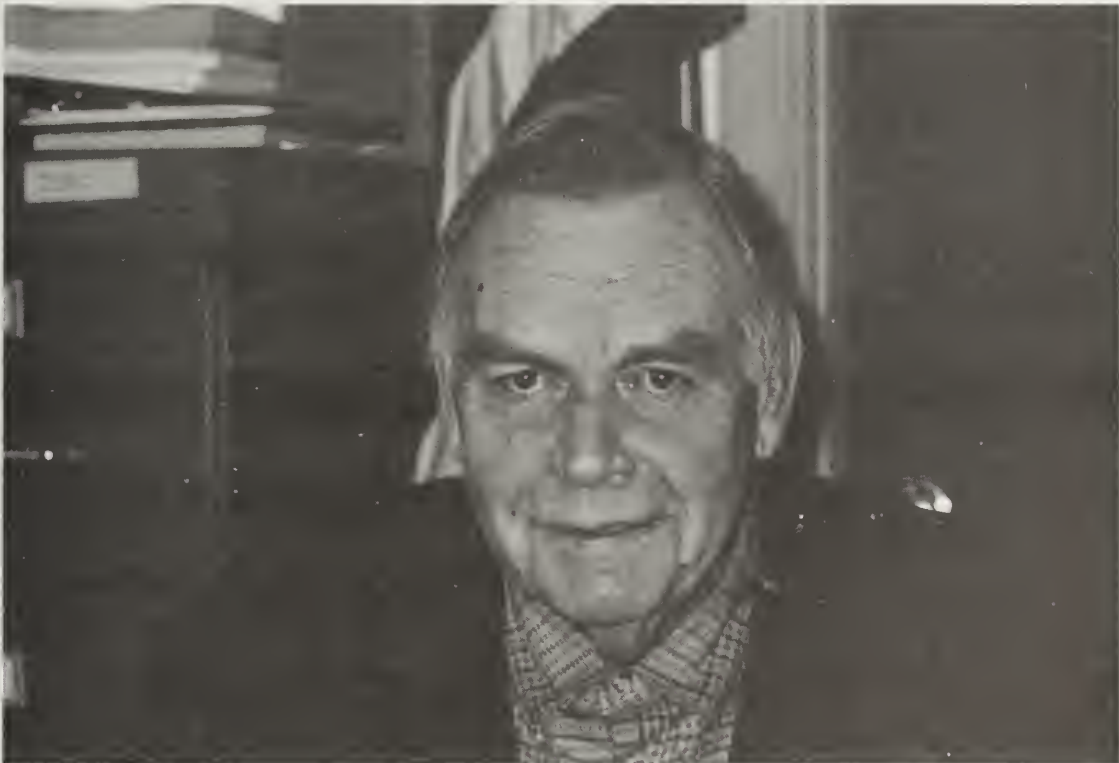
November 15, 1929 - November 4, 1999

Memories of the life of Jerry Dewing will remain in the minds of those who knew him. He served as the Veterans Agent for the town for over nine years. Jerry was most notably recognized for going above and beyond in helping veterans and their families, his love of the flag and country, and his perseverance in meeting the challenges of life. He also served as the Clerk of the Planning Board for seven years as well as the Town's representative to the Citizen's Advisory Committee to the Plymouth District Court.

A veteran of the U.S. Air Force, he was a life-long member of the Duxbury Legion Post #223 where he served as commander for 16 years as well as Legion Historian and chairman of the Legion's scholarship funds.

He was also one of the original coaches of Little League in the Town of Duxbury and an avid supporter of interscholastic sports for Duxbury Youth.

Jerry was devoted to his son, Sandy, his daughter, Laura and his two grandchildren, Kearney and Tyler. Jerry is truly missed by all of his friends in Town Hall as well as other organizations in Town.





# DUXBURY

## PLYMOUTH COUNTY

### GEOGRAPHY

Location: Eastern Massachusetts, bordered by Pembroke on the west, Marshfield on the north, Kingston on the south, and the Atlantic Ocean on the east and southeast. Duxbury is 33 miles south of Boston and 246 miles from New York City.

**Total Area:** 37.63 sq. miles

**Land Area:** 23.76 sq. miles

**Population:** 14,718

**Density:** 619 per sq. mile

**Climate:** (National Climatic Data Ctr.)  
(Plymouth Station)

Normal temperature in January 26.5°F

Normal temperature in July 71.0°F

Normal annual precipitation 48.8"

### U.S.G.S. Topographical Plates

Duxbury, Hanover, Plymouth

### Regional Planning Agency

Metropolitan Area Planning Council

### Metropolitan Statistical Area

(1993 Definition)  
Boston

### GOVERNMENT

#### Municipal Offices

Main Number: 781-934-1100

#### Form of Government

Board of Selectmen  
Town Manager  
Open Town Meeting

#### Year Incorporated

As a town: 1637

#### Registered Voters

(Town Clerk 1998)

	<u>Number</u>	<u>%</u>
Total Registered	9,992	
Democrats	1,895	19
Republicans	2,499	25
Other parties	22	0
Unenrolled voters	5,576	56

#### Legislators

US Senator Edward M. Kennedy

US Senator John F. Kerry

US Congressman William Delahunt

State Senator Robert L. Hedlund

State Rep. Francis L. Marini





### **IN MEMORY OF JAMES WILLS**

**February 25, 1939 - November 23, 1999**

**Member of the Police Department since April 28, 1963**

Jimmy started as full time patrolman and was promoted to Sergeant on May 11, 1971. He was known to be fair to the officers under his command. He retired on January 2, 1995.

He loved his beach house in Saquish and spent much of his time there. He was a devoted family man and is missed by those who knew him.

### **IN MEMORY OF CURTIS G. DOW**

**February 17, 1934 - November 14, 1999**

Curt was a member of the Duxbury Police Department for 34 years. He held the position of Safety Officer and Truant Officer for many years. He was intimately involved with the school bus operations, bicycle safety and was well liked by all of the students and personnel within the school system. Curt spent a great deal of time with the children of the Town of Duxbury.

Curt was a devoted father to his three sons and especially to his daughter Heather. Everyone who knew Curt has fond memories of his antics and character.

### **IN MEMORY OF J. ALVIN BORGESON**

**October 4, 1914 - August 20, 1999**

Alvin served the Town of Duxbury since 1937 in a variety of volunteer, elected and appointed positions such as Water Commissioner, Volunteer Firefighter and most notably, Tree Warden. For fifteen years, Alvin loved and cared for trees, parks, playgrounds and natural resources of Duxbury until his retirement as the Director of the Lands and Natural Resources Department in 1981.

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## **GENERAL GOVERNMENT**

**Board of Selectmen**

**Town Manager**

**Town Clerk**

**Cable Advisory Board**

**Conservation Commission**

**Open Space and Recreation**

**Personnel Board**

**Planning Board**

**Historical Commission**

**Town Historian**

**Y2K Steering Committee**

**Millennium Celebration Committee**

## REPORT OF THE BOARD OF SELECTMEN

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In Duxbury the new millennium was ushered in by the Town's first First Nite celebration. It was a festive family affair that featured many activities for the entire Town. Like so many other Duxbury events First Nite was the direct result of citizens who chose to make a difference and volunteer their time. As a Board, the Selectmen want to thank those volunteers as well as the hundreds of other citizens who are involved in Town Committees and civic activities. It is this tradition of involvement that makes Duxbury a special place to live.

In 1999 the Town made progress on a number of long standing projects:

- Construction on the Ashdod Fire Station was started and it is expected to reopen in the spring.
- The design and construction of a shared septic system for Bay Road, which will help to preserve Duxbury Bay, was approved by Town Meeting.
- The Massachusetts Department of Public Works approved the construction of a traffic circle at the intersection of Lincoln and Congress Streets.

On a sad note the Board of Selectmen reports the passing of Jerry Dewing, Veterans Agent, Sam Pillsbury, Town Buildings Committee, and Duxbury Police Officers Curt Dow and Jimmy Wills. Their public service and involvement will be missed.

2000 will bring new challenges to the Town. In the coming year, we will have to deal with the "Long-Range School Facilities Plan" and the possibility of school construction. The implementation of the recently completed Comprehensive Plan will surely be a topic of discussion.

To meet these challenges it is important that everyone's voice be heard. The Board of Selectmen encourages everyone to fill out a Talent Bank application and become involved in your Town!

John J. Tuffy, Chair  
Margaret M. Kearney  
Andre P. Martecchini



## **TOWN MANAGER**

---

### **INTRODUCTION**

1999 was a great year throughout the Town of Duxbury. A great summer season, a healthy economy and significant positive community spirit. 1999 was a productive year for Town Government as an organization. As you review this Report you will note the significant activity that evolves through the Town Hall.

As Town Manager, I am privileged to work with a great management staff. Every member of the management team has been involved with peer (municipal) organizations, in a leadership capacity. In 1999 five members of our management staff represented their perspective peer groups, including: Joanne Lamothe, President Old Colony Network Library group; Walter Tonaszuck, President of the Plymouth County Highway Association; Joe Grady, Vice President of the Massachusetts Association of Conservation Professionals; Tom Broadrick, President of the New England Chapter of the American Planning Association; Fire Chief William Harriman, Plymouth County Fire Fighters Stress Unit Leader and President of the Plymouth County Fire and Training Association. It is no personal surprise members of "our" management staff have been chosen to participate as leaders with their perspective peer groups.

### **BUSY BEACH YEAR**

We are truly lucky to live in a community with such a tremendous treasure as Duxbury Beach! If you combine great summer weather, a strong economy and many new 4 wheeled drive vehicles, Duxbury Beach becomes a significant attraction to residents and neighbors alike. We sold more beach stickers than ever before. Records indicate we had residents (and neighbors) at the beach equal to the levels of 10 years ago. However, it seemed slightly more crowded than in the past (on the oversand beach area) because we had less space to park vehicles as a result of the Town's Endangered Species Program. The exemplary management of the Beach is noted throughout the Town, Commonwealth and beyond. The Town, Duxbury Beach Reservation, the Beach Committee, the Conservation Commission and the Duxbury Harbormaster, have an exemplary partnership that makes the beach a wonderful place to enjoy!

By the end of the summer, an ad hoc committee was convened to examine policy issues and to seek ways to improve services relative to beach access.

### **YEAR 2000 COMMITTEE**

An ad hoc group was formed to be responsive to concerns relative to the Town's ability to address Y2K problems. Rick D'Angona provided outstanding leadership and expertise to keep the committee on track. Mary Beth MacQuarrie, Information Systems Administrator and Town Accountant Sheryl Strother diligently provided support and guidance that helped get the job done successfully! Other Committee members included: John Tuffy, Board of Selectmen; Paul McDonough, Personnel Board; Mickey McGonagle, Business Administrator and Don Butler, Finance Committee. The Fire Department, Police Department and the Department of Public Works also contributed to the effort of Y2K compliance. (Please see a more detailed report in this document).

### **DUXBURY.GOV CABLE TV**

After several years of pursuit, we finally can offer a new method to reach residents in the community through the government access channel. By the years end Channel 98 had initiated live coverage of Selectmen's meetings! The Cable TV Committee did an outstanding job to bring cable access to the public.

The channel can be used by and for Town government meetings. Eventually, Planning Board or Zoning Board Meetings will be included for cable broadcasting depending on agenda items.

Success of cable access will depend solely on volunteer participation. Committee members or Adelphia Cable provides training and support. Hopefully volunteers will evolve to assist with this new initiative for the Town.

#### **EMPLOYEE APPRECIATION DAY**

The Department Heads sponsored a luncheon event at North Hill Country Club for all the Town's support staff. It was a great event with 100% participation! It was a great experience for all Town employees, who typically, do not have the same opportunity (with any regularity), while working together every day of the year!

#### **CONCLUSION**

You will note throughout this report the volume of projects and activities completed in 1999. There are a number activities initiated that will carry on into the Year 2000. The larger projects include building a new Senior Center; addressing usage of the "old" library, instituting a customer service program, examining the potential space needs of the Police Department and addressing the direction of the recently completed (near years end) Comprehensive Master Plan, and probably the most significant challenge ahead will be addressing the needs of the schools; specifically, classroom size and facilities. These projects will require appropriate approvals.

It is certainly a privilege to work in this great community. I appreciate the working relationship that exists throughout the Town Government. I am particularly thankful for the effort of an outstanding support staff: Fay Hession, Becky Ford and Nancy Moody.

Rocco J. Longo  
Town Manager

## REPORT OF THE TOWN CLERK

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### TOWN OFFICIALS - 1999

#### ELECTED

##### SELECTMEN

John J. Tuffy, Chairman	2001
Andre Martecchini	2000
Margaret M. Kearney	2002

##### ASSESSORS

J. Thomas Marquis, Chairman	2000
W. Neal Merry	2001
June Albritton	2002

##### MODERATOR

Allen M. Bornheimer	2000
---------------------	------

##### TOWN CLERK

Nancy M. Oates	2001
----------------	------

##### SCHOOL COMMITTEE

Kenneth McCarthy, Chairman	2002
Linda Smith	2000
Neil M. Johnson	2001
Betsy Sullivan	2001
Carol Love	2002

##### PLANNING BOARD

Peter F. Donahue, Chairman	2001
David Matthews	2000
Amy MacNab	2002
Robert Wilson	2003
Ann S. Weld	2003
George D. Wadsworth	2004
William F. Zachmann	2004

##### LIBRARY TRUSTEES

Corrine A. Woodworth, Chairman	2001
John W. Hill	2000
Lynne C. Walsh	2000
Theodore J. Flynn	2001
Margaret Lougee	2002
Carl W. Meier	2002

##### DUXBURY HOUSING AUTHORITY

Allen D. Carleton, Chairman	2001
Charles W. Critch	2000
Alice B. Canty	2002
Phyllis R. Gorman	2003
George C. Shamma, State Appointee	

## APPOINTED BY THE MODERATOR

### CEMETERY TRUSTEES

William K. McCann (c)	2003	Elizabeth B. Stevens	2000
Robert F. Barry	2001	Beverly A. Johnson	2002
James F. Costello	2004		

### FINANCE COMMITTEE

Paul K. Arsenian (c)	2000	Joseph G. Lewis	2000
Donna McCluskey	2000	Donald E. Butler	2001
Daniel J. Kostreva (Resigned 6/99)		Donna McCluskey	2000
Francis C. Mangione (Appt'd 6/99)	2001	Richard M. Whitney, Jr.	2001
Gregory F. Hunter	2002	Jackson S. Kent	2002
Paul L. Desmond	2002		

### FISCAL ADVISORY COMMITTEE

William F. O'Toole, Jr.(c)	2000	George E. Hibbard, Jr.	2000
Jean Coleman Jackson (Resigned)		Paul A. Brogna	2001
Malcolm MacNaught (Appt'd 7/99)	2000	Myrna C. Walsh	2001
Allison W. Rich	2001	Pauline M. Harrington	2002
Daniel Kostreva	2002	Barbara A. Kiley	2002

### PERSONNEL BOARD

William H. Albritton (c)	2002	Joanne P. Duffy	2000
Martin Campbell	2001	Paul J. McDonough	2000
Ann M. O'Neill	2002		

### WATER ADVISORY BOARD

George D. Wadsworth (c)	2001	Robert K. Keagy	2000
Freeman Boynton, Jr.	2002		

### DUXBURY BEACH COMMITTEE

*John B. Nash (Co-chair)	2000	Daniel W. Baker (Co-chair)	2002
*Kay S. Foster	2000	Gregory S. Auda	2000
*Friend S. Weiler (Resigned 11/99)		Kathleen E. Brown	2000
*Michael McLaughlin (Appt'd 11/99)	2000	Karen Butcher	2001
Susanna Sheehan	2001	Harriet C. Nichols	2002
Donald C. Beers, Ex Officio		Mark DeLuca, Ex Officio	
Joseph M. Grady, Ex Officio			

\* Designee of Duxbury Beach Reservation, Inc.



**APPOINTED BY THE TOWN MANAGER**

ADMINISTRATIVE SECRETARY TO THE BOARD OF SELECTMEN/TOWN MANAGER - Fay B. Hession

ALEWIFE WARDEN - Donald C. Beers

ANIMAL CONTROL OFFICER/INSPECTOR OF ANIMALS - Haley-Dee Parlin

BUILDING INSPECTOR/ZONING ENFORCEMENT OFFICER - Richard R. MacDonald

CONSERVATION ADMINISTRATOR - Joseph Grady

COUNCIL ON AGING DIRECTOR - Kristin Andrews

COUNTY COOPERATIVE EXTENSION SERVICES TOWN DIRECTOR - Linsay A. Blake

CUSTODIAN OF CLOCK - Anthony Nightingale

CUSTODIAN OF FLAGS - Donald C. Beers

DIRECTOR OF PUBLIC WORKS - Walter J. Tonaszuck

EMERGENCY MANAGEMENT DIRECTOR - William Harriman

FIRE CHIEF - William Harriman

HARBORMASTER/SHELLFISH CONSTABLE - Donald C. Beers

HEALTH AGENT - Jennifer Joyal

PARKING CLERK - Rebecca Ford

POLICE CHIEF - Charles R. Mazzone, Resigned December 31, 1998, Donald Sjostedt, Acting  
Mark DeLuca, Appointed June 7, 1999

RECREATION DIRECTOR - Gordon H. Cushing

SEALER OF WEIGHTS AND MEASURES - Joseph Shea

SUPERINTENDENT OF LANDS AND NATURAL RESOURCES - Peter F. Buttкус

TOWN ACCOUNTANT - Sheryl Strother

TOWN EMPLOYEES

TREASURER/COLLECTOR - John N. Ferguson

VETERANS' SERV. DIRECTOR/BURIAL AGENT - Robert Lyons

WEIGHER OF COKE, COAL AND HAY - Joseph Shea

WHARFINGER - Donald C. Beers

### **ALL OTHER APPOINTED TOWN OFFICIALS**

ASSISTANT TOWN CLERK - Mary A. McCarron

DEPUTY ASSESSOR - Richard Finnegan

LIBRARY DIRECTOR - Joanne Lamothe

ASSISTANT LIBRARY DIRECTOR - David Murphy

PLANNING DIRECTOR - Thomas Broadrick

SUPERINTENDENT OF SCHOOLS - Dr. Eileen C. Williams

### **APPOINTED BY THE SELECTMEN**

#### **BOARD OF APPEALS**

Thomas H. Tucker (c)	2001
Stephen Jones	2002
James Lampert	2004

William McBain	2000
Jack Canty	2003

#### **BOARD OF APPEALS (Alternates)**

Wendy Keleher	2000
Kenneth G. Shine	2000
Sara Wilson	2000
Elizabeth Lewis	2000

Paul Kalous	2000
Mary Jo Pierce	2000
Thomas McClure	2000

#### **BOARD OF HEALTH**

Rebecca Chin (c)	2000
William Billingham	2001
Darren Meyer	2002

Thomas O'Reagan	2000
Jerry Janousek	2002

#### **BURIAL AGENT TO BOARD OF HEALTH**

Nancy Oates	2001
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#### **CABLE TV COMMITTEE**

Lynn Smith (c)	2000
John Sweeney	2000
William Holmes	2001
Phyllis Erickson	2002
Charles Vautrain (Ex-officio)	2002

Donald Upham	2000
Ann Sheehan	2000
Robert Knapp	2001
Richard Miller	2002

#### **CONSERVATION COMMISSION**

Mark Mahoney (c)	2000
Molly Bartlett	2000
Brendan Halligan	2001
Sam Butcher	2002

Arthur Vautrain	2001
Anne Hill	2001
Friend Weiler	2001

#### **CONSTABLES**

Richard A. DeLisle	2001
George McMahon	2000

Clinton Watson	2000
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#### COUNCIL ON AGING

Susan Hammond (c)	2001	Clarice Robbins	2000
Alexander Clement	2001	Michael Vidette, Jr.	2002
Oksana Curley	2002	Rev. Joseph Mozer	2002
Henry Milliken	2002		

#### COUNCIL ON AGING BUILDING COMMITTEE (AD HOC)

Dennis Nolan		John Spence	
William Campbell		Jack Canty	
Paul Brogna		Jeff Lewis	
Nancy Pratt		Margaret Kearney (Ex-officio)	

#### DESIGN REVIEW BOARD

Jeanne W. Clark (c)	2001	David A. Herron	2002
Dennis E. Nolan	2000	David Tonaszuck	2000
Kathleen McCabe	2001		

#### DESIGN REVIEW BOARD (Alternates)

Olga Rothschild	2000	Julia Chuslo	2000
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#### DESIGNER SELECTION COMMITTEE

Abdul Alzaim	2000	Andre Martecchini	2000
Jeff E. Lewis	2000		

#### DUXBURY CULTURAL COUNCIL

Karen Butcher	2000	Julia Kispert	2000
Joseph Messina	2001	Chris Brodie	2001
Jamie Therrien	2001	Olga Rothschild	2002
Lynn Smith	2002	Lyell Franke	2002
Christine Swem	2002		

#### HIGHWAY SAFETY COMMITTEE

Joseph Shea (c)	2002	William Harriman(Ex-officio)	2000
Diane Bartlett	2000	Linda Lewis Garrity	2000
Cully Rossi	2001	Walter Tonaszuck(Ex-officio)	2001
Paul Brogna	2002	Jeff E. Lewis	2002

#### HISTORICAL COMMISSION

Jody Hall (c)	2001	Marguerite Davis	2000
Julia Kispert (c)	2001	Susanna Sheehan	2000
Molly Foster	2001	Martha Himes	2001

#### INVESTMENT ADVISORY COMMITTEE

Joe Conway	2001	Dwight Pierce	2000
John N. Ferguson(Ex-officio)	2001	Donald DeHart, Jr.	2002
David Thompson	2002		

#### FOURTH OF JULY COMMITTEE

Barry Wirt (c)	John Arthur	Petie Arthur
Ronald Baker	Nancy Brokmeier	Chris Connors
Connie Dennis	Liz Farrell	Steve Farrell
Orie Fontaine	Ellen Gillis	John Hamilton
Amy Hill	Brian Hill	James MacNab
Ed O'Donnell	Laurie O'Donnell	Don Reed
Nancy Reed	Janet Ritch	David Robinson
Linda Robinson	Sharon Sylvester	Susan Villiere
Diana Wirt	John Wirt	Donna Wood
Richard Zaccardi		

#### KING CAESAR ADVISORY COMMITTEE

Betty Spence (c)	2001	Rev. Michael J. Marrone	2002
Dr. James Peters, Jr.	2001		

#### MBTA ADVISORY BOARD

George Wadsworth	2000
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#### METROPOLITAN AREA PLANNING COUNCIL REP.

Jeff Lewis

#### MILLENNIUM STEERING COMMITTEE

Rick D'Angona (c)	Deborah Bornheimer	Barbara Clifford
Alison Cowen	Laura Doherty	Anita Haffey
Debbie Howieson	Barbara Kiley	Barbara Leahey
Stan Merry	Watson Reid	Dolores Savage
Larry Smith	Lynn Smith	Joan Sundstrom
Lanci Valentine	Barry Wirt	Steve Woodworth
Margaret Kearney (Ex-officio)	Andre Martecchini (Ex-officio)	

#### MUNICIPAL COMMISSION ON DISABILITY

Nancy J. Shine (c)	2001	N. Ian MacKay	2000
Patty Cristoforo	2001	Rocco Longo	2000
Patricia E. Randall	2001	Eleanor L. Murray	2002
Albertina Bruce	2002	Joseph Shea	2002
Bridget O'Keefe	2002		

#### NORTH HILL ADVISORY COMMITTEE

Bill Dixon (c)	2000	Gordon Cushing (Ex-officio)	2000
Thomas Rich	2000	Jean Coleman Jackson	2000
Robert P. McGill	2001	Martin Desmery	2001
Michael Shuipis	2001	Philip Tortorella	2002
Keith Pratt	2002	Emmett Sheehan	2002

#### NUCLEAR ADVISORY COMMITTEE

Mary Elizabeth Lampert (c)	2002	Liz Connors	2000
Susan Littlefield	2001	John Anderson	2001
Roger Erickson	2002	Rebecca McInnis	2002

#### OLD COLONY ELDERLY SERVICES

Kritsin Andrews (Delegate)	Davida Ullathorne (Alternate)
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#### OLD COLONY PLANNING COUNCIL

Marjorie McLean



#### OPEN SPACE AND RECREATION COMMITTEE

Patricia Loring (c)	2001
John Pechalonis	2001
Dick Rothschild	2001
Holly Morris	2000

John Keogh	2002
Roger Erickson	2002
Karen Grey	2000
Joseph Grady (Ex-officio)	2000

#### PLYMOUTH COUNTY ADVISORY BOARD

John J. Tuffy	2000
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#### RECREATION ACTIVITIES COMMITTEE

Susan Littlefield (c)	2000
Adam Yanulis	2001
Joseph Marrocco	2001

Gregory Schupp	2002
Brook Holmes	2001
Bill O'Neill	2001

#### REGISTRARS OF VOTERS

Paul Christo (c)	2001
Nancy Oates	2001

Kenneth Fortini	2000
Mary Ellen See	2000

#### SHELLFISH ADVISORY COMMITTEE

Donald Beers (c)(Ex-officio)	2001
Robert A. Marconi, Jr.	2001
James T. Pye	2001
Nathan Thorn	2001
A. William Bennett	2002

Paul Binsfield	2002
Clinton Watson	2002
Dan Baker	2000
Robert Loring	2000
Marc Riley	2000

#### SOUTH SHORE COALITION

Andre Martecchini, Board of Selectmen Representative

#### SOUTH SHORE REGIONAL REFUSE PLANNING BOARD

Mike Pakstis and Walter Tonaszuck

#### TARKLIN COMMUNITY CENTER TRUSTEES

Bradford Colton and John Williams

#### TOWN COUNSEL

Robert Sweeney Troy

#### TOWN HISTORIAN

Katherine Pillsbury	2002
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#### TOWN MANAGER

Rocco J. Longo

#### WATERFRONT ADVISORY COMMITTEE

Peter J. Lawrence	2001
Donald C. Beers, (Ex-officio)	2001
A. William Bennett	2001
Jack Canty	2001
Jack Kent, Jr.	2001

Paul Malo	2002
Donald Muirhead	2002
Bruce Bygate	2000
Malcolm MacNaught	2000
Suzanne Stout	2000

**ANNUAL TOWN MEETING  
SATURDAY, MARCH 13, 1999**

**Annual Town Meeting-Saturday, March 13, 1999** at the T. Waldo Herrick Memorial Gymnasium, Duxbury Middle School, St. George St., Duxbury, MA-the meeting was called to order by the Moderator at 9:10 AM. The Town Clerk read the call to the meeting .The Moderator introduced the Selectmen and the Finance Committee. The meeting pledged allegiance to the Flag. It was moved and seconded to allow non-resident employees to speak at the meeting if necessary. The meeting was recessed from 9:18 AM until 10 AM for the Special town meeting that was held within the Annual. The meeting was recessed at 5:25 PM until Monday, March 15, at 7:30 PM. The Moderator, Town Clerk, the Acting Police Chief and Mr. McGonagle met to open and close the meeting on Monday, March 15,1999 at 7:30 PM. It was recessed until Tuesday, March 16,1999 at 7:30 PM. (Snowstorm) The meeting reconvened on Tuesday, March 16,1999at 7:35 PM and recessed at 10:35 PM this place until Wednesday, March 17,1999 at 7:30 PM. The meeting reconvened at 7:35 PM and recessed sine die at 11:02 PM.

Article 1. Moved and seconded that the Selectmen and Town Moderator be authorized to appoint officers not chosen by ballot. Motion carried.

Article 2. Moved and seconded that the Town vote to receive and accept the reports of various Town officers and Committees

Report about the Comprehensive Plan

Report from the Finance Committee

Motion Carried

Article 3. Moved and seconded that the Town vote to fix the compensation of elected Town officers for the twelve month period beginning July 1, 1999, and raise and appropriate or transfer sufficient sums to pay the

Appropriated

FY-2000

<u>Moderator</u>	\$40
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Selectmen

Chairman	\$2,000
Second Member	1,500
Third Member	1,500

Assessors

Chairman	\$2,000
Second Member	1,500
Third Member	1,500

<u>Town Clerk</u>	\$50,850
Total	\$60,890

Motion carried

Article 4. Moved and seconded that the Town will raise and appropriate, and/or borrow in anticipation of receipt of State grant(s) or reimbursement(s), in accordance with Chapter 44, Sections 4 and 6A, any sum or sums of money to be used with such sum or sums as may be made available from the State Highway Fund or allotted by the County Commissioners for maintenance, repair, alteration, relocation or other improvement of Town or County ways, together with the acquisition of easements and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances Motion carried.

## Article 5-Motion 1- Operating Budget-General Government

Moved and seconded that the-Town will raise and appropriate, or transfer from available funds, including the Water Fund, \$1,320,114 necessary for Town expenses and charges, including, without limitation of the foregoing, debt and interest, wages, salaries and expenses for operation of the Town's departments and offices, all for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000 inclusive, in accordance with the following schedule:

### **Selectmen/Town Manager**

Salaries	\$171,666
<u>Expenses</u>	<u>45,000</u>
Total	\$216,666

### **Finance Committee**

<u>Expenses</u>	<u>\$250</u>
Total	\$250

### **Computer Dept.**

Salaries	\$41,408
<u>Expenses</u>	<u>21,100</u>
Total	\$62,508

### **Treasure/Collector**

Salaries	\$206,249
<u>Expenses</u>	<u>55,000</u>
Total	\$261,249

### **Legal Service**

<u>Expenses</u>	<u>\$155,000</u>
Total	\$155,000

### **Town Clerk**

Salaries	\$29,276
<u>Expenses</u>	<u>\$3,600</u>
Total	\$32,876

### **Planning Board**

Salaries	\$68,886
<u>Expenses</u>	<u>16,650</u>
Total	\$85,536

### **Total General Government**

Salaries	\$884,614
<u>Expenses</u>	<u>435,500</u>
Total	\$1,320,114

### **Town Meeting**

Expenses	\$7900
<hr/>	
Total	\$7900

### **Accounting**

Salaries	\$149,980
<u>Expenses</u>	<u>33,625</u>
Total	\$183,605

### **Assessors**

Salaries	\$138,188
<u>Expenses</u>	<u>42,100</u>
Total	\$180,288

### **Audit**

<u>Expenses</u>	<u>\$29,500</u>
Total	\$29,500

### **Personnel Board**

<u>Salaries</u>	<u>\$5,200</u>
<u>Expenses</u>	<u>6,960</u>
Total	\$12,160

### **Elections & Registration**

Salaries	\$8,131
<u>Expenses</u>	<u>\$12,425</u>
Total	\$20,556

### **Conservation Commission**

Salaries	\$65,630
<u>Expenses</u>	<u>6,390</u>
Total	\$72,020

Motion 1-Motion carried

**Article 5-Motion 2-Public Safety**

Moved and seconded that the Town vote to appropriate the sum of \$4,204,602 for Public Safety; to meet this appropriation transfer \$48,037 from a Grant from Boston Edison and raise and appropriate the sum of \$4,156,565 for the following purposes:

**Police**

Salaries \$1,892,892  
Expenses 231,100  
 Total \$2,123,992

**Fire**

Salaries \$1,340,333  
Expenses 143,100  
 Total \$1,483,433

**Animal Control**

Salaries \$41,744  
Expenses 11,450  
 Total \$53,194

**Civil Defense/Emerg. Mgmt**

Salaries \$22,246  
Expenses 25,791  
 Total \$48,037

**Inspectional Services**

Salaries \$300,397  
Expenses 43,950  
 Total \$344,347

**Harbor/Coastal Mgt**

Salaries \$136,809  
Expenses 14,790  
 Total \$151,599

**Total Public Safety:**

Salaries \$3,734,421  
Expenses 470,181  
 Total \$4,204,602

Motion carried

**Article 5-Motion 3-Public Works-Operating Budget:**

Moved and seconded that the Town appropriate the sum of \$4,248,184 for Public Works and to meet this appropriation to transfer from Water Revenue Funds \$1,528,933; transfer from Perpetual Care and other Cemetery Trust Funds \$75,000 (Cemetery Perpetual Care \$65,000, Mayflower Cem. General Care and Improvement \$3,000, Arthur D. Eaton Fund \$4,000, Ladies Union Fair \$40, Lucy A. Ewell Fund \$20, and Sale of lots and burial rights \$2,940); and raise and appropriate the sum of \$2,644,251 for the following purposes:

**Admin./Engineering**

Salaries \$183,365  
Expenses 29,510  
 Total \$212,515

**Road Maintenance**

Salaries \$285,742  
Expenses 113,625  
 Total \$399,367

**Snow & Ice**

Salaries \$48,000  
Expenses 92,200  
 Total \$140,200

**Vehicle Maintenance**

Salaries \$66,186  
Expenses 50,740  
 Total \$116,926

**Central Fuel Depot**

Expenses \$82,000  
 Total \$82,000

**Street Lights**

Expenses \$36,000  
 Total \$36,000

**Lands & Natural Resources**

Salaries \$203,757  
Expenses 20,500  
 Total \$224,257

**Cemetery**

Salaries \$239,515  
Expenses 95,951  
 Total \$335,466

**Central Building Ser.**

Salaries \$35,169  
Expenses 161,600  
 Total \$196,769

**Transfer Station.**

Salaries \$102,642  
Expenses 678,325  
 Total \$780,967



**Town Bldg. Maint.**

Expenses	\$54,000
Total	\$54,000

**Tarklin Comm'ty Center**

Expenses	\$4,500
Total	\$4,500

**Sewer**

Salaries	\$5,934)
Expenses	129,900
Total	\$135,834

**DPW (less Water)**

Salaries	\$1,170,310
Expenses	1,548,941
Total	\$2,719,251

**Total DPW - Water****Water**

Salaries	\$342,476,
Expenses	1,186,457
Total	\$1,528,933

**Total All DPW**

Salaries	\$1,512,786
Expenses	2,735,398
Total	\$4,248,184

Motion carried

**Article 5-Motion 4-Library and Recreation**

Moved and seconded that the Town vote to appropriate the sum of \$1,193,616 and to meet this appropriation transfer from the Recreation Revolving Fund the sum of \$10,000, transfer and apply the Library grant sum of \$14,000 and raise and appropriate the sum of \$1,169,616 for Library and Recreation as follows:

**Library**

Salaries	\$598,238
Expenses	255,374
Total	\$853,612

**Recreation**

Salaries	\$93,002
Expenses	19,750
Total	\$112,752

**Percy Walker Pool**

Salaries	\$119,022
Expenses	77,450.
Total	\$196,472

**Beach Life Guards**

Salaries	\$11,800
Expenses	1,900
Total	\$13,780

**North Hill Golf Course**

Expenses	\$13,500
Total	\$13,500

**Public Celebrations**

Expenses	\$3,500
Total	\$3,500

**Library and Recreation Total**

Salaries	\$822,142
Expenses	371,474
Total	\$1,193,616

Motion carried

**Article 5- Motion 5-Health & Human Services**

Moved and seconded that the Town will vote to raise and appropriate the sum of \$170,859 for Health and Human Resources as follows:

**Council on Aging**

Salaries	\$103,143
Expenses	11,105
Total	\$114,248

**Veterans Services**

Salaries	\$16,411
Expenses	40,000
Total	\$56,411

**Plymouth County Coop. Ext**

Expenses	\$200
Total	\$200

**Health & Human Ser**

Salaries	\$119,554
Expenses	51,305
Total	\$170,859

Motion carried

**Article 5-Motion 6-Operating Budget Schools**

Moved and seconded that the Town vote to raise and appropriate \$19,332,694 for the Duxbury Schools as follows:

**Duxbury Schools**

Salaries	\$15,235,154
Expenses	4,079,540
Total	\$19,332,694

Motion carried

**Article 5-Motion 7-Operating Budget Town & School Shared Costs and Debt Service**

Moved and seconded that the Town vote to appropriate the sum of \$5,216,846 for Town and school Shared Costs and Debt Service and to meet this appropriation to transfer the sum of \$75,000 from the Pension Reserve Fund and raise and appropriate the sum of \$5,141,846 to be used as follows:

**Employee Benefits**

Medicare	\$178,000
Emp. Health Ins	2,020,000
Contributory Pens.	928,948
Non-Contrib. Pens.	43,748
Unemp. Com.	50,000
Workers Comp.	155,000
Tax for Unem Heal.	0
Sub total Emp Ben.	\$3,375,696

**Other Shared Costs**

Fire, Liability	\$181,150
Reserve Fund	150,000
Sub Total Liab/.Res	\$331,150

**Debt Ser. Town & Schools**

Prin. Payments	\$1,063,000
Int. on Bonded Debt	329,000
Int. on Temp Notes	118,000
Sewer & Pier Notes Pay.	0
Bonding Fees and Chg	0
Sub-total Debt	\$1,510,000

**Total Town / School Shared costs**

\$5,216,846

Motion carried.

**Article 5-Motion 8-Total of all Operating Budgets**

Moved and seconded that the Town vote to appropriate the sum of \$35,686,915 as the Operating Budget of the Town for the Fiscal Year beginning July 1, 1999 for the purposes and in the amounts specified in Motions previously voted under Article 5 of the Warrant and to meet this appropriation raise and appropriate the sum of \$33,935,945 and transfer the sum of \$1,750,970 in accordance with the transfers voted in Motions previously voted.

Motion Program	Appropriation	Transfer	Raise
1. General Gov't	\$1,320,114		\$1,320,114
2. Public Safety	\$ 4,204,602	\$ 48,037	\$4,156,565
3. Public Works	\$4,248,184	\$ 1,603,933	\$2,644,251
4. Library & Recreation	\$ 1,193,616	\$ 24,000	\$1,169,616
5. Health & Human Services	\$ 170,859		\$ 170,859
6. Schools	\$ 19,332,694		\$ 19,332,694
7. Benefits, Ins. & Debt	\$5,216,846	\$75,000	\$5,141,846
<b>Total (Motion 8)</b>	<b>\$35,686,915</b>	<b>\$1,750,970</b>	<b>\$33,935,945</b>

Motion carried.

**Article 6-Motion 1- Capital Budget General Government**

Moved and seconded that the Town vote to raise and appropriate the sum of \$92,000 for General Government to be spent under the direction of the Town Manager as follows:

**Town Hall**

1. Technology	\$32,000
2. Pond Maintenance(Conservation)	40,000
3. Work Stations	20,000
<b>Total General Gov't</b>	<b>\$92,000</b>

Motion carried

**Article 6-Motion 2-Capital Budget-Public Safety**

Moved and seconded that the Town vote to appropriate the sum of \$242,400 and to meet said appropriation transfer the sum of \$21,000 from the Isabelle Freeman Trust and raise and appropriate the sum of \$221,400 to be expended under the direction of the Town Manager for Capital Public Safety as follows:

**Public Safety****Fire Dept.**

1. Protective Clothing SCBA	\$15,000
2. Replace Ambulance 2	110,000
3. Refurbish Ladder 1	28,000
4. Replace Air Compressor	28,000
Sub-total Fire Dept.	\$181,000

**Police Dept**

1. <u>Four Wheel Drive Vehicle</u>	\$31,400
Sub-total Police Dept.	\$31,400
<b>Harbormaster</b>	
1. <u>Replace Ramp (Gangway)</u>	\$ 6,000
2. <u>Shell Propagation</u>	5,000
3. <u>Replace Tender Floats-T.P.</u>	19,000
Sub-total Harbormaster	\$31,000

Motion carried

**Article 6-Motion 3-Capital Budget-Recreation**

Moved and seconded that the Town vote to raise and appropriate the sum of \$56,500 for Recreation to be expended under the direction of the Town Manager as follows:

**Percy Walker Pool**

1. Install Plastic Doors	\$5,000
2. Replace Pool Side Lockers	3,000
3. Install Women's Bathroom stalls	3,500
4. <u>Replace light fixtures</u>	5,000
Sub-total	\$16,5000

**North Hill Golf Course**

1. Install Cart Paths	\$7,000
2. <u>Repair sand traps</u>	8,000
Sub-total	\$15,000

**Fields**

1. Playg'd Equip/Keene St	\$20,000
2. <u>Reseal &amp; repair Bask. Ball</u>	5,000
Sub-total	\$25,000

**Total Capital Recreation \$56,500**

Motion carried

**Article 6-Motion 4-Capital Budget-Public Works/Water/New Source Development**

Moved and seconded that the Town vote to appropriate the sum of \$150,000 for New Source Development under Public Works-Water and to meet said appropriation transfer the sum of \$150,000 from the System Development Fund to be expended under the direction of the Town Manager:

**Water Dept.**

1. <u>New Source Dept.</u>	\$150,000
Total	\$150,000

Motion carried

**Article 6-Motion 5-Capital Budget-Public Works PCE Line Replacement**

Moved and seconded that the Town vote to appropriate the sum of \$408,000 for the Public Works Dept. for the purpose of replacing water lines containing PCE in the Town and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$408,000 in accordance with Chapter 44, Section 8, said appropriation to be expended under the direction of the Town Manager.

2/3 vote required

Motion carried unanimously

**Article 6-Motion 6-Capital budget-Public Works-Water**

Moved and seconded that the Town vote to appropriate the sum of \$425,000 for Pubic Works Water and to meet this appropriation transfer a total of \$425,000 from Water Revenue and to be expended under the direction of the Town Manager:

**Water Dept**

1. Replace van.	\$25,000	2. Leak detection	15,000
3. Permitting	\$50,000	4. System rehabilitation	75,000
5. 2" Main replacement	50,000	6. Hydrant replacement	10,000
7. Water Main replacement	\$200,000		
<b>Water Total</b>	<b>\$425,000</b>		

Motion carried.



**Article 6-Motion 7-Capital Budget-Public Works (without Water)**

Moved and seconded that the Town vote to appropriate the sum of \$884,183 for Public Works (without Water) and to meet this appropriation accept the sum of \$399,183 from the Commonwealth Chapter 90 Grant and raise and appropriate the sum of \$485,000.

This is to be expended under the direction of the Town Manager:

<b>Dept. of Public Works</b>		<b>Lands and Natural Resources</b>	
<b>Vehicles</b>		<b>1. Replace tractor</b>	
<b>Highway</b>		<b>\$31,000</b>	
1. Replace Chev. Blazer 4x4	\$26,000	Sub-total	\$31,000
2. Replace Large Dump Truck	77,000	<b>Cemetery</b>	
3. Replace hot box	14,000	1. Replace Pick up truck	\$15,000
Sub-total	\$117,000	Sub-total	\$15,000
<b>Lands and Natural Resources</b>		<b>Cemetery</b>	
1. Field Restoration (Annual)	\$15,000	1. Digitized Mapping Cem.	\$8,000
2. Tarklin Baseball	52,000	Sub-total	\$8,000
Sub-total	\$67,000		

**Projects-Dept of Public Works**

1. Road Rehabilitation Program	\$399,183	Motion carried.
2. Town Buildings Needs	100,000	
3. Town Wide Drainage	20,000	
4. Old Library/ADA	100,000	
5. DPW Restrooms & Remodeling	27,000	
Sub-total	\$646,183	

**Article 6-Motion 8-Capital budget Schools**

Moved and seconded that the Town vote to appropriate the sum of \$320,450 for Capital Budget-Schools and to meet this appropriation transfer from Article 6 of the Annual Town Meeting of 1996 the sum of \$13,629.35 and from Article 6 of the Annual Town Meeting the sum of \$9,614.65 and raise and appropriate the sum of \$297,206. To be expended under the direction of Superintendent of Schools for the following:

**Schools**

1. Technology	\$150,000	Motion carried
2. Voice mail	7,500	
3. White Marker Boards	12,000	
4. Flooring Mats at DHS	3,500	
5. Repair damaged fields	15,450	
6. Painting	8,000	
7. Cafeteria Tables	9,750	
8. Classroom Desk/Chair	10,000	
9. Renovate Science lab DMS	22,750	
10. Choral Risers	15,000	
11. Blinds	3,000	
12. Classroom Carpeting/Tile replacement	9,000	
13. Tennis Court Fencing.	10,000	
14. Softball Field Fencing	6,000	
15. Pick up Truck	21,500	
16. Asphalt surfacing	17,000	
<b>School Total</b>	<b>\$320,450</b>	

**Article 7-Moved and seconded that the Town vote to amend the Town Bylaw, known as the "Duxbury Personnel Plan," as originally accepted on March 12, 1955, and last amended as of March 14, 1998 by replacing it with a new revised Bylaw, a copy of which is on file in the Town Clerk's office, which revised Bylaw is incorporated herein, to become effective July 1, 1999 and to appropriate the sum of \$97,100 for the purposes of this article and to meet this appropriation to raise and appropriate the sum \$95,000 and transfer from Water revenue the sum of \$2,100.**

A motion to end debate on a proposed a amendment 2/3 vote Carried unanimously

An amendment to have Library ( section 16-add #6) tuition not subject to the whole Town's rule. Amendment failed. See appendix A Main motion carried.



Article 8-Motion 1 Moved and seconded that the Town vote to raise and appropriate the sum of \$63,098 to fund a Collective Bargaining Agreement with the Duxbury Police Association for Fiscal Year beginning July 1, 1999 and ending June 30, 2000 raise and bargaining agreements with any one or more of the following employee organizations for the fiscal year commencing July 1, 1999: Motion carried.

Article 8-Motion 2- Moved and seconded that the Town vote to raise and appropriate the sum of \$19,665 to fund a Collective Bargaining Agreement with the Public Safety Dispatchers for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000. Motion carried.

Article 8-Motion 3-Moved and seconded that the Town vote to appropriate the sum of \$80,500 to fund a Collective Bargaining Agreement with the Department of Public Works employees for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000 and to meet this appropriation transfer \$17,150 from the Water Fund and raise and appropriate the sum of \$63,350. Motion carried

Article 8-Motion 4-Moved and seconded that the Town vote to appropriate the sum of \$54,000 to fund a Collective Bargaining Agreement with the national Association of Government Employees (NAGE) for the period beginning July 1, 1999 and ending June 30, 2000 and to meet this appropriation transfer the sum of \$3,650 from the Water Fund and raise and appropriate the sum of \$50,350. Motion carried

Article 9-Moved and seconded that the Town vote to raise and appropriate the sum of \$100,000 to be expended under the direction of the Town Manager for the purpose of leasing Duxbury Beach, being that portion of land in the Towns of Duxbury and Plymouth owned by Duxbury Beach Reservation, Inc., south of a line running approximately east to west along the northerly edge of the northerly parking area at the east end of the Powder Point Bridge (subject to the migratory shorebird refuge at High Pines and excluding the land at High Pines leased to a third party) and authorize the Board of Selectmen to execute a lease in the name and on behalf of the Town, for a period beginning on July 1, 1999 and ending June 30, 2000 on such terms as the Board of Selectmen may approve; or take any action in relation thereto.

2/3 vote required Motion carried unanimously

Article 10-Moved and seconded that the Town vote to appropriate the sum of \$81,600 to be expended under the direction of the Town Manager for the purpose of securing final design and engineering (Including plans, specifications, agreements, permits, bid documents) and solicit bids for a Community Sewer Collection and Disposal System for up to 10,000 Gallons as described in "The Bay Road Area Wastewater Management Study" prepared by Stone Environmental, Inc. and Beta Engineering on file at the Town Clerk's office to serve the Bay Road area and to authorize the Selectmen to assess betterments pursuant to MGL, Chapter 80 and /or 83 and to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$81,600 pursuant to applicable provisions of Chapter 44, and the Board of Selectmen is authorized to take any and all action necessary to carry out this vote and impose terms and conditions on this appropriation.

Move the question. 2/3 Vote yes-421 and No-12 Motion carried.

An amendment to move to a committee and report to ATM 2000. Failed

Main motion Yes-323 and No-100 2/3 vote required Motion carried

Article 11-Citizen's Petition. Sewer to Kingston. ( 2/3 vote) Yes-101 and No-268 Failed.

Article 12- Citizens Petition-Health Study - Wadsworth Playground/Bay Rd Sewer. Motion failed

Article 13-Moved and seconded that the Town vote to appropriate the sum of \$950,000 to be expended under direction of the Town Manager for the construction of a shared sewer collection system and in ground leaching facility for areas in the vicinity of Bay Road, identified in a report prepared by Stone Environmental, Inc. and Beta Engineering entitled "Bay Road Area Wastewater Management Study", Town of Duxbury, dated March 11, 1998 and on file at the Town Clerk's office, and to meet said appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$950,000 under MGL Chapter 44, section 7; that the Board of Selectmen is authorized to acquire all easements necessary for the project; that betterments are authorized to be assessed pursuant to MGL Chapter 80 and /or 83 and that the Board of Selectmen is authorized to take any other action necessary to

carry out this vote, including executing agreements with the property owners and said sums are to be expended pursuant to terms and conditions voted by the Board of Selectmen.(2/3 vote required ) Yes-240 and No-68 Motion carried.

Motion to reconsider. Yes-34 and No-215 Failed. ( 2/3 vote )

The meeting was recessed at 5:25 PM until Monday, March 15,1999 at this place at 7:30 PM.

The meeting was called to order on Monday, March 15,1999 at 7:30 PM by the Moderator with the Town Clerk, the Acting Police Chief and Mr. McGonagle present. The Moderator recessed the meeting sine die at 7:35 PM until Tuesday, March 16,1999 this place at 7:30PM. (A snow storm was the reason for the change.)

7:35 PM, Tuesday, March 16, 1999 the meeting was reconvened by the Moderator.

Article 14-Moved and seconded that the Town vote to authorize the Town Manager to issue Request for Proposals pursuant to authority contained in Mass. General Laws Chapter 30B for the management of the Cherry Lane Bog for a term up to ten years. Motion carried

Article 15-Moved and seconded that the Town vote to raise and appropriate the sum of \$95,000 to be added to the Conservation Fund for the acquisition of interests in land, said sum to be used under the direction of the Conservation Commission in accordance with Chapter 40, Section 8C Motion carried.

Article 16- Conservation Land Acquisition-  
Moved, seconded and carried to indefinitely postpone.

Article 17-Moved and seconded that the Town vote to authorize the transfer of certain parcels of Town-owned land to be held in the care and custody of the Conservation Commission for conservation purposes under M.G.L. Chapter 40, S 8C; said parcel being identified by location on documents on file at the Office of the Town Clerk. (21 parcels totaling 170.38) See appendix B 2/3 vote required Motion carried unanimously

Article 18-Moved and seconded that the Town will vote to appropriate \$153,000 to be expended under the direction of the Town Manager for designing(including final engineering plans, specifications, permits, bid documents and solicit bids) a Senior Center and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow under the provisions of Massachusetts General Laws Chapter 44 and accept any State or Federal grants.

1. Move the question. 2/3 vote required Motion carried unanimously.

2 An amendment to select the old Library as the Senior Center. Failed

Main motion carried 2/3 vote required Yes-244 and No-58

Article 19-Moved and seconded that the Town vote to dedicate the use of two parcels of land owned by the town, as shown on deeds recorded at the Plymouth County Registry of Deeds in Book 1424, page 385 and Book 3096, Page 264, a the proposed Senior Center on a portion of the two parcels and request the Board of Selectmen and the Town Manager to depict said location on a plan; file the Plan with the Town Clerk and report back to the next Annual Town Meeting on the proposed site.

.An amendment to have the Selectmen rededicate the remainder of the land at the next Annual Town meting. Failed  
Main motion carried Yes-211 and No-86

Article 20 Moved and seconded that the Town vote to raise and appropriate the sum of \$5,000 to fund the Senior Tax Relief Program, the purpose of said program to provide senior citizen real estate tax vouchers for services rendered pursuant to an agreement between the Council on Aging and the Board of Selectmen Motion carried.

Article 21-Moved and seconded that the Town vote to accept the provisions of Section 419 of Chapter 194 of the Acts of 1998, and accept the agreement entitled "Intermunicipal Agreement for Cooperative Recycling on the South Shore" on file in the Town Clerk's office, and authorize the Board of Selectmen to execute said agreement on behalf of the Town. Motion carried.



Article 22-Moved and seconded that the Town vote to appropriate the sum of \$500,000 to be expended under the direction of the Town Manager for the purpose of installing and/or upgrading a fire and security alarm system in Town-owned buildings, and to meet said appropriation the Treasurer, with the approval the Selectmen , is authorized to borrow the sum of \$500,000 in accordance with Chapter 44, Section 7 of the Massachusetts General Laws. The appropriation is to be expended under the direction of the Town Manager. 2/3 vote required  
Motion carried unanimously.

Article 23 Moved and seconded that the Town vote to will vote to raise and appropriate \$10,000 to fund the Town of Duxbury's Fourth of July parade and ceremony. Motion carried

Article 24-Moved and seconded that the Town vote to raise and appropriate the sum of \$5,000 for the purpose of supporting the Town's Millennium celebration. Motion carried

Article 25-Moved and seconded that the Article 25 be indefinitely postponed.  
Motion carried to indefinitely postpone. (Dog licensing and fines)

Article 26-Moved and seconded that Article 26 be indefinitely postponed.  
Motion carried to indefinitely postpone.(Y2K Remediation)

Article 27-Moved and seconded that the Town vote to indefinitely postpone.  
Motion carried to indefinitely postpone. (Town Building Survey)

It was moved and seconded and carried to recess the meeting at 10:35 PM until 7:30 PM this place on Wednesday, March 17, 1999.

The meeting reconvened on Wed., March 17, 1999 at 7:35 PM.

Article 28-Main motion failed.

1. Move the question, 2/3 vote required-Yes-227 and No-43 Carried.
2. Main motion 2/3 vote required-Yes-97 and No-191 Failed.
3. Reconsideration 2/3 vote required Yes-29 and No-156 Failed.

Article 29 Moved and seconded that the Town vote to authorize a revolving fund under M.G.L. Chapter 44, Section 53E ½ to authorize the Duxbury Free Library to be credited with all fees in an amount not to exceed \$5,000 and charges received from overdue fines, lost book fees and meeting room fees in an amount not to exceed \$5,000. Said revolving fund will be expended under the direction of the Library Director for library materials and programs.  
Motion carried.

Article 30-Moved and seconded that the Town vote to accept the provisions of MGL. Chapter 44, Section 53E ½ and reauthorize a revolving fund for the purpose of administering consultant fee provisions established pursuant to authority granted under the Town of Duxbury Wetlands Protection By-law and set forth in Regulations established thereunder; that the Conservation Commission shall credit developer's fees for consulting services to the revolving fund; that the Conservation Commission may expend funds without appropriation for expenditures from the fund not exceeding \$25,000 in fiscal year 2000; that the Conservation Commission will report to the next Annual Town Meeting on receipts and expenditures with respect to the revolving fund; that any balance in the revolving fund shall revert to the surplus revenue unless voted otherwise by Town Meeting; and that the revolving fund, in order to continue in existence, be re-authorized by each subsequent annual Town Meeting. Motion carried

Article 31-Moved and seconded that the Town vote to raise and appropriate a sum of \$33,500 money to fund the Town's Police Special (Revolving) Fund in accordance with Massachusetts General Laws Chapter 44, Section 53C.(Duxbury Police Department off duty "Special "detail work ). Motion failed.

Article 32-Moved and seconded that the Town vote to authorize a revolving fund under M.G.L. Chapter 44, Section 53E 1/2 to authorize the Council on Aging to be credited with all fees and charges received from Senior Center Programs in an amount not to exceed \$1,000 and to be expended under the direction of the Council on Aging Director, for Senior Center Program supplies and/or instructor fees. Motion carried

Article 33-Moved and seconded that the Town vote to amend the Protective Bylaw of the Town of Duxbury in Section 610 entitled "Wireless Telecommunications Services Facilities" under Article 600 Special Regulations, specifically by deleting the text with the formatting and adding the text that is underlined in the following text of Section 610( this text will follow those directions for reporting purposes)

## **610     WIRELESS TELECOMMUNICATIONS SERVICES FACILITIES**

### **610.1   Purpose**

The purpose of this section is to regulate the design and location of wireless telecommunications service facilities in a manner that minimizes the visual and environmental impacts of such facilities consistent with both the requirements of the Federal Telecommunications Act of 1996, 47 U.S.C. §332(c) et seq., and rights conferred to local government thereby. The standards set forth herein are intended to preserve the safety, character, appearance, property values, natural resources and historic structures of the Town; mitigate adverse visual effects through proper design, location and screening; encourage co-location of antennas on a structure where feasible in order to minimize the number of sites and structures required; encourage location of antennas on existing towers; and protect the town from the effects of uncontrolled development and location of wireless telecommunications towers, wireless service facilities and accessory structures, while recognizing federally granted rights of carriers to provide necessary and marketable telecommunications services and the desire of the public and the Town of Duxbury departments to access and utilize new technologies.

### **610.2   Scope**

In addition to any applicable sections of the Protective Bylaw, Section 610 shall apply to all wireless telecommunications service antennas and tower related equipment, fixtures and enclosures, including any modifications to any of these, but shall not apply to Police, Fire, ambulance or any other communications systems used by the Town of Duxbury, amateur ham radio or citizens band radio antennas, or non-transmitting television antennas.

### **610.3   Definitions**

**Above Ground Level (AGL).** A measurement of vertical distance from the average existing natural grade of a site at the base of a wireless service structure to a point of a structure.

**Antenna.** The surface from which wireless radio signals are sent and/or received by a wireless service facility.

**Camouflaged.** A wireless service facility that is disguised, hidden, part of an existing or proposed structure or placed within an existing or proposed structure is considered "camouflaged."

**Carrier.** A company that provides wireless services.

**Co-location.** The use of a single mount on the ground by more than one carrier (vertical co-location) and/or several mounts on an existing building or structure by more than one carrier.

**Environmental Assessment (EA).** An EA is the document required by the Federal Communications Commission (FCC) and the National Environmental Policy Act (NEPA) when a wireless service facility is placed in certain designated areas.



**Equipment Shelter.** An accessory, enclosed structure, cabinet, shed or box at the base of the mount within which are housed batteries and electrical equipment.

**Fall Zone.** The area on the ground within a prescribed radius from the base of a wireless service facility. The fall zone is the area within which there is a potential hazard from falling debris (such as ice) or collapsing material.

**Guyed Tower.** A monopole or lattice tower that is secured to the ground or other surface by diagonal cables.

**Licensed Carrier.** A company authorized by the FCC to construct and operate a commercial mobile radio services system.

**Monopole.** The type of mount that is self-supporting with a single shaft of wood, steel or concrete and a platform (or racks) for panel antennas arrayed at the top.

**Mount.** The structure or surface upon which antennas are mounted, including the following four types of mounts:

1. Roof-mounted. Mounted on the roof of a building.
2. Side-mounted. Mounted on the side of a building.
3. Ground-mounted. Mounted on the ground.
4. Structure-mounted. Mounted on a structure other than a building.

**Omnidirectional (Whip) Antenna.** A thin rod that transmits and/or receives a signal in all directions.

**Panel Antenna.** A flat surface antenna usually developed in multiples.

**Radiofrequency Engineer (RF).** An engineer specializing in electrical or microwave engineering, especially the study of radiofrequencies.

**Radiofrequency Emission.** The emissions from wireless service facilities.

**Security Barrier.** A locked, impenetrable wall, fence or berm that encloses an area to prevent unauthorized entry or trespass.

**Telecommunications Specialist.** A qualified professional with expertise in monitoring of electromagnetic fields and telecommunications engineering who has a record of service to municipalities.

**Tower.** A structure that is intended to support equipment used to receive and/or transmit electromagnetic waves. Design examples include; lattice tower (self-supporting with multiple legs and cross-bracing structural steel) and monopole (self-supporting with a single shaft).

**Wireless Telecommunications Service Facility.** Facility, fixture, structure or equipment for the provision of wireless services for resale or lease, as defined by the Federal Telecommunications Act, used by or intended for use by a public utility or an FCC-licensed carrier.

**Wireless Telecommunications Services.** All forms of wireless communication included in the definition in the Federal Telecommunications Act of 1996, including commercial mobile radio services, licensed wireless services, common carrier wireless exchange services and other forms of wireless communication of a similar nature. Common carrier wireless exchange services include cellular telephone services, communications systems and paging services, wireless computer networking, wireless internet access and wireless communication services of a similar nature. Wireless telecommunications services shall not be construed to include a telephone exchange.

#### 610.4 Use Regulations

A wireless telecommunications service facility shall require a building permit in all cases, and may be permitted as follows:

1. A wireless telecommunications service facility antenna may be attached to any existing lattice tower, monopole, utility pole, electric utility transmission tower or water tank in any zoning district, except on towers supporting antennas used for citizen's bands, amateur radio, or television receiving antennas, provided that the installation of the new facility does not substantially alter the size or increase the height of the existing structure. Issuance of a building permit for such installations shall require prior site plan approval by the Planning Board in accordance with the applicable requirements and determinants under Sections 602.1 and 602.2. The installation of a wireless telecommunications service facility attached to such existing structure may exceed the height of the existing structure by no more than ten (10) feet, subject to the issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
2. A wireless telecommunications service facility antenna may be installed within any existing church steeple in any zoning district, provided such antenna and accessory equipment is completely enclosed and not visible from outside the structure.
3. A wireless telecommunications service facility antenna may be installed within any structure used exclusively for business in a business district, provided such antennas are completely enclosed and not visible from any adjacent street. Issuance of a building permit for such installations shall require prior site plan approval by the Planning Board in accordance with the applicable requirements and determinants under Sections 602.1 and 602.2. The installation of an exterior wireless communication facility antenna on a structure used exclusively for business in a business district shall not exceed the existing height of the building by more than ten (10) feet, subject to the issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.

A wireless telecommunications service facility and accessory equipment shelter(s) may be constructed. Whip antennas may extend a maximum of ten (10) feet above the top of a tower.

Such facilities shall require a special permit by the Board of Appeals and prior site plan approval by the Planning Board. Guyed towers are prohibited. No more than one such tower may be located on a lot.

4. Wireless telecommunications service facilities and antennas shall not be located:
  - a. Within or on residences, business structures within which there is a dwelling unit, schools, nursing homes, or structures of historic significance, as defined in Section 609.2 of this bylaw and except as otherwise permitted under Section 610.5 (2).
  - b. Within 100 feet, or such greater distance at which radio frequency emissions therefrom can be detected and determined unacceptable by the Duxbury Board of Health, of a dwelling unit, school, nursing home, or structure of historic significance, as defined in Section 609.2, except where a greater separation is required under Section 610.6 (3).
  - c. Within any area in which the Telecommunications Specialist has determined that the applicant has adequate coverage and capacity measured by the minimum FCC standards for such coverage and capacity.
  - d. In the Dunes Protection District or in wetlands, wetland buffer areas or other environmentally sensitive natural areas that are subject to the jurisdiction of the Conservation Commission under the Massachusetts Wetlands Protection Act, the Duxbury Wetlands Bylaw or this bylaw, without approval of the Conservation Commission. All proposals shall be subject to review by the Conservation Commission as authorized by state and local regulations.

## 610.5 Dimensional Requirements

### 1. Height

Maximum tower height shall be 100 vertical feet above ground level.

Whip antennas may extend a maximum of ten (10) feet above the top of a tower.

The maximum height of any equipment shelter shall be twelve (12) feet above ground level.

- a. Existing structures. New wireless telecommunication service antennas may be attached to any existing tower, monopole, utility pole, electric transmission tower or water tank in any zoning district, except on towers supporting antennas used for citizen's bands, amateur radio, or television receiving antennas, provided that such structure is not increased in vertical height or substantially altered except for strengthening and maintenance. Installation of a wireless service facility on such existing structure may exceed the height of the original structure by up to ten (10) vertical feet, subject to a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
  - b. Business District. The installation of a wireless telecommunication service facility antenna on a business structure shall not exceed the maximum vertical height of the original structure by more than ten (10) feet, subject to issuance of a special permit by the Board of Appeals and prior site plan approval by the Planning Board.
2. Setback from Side Lot Lines and Street.- Any wireless telecommunications service tower shall be set back from adjacent lot lines and any street line by the sum of its vertical height above ground level and the height of the highest attached whip antenna above the structure, or by its fall zone, whichever is greater.
  3. Setback from Nearest Dwelling Unit-The minimum distance from the center of the tower base of any wireless telecommunications service tower to a dwelling unit located on adjacent or nearby property shall be 800 feet.
  4. Equipment Shelters.- An equipment shelter accessory to a tower shall not exceed an aggregate of 800 square feet in structure footprint. No more than one such above-ground auxiliary structure shall be constructed.

## 610.6 Approval Standards

Approval Standards. In addition to the standards for special permits under Section 906.2 of the bylaw, all wireless telecommunications service facilities and any equipment shelters shall meet the following standards:

1. Federal and State Requirements. Wireless telecommunications service facilities and equipment shelters shall be constructed, installed, maintained and used in compliance with all applicable Federal and state laws, rules and regulations.
2. Visibility. Wireless telecommunications service facilities shall be as unobtrusive as possible and, if mounted on a business structure, shall be compatible with the style and color of the structure upon which it is located.
  - a. Camouflage. Where a wireless telecommunications service facility extends over the roof height of a business structure on which it is mounted, every reasonable effort shall be made to conceal the facility within or behind architectural features to limit its visibility from streets and adjacent properties. Facilities mounted on a roof shall be stepped back from the front façade in order to mitigate impact on the building silhouette. Wireless telecommunications service facilities that are side-mounted shall blend with the existing structure's architecture and, if over 5 square feet, shall be painted or screened with material that is consistent with the design features and materials of the building.



- b. Color. Wireless telecommunications service facilities that are side-mounted or top-mounted on business structures shall be painted or constructed of materials to match the color of the building material to which they are attached. All other facilities including towers shall be painted or finished in a light grey/blue hue that blends with sky and clouds, shall not be lighted, and shall not be painted with hazard paint.
  - c. Existing on-site vegetation shall be preserved to the maximum extent practicable.
3. Co-Location. To the extent feasible, licensed carriers and Town communication systems shall co-locate on a single wireless telecommunications service monopole or tower. The Town shall reserve the right to place its communications antenna(s) within the top twenty (20) percent of the vertical height above ground level of any monopole or tower in order to accommodate its communications needs. It shall remain the licensed carrier's responsibility to ensure that the installation or location of other antenna(s) on the monopole or tower does not cause interference with the Town's communications system. Such facility shall be designed insofar as is reasonable to structurally accommodate foreseeable future users. A new tower or monopole facility shall be considered only upon a finding that existing or approved structures or facilities cannot accommodate the equipment planned for the proposed facility.
  4. Fencing. Fencing at least eight (8) feet in height shall be erected around the base of any wireless telecommunications service tower or monopole and any equipment shelter sufficient to prevent public entry to the facility. Barbed wire is prohibited.
  5. Plantings. A dense hedge of fast-growing, evergreen material shall be planted and maintained around the exterior of required fencing. This material shall be not less than four (4) feet in height when planted. The Board of Appeals may require that evergreen trees and/or other suitable material be planted between a wireless telecommunications tower facility and residential units.
  6. Signs. No exterior signs shall be installed on a wireless telecommunications service tower, equipment shelter, surrounding property or fence, except as necessary for security, safety, and to identify the property.
  7. Lighting. Lighting of an equipment shelter or a wireless telecommunications service tower is prohibited except insofar as required for security and maintenance purposes at ground story level. Such lighting shall be shielded from adjacent properties by a total cutoff of light at the property line, and foot-candle measurements at the property line shall be 0.0 foot-candles when measured at grade.
  8. Noise. Ground-mounted equipment for wireless telecommunications service facilities shall not generate noise in excess of fifty- (50) dB at the property line. Roof-mounted or side-mounted equipment for wireless service facilities shall not generate noise in excess of fifty- (50) dB at ground level at the base of the building closest to the antenna.
  9. Radiofrequency Radiation (RFR) Standards. All equipment proposed for a wireless telecommunications service facility shall be authorized in accordance with the FCC Guidelines for Evaluating the Environmental Effects of Radiofrequency Radiation.
  10. Fumes and Hazardous Waste. The generation of noxious fumes and the storage or disposal of hazardous waste on the site of a wireless telecommunications service facility is prohibited.
  11. Access. Any driveway required to construct and maintain a wireless telecommunications service tower shall not be paved and shall minimize cut and fill and vegetation removal to the maximum extent practicable.
  12. Utilities. Any utility lines to serve a wireless telecommunications tower facility shall be placed underground.



## 610.7 Administration

1. **Special Permit Granting Authority.** The special permit granting authority shall be the Board of Appeals, which shall review and decide applications for wireless telecommunication service facilities that require the issuance of a special permit under Section 610.5 Use Regulations, in accordance with the procedures and standards set forth in Sections 906.2 and 906.4, the requirements and standards of Section 610, and the findings and conclusions of the Planning Board pursuant to Sections 602.1 and 602.2 site plan approval.
2. **Site Plan Approval.** The site plan approval authority shall be the Planning Board, which shall report its findings and conclusions under Sections 602.1 and 602.2, and any regulations it may adopt, to the Building Inspector within twenty-five (25) days of receipt of an application for a building permit for a wireless telecommunications service facility antenna that does not require a special permit under Section 610.5. For those wireless telecommunication service facilities that require a special permit under Section 610.5, the Planning Board shall report its findings and conclusions under Sections 602.1 and 602.2, and any regulations it may adopt, to the Board of Appeals five days prior to the public hearing on the special permit application.
3. **Submission Requirements**
  - a. An application for a building permit for the installation of a wireless telecommunications service facility antenna that does not require a special permit under Section 610.5 shall include for submission to the Building Inspector seventeen (17) copies of a site plan(s) that shall meet the applicable requirements of Sections 602.1, 905.1 and 905.2, and shall provide such other information as is necessary to show compliance with the applicable provisions and standards of Section 610 and any regulations adopted by the Planning Board. Such plan(s) shall also be submitted by the applicant to the Planning Board.
  - b. An application for a special permit for the construction of a wireless telecommunications service facility shall, in addition to the above submission requirements, include for submission to the Board of Appeals seventeen (17) copies of the following:

The name, address, telephone number and original signature of any applicant(s), who shall include a licensed telecommunications carrier.

Identification of the subject property by name of nearest ways, street address, assessors map parcel number.

A map to scale showing lot lines of the subject property, the location of all buildings and accessory structures on all properties within 300 feet of the proposed wireless services facility and within 1000 feet of a proposed tower, property lines of all properties adjacent to the subject property within 300 feet of the subject property line, location of the proposed wireless telecommunication services facility and any equipment shelter, location of any existing ways on the subject property and any proposed driveway for the wireless service facility.

Proposed changes to the subject property including grading, vegetation removal and drainage prepared by a registered civil engineer, and a landscaping plan prepared by a registered landscape architect.

Plans and elevations, dimensioned and to scale, and specifications of any proposed structure, mount, antennas, equipment shelter, signs, plant material, fencing and buffers, showing location on building façade or roof, height above building roof and existing grade, dimensions, materials, color and camouflage, parking area and any other construction attendant to the facility.

A map showing the anticipated range of coverage for a proposed wireless telecommunications service facility and the location and range of coverage of any existing wireless telecommunications facility within six miles of the subject property.

Where a wireless telecommunications tower is proposed, a map showing the farthest point from which the facility will be visible and eight (8) view lines in a one (1) mile radius from the subject property, beginning at True North and continuing clock wise at forty-five (45) degree intervals. Two weeks prior to the public hearing, the Board of Appeals may require the applicant to float a balloon or use a crane test at the location of the facility at its maximum proposed elevation to demonstrate its height and visibility from town ways and neighborhood dwelling units. The balloon shall be at least four (4) feet in diameter. The time and date of this demonstration, and a rain date, shall be advertised in a newspaper of general circulation in the town one (1) week prior to the test, such advertisement to be paid for by the applicant.

An explanation shall be submitted as to the reasons and process used in selecting a site for the construction or installation of a wireless telecommunications service facility and other alternatives explored.

Where a wireless telecommunications tower is proposed, a report shall be required from a registered structural engineer on safety aspects. The report shall include manufacturer's specifications for a proposed tower describing the reasons for its design, safety aspects, its capacity for co-location, including the location, number and type of antennas it can accommodate.

Where there are existing dwelling units within one thousand (1000) feet of a proposed wireless telecommunications tower or monopole, the applicant shall submit sight line graphs or photographic superimpositions showing the appearance of the tower at completion from the three (3) dwellings that are closest or most significantly affected.

Copies of submittals to all state and Federal agencies pertaining to licensing shall be submitted, and if a tower or monopole is proposed, documentation from the FAA must be submitted stating that it has determined that hazard lighting and paint are not required. Prior to the issuance of a building permit, copies of the FCC license, and any other required federal or state licenses shall be submitted to the Building Inspector.

Any required environmental assessment under the National Environmental Policy Act (NEPA) and/or by the FCC shall be submitted.

Any materials proposed for use within a wireless telecommunications service facility that are considered hazardous under state, Federal or local laws shall be listed by location, type and amount, including trace elements.

An ambient emissions baseline reading and plan for continuous monitoring and certification by an R.F. engineer stating that radio frequency emissions measurements are accurate and meet FCC and state guidelines shall be submitted, as well as the maximum projected range of emissions from any wireless telecommunications facility.

If lighting at ground story level is proposed for security and maintenance purposes, the applicant shall indicate the locations and types of lighting proposed and submit a manufacturer's computer-generated point to point printout, indicating the horizontal foot-candles at grade, within the site, and twenty-five (25) feet beyond the property lines.

4. Referral. The Board of Appeals shall refer a special permit application and all related submittals, plans and statements to town boards and commissions for their written comments and recommendations pursuant to Section 906.4.
5. Telecommunications Specialist. The Planning Board and the Board of Appeals may each hire a telecommunications specialist as they deem necessary to assist with their respective reviews of an application for a building permit or special permit under this bylaw. The boards may adopt regulations establishing a fee for such professional services to be paid by the applicant(s).
6. Monitoring and Maintenance. The owner/operator of any wireless telecommunications service facility shall annually, after the issuance of a certificate of zoning compliance by the Building Inspector under Section 904.1, submit calculations of cumulative radio frequency emissions levels to the Building Inspector and Board of Health. The calculations shall be signed and certified by a registered radio frequency engineer and shall include a statement that they meet the emissions standards of the FCC and Massachusetts Department of Public Health. The owner/operator shall maintain a facility in good appearance and operating condition, including structural repair, painting of the facility and equipment shelter, and maintenance of fencing, screening and landscaping.
7. Fees.
  - a. A performance bond equal to the removal cost of the proposed wireless telecommunications service facility and restoration of the site may be required as a condition of approval, such bond to be submitted to the Building Inspector prior to issuance of a building permit, and held by the Town Treasurer.
  - b. In addition to a building permit fee, a monitoring fee to be determined by the building inspector shall be required and used to create and maintain an inventory of all wireless telecommunications service antennas in the town and to monitor emissions and maintenance.
8. Proof of Continued Operation. The owner/operator or successor shall, prior to January 1 of each year subsequent to the date of issuance of a certificate of zoning compliance for a wireless telecommunications service facility, file a signed affidavit with the Building Inspector and Town Clerk stating that the facility is in operation. Failure to do so shall be construed as meaning the facility is no longer in use.
9. Amendment of Special Permit. If at any time after the issuance of a special permit, the FAA notifies the owner/operator that hazard lighting and paint are required for a wireless telecommunications service tower, the owner/operator shall notify the Building Inspector and Board of Appeals, and shall file a request for an amendment to the special permit. The Board of Appeals shall, after a public hearing, determine whether the special permit should be rescinded, or amended to require a reduction in the height of such tower, sufficient for a determination by the FAA that hazard lighting and paint are not required.
10. Abandonment. All wireless telecommunications service facilities and equipment shelters not in use for a period of one (1) year shall be dismantled and removed at the owner/operator's expense following notification by the Building Inspector to the owner/operator. The site shall be restored to its pre-construction condition to the extent practicable, with the exception of landscaping improvements. Absent such removal and restoration after notification, the Building Inspector shall initiate action to dismantle a facility and restore the site.

#### 610.8 Validity

The invalidity of any provision of this section shall not render invalid any other provision of this section.



A report was given by the Planning Board.  
A hearing was held by the Planning Board.

Article 33-A 2/3 vote is required. Motion carried unanimously.

Article 34-Moved and seconded that the Town vote to amend the Protective Bylaw of the Town of Duxbury by amending Section 406 entitled "Aquifer Protection Overlay Districts" under Article 400 Use Regulations by adding language that will bring the Bylaw into conformance with the DEP Wellhead Protection Model Bylaw specifically amending the following Subsections:

Section 406.3 Use Regulations by adding a second subheading entitled "2. Floor Drains" and inserting the following language so that the new subheading reads as follows:

"2. Floor Drains. Any floor drainage system in existing facilities, in industrial or commercial process areas or hazardous material and/or hazardous waste storage areas, which discharges to the ground without a DEP permit or authorization is prohibited. Any existing facility with such a drainage system shall be required to either seal the floor drain (in accordance with the State Plumbing Code 248 CMR 2.00); connect the drain to a municipal sewer system (with all appropriate permits and pre-treatment); or connect the drain to a holding tank meeting the requirements of all DEP regulations and policies."

And Section 406.5 Special Permit Uses by adding a fourth and fifth item each with the respective following language:

- "4. Storage of commercial fertilizer, as defined in MGL c.128, s. 64, provided such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.
- 5. Storage of animal manure, provided such storage is covered or contained in accordance with the specifications of the U.S. Soil Conservation Service."

And Section 406.7 Design and Operations Guidelines by adding a fifth subheading so that the new subheading reads as follows:

"5. Earth Removal. The removal of soil, loam, sand, gravel, or any other mineral substance shall not be permitted within four feet of the historical high groundwater table elevation (as determined from monitoring wells and historical water table fluctuation data compiled by the US Geological Survey), unless substances removed are re-deposited within forty-five (45) days on site to achieve a final grading greater than four (4) feet above the historical high water mark, and except for excavations for the construction of building foundations or the installation of utility works."

A report was given by the planning Board.  
A hearing was held by the Planning Board.  
2/3 vote required. Motion carried unanimously.

Article 35-Moved and seconded to indefinitely postpone .It was carried to indefinitely postpone.(Protective Bylaw Definitions)

Article 36-Moved and seconded to vote to amend the Protective Bylaw of the Town of Duxbury by amending Section 805.1 under Article 800 Procedures and Regulations for Planned Development and Residential Cluster Development by deleting the words "If an applicant elects to submit a site analysis, said..." and replacing them with the word "The" so that Section 805.1 reads as follows:

"The applicant shall prepare and submit the following information concerning the proposed development site at the same time and in the same form as the preliminary qualification information."



A report was given by the Planning Board.  
A hearing was held by the Planning Board.  
2/3 vote required. Motion carried unanimously

Article 37-moved and seconded that the Town vote to amend the Protective Bylaw of the Town of Duxbury to clarify Section 703.5 "Neighborhood Access" under Article 700 Design Standards for Planned Development and Residential Cluster Development by inserting a period after the word "permitted" in the second sentence and deleting the rest of the sentence after the word "permitted" so that Section 703.5 reads as follows:

"No development shall reduce vehicular access to an existing neighborhood. The extension of existing cul-de-sac streets to serve a planned development or residential cluster development shall not be permitted."

A report was given by the Planning Board.  
A hearing was held by the Planning Board.  
2/3 vote required. Motion carried unanimously.

Article 38-Moved and seconded that the Town vote to raise and appropriate \$30,000 for the purpose of funding the update of the Protective (zoning) Bylaw to reflect changes directed by the Update of the Comprehensive (Master) Plan for the Town of Duxbury; or take any other action in relation thereto. Motion carried.

Article 39- Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone. (Citizens Petition to rezone land)

Article 40-Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone. (Citizen's Petition to rezone land)

Article 41-Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone. (Citizen's Petition to rezone land)

Article 42- Moved and seconded to accept Wendell Pond as a Public Way.  
Motion failed.(Citizen's Petition)

Article 43- Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone. (Land rezoning Citizen's Petition)

Article 44- Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone. (Land rezoning-citizen's Petition)

Article 45-Moved and seconded to indefinitely postpone. Motion carried to indefinitely postpone.(Citizen's Petition to rezone land)

Article 46-Moved and seconded that the Town vote to amend the Protective Bylaw of the Town of Duxbury by amending Section 609 entitled "Demolition of Historically Significant Buildings" under Article 600 Special Regulations specifically by changing the number of business days from ten (10) to thirty (30) found in Section 609.3 Procedures, second paragraph, first sentence and by adding the text "Such notice shall be paid for by the applicant for a demolition permit.", at the end of Section 609.3, third paragraph so that Section 609.3 reads as follows:

"Section 609.3 Procedures

No permit for the demolition of any building or structure shall be issued other than in conformity with this bylaw. Upon receipt of an application for a demolition permit, the Director of Inspectional Services shall forward a copy to the Historical Commission and to the Planning Director.

Within thirty (30) business days of receipt of the application from the Director of Inspectional Services to the Commission, the Commission shall make a determination whether or not the building or structure is a "regulated building or structure." If the Commission determines that the building or structure is not regulated by this bylaw, it shall sign the permit immediately and forward it to the Director of Inspectional Services who shall issue the permit.

If the Commission determines that the building or structure is regulated by this bylaw, it shall review the application for demolition at a public hearing to be held within twenty (20) business days of determining that the building or structure is a regulated building or structure. The Commission shall publish a notice of the hearing in a newspaper of local circulation during each of the two weeks preceding the date of the public hearing, noting the date, location, and subject of the hearing. Such notice shall be paid for by the applicant for a demolition permit.

No less than ten (10) business days after the public hearing on the demolition permit, the Commission shall make its determination and notify the applicant in writing stating its reasons with a copy to the Director of Inspectional Services and Planning Director.

If a determination is made that the building or structure is historically significant meeting one of the three criteria of a "regulated building or structure", the Director of Inspectional Services shall not issue a demolition permit for a period of six (6) months from the date of notification to the Director of Inspectional Services, unless the Commission informs the Director of Inspectional Services in writing p A report was given by the Planning Board. A 2/3 vote required. Motion carried Yes-86 and No-13

Article 47- Moved and seconded that the Town vote to appropriate the sum of \$30,000 to be expended under the direction of the Town Manager for the purpose of conducting a survey of historic property in the Town of Duxbury and to meet said appropriation transfer the sum of \$19,000 from the Wight Trust and raise and appropriate the sum of \$11,000, and to accept any state or federal grants for said purpose . Motion carried.

Article 48-Moved and seconded that the Town vote to appropriate by transferring from Free Cash the sum of \$25,000 to reimburse the School Department for the cost of providing transportation services for students of Bay Farm academy and the Munchkin Montessori School in accordance with MGL Chapter 76, Section Article 48-Moved and 1. 76, Section 1. Motion carried.

Article 49-Moved and seconded that the Town vote to raise and appropriate the sum of \$14,500 to reimburse the School Department for the cost of processing Medicaid reimbursement requests for certain special education related services and to pay to the School Department 50% of the remaining balance of funds received into the general fund from these receipts. Motion carried.

Article 50-Moved and seconded that the Town vote to adopt the provisions of Massachusetts General Laws Chapter 40, section 21D to allow the Town the option to utilize a non-criminal procedure for the disposition of the Board of Health Rules and Regulations and to accomplish that amend the Board of Health Rules and Regulations by adding the following paragraph:

#### Section 5.00 Non Criminal Disposition Penalties

The penalty for violations of any of the aforementioned Board of Health Rules and Regulations shall be \$25 for the first offense; \$50 for the second offense; \$100 for the third offense and \$200 for the fourth and each subsequent offense; Motion carried

Article 51-Moved and seconded that the Town vote to indefinitely postpone. Motion carried to indefinitely postpone. (Use of alcohol at Duxbury Free Library)

Article 52- Moved and seconded that the Town vote to amend Chapter 2 of the General By-Laws of the Town , entitled "Town Meeting," by adding the following new section 2.4.7:

"2.4.7 Whenever a two-thirds vote is required on any matter, the Moderator may declare a motion passed by a voice vote of at least two-thirds in favor or failed to obtain a two-thirds vote in favor and a count need not be taken unless otherwise required by law or these Bylaws. The Town Clerk shall record

the moderator's declaration that the motion passes by a two- thirds vote in favor or failed to obtain a two-thirds vote in favor. Motion carried

Article 53-Moved and seconded that the Town vote to rescind any town debt as authorized and unissued at previous Town Meetings as follows:

<u>From</u>	<u>Rescind</u>
ATM 3/14/98 Art. 6 Bridges	\$45,000.00
STM 6/1/98 Art. 4 Water	253.00
STM 6/1/98 Art. 1 Land	\$500,116.00
STM 6/1/98 Art. 2 Land	905.00
STM 6/1/98 Art. 3 Land	362.00
<u>STM 6/1/98 Art. 4 Land</u>	<u>538.00</u>
Total to rescind	\$547,174.00

From:	Authorized	Actual	Rescind
ATM 3/14/98 Art. 6 Bridges	\$120,000.00	\$75,000.00	\$45,000.00
STM 6/1/98 Art. 4 Water	103,253 .00	103,000.00	253.00
STM 6/1/98 Art. 1 Land	1,613,116.00	1,113,000.00	500,116.00
STM 6/1/98 Art. 2 Land	126,905.00	126,000.00	905.00
STM 6/1/98 Art. 3 Land	107,362.00	107,000.00	362.00
STM 6/1/98 Art. 4 Land	258,538.00	258,000.00	538.00

Motion carried.

Article 54- Moved and seconded that the Town vote to raise and appropriate the sum of \$100,000 to be added to the Stabilization Fund. Motion carried.

Article 55-Moved and seconded that the Town vote to authorize the Board of Assessors to use \$1,927,365 of Free Cash to reduce the tax levy. Motion carried.

It was moved and seconded to adjourn the meeting sine die at 11:02 PM. Motion to adjourn carried

Attendance: 3/13/99 AM-445

PM- 393

Articles 1-12

3/16/99 PM- 302

Articles 12-27

3/17/99 PM- 247

Articles 28-55

I hereby certify these votes and appropriations that were voted at the Annual Town Meeting

<u>Total appropriations-</u>	<u>\$42,664,666.00</u>
From the Tax Levy-	\$35,810,904.00
From Free Cash-	\$22,500.00
From other available funds-	\$2,811,297.00
Borrowing-	\$2,092,600.00
From Free Cash to reduce the Tax rate-	\$1,927,365.00

Respectfully submitted,

Nancy M. Oates

Duxbury Town Clerk



## APPENDIX A - ARTICLE 7 DUXBURY PERSONNEL BY-LAW CHANGES

Effective July 1, 1999

### Part I - General Provisions

Section 8. Effective Date - This amended plan shall be operative as of July 1, 1999

Section 11. Leave of Absence - under "A", Family Medical Leave Policy, add new Section A-1 Small Necessities Leave ("SNLA") to read as follows:

All eligible employees are entitled to take up to a total of 24 hours leave during The 12 month period, as defined in the FMLA policy, to:

- (1) Participate in school activities directly related to the educational advancement of a son or daughter of the employee, such as parent-teacher conferences or interviewing for a new school;
- (2) accompany the son or daughter of the employee to routine medical or dental appointments, such as check-ups or vaccinations; and
- (3) accompany an elderly relative of the employee to routine medical or dental appointments or appointments for other professional services related to the elder's care, such as interviewing at nursing or group homes.

"School" includes public and private elementary and secondary schools, Head Start programs, and children's day care facilities licensed under Massachusetts law.

Eligible employees are individuals who have worked for the Town for at least twelve months and provided at least 1,250 hours of service during the twelve months before the leave commences.

In all circumstances, accrued vacation and personal leave must be used for SNLA leave. upon depletion of available accrued vacation and personal leave, SLA becomes unpaid leave. Vacation and personal leave run concurrently with SNLA when the leave is for an SNLA qualifying reason.

Eligible employees will provide written notice of their intent to use SNLA leave to the Town Manager seven days in advance when the leave is foreseeable. When unforeseen events occur that require SNLA leave, the employee must provide as much notice as practicable.



## Section 16. Tuition Assistance Policy

The Town of Duxbury will provide tuition assistance benefits to help employees pay for the cost of courses related to their job, in accordance with the following guidelines and subject to available funding.

1. Eligibility. All regular full time employees covered under the plan, who have been employed for one year, are eligible for tuition assistance.
2. Types of Courses. The following courses are reimbursable:  
Undergraduate and graduate courses offered through accredited colleges and universities if the department head and the Town Manager determine that the course(s) relate to the employee's current assignment; and courses that are part of an approved degree-related program in which the employee has matriculated.
3. Amount of Reimbursement. Tuition reimbursement will be provided up to three hundred dollars (\$300) per semester or two hundred (\$200) per trimester, whichever is applicable, with a maximum of six hundred (\$600) per calendar year. Reimbursement is subject to receipt of Grade B or better.
4. Tax Considerations. Reimbursement under this policy may result in taxable income to the employee. The Town will comply with all state, federal and local tax laws.
5. Effect of employment termination. To be reimbursed, employee must still be employed by the Town at the time of receiving evidence of satisfactory course completion.

### Procedure

- Submission of application. Before starting a course, an employee must submit a written request for tuition assistance to his or her Department Head. The employee and Department Head will discuss the relevance of the course(s) to the employee's position and/or future goals.
- Approval of application. If the course(s) fulfill the requirements of this policy, the Department Head will indicate approval by signing the form and will forward it to the Town Manager. The Town Manager will review the request and return it to the Department Head, either with a signed approval or with an explanation of the reasons for disapproval.
- Evidence of satisfactory completion. On completing approved courses, employees are required to submit to the Town Manager certified transcripts of their grades and original receipts for reimbursable tuition. If a course is not satisfactorily completed in accordance with the criteria outlined in this policy, no reimbursement will occur.

Section 17. General - re-numbered from Section 16 to Section 17.

# MANAGEMENT SCHEDULE

Class	MINIMUM	MID-POINT	MAXIMUM
<u>GRADE L</u>			
Director of Public Works/ Town Engineer Police Chief	\$57,495	\$71,868	\$86,242
<u>GRADE K</u>			
Fire Chief	51,797	64,746	77,695
<u>GRADE J</u>			
Town Accountant	46,664	58,330	69,996
<u>GRADE I</u>			
Police Lieutenant-Administration Police Lieutenant-Operations Treasurer/Tax Collector Director of Inspections/ Zoning Enforcement Officer Deputy Assessor Deputy Fire Chief Operations Manager/Public Works Library Director	42,031	52,539	63,047
<u>GRADE H</u>			
Harbormaster/Shellfish Constable & Beach Manager Planning Director Water and Sewer Superintendent	37,874	47,343	56,812
<u>GRADE G</u>			
Assistant Library Director Cemetery & Crematory Superintendent Conservation Administrator Director Council on Aging Lands & Natural Resources Super. Librarian II Health Agent Recreation Director	34,120	42,650	51,180

**REGULAR EMPLOYEE PROVISION**  
**SALARY SCHEDULE - EXEMPT - PROFESSIONAL**

	Minimum	Mid-Point	Maximum
<b>GRADE F</b>			
Librarian I	\$32,011	\$37,294	\$44,720

<b>GRADE E</b>			
Animal Control Officer			
Assistant Recreation Director	\$27,888	\$33,200	\$39,840
Harbormaster/Executive Officer			
Property Lister/Appraiser			
(annualized at 40 hours)			
Veteran's Agent			
(annualized at 40 hours)			

**SALARY SCHEDULE - NON-EXEMPT**

<b>GRADE D</b>						
Secretary to Board of Selectmen/ Town Manager*	\$13.41	\$16.28	\$19.15			
Aquatic Supervisors*						

<b>GRADE C</b>						
Senior Library Technician*	\$11.93	\$14.21	\$17.05			
<b>GRADE C1</b>						
Department Secretary						
Intermittent Police Officer						
Student Police Officer	\$12.81	\$13.43	\$14.10	\$14.83	\$15.61	\$16.35

<b>GRADE B</b>						
Library Technician*	\$10.62	\$12.64	\$15.17			
<b>GRADE B1</b>						
Department Assistant II	\$11.25	\$11.81	\$12.39	\$13.03	\$13.67	\$14.35

<b>GRADE A</b>						
Department Assistant I	\$10.17	\$10.70	\$11.25	\$11.81	\$12.39	\$13.02

\* for Library positions in Grades B, C, F and all positions in Grade D, progression to the maximum shall be based on performance review

<b>SCHEDULE P.S.</b>						
Local Building Inspector						
Plumbing and Gas Inspector						
(annualized at 20 hours)	\$18,151	\$19,069	\$20,012	\$21,014	\$22,062	\$23,180
Wiring Inspector						
(annualized at 20 hours)	\$16,335	\$17,163	\$18,000	\$18,913	\$19,856	\$20,861

## **SPECIAL TOWN MEETING**

### **MARCH 13, 1999**

A Special Town Meeting was held within the Annual Town Meeting on March 13, 1999 at 9:18 AM and adjourned sine die at 10 AM at the Duxbury Middle School, T. Waldo Herrick Gymnasium, St. George St., Duxbury, MA.

Article 1-Motion 1- Moved and seconded that the Town vote to appropriate the sum of \$62,362 for the purpose of funding a Collective Bargaining agreement with the Duxbury Police Union for the Fiscal year beginning July 1, 1998 and ending June 30, 1999 and to meet said appropriation transfer the sum of \$62,362 from Free Cash. Motion carried.

Article 1-Motion 2- Moved and seconded that the Town vote to appropriate the sum of \$5,537 for the purpose of funding a Collective Bargaining Agreement with the Public Safety  
Motion carried

Article 1-Motion 3-Moved and seconded that the Town vote to appropriate the sum of \$44,500 for the purpose of funding a Collective Bargaining Agreement with the Department of Public Works Employees (Municipal Service Workers AFSCME Local 1700 Council 93) for the Fiscal Year beginning July 1, 1998 and ending June 30, 1999 and to meet such appropriation transfer the sum of \$8,970 from the Water Enterprise Fund and transfer the sum of \$35,530 from Free Cash. Motion carried

Article 1-Motion 4- Moved and seconded that the Town vote to appropriate the sum of \$27,000 for the purpose of funding a Collective Bargaining agreement with the National Association of Government Employees (Clerical Employees) NAGE, Local RI-244, for the Fiscal Year Beginning July 1, 1998 and ending June 30, 1999 and to meet said appropriation transfer the sum of \$1,790 from the Water Enterprise Fund and transfer the sum of \$25,210 from Free Cash.  
Motion carried

Article 2-Moved and seconded to indefinitely postpone. Motion carried

Article 3-Moved and seconded that the Town vote to appropriate the sum of \$50,000 for the purpose of preventing or resolving Year 2000 problems and to meet said appropriation transfer the sum of \$50,000 from free Cash. Motion carried

Article 4-Moved and seconded that the Town vote to accept the provisions of Chapter 456 of the Acts of 1998 and pay the cost of living adjustment directly to the non-contributory pensioners, effective April 15, 1999.  
Motion carried

Article 5-Moved and seconded that the Town vote to appropriate the sum of \$20,000 for the purpose of constructing public toilet facilities in the Town Parking Lot at Snug Harbor under the direction of the Town Manager and to meet said appropriation transfer the sum of \$20,000 from Fee Cash.  
Motion carried

Article 6-Motion 1-Moved and seconded that the Town vote to transfer the sum of \$50,000 from the Fire Department Salary Account Department 220 Schedule 5100 to supplement the previously approved appropriation of \$630,00 of Article 4 of the Special Town Meeting held March 14, 1998, making a total authorization for the construction of the Ashdod Fire Station \$680,000. Motion carried

Article 6-Motion 2-Moved and seconded that the Town vote to transfer the sum of \$45,000 from the Department 751 Interest Account Line 5900 Debt Service and the sum of \$18,000 from the Department 752 Temporary Interest Line 5900 Debt Service for a total of \$63,000 to Department 949 Reserve fund line 5700 Reserve Fund Expenses. Motion carried



Article 7-Moved and seconded that the Town vote to appropriate the sum of \$2,304.88 to pay the following unpaid bills of previous years:

1.	Modern Making	Collector/Treasurer	\$100.00
2.	Modern Making	Collector/treasurer	\$ 58.40
3.	Adnan Elamine,MD	Fire Department	\$158.00
4.	Town of Duxbury	Tax Coll/Recreation Dept	\$278.00
5.	Willington Nameplate	Harbormaster	\$321.48
6.	Office Depot	Assessors	\$216.00
7.	Office Depot	Assessors	\$216.00
8.	Dux. Animal Hospital	Animal Control	\$ 50.00
9.	Lighthouse Com. Sys.	Assessors	\$901.00
Total			\$2,304.88

And to meet said appropriation transfer the sum of \$2,304.88 from Free Cash. 9/10 vote required.  
Motion carried unanimously.

Total appropriations:	\$211,703.88
From Free Cash	\$200,943.88
From other available funds	\$10,760.00
(Transfers within budgets \$113,000)	

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

**DUXBURY TOWN ELECTION**  
**March 27,1999 • 10 AM to 5 PM**  
**Duxbury Middle School**

<b>OFFICE</b>	<b>PR. 1</b>	<b>PR. 2</b>	<b>PR. 3</b>	<b>PR. 4</b>	<b>PR. 5</b>	<b>PR. 6</b>	<b>TOTAL</b>
<b>SELECTMAN-3 Years</b>							
Margaret M. Kearney	290	356	209	109	74	73	1111
Write-ins	2	2	2	2	2	2	12
Blanks	52	62	26	12	16	17	185
	0						
<b>ASSESSOR-3 Years</b>							
June E. Albritton	272	373	194	96	70	65	1070
Write-ins	1	0	1	2	0	0	4
Blanks	71	47	42	25	22	26	33
<b>MODERATOR-1 Year</b>							
Allen M. Bornheimer	287	375	203	104	77	74	1120
Write-ins	0	0	0	0	0	0	0
Blanks	57	45	34	19	15	17	187
<b>SCHOOL COM.-3 Yr. (vote 2)</b>							
Carol L. Love	266	327	178	99	71	66	1007
Kenneth J. McCarthy	256	320	186	98	74	64	908
Write-ins	0	0	0	2	0	0	2
Blanks	166	193	118	49	39	52	617
<b>PLANNING BD.-5 Yr. (vote 2)</b>							
George D. Wadsworth	265	318	176	88	71	69	987
William F. Zachmann	222	213	155	75	54	53	773
David M. O'Connell	125	217	97	41	35	33	548
Write-ins	2	1	2	1	0	0	6
Blanks	74	90	44	41	24	27	300
<b>PLANNING BD. 3 Yr. (Unexpired term)</b>						1	
Brian M. Daley	112	201	54	31	23	31	452
Amy M. MacNab	228	214	178	85	63	58	826
Write-ins		2	0	2	1	0	5
Blanks	2	5	3	6	6	2	24
<b>LIB. TRUSTEE-3YR. (vote 2)</b>							
M. "Peg" A. Lougee	220	252	150	66	47	46	781
Carl W. Meier	218	297	161	88	59	68	891
E.E."Sunny" Steadman	115	134	88	48	40	38	463
Write-ins	0	0	0	0	0	0	0
Blanks	135	157	75	44	38	30	479
<b>Question #1 *</b>							
Yes	90	82	70	34	20	23	319

No	196	259	133	70	55	56	769
Blanks	58	79	34	19	17	12	219
<b>Total votes cast</b>	<b>344</b>	<b>420</b>	<b>237</b>	<b>123</b>	<b>92</b>	<b>91</b>	<b>1307</b>
<b>Absentee incl. In above</b>	<b>19</b>	<b>24</b>	<b>14</b>	<b>13</b>	<b>7</b>	<b>4</b>	<b>81</b>

The polls were open from 10 AM-5 PM. The count was completed at 6 PM.

\* Question #1-"Shall the Town, in addition to the payment of fifty percent of a premium for Contributory Group Life, Hospital, Surgical, Medical, Dental and other Health insurance for employees retired from the service of the Town, and their dependents, pay a subsidiary or additional rate?"

Respectfully submitted,

Nancy M. Oates  
Duxbury Town Clerk

## DEATHS RECORDED IN DUXBURY IN 1999

<u>DATE</u> <u>MOTHER</u>	<u>NAME</u>	<u>AGE</u>	<u>NAMES OF PARENTS/MAIDEN NAME OF</u>
October 1998			
1*	Joseph Preston Barry	77	Charles and Sarah (Griffin) Barry
22*	Brittany D. Lambert	13	Brian Lambert and Linda (Fletcher) Haehnel
24*	William Niemi	75	Alfred and Lydia (Polvinen) Niemi
November 1998			
14*	Joseph Arthur Dowd, Jr.	57	Joseph and Mary (Haskins) Dowd
17*	James F. Kirkpatrick	85	John and Isabella (Hietsman) Kirkpatrick
December 1998			
3*	Roberta Kilroy	61	Carlo and Annette (Stearns) DiPersio
6*	Gerard C. Barry	67	Edward and Grace (Dean) Barry
9*	Mary L. Carmody	80	Clinton and Evelyn (MacDonald) Woodaman
14*	Karen A. MacAulay	54	Benjamin and Eleanor (DiBlasi) Reska
20*	Virginia Thomas	81	Frank and Hilda (Smith) Lemieux
23*	Margaret D. Murphy	91	William and Margaret (Holmes) Davis
23*	Mildred E. Glass	92	Harry and Unknown (Waterman) Tammatt
*Received too late for inclusion in 1998 Town Report			
January 1999			
1	Lawrence Wayne Pink, Jr.	35	Lawrence and Nancy (Perkins) Pink, Sr.
4	Frances R. Long	87	William and Annie (Brigley) Morgan
5	Alexander G. Staszowski	87	Alexander and Rose (Wallent) Staszowski
8	John Francis Fay	91	James and Anne (Mahoney) Fay
9	Lillian S. White	80	Max and Latina (Nota) Paronich
9	Regina T. Callahan	82	Bronislaw and Anna (Markiewicz) Truskoski
9	Catherine A. Flattery	92	William and Mary Ann (Monohan) Flattery
12	Helen M. Cashin	90	James and Margaret (Conway) Driscoll
13	Robert Whitcomb	71	Harry and Christine (Duke) Whitcomb
14	Mary Amado	77	Manuel and Margaret (DeBarros) DaRosa
15	Ethel Pearl Fee	110	Edward and Hattie (Hale) Seavie
15	William L. Wirt	58	Herbert and Dorothy (Hilliker) Wirt
17	Blanche A. Wilson	103	Andrew and Unknown (Allen) Bumpus
18	Alice Fraser	95	Frank and Mary (Gilbert) Baumeister
24	Stephen L. Stella	88	Calegro and Salvatoria (Mattaliano) Stella
27	Doris A. Lane	96	William and Elizabeth (Reilly) Dalton
28	Robert Anthony Shea	42	Edward and Mary (Casey) Shea
30	Anna F. Amiss	97	John and Mary (Unknown) Broderick



## February

2	Faith P. Fenwick	85	Edward and Elisa (Winkler) Edwards
2	Bernard Francis Eldridge	59	Bernard and Mary (Coyne) Eldridge
4	Joseph Francis Toomey, Jr.	61	Joseph and Elizabeth (White) Toomey
5	Anna L. White	83	George and Anna (Scanlon) White
5	George A. Sullivan, III	55	George and Dorothy (Herrick) Sullivan, Jr.
5	William F. Tilley	58	David and Marie (Bowers) Tilley
6	Guy C. Holbrook, Jr.	92	Guy and Carrie (Weitzel) Holbrook, Sr.
9	Nada M. Mrakovcic	86	Anton and Antonia (Nadlisek) Germek
10	Eleanor P. Harding	83	Charles and Christine Pitsinos
10	Ernestine Griswold	76	Ernest and Laura (Spratt) Howe
11	John B. Peters	75	Edward and Edith (Blodgett) Peters
16	Frederick Newell Bicknell	94	James and Margaret (Holmes) Bicknell
16	Leopold Motta	84	Joseph and Mary (Tavares) Motta
16	Marianna M. Frame	90	Mark and Marianna (McGraw) Morrill
17	Florence L. Lenardson	89	Salvatore and Lucia (Pascalli) Gaetani
17	William Dudley Niles	84	Irving and Pearl (Crossley) Niles
19	Mary N. Badger	89	Rush and Fannie (Kendall) Newcomb
19	Julia E. Carroll	98	Arthur and Julia (Mossop) McLaughlin
21	Marion Louise Holden	84	Lewis and Isabelle (Sullivan) Cole
22	Helen J. Lynch	96	Dennis and Ellen (Shea) Connelly
23	Leonard James Fox	99	Thomas and Mary Ann (Ashby) Fox
24	Dianne L. Chisholm	41	Joseph and Joan (Willmore) Garrity
25	Ronald J. Reizovic	58	Joseph and Jarmila (Cuk) Reizovic
28	Kathleen D. Gerety	91	Peter and Mary (Bolger) Corley

## March

3	Samuel W. Pillsbury	86	Samuel and Helen (Watters) Pillsbury
3	Ruth Seaquist	80	Frank and Agnes (Berglund) Johnson
3	Irene B. Loring	88	Henry and Harriet (Osborne) Barnes
7	Ruth B. Shields	82	Charles and Laura (Brewster) Ellison
7	Edward M. Doheny, Jr.	74	Edward and Emma (Nason) Doheny
8	Mary M. Spinzola	100	Ottino and Lucia (Cuoco) Medico
8	William A. Rathbun	78	Louis and Beatrice (Smith) Rathbun
9	Mary E. Matthews	87	James and Sarah (MacAuley) Moore
9	Richard J. Cotter, Jr.	81	Richard and Louise (Carr) Cotter, Sr.
9	Agnes Marie Hansen	99	August and Maria (Osterburg) Bergman
10	Joseph F. X. Greaney	74	Walter and Mary (Hanley) Greaney
15	Russell J. Pynn	72	Franklin and Anne (Barrett) Pynn
15	Norma Burt	79	Francis and Nevada (Worden) Rice
21	Eleanor Mary Markey	85	Edward and Sadie (Coffey) Harrington
22	William H. Penn	71	William and Mildred (Shippee) Penn
23	George F. Pearson III	54	George and Margaret (Hernon) Pearson II
23	Helen Mason Sampson	89	George and Mabel (Mellen) Sampson
26	Albert Paul Bernier	77	Charles and Clara (Beauregard) Bernier
30	William E. Lucas	85	William and Hannah (Bresnahan) Lucas

# April

2	James M. Barrows	67	Amos and Catherine (Jackson) Barrows
9	Wilfred H. Burns	84	William and Catherine (Coombs) Burns
11	Kathleen M. Seadale	93	Charles and Harriet (Scott) Hartley
12	Frederica Owen Moore	70	W. David and Ruth (Thompson) Owen
13	Madeline Reynolds	80	Louis and Isabelle (DeMerchant) Cyr
16	Wilfred Henry King	76	Tito and Unknown (Unknown) King
24	Bernard Harold Moquin	65	Alex and Elise (Desrosiers) Moquin
27	Karen A. Garrity	56	Lloyd and Beverly (Jones) Smith
29	Mary G. McShane	85	William and Anna (Rae) Coughlin
30	Bessie C. Lee	83	Charles and Minnie (Eddy) MacKenzie
30	Patrick J. Flaherty	83	Patrick and Briget (Landy) Flaherty

# May

5	Francis Peter Kwiatkowski Sr	70	Peter and Mary (Butkiewicz) Kwiatkowski
9	Mabel J. Ranstad	89	John and Clara (Edson) Johnson
18	James Peter Koury	59	Magid and Josephine (Albertine) Koury
27	Phillip Wells Burnham	90	Edward and Ada (Wells) Burnham
28	Anne M. Culkeen	95	Michael and Johanna (Begley) Mahoney
29	Henry J. Dudzinski	74	Konstanty and Stefania (Unknown) Dudzinski
30	Richard R. Hutton	57	Richard and Ruth (Olsen) Hutton

# June

18	Mary Alice McVee	77	John and Alice (Curran) McParlin
24	Marilynn Wood Kelly	83	Irving and Sylvia (Wood) Johnson
24	Adolph Bauer	101	Adolf and Kathrine (Hottner) Bauer
24	Katherine Ann McNamara	89	James and Alice (Kearns) Butler
25	Geraldine Rickards	95	Roland and Ada (Zeis) Solomon

# July

1	Walter Stuart Maguire	91	Frank and Dorothy (Maines) Maguire
1	Vera R. Hall	84	Herbert and Florence (Quick) Vowles
6	Mary Kathleen Grant	87	John and Mary (Logue) Flynn
6	C. Mae Whittemore	101	Augustus and Ruby (Chase) Kennedy
7	Adeline George	103	Charles and Elisa (French) Coburn
17	Emily Gertrude Sutter	67	Harry and Lillian (Cronin) Brown
19	Nils O. Gran	81	Otto and Anna (Sjodin) Gran
27	Bonnie Breternitz Olson	83	Floyd and Edith (Waggoner) Breternitz
27	Elizabeth Curley	87	(Unknown) and (Unknown) McWeeney
29	Lois P. Benton	65	John and Mary (Clark) Murphy

# August

6	Mildred Houghton	91	John and Jennetta (Keddy) Houghton
8	Peter N. Muncey, Sr.	67	Francis and Eleanor (Salvi) Muncey
13	Robert Everett Clifford	77	Francis and Ella (Connefrey) Clifford
17	Fernand Adrian Guay	80	Francois and Mary Anne (Routhier) Guay
18	Charles Millington Hall	79	Henry and Unknown (McDonald) Hall
20	John A. Borgeson	84	John and Sarah (Ogilvie) Borgeson
22	Harold Johnson	82	Arnold and Althea (Sturtevant) Johnson
26	Anna E. Hyder	85	James and Hannah (Murphy) Powers
30	Thomas C. Corey	46	E. Raymond and Joan (Danner) Corey

## September

1	Robert G. Molinari	63	Guy and Josephine (Kobus) Molinari
4	Arlene Isabel Palmer	95	Isaac and Helen (Martin) Dodge
7	Anna Bigelow Davis	79	Robert and Rose (Bigelow) Davis
9	Edward Cornelius Brouwer	42	Cornelius and Hendrika (Bisschop) Brouwer
16	Clifton O. Woodard	78	Felix and Lola (McAllister) Woodard
16	Constance M. Keating	82	Bertram and Julia (White) Kelley
18	Mildred T. Mason	91	John and Annie (McDonough) Thomas
25	Ethel M. Pearce	92	Tillie and Esther (Schick) Wright
25	Seham Kadoma	63	Abdul and Noreih (Laben) Kadoma
27	Robert Woodgate	68	Dennis and Edna (Braskie) Woodgate
28	Seymour B. Hall	63	Arthur and Mildred (Nickerson) Hall

## October

1	Jacqueline B. Tobin	76	Edgar and Barbara (Chaisong) Russell
2	Ethel P. Garfield	93	Arthur and Josephine (Wright) Perry
5	Lorraine A. Thomas	77	Charles and Alice (Poitras) Nelson
5	John T. Edwards	50	William and Elizabeth (Reagan) Edwards
7	Shirley Wesley	63	Milton and Mary (Little) Johnson
10	Marian E. Quint	96	Victor and Emma (Estes) Mutty
13	Walter L. Finninger	78	Charles and Rose (Roth) Finninger
17	Mabel E. Flanagan	90	Charles and Mary (McMahon) Goldthwait
20	Hilda Medas	83	Francisco and Louise (Soares) Pontes
22	Amy V. Simmons	88	Vincent and Elvira (Spina) Vitale
22	Arthur W. Peterson	91	Edward and Avis (Eldridge) Peterson
23	Ellen H. Swope	84	Johan and Hilda (Olsson) Friberg
24	Walter S. Thayer	88	Ernest and Lillian (Maguire) Thayer
27	Robert E. Grant	76	Michael and Annie (Mayou) Grant
31	Elizabeth Tarbox	55	William and Irene (Hard) Peck
31	William J. Harvey	78	Frank and Mary (Taylor) Harvey

## November

1	Lillian Rackliff	82	Walter and Lillian (Springer) Tate
3	Muriel Willis Earle	92	Arthur and Kate (Willis) Spencer
4	Jerome Dewing	69	Edmond and Elizabeth (Hadley) Dewing
7	Ruth M. Sullivan	73	James and Esther (Larkin) Kelley
9	Harriett Partridge	86	Albert and Elizabeth (Bingham) Merrick
12	Warren Francis Turner	67	Jay and Mabel (Doten) Turner
12	Ida Marie Verity	73	Walter and Ida (Moquin) Kelley
16	June D. Johnston	82	Fred and Mabel (Cushing) Davis
18	Parkman Harding	90	Josiah and Jesse (Ware) Harding
23	James N. Wills, II	60	James and Eleanor (White) Wills
27	William P. Clark	80	Harry and Florence (Savery) Clark
29	E. Joyce Bostwick	56	George and Dorothea (Parsons) Oag
29	Charles M. Werly	93	Charles and Margaret (McIntyre) Werly
30	John E. Borhek	86	Bertine and Charlotte (Unknown) Borhek



## MARRIAGES RECORDED IN DUXBURY IN 1999

### January

1 Bryon Henry Lane and Holly Beth Fry both of RI

### February

13 Christopher Terrence Thom of Weymouth and Mary Kristen Kelleher of Duxbury

14 Peter Leon Gage and Kerry Lynn Jacobson both of Duxbury

### March

21 John Francis Shea of Duxbury and Patricia Ann Silver of Marshfield

### April

10 John Steven O'Rourke and Christina Louise Weydener both of Duxbury

24 Richard Donald Sigrist and Elizabeth E. Flagg both of Duxbury

### May

8 Scott Hodder Parker of Duxbury and Deborah Ann Gallagher of Kingston

8 John Christopher Hickey of Plymouth and Kristin Elayne MacElroy of Duxbury

9 David Frederick Jordan of Duxbury and Kristine Ann Healy of Kingston

15 Joseph Paul Messina and Jessica Yeomans Tyler both of Duxbury

22 Douglas VanDeventer Leathem of ME and Maria Magdalena Valerio of NY

29 Richard Dunster Williams of MD and Teresa Ann O'Sullivan of Duxbury

### June

4 Harry John Zegers and Cristin Lee Connelly both of GA

5 Matthew John Twomey of Boston and Nicole Ann Sarro of Duxbury

5 Matthew Ryan Thevenin and Kelley Ann Murphy both of Duxbury

19 Joel Aaron Stein of Natick and Catherine Lee Smenton of Duxbury

19 Matthew Sherman Cushing and Jessica Ryan both of Marshfield

19 Robert Augusto Cipriani and Kathleen Russell Greer both of Duxbury

19 Bruce Warren Rutter and Teresa Jayne Monte both of Duxbury

20 Steven Mathew White of Marshfield and Michelle Macdonald Amidon of Duxbury

26 John Charles Weber, Jr. of FL and Merritt Whelan of Duxbury

26 Thomas Otey Phipps and Sheila Ann Mara both of Duxbury

### July

4 Carl Arthur Carlson II and Johanne Mary Killion both of Duxbury

4 Steven Richard Lenz of IL and Cheryl Lynn Zabalski Sweetser of FL

9 Andrew Larvin Erickson and Jessica Bray both of Abington

17 James Hartman Hawk and Clarissa Anne Holden both of IL

17 Ronald Tim Murphy II and Kristen Marie Berna both of FL

18 Mark David Molloy of Quincy and Suzanne Emerson of Marshfield

24 Sean Michael O'Connell and Sarah Ruthe Parrino both of VA

24 John Gaughan Daly, Jr. and Signe Skjerk Nordahl Jensen both of NJ

### August

6 Mark Patrick Bohan and Laura Jane Christo both of Duxbury

7 James Joel Java, Jr. of MI and Amanda Jeanne Besl of NY

7 Edward Joseph Farrington and Kate Elizabeth Rapelye both of IL

7 Nicholas Ivan Leitzes of Duxbury and Claudia Maria VanDusen of NJ

8 Jason William Dorion and Margot Salmela both of CT

14 Ronald Michael Anabel and Tracey Leigh Moore both of Duxbury

17 John Royson Hamilton, Jr. and Anna May Demar both of Kingston

21 Jeffrey Collin Bishop and Joanna Hall Libby both of Duxbury



21	Jeffrey Charles Matura and Susan Dean DeHart both of AZ
28	Michael David Rouleau of NJ and Christina Joanne Sundstrom of Duxbury
28	Robert Morton Reiser, Sr. of FL and Kathleen Anne Rizzo of Plymouth
28	Michael Paul Sheehan and Sarah Ann Love both of WA
28	Kevin Lee Tobey and Kathryn Maria Dellapi both of VT
29	Alexander Marc Pevzner and Kathryn Audrey DeMello both of Duxbury
September	
4	David Craig Borjeson and Julie Mary Doscher both of Duxbury
5	Shawn Michael LaPorte of Pembroke and Courtney Johnson of Duxbury
11	Matthew Thomas Duffy and Devon Judith Scott both of Duxbury
18	Eric Michael McAllister and Amy Margaret Ceccarelli both of NY
18	Robert John Borden of Weymouth and Traci Ann Sheridan of Duxbury
18	Andrew Harwood Eldredge and Jennifer Beth Penni both of Duxbury
19	John Frederick Weston and Dorothy Marie Lombardi both of Duxbury
25	Joseph Todd Herman of NJ and Kristen Mary Kelleher of NY
25	Edward Allyn Hudacko and Christine Marie Underhill both of VA
25	Matthew Thomas Walsh and Elizabeth Bridget McCarthy both of Duxbury
October	
1	William John Milewski and Amy Franklin Spring both of Pembroke
2	Dana Allen Johnston and Laura Jill Feldman both of Duxbury
9	Douglas Duke Rose and Jennifer Day Gustavson both of Duxbury
9	Michael Joseph Clifford and Denise Ann Doucette both of Duxbury
9	David Gibbs Nelson of Winchester and Belen Glipo Laudes of Duxbury
9	Gregory Thomas McElroy and Shauna Anne Frederick both of VA
10	John Ford Barrett of Milton and Ellen Walker Meisel of Duxbury
16	Jon Brian Davis and Tanya Joan Chor both of NY
16	Christopher W. Scott and Jennifer Lee Barbetti both of Braintree
16	James Arthur Conachen and Kelly Ann Johnston both of Duxbury
23	Sean Patrick O'Sullivan and Deanne Lee Waitze of NJ
23	Edward Charles Vickers and Kimberly Ann Rich both of Kingston
23	John Paul Hutton and Lisa Christine Strom both of Duxbury
26	Carroll Inguar Johnson of Brewster and Jane Ellen Murphy of Boston
30	William Adams Bennett and Shannon Boyd both of Duxbury
November	
6	Matthew Jeffrey Riddell and Kristen Amy Holmes both of Duxbury
13	John Joseph Nelson and Michelle Marie Monahan both of Duxbury
13	John Jackson Doherty, Jr. and Andrea Susannah Eastland Roberts both of Duxbury
December	
4	William Mitchell Burns and Jo-Anne Lopes both of Duxbury
4	Herbert Mark White of NH and Dorothy Ann Dore of Duxbury
11	Lee Gordon Maxey of Pembroke and Heather Berg Von Linde Keleher of Duxbury

## CABLE ADVISORY COMMITTEE

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The Cable Advisory Committee assists the Board of Selectmen in oversight of each license between the Town of Duxbury and the cable communication provider, Adelphia Communications, Inc. It supports and advises the town in the negotiations of the licenses. In March 1999, the monthly meeting included a lecture and discussion by a Massachusetts Telecommunications and Energy Department, Cable Television Division representative who described the licensing process. A follow-up session has been planned with the division in Spring 2000. Committee members also represent the Town of Duxbury at state cable television hearings.

The committee acts as a liaison between the selectmen and the cable supplier, and as an advocate for the citizens in dealings with the supplier. In fulfillment of its role to advise and to inform, the committee holds monthly public meetings with the licensee, hosts the Annual Open Forum, and writes a regular newspaper column. To better advise the town on future telecommunication services, the committee is planning a survey of residents. The committee has approached Adelphia to join with the town in this important effort, and is awaiting the company's decision.

The present license requires Adelphia to provide a local access cable studio and channel. The committee reviews the cable company's operations, purchases and programming for the Community Cable Television Studio. It commends Adelphia on its effort to provide a meaningful service to the community. In 1999, that channel broadened the selection of local programming, purchased new camera equipment, provided training for residents in various areas of television production, and worked with DHS to provide students with independent study opportunities.

This has been a significant year for cable services in Duxbury. Digital service is available throughout the town. Broadband service has made high speed Internet connection possible. Adelphia has added ISP to its cable services. The Government Channel provides for the broadcast of town committee meetings and carries the Town Government Bulletin Board. The cable company has agreed to the committee's request to install *Reading for the Blind* on Channel 98 by January, 2000. Some improvement has been realized in program offerings.

The Municipal Commission on Disability and the Cable Advisory Committee have worked together to select and to install special audio equipment in the Mural Room for the hearing impaired. The committees have selected equipment which can be moved to be available at the 2000 Town Meeting.

In addition to its present projects, the committee plans to meet with other local cable committees to discuss matters of mutual interest. It will work to expand the programming options and Internet services for subscribers.

The committee expresses thanks to The Duxbury Clipper for providing space for the committee's popular monthly newspaper column written by Anne Sheehan. It is grateful to the Adelphia staff for their advice and assistance with the Government Channel and, especially, with the Bulletin Board. The committee regrets the resignation of Jeffrey Wilson after a decade of service on the committee and wishes him well in his new hometown. The committee welcomes two new members, Phyllis Erickson and Richard Miller. The committee reminds residents and town committees of opportunities to participate in helping to improve cable services:

- Town committees are encouraged to consider the benefits of broadcasting their meetings. All broadcasts are subject to the availability of volunteers and space.
- Individuals interested in participating in these broadcasts are encouraged to contact the committee through the Office of the Selectmen. The Cable Advisory Committee will arrange training on this user-friendly system.
- The proposed residents' survey will provide an occasion for volunteers to help in the collecting and processing of information. This survey will chart the future of telecommunications in Duxbury.
- The Annual Open Forum allows citizens the opportunity to discuss cable service issues with Adelphia management.
- All committee members welcome questions, suggestions and complaints. Residents are invited to attend all meetings.

The committee meets on the third Tuesday of each month in the Merry Room, Duxbury Free Library, or as posted.

Respectfully submitted,

Lynn Smith, Chairman  
William Holmes, Recording Secretary  
Charles Vautrain, Ad Hoc Member

Jon Sweeney, Vice Chairman  
Anne Sheehan, Corresponding Secretary  
Richard Miller

Robert Knapp  
Phyllis Erickson  
Donald Upham

## CONSERVATION COMMISSION

The Duxbury Conservation Commission continues to negotiate with land owners in an effort to acquire appropriate conservation land. In support of this effort, several professional appraisals were conducted. The Commission, through the Conservation Fund and the Earle Hanna Memorial Fund, purchased one 4-acre parcel and the Commission was gifted three other parcels this year. Town Meeting transferred 170 acres from the control of the Board of Selectmen to the control of the Conservation Commission. The Town now owns 2,170 acres of conservation land.

The Conservation Commission wishes to thank the Barton family and friends who donated money for land acquisition and management in memory of Frank Barton, a past Conservation Commissioner who was active in land preservation.

While the expansion of Duxbury conservation lands earned a great deal of attention, the Conservation Commission also continues its regulatory work, implementing the Massachusetts Protection Act and the Duxbury Wetlands Bylaw. The following table summarizes this activity and compares it to previous years. Each of the activities below required one or more public hearings.

	1996	1997	1998	1999	Comment
Notices of Intent	50	66	71	57	These are formal permits to control activities within 100 feet of Duxbury's protected wetland resource areas.
Determinations of Applicability	33	34	35	31	This is a less formal process, which determines that the proposed activity will not require a full permit.
Certificates of Compliance	40	37	45	34	This is the process which closes a permit upon successful completion of all required activities, after years after the permit is issued.
Wetland Delineations	22	17	28	24	These are field inspections by the Conservation Administrator to determine the location of the wetland boundary by those seeking permits.
Permit Extensions	4	0	2	6	
Amended Permits	4	4	1	3	
Enforcement Orders	5	4	8	5	These are field formal citations by the Conservation Administrator, usually for disrupting wetlands.

The Conservation Commission is focusing more of its effort on land management. The Commission is preparing a formal land management plan for the Camp Wing conservation parcel with the help of the Wildlands Trust. The Commission has hired a former Conservation Commissioner, Jim Spinale, to inspect each of the Commission's properties and prepare a data sheet of each parcel.

The Commission has worked with J.B. Britten, Tom Scanlon, Derek Boc, Evan Anderson, and Oliver Orwig to improve existing trails. The Commission thanks them for their efforts.

A new open space map is nearly finished and will be available to the public sometime in the year 2000.

The Department of Public Works performs much of the maintenance work on our conservation land. The Conservation Commission wishes to thank Wally Tonaszuck, Peter Butkus, and Paul Balboni and their crews for all the fine work they have performed.

Respectfully submitted,

Mark Mahoney, Chairman  
Molly Bartlett  
Anne Hill  
Friend Weiler

Sam Butcher, Vice Chairman  
Brendan Halligan  
Arthur Vautrain



## OPEN SPACE AND RECREATION PLANNING COMMITTEE

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During the spring of 1999, the Committee focused on developing a natural resource inventory and management plan for the newly acquired Swanson Land on Summer Street. The property, which contains open fields along Route 53, is in need of brush clearing and clean up. A draft management plan was developed for restoring roadside views, regaining access to the historic "cow tunnel", and clearing debris from a collapsed barn.

The Board of Selectmen presented the second annual Conservationist of the Year Award to Kay Foster. Kay was recognized for her many years of conservation work as a member of the Conservation Commission, North Hill Study and Duxbury Beach Committees; Chair of the Open Space and Recreation Planning Committee; author of Duxbury's first Open Space and Recreation Plan; Trustee of the Duxbury Beach Reservation, Inc.; and founder of the Friends of Conservation.

During the summer, the Duxbury Clipper printed a series of articles on managing Conservation Land written by Open Space Committee members. The articles covered managing land for drinking water protection, cranberry production and other uses.

The annual Fall Foliage Fiesta, coordinated by member, Holly Morris, was held on October 17, 1999. Jointly sponsored with the Duxbury Rural and Historical Society, the walk was held this year at the Trout Farm Conservation Area where walkers enjoyed exploring trails and concluded the afternoon with cider and donuts.

The Committee also spent significant time monitoring and providing comments on the Planning Board's new Comprehensive Plan and becoming better informed on the Massachusetts Community Preservation Act (land banking legislation).

The Committee continues to work closely with the Board of Selectmen and the Conservation Commission on Duxbury's open space issues. Their support is greatly appreciated.

Respectfully submitted,  
Patricia Loring, Chair  
Karen Grey  
Holly Morris  
Richard Rothschild

Roger Erickson  
John Keogh  
John Pechalonis

## PERSONNEL BOARD

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The Personnel Board met with the Town Manager throughout the year on issues related to: the recruiting and selection of management personnel; the rating of jobs and subsequent development of compensation ranges; regulatory issues and related policies and procedures; the training and development of town employees; the interpretation of the Personnel By-Laws for the Town of Duxbury, and served in an advise and consent role on specific matters related to the effective management of the town human resources.

In addition, the Board members served in an ad hoc capacity on several town committees.

Respectfully submitted,

William H. Albritton, Chairman  
Joanne Duffy  
Nan O'Neill

Martin Campbell  
Paul McDonough



## PLANNING BOARD

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In 1999 the Duxbury Planning Board completed the goals we set for ourselves in 1996 by adopting the first complete revision to Duxbury's Comprehensive Master Plan in over a quarter of a century. This was the fourth year of more than just "business as usual". In 1996 we revised the Rules and Regulations Governing the Subdivision of Land. In 1997 we began work on the first update to Duxbury's Comprehensive Master Plan since 1973, completing the task in 1999. We must now begin work on its implementation.

The Plan spells out the Town's goals and policies for land use, housing, economic development, natural resources, open space, services, and traffic circulation. It is the formal statement of Duxbury's policies for planning, growth, and development. It defines a framework for reasonable growth that preserves and protects the unique character and quality of the Town of Duxbury.

We are now ready to address the Zoning Bylaw -- the key legal foundation of the Plan's implementation. With the arrival of the train from Boston, the next decade will be decisive for Duxbury's future. If we are to maintain the charming, semi-rural character of the Town our Zoning Bylaw and other regulations must be made consistent with the Plan. This is our key priority in 2000 and 2001. Modest initial changes will be brought to the Duxbury Annual Town Meeting in 2000 and more complete revisions proposed in 2001.

Of course, we did a great deal of business as usual in 1999 as well. We approved 1 preliminary subdivision plan and denied 2 with a total of 19 lots; approved 3 definitive plans creating 5 new lots; denied 1 lot frontage waiver request; and determined that 10 plans (creating 15 new lots) were "approval not required" (ANR) plans as defined by Massachusetts Law. Plans denied included 1 preliminary subdivision plan with 14 lots and 7 plans (total of 14 lots) submitted as ANR plans but which were found to be subdivisions and therefore require the full approval process. Finally, 1 definitive subdivision plan (2 lots) was withdrawn by the applicant.

As in the prior three years, the Duxbury Planning Board continues to enjoy an extraordinary spirit of teamwork and cooperation among our Members. We do not all agree on every issue, but we greatly respect one other and very much enjoy working together. We are delighted that this spirit of cooperation continues to extend across all of the Town's land use boards and look forward to working with them and with Town Hall staff toward implementation of the 1999 Comprehensive Plan.

The 1999 Town Election turned out to be a stimulating and vigorously contested one for the three Planning Board seats at stake. In the end, Duxbury's voters voiced strong support for the Board as presently constituted, returning incumbents George D. Wadsworth and William F. Zachmann to new five-year terms and overwhelmingly endorsing Amy M. MacNab's appointment in electing her to complete the three years of the term to which she had previously been appointed (in 1998) to fill a vacancy on the Board.

Following the 1999 Town Election, the Board again elected Peter F. Donahue, Chairman, William F. Zachmann, Vice Chairman, and George D. Wadsworth, Clerk. We are pleased to note, by the way, that this year marks the first time in more than a decade that the membership of the Board has remained identical to what it was the previous year. This degree of continuity is without precedent in the 1990s and is, we feel, an auspicious sign as we enter the Third Millennium.

Thanks to Chairman Peter Donahue's able leadership; to the essential and much appreciated professional support of Duxbury Planning Director Thomas A. Broadrick, AICP and Assistant, Kathleen Shea; and to the active, concerned participation of all our Members, the Duxbury Planning Board enjoyed another year of exceptional achievement in 1999. We look enthusiastically forward to 2000 as well.

Respectfully Submitted,

Peter F. Donahue, Chairman  
George D. Wadsworth, Clerk  
David J. Matthews  
Robert G. Wilson

William F. Zachmann, Vice Chairman  
Amy M. MacNab  
Ann S. Weld

## HISTORICAL COMMISSION

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Established under Chapter 40, Section 8d of the Massachusetts General Laws, Local Historical Commissions function under the guidance of the Massachusetts Historical Commission and are part of a wider movement to preserve and protect our national heritage.

The primary responsibility of a local historic commission is the identification, documentation and protection of the community's historical resources. The Commission is mandated to work with other groups, both private and public, to foster Historic Preservation and alert them to issues that threaten local historic sites or character. Our goal is to increase awareness of the community's heritage and of the value of historic preservation.

In accordance with Section 609 of the Zoning Bylaws of the Town of Duxbury, the Historical Commission has received and acted upon sixteen applications for demolition of historic structures. Eight of the applications were for full dwellings; four for portions of the dwellings; and four for garages/barns. Two public hearings were held and one delay was issued. Unfortunately, the preservation of the "Seabury Property" was not accomplished.

Members of the Commission have attended and participated in a variety of conferences and workshops dedicated to historic preservation. Patrick Browne of the Duxbury Rural and Historical Society was a guest speaker at one meeting and Christopher Skelly of the Massachusetts Historical Commission at another.

Currently the Commission is developing a brochure that will be a resource for owners of historic properties. We are also in the process of making plans for videotaping the restoration of a local property.

The Duxbury Historical Commission has joined a number of other Historical Commissions on the South Shore to form the South Shore Historical Commission. This loosely organized group of commissions meets quarterly for educational purposes and to share experiences.

In 1999, the Duxbury Historical Commission applied for and was awarded a grant by the Massachusetts Historical Commission for the purpose of surveying historic properties in the Town of Duxbury. This is a 60-40 matching grant. Unfortunately, due to circumstances beyond our control, we could not contract with a consultant to perform the survey. The grant will be rewritten and submitted for the 2001 fiscal year.

Respectfully submitted,

Josephine M. Hall, Chairwoman

## TOWN HISTORIAN

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In this time of abundance, as Duxbury's historical heritage in the form of its venerable houses has become increasingly threatened, it is heartening to know that so many residents, both oldtimers and newcomers, take the town's history seriously. They are intent on protecting the buildings that, individually and collectively, make the town interesting, unique and beautiful.

The office of the Town Historian continues to support and encourage the interests and efforts of residents, researchers and visitors to learn more about Duxbury. I continue to answer inquiries that come in from all over the United States. I also work with the Duxbury Rural and Historical Society's Publications Committee and the Library and Archives Committee to preserve and disseminate the basic information on which all our history depends.

Over this past year I have been especially pleased by the reception my book, Duxbury a Guide has received locally. The strong sales figures demonstrate that Duxbury residents are proud of their heritage.

Respectfully submitted,

Katherine H. Pillsbury

## Y2K STEERING COMMITTEE

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The Town's initial investigations into the potential Year 2000 problem ("Y2K") began as early as the spring of 1997 when the Town Accountant contacted the integrated financial software provider, Datanational Corporation (DNC), to determine whether or not its product would be compliant. DNC responded that date fields were already being expanded to accommodate four digits and by March 1998, announced that upgrades would begin in September 1998.

In May 1998, the computer study committee devised a set of goals for the new Information Systems Administrator (position approved at Town Meeting March 1998) which included as a "vital infrastructure need" Y2K planning and PC compliance testing.

The Information Systems Administrator, Mary Beth MacQuarrie, was hired during August 1998. She immediately set about evaluating the readiness of the approximately 100 Town-owned PCs (excludes school department). She quickly realized, however, that the "Y2K" issue was bigger than just computers and software.

Mary Beth contacted numerous "Y2K" consultants to evaluate the support services offered. After several presentations on the potential impact to the Town of the transition to the new millennium, the Selectmen established a "Y2K" steering committee to resolve the problem. Richard D'Angona, a citizen and Director of Y2K Worldwide Internal Communications for Fidelity Investments, offered his help and was appointed chairman of the steering committee. Mary Beth MacQuarrie was also appointed, as were Rocco Longo; Town Accountant Sheryl Strother; Daniel McGonagle, School Business Manager; and Selectman John Tuffy. Citizens Don Butler (Finance Committee, Computer Study Committee), and Paul McDonough (Personnel Board) expressed interest and were added to the team.

The committee began meeting in January 1999. By February 1999, Systems Resource Corporation had been brought on as consultant. Systems Resources helped the Town devise an approach to the "Y2K" problem as well as providing templates for the Town's development of "Y2K" and Communications plans.



The approach was as follows:

- Awareness - Create Awareness among Town departments that "Y2K" is more than a computer problem
- Inventory - Take physical inventory of all Town equipment
- Assessment - Determine where problems exist
- Remediation - Fix known problems
- Testing/Contingency Planning - Ensure systems work and plan for failures

Because of the limited time until the new millennium, the committee's focus quickly became Public Safety issues - would the Town be able to provide water and emergency services. Financial concerns were important, but secondary. All Town Department Heads were asked to perform physical inventories of their areas and presented results to the steering committee. Unless the departmental function or piece of equipment was critical to Public Safety or the Town as a whole, the department head was solely responsible for taking corrective action. SRC thoroughly evaluated Public Safety and water department physical inventories for compliance. This effort included searching web sites and contacting vendors for specific information on individual components. During the search, several important items were identified and subsequently corrected by the Departments.

Finally, all departments were asked to devise contingency plans. Although the Town had been in contact with the utility companies and had received numerous assurances that they would continue to function normally through the transition, the Town planned around potential storms and outages. The Fire Department has had a complete emergency preparedness plan in place for years, but made additional contacts with MEMA because of special millennial concerns. A representative from the State Department of Revenue was invited to participate in the Contingency Planning workshop held in November and praised the Town's preparedness.

The committee endeavored to keep the citizens aware of its progress during the year. Beginning in the summer, the committee published a weekly update entitled "Countdown to 2000" which focused on key departments' readiness. During the fall, the focus turned to individual preparedness and community cooperation in the series "Y2K and You".

By the time this document goes to print, the transition will have come and gone. Hopefully "Y2K" will have been a nonevent, memorable only for the "First Nite" celebration and other millennium events. The "nonevent" status in the Town is greatly attributable to the many hours put in by the citizen volunteers and individual department heads. The Town owes Mary Beth MacQuarrie a big thanks for her involvement. The project kept moving forward because of the hundreds of hours she devoted to the project.



## MILLENNIUM CELEBRATION COMMITTEE

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At the March 1999 Town Meeting, \$5,000 was appropriated to celebrate the new millennium. A celebration committee was formed to sponsor several special events and to oversee events planned by other organizations throughout the community. Residents with a wide variety of ideas volunteered for the committee including Rick D'Angona, Chairman; Anita Haffey, Treasurer; Lynn Smith, Secretary; Andre Martecchini, ex-officio; Margaret Kearney, ex-officio; Deborah Bornheimer; Barbara Clifford; Alison Cowen; Kim Cully; Kathy Dixon; Laura Doherty; Deborah Howieson; Barbara Kiley; Barbara Leahey; Stan Merry; Watson Reid; Dolores Savage; Larence Smith; Joan Sundstrom; Lanci Valentine; Barry Wirt and Steve Woodworth.

### Kickoff

The committee quickly established a plan to sponsor events spanning the years 1999 and 2000 with the last event planned for May 2001. The kickoff event held in November 1999 was the performance of the Millennium Requiem, an original piece composed by Duxbury resident Larence Smith. Soprano Byung Soon Lee, baritone Arturo Chacon and internationally renowned pianist Mark Markham performed it beautifully under candlelight at the First Parish Church. The Board of Selectmen presented Mr. Smith with a special proclamation at the performance honoring his contribution to the community. This moving tribute to the people of Duxbury was an elegant way to begin the countdown to the new century. Special thanks to Barbara Leahey for creating this memorable event.

### Duxbury's first ever "First Nite" celebration

With less than 12 weeks to plan it, the *First Nite 2000* sub-committee – Barry Wirt, Chairman and Entertainment Co-Chairs, Sheryl Strother and John Badger – created a very well attended and festive event marking our transition to the year 2000. More than 3,000 people attended the 40 hours of entertainment events presented from 3:00 p.m. until the midnight "Ball Drop" at DMS on the night of December 31, 1999. The celebration was held at the Middle School (DMS), the High School (DHS), Holy Family Church, St. John's Episcopal Church and the Art Complex museum.

A brief sampling of the events that marked the occasion:

- Luminaries from Bay Road to the Powder Point Bridge and many streets in between
- "Battle of the Bands" at DHS with a cash prize awarded to the best band
- Two local jazz bands
- Classic rock band
- Disc jockey at DHS
- Dixieland Band at DMS
- Classical music series
- A-cappella singers at the "Ball Drop" to usher in the New Year
- A wide variety of children's events at DMS
- Horse drawn carriage rides along Onion Hill Road

The Committee had as much fun planning the event as those people attending it did.

Work is already underway for *First Nite 2001*!

Thank you to all the people in town who participated by lighting luminaries, buying buttons and participating in the fun and to the musicians and entertainers who donated their performances, Holy Family Church, St. John's Episcopal Church, Cornerstone Lodge, Duxbury Public Schools and the Duxbury Art Museum for their generosity. Special thanks to Barbara Kiley, Sue Jannetty, Lynn Smith, Anita Haffey, Janet Ritch and Leslie Badger for dedicating their time and efforts to make New Year's Eve 1999 so memorable.

### Future Events

Stay tuned as our celebration continues throughout the year 2000.

Respectfully submitted,

Rick D'Angona, Chairman, Duxbury 2000



Board of Selectmen:  
Margaret Kearney  
John Tuffy, Chairman  
Andre Martecchini

Town Manager's Office:  
Rebecca Ford  
Fay Hession  
Rocco Longo, Town Manager  
Nancy Moody



Nancy Oates, Town Clerk  
Mary McCarron, Assistant Town Clerk



Town Hall Receptionist  
Jane Whippen

Cable Advisory Committee:

Standing: Adelpia Rep Ted  
Maguire, Anne Sheehan, Robert  
Knapp, Richard Miller

Seated: Lynn Smith, William  
Holmes

Missing: Charles Vautrain, John  
Sweeney, Don Upham, Phyllis  
Erickson



Conservation Commission:

Rear: Molly Bartlett, Art Vautrain,  
Anne Hill, Chairman Mark Mahoney,  
Brendan Halligan

Front: Friend Weiler, Joe Grady,  
Sam Butcher





Open Space and Recreation Planning Committee

Rear: John Keogh, John Pechalonis, Dick Rothschild

Front: Holly Morris, Chairman Patricia Loring

Missing: Karen Grey, Roger Erickson

#### Y2K Steering Committee

Don Butler, Paul McDonough, Richard D'Angona, Rocco Longo, Marybeth MacQuarrie, Sheryl Strother, John Tuffy







Planning Department

Kathleen Shea, Director Tom Broadrick

# Planning Board

Rear: Chairman Peter Donahue, George Wadsworth, Will Zachmann, Rob Wilson

Front: Amy McNab, Ann Weld, David Matthews



## **PUBLIC SAFETY**

**Duxbury Beach Committee**

**Fire Department**

**Harbormaster**

**Beach Operations**

**Shellfish Constable**

**Shellfish Advisory Committee**

**Waterfront Advisory Committee**

**Highway Safety Committee**

**Inspectional Services**

**Board of Health**

**Zoning Board of Appeals**

**Sealer of Weights and Measures**

**Police Department**

**Animal Control Officer**

## DUXBURY BEACH COMMITTEE

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The Duxbury Beach Committee was created by Town Meeting in 1986 and increased from 9 to 12 members at the 1997 Town Meeting. (See Duxbury General Bylaws, 6.6.1 and 6.6.2) Its principal charge is to advise the Selectmen, Town Manager, Finance Committee and other relevant agencies on matters pertaining to the leased portion of the Beach and the proper maintenance of the Powder Point Bridge. The committee must also prepare a Beach Management Plan for the state every five years. This is a requirement of the endangered species act, which is enforced by federal, state and local environmental agencies. The Duxbury Beach Reservation has invested a considerable amount of time and finances in this effort, and therefore, we have what may be considered one of the best plans in the state. The successful application of this plan is carried out by our Harbormaster, Donald Beers, and his staff.

The Beach Committee has been represented on the Town Beach Sticker Team and the Town Beach Technical Committee. We also generated an emergency response plan, which involved collecting data from those involved in previous storm emergencies at the beach, in hopes of providing a useful reference in the event of future beach emergencies. Along that line, one member attended an all day seminar at UMass Boston on Coastal Oil Spills by Coastal Community Outreach. This resulted in a brief response guide, which we hope will be helpful in the event of such a tragedy.

Three members of this committee served on the Town Manager's "Beach Sticker Team", along with town officials and other residents. This team tried to address some of the real and perceived concerns relating to the beach access and sticker sales. Recommendations will be made to the Selectmen for their deliberation.

Committee members will continue to develop data on the following subjects: Sticker Team, Beach Technical Committee, Mass. Audubon, Plymouth Beach Committee, The Powder Point Bridge, State Eminent Domain Taking of Beaches, Emergency Response Plan, and Beach Maintenance. We would like to thank our guest speakers of last year. Al Krahmer gave us a history of the beach and described the impact of storms and reactions to them. Al is a major contributor to the Emergency Response Plan. Lansing Tuttle, a bridge expert, informed us of possible bridge problems and their many solutions. We are pleased the Selectmen and Highway Department had the bridge inspected. The results indicate the damage observed may be superficial in nature.

We will miss the intellectual stimulation and dedication of Friend Weiler who felt compelled to resign due to a perceived conflict of interest. He was replaced by Michael McLaughlin.

We regret the passing of Frank Chipman. Though not a member, Frank attended all of our meetings as a representative of the Mass. Beach Buggy Association, and was a valuable source of information. Frank had an obvious love of Duxbury Beach and worked endlessly in its interest.

Respectfully submitted,

The Duxbury Beach Committee

Ex Officio: Don Beers, Harbormaster; Joe Grady, Conservation; Mark DeLuca, Police Chief

Reservation: John Nash (Co-Chair); Kay Foster; Michael McLaughlin

Residents: Daniel Baker (Co-Chair); Karen Butcher (Secretary); Kathy Brown; Harriet Nichols; Susanna Sheehan; Greg Auda

## **FIRE DEPARTMENT**

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The year 1999 was another busy and challenging year for your Fire Department, but many positive events helped to define our year. There were no serious fire-related injuries or deaths to any of our citizens or firefighters in 1999, and there were no large loss fires in Duxbury during the year. These are goals that we work towards through fire prevention, code enforcement, and public safety education programs, and through quick response and our aggressive style of interior firefighting. Our citizens also play a significant role in these vital statistics by maintaining their homes and properties in a fire-safe condition, and by having working smoke detectors and carbon monoxide detectors.

The Ashdod Fire Station rebuilding project is nearly completed. This project, which was approved at the 1998 Annual Town Meeting, will provide a modern and efficient fire station with around-the-clock staffing in the early spring of 2000. This will give a substantial number of our residents faster response times for fire and medical emergencies. There will be an Open House at this fire station in the spring so residents can tour the new facility.

On August 8, Firefighter Daniel DeWolf retired after 37 years of service to Duxbury residents. Dan was appointed as a call firefighter in October 1962, and was appointed as a career firefighter on July 8, 1974. Dan served our department well for 37 years and we all wish him a long and healthy retirement.

Three new firefighters were appointed to the department during the year. Robert Tripp was appointed to a career firefighter/EMT position on August 9, replacing Daniel DeWolf. Rob had been a Duxbury call firefighter for several years prior to his appointment. William Carrico and William Wadsworth Jr. were appointed as career firefighter/EMTs on September 13 as a part of the Ashdod Fire Station reopening project. Upon appointment, they entered the 11-week recruit training program at the Massachusetts Firefighting Academy, and graduated from that program on November 29, 1999. William Wadsworth Jr. was also a Duxbury call firefighter for several years prior to his career appointment.

In August, we placed a new ambulance in service that was approved by voters at the Annual Town Meeting in March. This new ambulance is a great addition to our emergency response fleet. The new ambulance replaces a 1992 ambulance that had served our community well for seven years. That old ambulance will be placed into service as a dive truck.

I wish to thank all of the committees, boards and volunteers, and all of the department heads and their staff for their continued support throughout the year. I feel very fortunate to be a part of such an outstanding team. The completion of the Ashdod Fire Station is a tribute to the concept of teamwork coming together for the good of the community, and I greatly appreciate that support.

Lastly, I would like to thank our firefighters and staff for their continued dedication to our mission of protecting the lives and property of the residents of our community. The tragic loss of six firefighters in a Worcester fire recently reminded everyone of the dangers that we face each day. Our citizens are indeed fortunate to have you on the job, providing high quality fire and medical services to them on a daily basis.

Respectfully submitted,

William J. Harriman, Chief of Department



## HARBORMASTER

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1999 was a tremendous year for the Harbormaster Department. The weather was cooperative during most of the year and outstanding during the peak season, providing us day after day with almost perfect weather, allowing tremendous access to our shores and bay.

The Harbormaster Patrol Boat Marine Unit 1, the 24 foot Coastal, completed major repairs to the rudder, skeg, and fuel tanks before being launched on the first of April. She was hauled in mid December. Patrol Boat Marine Unit 2, the 21-foot outboard, was stationed at Mattakeesett Court last winter on a trailer and attached to a department vehicle. This enables an emergency response in a moment's notice during the off season. This vessel was launched in late March after general maintenance and repair and hauled for winter operations at the end of December and stationed at the waterfront. Marine Unit 3, the 15-year old 17 foot McKee Craft, had moderate repairs and maintenance completed in the spring and launched in April and hauled in December. All three patrol boats had a very busy season and operated flawlessly. The department repaired, rebuilt and secured day marks, speed buoys, aids to navigation and swim buoys on location starting in early May into June, and were completely hauled in late December. The town floats were secured on location starting in April. With the exception of one float that is in for the winter, all were hauled out by late November. The town received a new aluminum gangway in the spring as authorized by town meeting and secured it to the Town Pier to access the three main floats. The department built a host structure this spring to haul the gangway off the winter float during winter storm events. In the past the department had to rely on the D.P.W. to assist with this operation. Today it takes one person a matter of minutes to lift the gangway out of harm's way. All the parts, materials and labor required for this project were donated.

The schooner "Ernestina" visited Duxbury for a weekend in mid May. This event was sponsored by the Duxbury Bay Maritime Academy and included many waterfront activities, including tours of the ship. Her berth for the weekend was the Town Pier and Float facility. As you can imagine, a visit from a vessel of this size and draft (157 feet L.O.A./Draft 13 feet) poses a lot of thought and consideration. All went very well and the weather cooperated all weekend long. We hope a tall ship visit can be an annual event. The "Ernestina" returned this fall and anchored off Clarks Island for a night en route to her homeport.

The New York Yacht Club cruise visited for a night on Duxbury Bay this summer. Several hundred very large vessels anchored in three designated anchorages within Duxbury bay. The event was sponsored by the Duxbury Yacht Club, with an evening party on Clarks Island. All went very well, and it was very exciting to be part of such an operation.

The department was involved in countless search and rescue operations that included emergency medical responses, possible drownings, missing persons, capsized vessels, vessels taking on water, boat fires, overdue vessels etc. Departmental high visibility patrols, both on land and water, at all hours of the day and night, including outlying anchorages, were very effective against any kind of theft or crime along our shores. These high visibility patrols were carefully coordinated with the Police Department. Many coastal communities are plagued with these incidents; however, we seem to be very fortunate. Violations of the Harbor Rules and Regulations, including State boating laws, were again very low this year. The department's high visibility patrols are very successful in keeping these activities in check.

The dredging of the Federal anchorage, entrance channel, and shore facilities continues to provide much improved access. The newly designed and engineered mooring fields of Snug Harbor provide tremendous advantages in managing this valuable asset of our coastal community. The three local boat yards do an impressive job locating and maintaining these established mooring fields. This year the department with the assistance of the boat yards and launch services rigorously insured all vessels moored within the Snug Harbor anchorage used of chafe gear. It's the law, and all complied to make this anchorage very safe. The department personnel thank all the boards and committees, town departments and Duxbury residents for making this such a successful year.

Respectfully submitted,  
Donald C. Beers, Harbormaster

## BEACH OPERATIONS

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This division of the Harbormaster/Coastal Natural Resources Department had a very busy year in 1999. The outstanding weather and a strong economy played a major role influencing guest attendance at the beach region this year. Summer weather arrived early with record-breaking temperatures. As an example, Memorial Day Weekend averages temperatures in the 70's and 80's; this year we had 3 days in the 90's. However, to our advantage and that of the guest, beach attendance was spread over all seven days of the week, allowing the department to manage beach crowds very effectively.

This division's tasks and strategies are effectively in place, capitalizing on a well-coordinated effort along this shore and bordering waterways. Qualified and trained personnel are required to perform assignments inclusive to the entire department's operational goals and functions. Department shift strategies and the deployment of personnel and equipment are developed around access activities. All patrols, both on the shore of the beach and marine, are initiated at all hours of the day and night, and are carefully coordinated within our own ranks and the Police Department.

Other than public safety services, another primary task is to manage and orchestrate safe and reasonable access within the beach region. This guest access includes pedestrians, motor vehicles (parking lot and off-road), watercraft and riders on horseback. Access is encouraged year-round. Aside from peak season access with its obvious lure, the off-season is rather unique in all it has to offer. With mild off-season weather, this access becomes very popular. The off-season provides seclusion and privacy. It also shows the guest first-hand how this incredible summer recreation area turns abruptly into our natural breakwater in the never-ending transition to protect us from the Atlantic.

In 1993, the department developed the Endangered Species Protection Program. This program is funded in large part by a grant established by the Duxbury Beach Reservation, Inc., and is augmented by department personnel and equipment. The purpose of this program is to develop reasonable, safe and appropriate access while in turn protecting the endangered species and their habitat. Endangered species on Duxbury Beach include the Piping Plover and Least Tern, which are protected by Federal and State laws. This unique management program is strongly encouraged by the Commonwealth to protect these threatened species because of the uses and types of access within this region. Without this unique and aggressive program, it is very likely that conflicts between use and access and the protected species would force severe restrictions and extensive closures within the beach region. Most beaches within the Commonwealth that do not have this progressive program are forced to close or severely restrict access and activities when endangered species are present.

The department is also working closely with the Reservations consultants, in an extensive study of use and access, and the natural make-up of this barrier. Everything is being studied and provides a very comprehensive view of the beach.

In 1999 we again had a mild weather pattern during the fall, winter and spring. This gave the beach region another year to gain some much-needed ground in preparation for future storms. The beach did gain some fine sand, which is very healthy, however it can make ORV travel difficult. Our guests are getting used to and prepared for these true off-road conditions.

It was not be unusual to find many guests on Duxbury Beach at night, enjoying this splendid summer access. Activities are a bit different from daytime in that they include more of a "cookout" atmosphere. We suspect this access did in fact vent in some part the daytime pressure of going to the beach. This night access does created a trash and garbage issue that was solved by instituting new department directives on trash removal and supplying the department with a trash container to service the beach and waterfront.

The beach region played host to the annual Fourth of July bonfire and concert, sponsored by the Duxbury 4th of July Committee. It was very successful, well attended, and went off without an incident.



The department is very fortunate that our guests are very well informed and extremely appreciative and protective of the beach region and all it has to offer. It is very rare today to have any incidents that effect public safety or the quality or enjoyment of this magnificent natural resources area.

This year can certainly be considered one of the best yet. Credit can only go to all of the participants, including beach guests, who took on the challenges that made this year so successful.

I would like to thank the personnel of this department, other town departments, committees, boards, agencies, the Duxbury Beach Reservation and citizens that made 1999 so enjoyable and successful.

We appreciate your continued trust, assistance and guidance with this department's endeavors.

Respectfully submitted,

Donald C. Beers, Harbormaster

## **SHELLFISH CONSTABLE**

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It goes without saying that the Shellfish Department was very busy in 1999. The attractiveness of Duxbury Bay and adjacent waters and its bountiful natural resources makes our shores very popular. Residents and non-residents alike took advantage of monthly shellfish seasons. Past and present efforts to protect and enhance our natural resources have made our waters one of the last coastal resources not seriously affected by coastal pollution, something that we are very proud of. Duxbury and the Commonwealth of Massachusetts have taken innovative steps to solve its coastal pollution problems, and this has enabled the reopening of tracts of resource areas that were once considered closed to shellfish harvesting forever. The outstanding condition and abundance of our shellfish resources make Duxbury a very important resource area in the Commonwealth.

1999 marked the third year in a row that the Town was able to extend bonus seasons on both recreational and commercial harvesting of certain types of shellfish throughout the year. The recreational harvesting of soft-shelled clams (steamers) was extended beyond the routine annual seasons of April / May and September / October to include all remaining months. Commercial harvesting activities were also extended to include seasons that ran concurrently with those of the recreational harvest. It is important to note that only residents of the Town of Duxbury are allowed to take part in commercial shellfish activities. The recreational harvesting of quahog, razor clam, mussel and sea clam was also very popular. Attaining one's limit is never a problem. However, the commercial harvesting of mussel and razor clam has declined for several years. Because of natural events and cycles, reductions in commercial landings and activities are common, and are likely to result in greater populations of other competing shellfish species. This is a normal and natural process that is expected as part of our shellfish management plan. In most cases, daily patrols and surveys indicate abundant populations of shellfish resources.

The Department has an active Oyster cultivation / propagation program. The Department's Executive Officer, Peter Smey, took on the task of securing these seed shellfish in trays and locating them offshore in Duxbury Bay. Peter has carefully tended the trays, continuously cleaning and sorting the shellfish. In late fall, Peter broadcasted many thousand juvenile oysters (purchased and penned in previous years) onto coastal flats. These flats are expected to be opened for harvest in the fall of 2000. A percentage of these oysters were broadcasted onto flats not easily accessible to harvest that will be held as our own stock for future propagation programs. This great program is very worthwhile and will certainly have a positive impact on shellfishing in Duxbury.

The sale of shellfish permits was very high this year, which was to be expected. Even though the town experienced increased harvest pressure and overall activities, violations were minimal. Shellfishing violations include: digging out of season; harvesting without a permit or license; harvesting in closed or restricted areas; use of illegal tools; harvesting undersized shellfish, and harvesting over bag limits. The Department's rigorous high visibility patrols and enforcement policies, coupled with well-informed harvesters, attribute not only to decreasing violations but also an overwhelming concern for the resources.

With the provisions of the Shellfish Management Plan and with the efforts of all involved, this unique natural resource will continue being a great asset and tribute to this coastal community. It was a tremendous year for this department and for those we encountered on our shoreline. I would like to thank the citizens of Duxbury, and the Boards, Committees, Departments and Agencies that made 1999 so successful and enjoyable.

Respectfully submitted,

Donald C. Beers, Shellfish Constable

## **SHELLFISH ADVISORY COMMITTEE**

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The Shellfish Advisory Committee had a busy year in 1999. The activities of the committee included advising the Board of Selectmen on many very important matters. They included but were not limited to:

1. Requesting approval of bonus shellfish seasons for the commercial harvesting of soft shell clams and quahog, including the harvest areas, quantity limits, method of access, etc.
2. Requesting approval for bonus shellfish seasons on the recreational harvesting of soft shell clams.  
*Please note: Both of these bonus season requests (commercial and recreational) continued throughout the year.*
3. Reviewing and recommending the approval of aquacultural shellfish grant application requests. These committee activities included, field surveys, posted meetings, and selectmen hearings.
4. Recommending the approval of amendments to the shellfish Rules and Regulations.

The members of the committee look forward to the upcoming year and appreciate your support and guidance. Thank you.

Respectfully submitted,

Donald C. Beers  
For the Shellfish Advisory Committee



## **WATERFRONT ADVISORY COMMITTEE**

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The Waterfront Advisory Committee had a very quiet year in 1999. The hard work of the committee in 1997 to review, amend and recommend to the Board of Selectmen the new Duxbury Harbor Rules and Regulations are in good standing.

The committee members look forward to the coming year and appreciate your continued support and guidance.

Respectfully submitted

Donald C. Beers, Harbormaster  
For the Waterfront Advisory Committee

## **HIGHWAY SAFETY**

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This is the first year we have had access to accurate data on numbers and speed of vehicles in town. Thanks to the efforts of Jeff Lewis we are developing a database on a town wide basis. When an issue is raised we now can put our traffic analyzer on location and document precisely what is happening. Using this information, changes can sometimes be made to the traffic signs, other markings or radar enforcement.

In response to citizen comments and our studies, the D.P.W. restructured a difficult intersection on Keene St. at Temple St. The D.P.W. Director did the engineering. There are several new stop signs in place around town and a few more information signs. We are probably all used to the new one way traffic flow around Town Hall. That change has helped reduce the fender bender rate in front of Town Hall at the intersection of Depot Street and Tremont Street. In response to specific complaints, Valley Street has been studied with the result being better signs and a stop sign. An ongoing effort is underway to control speeding on St. George Street. The parking rules in town are under review.

The most dangerous intersection in town, Rt-14 @Lincoln Street is about to be rebuilt. P.A. Landers Inc. of Hanover has the contract for construction of a roundabout. Construction should begin in the early spring of 2000 and it is expected to be finished by the end of October 2000. This is a state and Federal project with almost all of the funding from federal sources.

We had a full schedule this year and the extra assistance and effort by all of the members paid off. We did have help from others, Town Manager Rocco Longo and Town Planner Tom Broadrick and the Police Department to name just a few, made the work seem easy. Thank you.

Respectfully submitted,

Joe Shea, Chairman  
Linda Garrity, Clerk  
Jeff Lewis  
Diane Bartlett

Paul Brogna, Parking Hearing Officer  
Wally Tonaszuk, D.P.W. Director  
Cully Rossi, Police Safety Officer  
William Harriman, Fire Chief

## INSPECTIONAL SERVICES

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The Inspectional Services Department offers this report for inclusion into the 1999 Town of Duxbury Annual Report.

Estimated construction costs of nineteen million dollars showed an increase of six million dollars from last year's costs of thirteen million, indicating continued growth in building. Construction of commercial properties accounted for two million dollars of that growth, as I indicated would probably occur in my 1998 Annual Report.

The statistical section of this report breaks down the types of construction for which permits were issued. This department issued a total of 2,229 permits for the year.

Building Permits for new homes continue to average approximately thirty-five to forty a year, while permits issued for additions and remodeling projects continue to increase yearly.

A new permitting software linking all land use boards was installed and training for all staff has been completed. This system has improved our record keeping as well as the issuing of permits. Further expediting the permitting process remains our goal. In order to help meet that goal, the vendor upgrades this system on a regular basis.

I would like to commend the Inspectional Services staff for outstanding work this year given the workload and demands during this economic boom, and thank them for the support they give me, the Zoning Board of Appeals and the Board of Health.

Finally, sincere thanks and appreciation are extended to the Board of Selectmen and the Town Manager for the support given to the Inspectional Services Department. Their continued assistance and support allow us to remain progressive and to continue to offer quality service to the public.

Respectfully submitted,

Richard R. MacDonald  
Director of Inspectional Services

## INSPECTIONAL SERVICES DEPARTMENT 1999 permits

## BUILDING

Permits Issued	Total No.	Estimate
Single Family Houses (Includes house & garage combination)	39	\$6,683,120
New Mixed Use Building	1	\$586,900
Mixed Use Bldg. Addition/Alteration	2	\$80,000
Residential Garages*	17	\$355,100
Residential Accessory Buildings.	22	\$212,000
Non-Residential Buildings New/Additions/Alterations	29	\$2,147,150
Residential Additions/Alterations*	360	\$8,025,282
Municipal New & Additions/Alterations	3	\$646,055
Swimming Pools	26	\$402,000
Piers, Platforms, etc.	3	\$27,300
Retaining Walls	3	\$30,000
Miscellaneous (Includes tent permits, signs, etc.)	45	\$110,100
Demolition Permits	31	\$95,000
Zoning Permits	10	
State Inspection Permits	15	
Occupancy Permits	56	
Wood and/or Coal Stove Permits	7	
Home Occupation Permits	9	
Electrical Permits	515	
Plumbing/Gas Permits	555	
Smoke Detector Permits	481	

## TOTAL

2,229

\$19,400,007

\*Some combination permits for garages and additions have been "split" to show as two permits for this report.

## HEALTH

Disposal Works Construction Permits	
New Systems and Repairs of Existing Systems	240
Percolation Tests	241
Installers' Permits	35
Septage Haulers' Permits	15

## TOTAL

531

## Health Permits issued, continued

Total No.

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Food Establishment Permits	53
Miscellaneous Food Permits: milk & cream, catering, bakery, etc.	55
Miscellaneous Health Permit (Includes motels, camps, swimming, pools barns, dumpsters, wells, etc.)	182

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TOTAL	290
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FEES COLLECTED

Building	\$198,573
Plumbing/Gas	\$ 20,186
Wiring	\$ 19,390
Board of Health	\$ 93,670
Weights and Measures	\$ 1,805
TOTAL	\$333,624



## BOARD OF HEALTH

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The Board of Health consists of five members appointed to three-year terms by the Board of Selectmen. The Board is responsible for the Health Department, which is under the Inspectional Services umbrella. The Board's jurisdiction includes, but is not limited to, the licensing, approval and inspection of septic systems, restaurants, semi-public and public swimming pools, and recreational camps for children.

This year the Board of Health saw two new faces: Darren Meyer, appointed in May, and Thomas O'Regan, appointed in August. Continued strides are being made to reorganize the office and bring all BOH files (using GEO-TMS computer software) up-to-date. Many thanks to the entire BOH staff.

The Septic Management Loan Program (\$200,000 interest-free loan to Duxbury from the State for failed septic systems) disbursed a total of \$131,274. As of November, 1999, three additional properties have been approved by the Board, including the last level 1 property from the Bay Road Study.

The March, 1999 Annual Town Meeting approved Articles 10 and 13 (\$1,031,600) to build a shared septic system for 31 homes in the Bay Road area that are contributing to the degradation of Kingston Bay. The Executive Office of Environmental Affairs selected the Bay Road Project for priority assistance and awarded an additional \$50,000 in grant money to assist this project. Our sincere thanks go to Don Beers for his assistance in obtaining this grant. The Board continues to plan a small shared system for the west side Hick Point Road properties. The Annual Town Meeting also approved Article 50, which allows for non-criminal citations to be issued to those who violate the Board's Rules and Regulations.

New Tobacco Regulations, prohibiting smoking in public places, were implemented in April, 1999. Snug Harbor public toilet facilities are now operating on a seasonal basis, under the direction of Don Beers, Harbormaster. Changes to the Supplementary Rules and Regulations to Title 5 may be implemented early in 2000.

The public "Flu Clinics" this year saw over 800 residents receiving their shots. The flu clinic is just one portion of the Board of Health's contract with CURA. Other professional services provided by CURA include follow-up on communicable diseases, health clinics for blood pressure screening, immunizations, and specific home visits.

The Board would like to express its appreciation to the Selectmen, Town Manager and the Director of Inspectional Services for their support and assistance.

Respectfully submitted,

Rebecca Chin, Chairwoman  
Jerome Janousek  
William Billingham  
Darren Meyer  
Thomas O'Regan

## **ZONING BOARD OF APPEALS**

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The Zoning Board of Appeals consists of five members: Thomas H. Tucker, Chairman; James B. Lampert, Vice-Chairman; Stephen Jones, Clerk; Jack Canty, and William McBain, with seven Alternate Members consisting of: Paul Kalous, Wendy Keleher, Elizabeth Lewis, Thomas McClure, Mary Jo Pierce, Ken Shine and Sally Wilson.

The Zoning Board of Appeals held 21 Public Hearings covering 33 petitions during the year ending December 31, 1999, of which 6 were pending from 1998 and 1 from 1997. Of the 33 petitions addressed, 21 were approved, 4 were denied, 2 petitions were withdrawn, 6 petitions were continued into 2000, and 1 denial was appealed.

In addition, the Board considered numerous other matters administratively, including a number of requests to determine whether an amendment to the special permit for a cluster or planned unit of development was necessary to allow an addition or alteration to an existing structure within such development.

Respectfully submitted,

Thomas H. Tucker, Chairman

## **SEALER OF WEIGHTS AND MEASURES**

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The close of the millennium is reflected in the nearly complete transition to computer driven and digital devices in retail trade. Duxbury has only a few of the non-digital scales remaining in use. These modern scales and meters are capable of far greater accuracy and easier use than the older style devices. They present the information in a clear and concise format. As a consumer I urge you to be aware of the information that scale or pump is presenting. An alert consumer is an informed consumer. One easy check when pumping gasoline is to stop at one gallon and compare the price with that displayed.

The Consumer & Merchant Protection Act of 1998 includes a requirement that scanners be a part of a regular inspection program. I have been trained in the process and will begin testing all of the scanners in Duxbury during the coming year. The inspection is really a price verification program in that I will be making random selections of goods and submitting them to the scanning device. The accuracy of the price scanned compared to the marked price is the issue.

The new trailer-mounted gasoline testing equipment was placed in service this year. Thanks to State Rep. Fran Marini the testing of all our gasoline pumps can now be done safely and efficiently.

All required inspections of gasoline pumps and scales have been accomplished. The testing has shown the effectiveness of our program. One pump needed a minor adjustment and two scales were found to be not acceptable. They were brought up to prescribed standards. I condemned one scale after attempts by a professional repair shop proved unable to bring it back to acceptable standards. That scale has been removed from service and will be replaced.

Equity in the market place is the goal. When all transactions that are weighed or measured are done accurately then equity prevails.

Respectfully submitted,

Joseph Shea  
Sealer of Weights and Measures

## POLICE DEPARTMENT

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Since the inception of my position as Police Chief in early June, I have tried to address the general concerns and problems that face this department and the residents of this town. One critical and consistent problem that challenges us daily is in the area of traffic violations. To increase patrol visibility, as well as building good community interaction, I have introduced a full time motorcycle patrol unit with radar capabilities. Since this has proven to be quite cost effective, we will continue with this program. Increased and prolonged radar set-ups have shown positive results in many areas of the town. Positive feedback has been generated by many of our residents.

On board this year is the Police Athletic League, commonly known as the PAL Program. This has been set up to better serve the community. I will personally be supervising, along with department officers and many community volunteers, the many phases of this program encompassing social, academic and sporting events. We are certain this will build a stronger relationship with the community and the police in general. We will be focusing on after school "idle hours".

Another area of my concern is the business community. For this reason, I have revived the Community Policing Program. Proprietors are requested to fill out a survey with all their concerns. These will be taken very seriously and our goal is to reduce, and in some cases eliminate, these concerns, especially those relating to "after school hang outs". I believe with team effort we will succeed. This program essentially will be the "beat cop" and his interaction with the needs of the community.

As Police Chief, I feel education and training should be top priority for a police department. Increased and intensified training in specialized areas has been on line since early summer. This will enable our department to better serve the community through more professional, better-educated and highly trained officers.

A new program that has been implemented is called the Visual Emergency Notification System (VENS). This in-depth program focuses on the needs of the seniors and residents wanting assistance. A form has been sent out from this department and distributed through the Council on Aging, media and the Interfaith Council of Churches. It relates to the issues of safety and concerns when electricity fails due to numerous reasons. A bright yellow plastic card is to be hung on the outside front door. This states that the occupant is requesting help. Participation has been widespread. We have purchased two new generators with emergency lighting to be used here or at any other location deemed necessary. One hundred new blankets have been donated for the program, as well as an emergency heating system and lights. This program will better enable us to identify and serve individuals in need of emergency services.

The goal of this department is to maintain the public safety. We are constantly striving to generate awareness in the community. Our plan is to work together to keep Duxbury as one of the safest communities in the Commonwealth.

Respectfully submitted,

Mark M. DeLuca, Chief of Police



## ANIMAL CONTROL

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The Department of Animal Control has had a very busy and yet fun year. To date we have had a 60% increase in the number of dogs being licensed. We added a part-time Animal Control Officer and a volunteer naturalist. In between fielding 2,700 calls and picking up loose dogs, we managed to put together funds for a new animal shelter, which will be a definite asset to the community. Our goals for the next year are to get the new shelter built, expand the humane education program, computerize the shelter and be more visible in the community. We plan to participate in many nationwide events including National Tag Day and the Adopt-a-Thon weekends in May and October. We also plan to have a couple of local events to promote responsible pet ownership this coming year. We would like to thank all of those who donated money and items to the shelter this year; the animals appreciate it. In addition, we want to thank all those who participated in our events, fundraisers and the parade in 1999. Looking forward to the new millennium, thank you for letting us do our jobs so that your pets can be safe!

Respectfully submitted,

Haley-Dee Parlin, Animal Control Officer

### REPORT OF ACTIVITIES – 12/98 THROUGH 11/99

Dogs picked up	98	Cats picked up	62
Loose dog complaints	418	Barking dog complaints	109
Transported to shelter	90	Dog attacks	40
Dogs lost 287 Found	198	Cats lost 90 Found	38
Deceased dogs	4	Deceased cats	33
Injured dogs	9	Traps set for feral cats	19
Transported to vet – dogs	6	Transported to vet – cats	5
Total calls	2,780	Total license calls	110
Total dogs licensed 11/99	1,780		
Total miles covered:	12,465	Humane education	15

### OTHER ANIMAL CALLS:

34 squirrels, 152 skunks, 76 raccoons, 80 fox, 19 coyote, 6 seals, 23 bats, 55 birds, 9 woodchuck, 5 pigs, 5 roosters, 7 chipmunks, 22 possum, 10 horses, 2 turkeys, 10 turtles, 8 chickens, 7 swan, 3 cows, 1 muskrat, 7 deer, 2 mole, 7 geese, 5 rabbits, 2 sheep, 5 snakes, and one each of the following: muskrat, owl, pony, biting flies and an unidentified animal.





Duxbury Beach Committee

Karen Butcher, Greg Auda, Kathleen Brown, Kay Foster, Co-Chair Dan Baker, Susanna Sheehan, Ryan Chandler, Co-Chair John Nash

Missing: Harriet Nichols, Michael McLaughlin



e Department

Deputy Chief Wayne  
Stedt, Nancy McLaughlin,  
Thie McLaughlin, Chief  
William Harriman



Highway Safety Advisory Committee

Rear: Paul Brogna, Wally Tonaszuck,  
Chairman Joe Shea, Cully Rossi

Frong: Jeff Lewis, Linda Lewis Garrity,  
Diane Bartlett, Fire Chief William  
Harriman



Board of Health

William Billingham, Jerry Janousek,  
Becky Chin, Darren Meyer, Tom  
O'Regan



Zoning Board of Appeals

Rear: Tom McClure, Jack Canty, Steve  
Jones, Chairman Tom Tucker, Jim  
Lampert, Paul Kalous, Mary Jo Pierce

Seated: Bill McBain, Sara Wilson,  
Elizabeth Lewis

Missing: Wendy Keleher, Ken Shine,

**PUBLIC WORKS**

**Department of Public Works**

**Cemetery Department**

**Highway Department**

**Lands and Natural Resources**

**Water and Sewer Department**

**Water Advisory Board**

## DEPARTMENT OF PUBLIC WORKS

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This past year has been typical of previous years in that progress has continued to improve services and infrastructure in Duxbury.

Duxbury is recognized for:

- a. its recycling participation and programs
- b. its tree maintenance and replacement program (Tree City USA 8<sup>th</sup> year in a row)
- c. its 1<sup>st</sup> class playing fields through investment in irrigation and turf maintenance programs
- d. its aggressive P.C.E. water pipe replacement program (39,000 feet in 3 years)
- e. its innovative sewer collection/offsite disposal technology for Snug Harbor/Bluefish River, and now in the Bay Road area
- f. its road maintenance/rehabilitation program, averaging over 8 miles per year for the last 10 years
- g. its remediation program for drainage (10 years of identifying and resolving problems)
- h. its emerging systematic building maintenance programs to identify, correct and improve town buildings
- i. its municipal crematory, the only one in Massachusetts, which processes more cremations than any private or municipal crematory in the Northeast
- j. its consolidation of sewer collection/treatment disposal facilities, now entirely the responsibility of the DPW
- k. its construction and operation of a state-of-the-art water treatment plant, permitting a far superior quality of water to our customers.

Duxbury is a beautiful and attractive community. More and better services are desired by our residents. We, in DPW, have been able to do better with new technology and capital investment in labor-saving equipment. We have not expanded our work force in the last 10 years.

Specific accomplishments of the individual Public Works Departments are separately reported.

I thank all of you for supporting budget requests and having the confidence in us to allow this level of achievement.

Respectfully submitted,

Walter J. Tonaszuck, PE  
Director of Public Works



## **CEMETERY DEPARTMENT**

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The major event of 1999 was the fire to the ornamental housings surrounding the hot air ducts, or stacks, on the crematory. Damage to the building was minimal. We are pleased to report that the stacks have been replaced and the housings torn down. Operations have returned to a normal rate and the equipment is running at optimal efficiency. In response to numerous inquiries about the appearance of the exposed stacks, we have requested the aid of Lands and Natural Resources to help plant a stand of tall evergreens behind the building to screen them from the street. Installation should take place in early spring.

Our focus for cemetery improvements this year was on areas in the rear of Mayflower that had been allowed to overgrow. The hillsides in the Glen were cleared of debris and undergrowth and trees thinned out and pruned, giving the area a neater, more open look. Work was begun on replacing rotten and damaged railings on the fencing at the rear of the cemetery. We plan to use Hathaway Fund money to introduce flowering shrubs and a scatter garden in the spring.

I would like to commend the entire cemetery staff for their efforts in the upkeep of our cemeteries, the operation of the crematory and servicing the citizens of Duxbury. I would also extend thanks to the DPW staff and crews for their assistance throughout the year and to the Cemetery Trustees for their help and confidence.

Respectfully submitted,

Joseph A. Ziobro, Superintendent of Cemeteries

## **HIGHWAY DEPARTMENT**

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Continuing to serve the town and other departments, the year 1999 proved to be a very progressive one for the Highway Department. With the town's 95 miles of roads, crews were kept busy on the road rehabilitation program. Overlaying of asphalt took place on 5.92 miles of the following roads: Tanglewood Trail, Deerpath Trail North, South River Trail, Plantation Drive subdivision, Old Barn Road, Cottontail Trail, Myrtle Street, Christina Court, Seabury Point Road, Stockade Path, Wildflower Lane, Stonegate Lane, The Marshes, Pine Lake Road, Village Way and Tinkers Ledge Road. In addition to an overlayment, Church and Winter Streets received fabric applications. Two miles of Congress Street and .75 miles of Bay Road had a treatment called "micro surface" applied as well. Road maintenance continued, with repairs ranging from crack sealing to center line painting finishing off the program.

The Highway Department furthered their efforts with drainage correction, street sweeping, catch basin cleaning, and street sign repairs and replacements. Last year's winter produced 95.5 inches of snow, resulting in 33 snow and ice removal operations.

The Department of Public Works received several new pieces of equipment that were instrumental in providing these services. Among the new vehicles used in Highway operations are a 35,000 lb. Dump truck with an 11-foot power angle snow plow; a 4x4 utility vehicle, and a "hot box", used to keep asphalt warm during operations. Other vehicle procurements include a 4x4 utility tractor/loader used in Lands and Natural Resources, and a new compact pickup truck for use by Cemetery Department staff.

Respectfully submitted,

Paul Balboni, Operations Manager

## LANDS AND NATURAL RESOURCES

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The Town of Duxbury was awarded the Tree City USA Award by the National Arbor Day Foundation and the USDA Forest Service for the eighth consecutive year. The annual award is presented to cities and towns with outstanding urban forestry programs.

The town's inventory of athletic fields continues to make huge strides, largely due to the Department's continued partnerships with the Recreation Department, School Department and various youth user groups this year. Tarkiln Baseball Complex was totally rebuilt with capital improvement monies from the Department of Lands and Natural Resources, Recreation Department, and a \$10,000 gift from Duxbury Youth Baseball. Wells, an irrigation system, new fields, fencing, benches and dugouts were installed.

Also, with the help of Ellison funding, the remains of the old Powder Point Bridge were removed from Lower Alden Field, creating more usable room at this complex. Ellison funding also furnished new fencing fabric for Coppens Baseball Field.

The Department continues its efforts in working with other town departments such as the Conservation Department, as well as civic groups such as the Duxbury Garden Club to insure that Duxbury public lands, facilities and traffic islands remain pristine.

Respectfully submitted,

Peter Buttkus, Superintendent of Lands and Natural Resources  
Tree Warden

## WATER & SEWER DEPARTMENT

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### WATER PUMPED IN 1999

Jan. 33,225,586	Apr. 36,148,383	Jul. 66,509,154	Oct. 38,040,609
Feb. 27,727,737	May 51,391,105	Aug. 56,684,984	Nov. 32,805,358
Mar. 31,769,178	Jun. 90,970,511	Sep. 43,040,447	Dec. 32,806,417

**Total: 541,119,469 GALLONS**

**Peak Day: June 26, 1999 4,156,205 Gallons**

Forty-one water services were added to the system bringing the total to 5,353.

New water rates were voted by the Board of Selectmen/Water Commissioners on May 24, 1999.

Water mains were added to the Town's system at the following locations:

Lewis Farm Estates	Hideaway Lane
Condon Estates	Gardner Road Extension

### IMPROVEMENTS TO THE WATER SYSTEM INCLUDED:

- Installation of 3.7 miles of new water mains to replace existing vinyl-lined asbestos cement water mains in the following streets:

Duxborough Trail	Tinkertown Lane	Old Farm Rd.	Hitty Tom Rd.
Meadow Lane	Hidden Acres	Woodland Way	Grand View Ave.
Bassett Brook Ln.	Reynold's Way	Brewster St.	Puritan Way
Highland Trail	Deerpath Tr. So.	Templewood Dr.	Laurel St.
- Installation of "bleeders" on vinyl-lined asbestos cement water mains at Temple St. to control PCE levels until such time that those water mains are replaced.
- Installation of a new water main in Old Cove St.
- Installation of a new water mains in Cove St. and Abrams Hill
- Renewal of all service connections and abandonment of the 6" water main in Chestnut St.
- Installation of new hydrants to the 12" water main in Chestnut St.

The summer of 1999 was extremely dry, placing a strain on our wells and ultimately on our pumping capabilities. Mandatory water restrictions on outside water use were imposed on June 28, 1999 after record use for that month. Restrictions were lifted on September 20, 1999.

A leak survey of the entire distribution system was conducted this year. This is a bi-annual requirement of the Massachusetts Department of Environmental Protection. The purpose of the survey is to keep water losses due to leakage to a minimum. Only minor leakage was found.

The Water Department issued its first annual Consumer Confidence Report this year. This report provides an overview of the Town's water supply and a synopsis of all testing for the previous year. Subsequent reporting will be done every spring.

### MAINTENANCE OF DUXBURY'S SEWER SYSTEMS INCLUDED:

- The cleaning and TV inspection of the Duxbury Beach sewers. Repair of leakage found has been scheduled. The overall condition of the sewers was found to be very good.
- Installation of a new comminutor at the school complex wastewater treatment facility.

Respectfully submitted,  
Carl Hillstrom, Water/Sewer Superintendent



## WATER ADVISORY BOARD

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The Water Advisory Board continued its review begun in 1998 of the Water Department's current rules and regulations in addition to the observing and commenting on the process of obtaining a consultant to do an updated engineering study for the utility. As of this report, Dufresne-Henry has been selected to perform that study. We also must note that vinyl lined AC water mains on 16 streets representing 19,430 feet were replaced in 1999 for a total to date of 35 streets representing 39,818 feet. And we continue to encourage the development of new water supply to help offset the increased maximum day demand.

This spring we participated in the process of initiating new rates required offsetting significant recent capital expenditures. We were provided an opportunity to meet with the Town Manager and the Director of Public Works in order to comment about the requested new rate increase. We noted that the increase was to fund, in part, future projected increases in expenditures. We further noted that the change in design in rates would result in significant increases in some water bills without, we argued, any statistically significant decline in demand as a result of the higher bills. We added that this effect has recently been studied, reported on and noted in many communities similar to Duxbury in climate and socioeconomic level. During the subsequent public hearing before the Board of Selectmen (who are the Board of Water Commissioners for rate making purposes), we argued that the effective date should be for water used after that date in order to allow the customers an opportunity to adjust their patterns prior to receiving a bill. The following rates were approved as of May 24, 1999 for bills rendered after that date:

### OLD RATES

<u>Minimum Annual Charge</u>	\$36.00
<u>Usage Charge</u>	
From 0 to 250,000 gallons	2.70 per thousand gallons
From 250,000 to 350,000 gallons	5.40 per thousand gallons
Over 350,000 gallons	7.00 per thousand gallons

### NEW RATES

<u>Minimum Annual Charge</u>	\$48.00
<u>Usage Charge</u>	
From 0 to 120,000 gallons	3.20 per thousand gallons
From 120,000 to 240,000 gallons	4.25 per thousand gallons
Over 240,000 gallons	5.25 per thousand gallons

The most recent five-year average annual production per customer is 105,000 gallons. Assuming that 85% of that production is billed the average billed annual usage would be 89,000 gallons, with a resulting water bill under the old rates of \$276.30, and under the new rates of \$332.80, a percentage increase of 20%. Because of the rate design change, different users will be affected differently. For example, the minimum rate went up by 33%, the first 120,000 gallons rate went up by 18.5%, the next 120,000 gallons by 57.4% and over 240,000 gallons the unit charge will decline from 2% to 25%.

The warm and dry days of 1999 caused a significant increase in spring and summer water demand. The Water Department, in order to respond to a significant increase in daily demand, requested and received mandatory odd/even restrictions approval from the Board of Selectmen, which kept the maximum day demand within reason. As the summer progressed, the Water Department eliminated many of the bleeders installed to limit the PCE contributions in response to the replacement of the vinyl lined asbestos pipe with ductile iron pipe. This resulted in lower monthly production for the summer and fall, despite the lack of rainfall and the presence of high temperatures.



We have lost one of our long-term members, a long-time resident to Duxbury, Mr. James M. Tighe, when his term expired in June. He was first elected as a Water Commissioner a year prior to the creation of the DPW and has been reappointed regularly since. His replacement, Mr. Freeman Boynton, operates a small business in Duxbury and is a long-term resident. Among other tasks, he is involved in the maintenance, repair and installation of septic systems, and we expect that his general utility knowledge should be very useful.

We are attaching a graph showing maximum day, average day and annual production per customer pumping since 1960. The average day production is shown as a scatter chart with a polynomial trend line. The R squared fit at 92% is very high, suggesting that the predictive value of this trend line is useful. The formula generating the trend line is also shown, as is the permitted withdrawal limits under the Water Management Act that went into effect in 1990 and were increased in 1995. These limits are expected to remain at the current level until 2010, although they may be reviewed from time to time. As noted in previous reports, the 1990 through 1994 data is inaccurate, reflecting metered production at too high a level for several wells. This may have pulled the trend line up somewhat, particularly when combined with the PCE bleeders' usage over the last few years. Current estimates are suggesting that we should continue to be in compliance until 2010, despite the upward trend over the years. Our maximum day demand, which is also shown as a scatter chart along with an exponential trend line, drives the system design, because we need to meet that demand on that day. The increase in that over time is clearly steeper, suggesting the need for new water supplies now. The trend line, which also has a good fit with a R squared value of 83%, suggests an increasing rate of increase going forward, but may have been affected by the 1990 through 1994 inaccurate data. The bleeders would not have had much of an affect on maximum day demand data. Going forward suggests that this utility needs to aggressively add withdrawal locations in order to meet this demand. And finally, our annual production per customer data is shown as a traditional line graph, and clearly illustrates that we are demanding water at levels equivalent to forty years ago. Trend lines were not shown for this data group because the fit, or R squared, was very low. However, our attitude to water usage seems not to have changed over the last forty years.

Respectfully submitted,

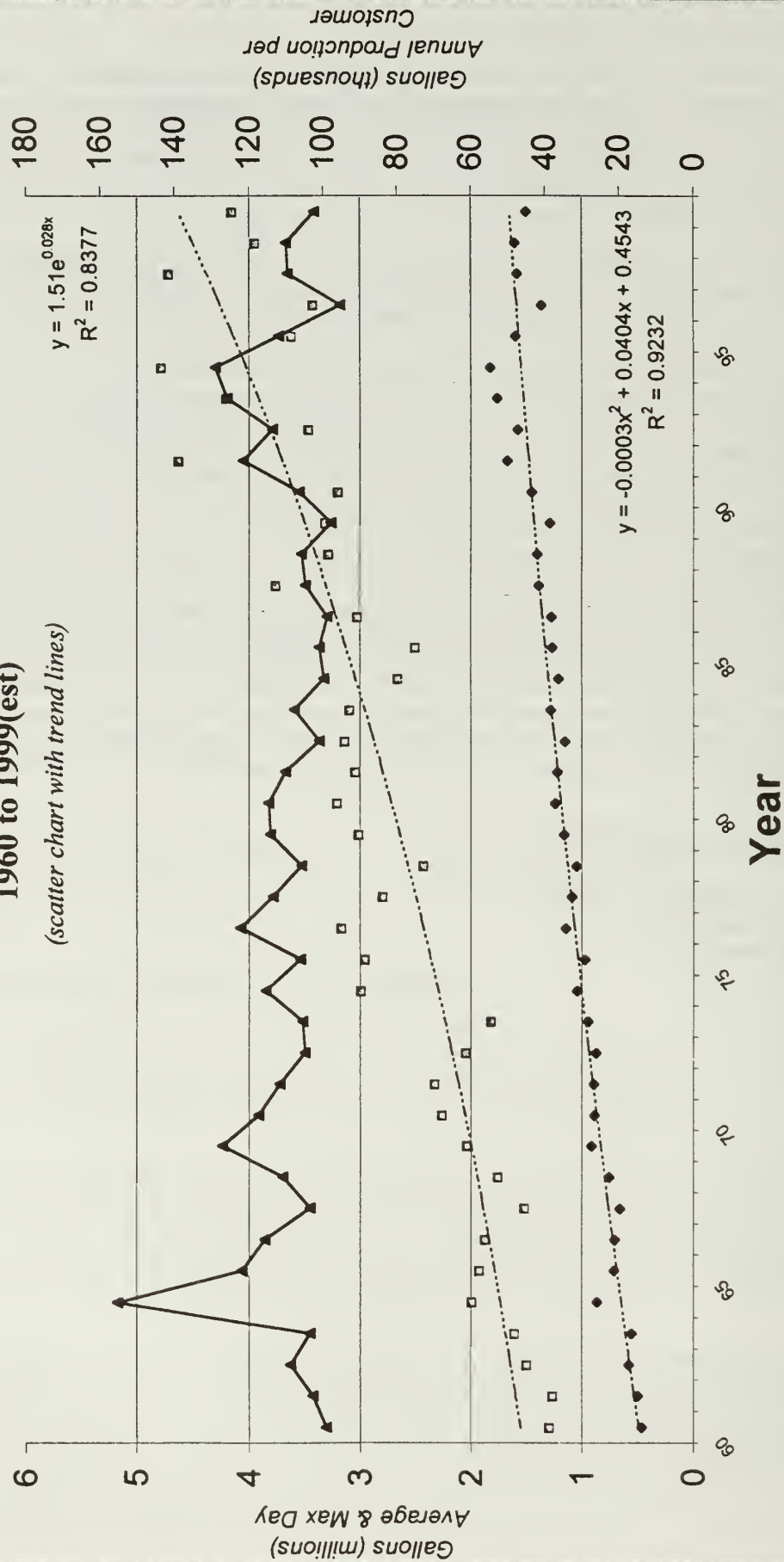
George D. Wadsworth, Chairman  
Robert K. Keagy, Clerk  
Freeman Boynton, Jr.

# Duxbury Water Department

## Water Production

1960 to 1999(est)

(scatter chart with trend lines)



**LIBRARY AND RECREATION**

**Duxbury Free Library**

**North Hill Advisory Committee**

**Recreation Department**

## DUXBURY FREE LIBRARY

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The Duxbury Free Library celebrated its second birthday this past November culminating yet another year of record-breaking circulation and usage. Circulation of library materials since the transition from our old building to our new facility increased an astounding 47%.

This past year saw the creation of the library's new web page, which can be viewed at [www.duxburyfreelibrary.org](http://www.duxburyfreelibrary.org). Patrons can access the collections of all member libraries in the Old Colony Library Network, place holds and view what materials they have checked out--all from the comfort of the home computer. We are fortunate to have received a number of electronic databases via funding from the Commonwealth's Board of Library Commissioners, the Southeastern Massachusetts Library System and the Old Colony Library Network. Patrons may access databases while visiting the library or from their own home providing them with current events, encyclopedias, financial data and magazine articles to name a few.

In 1999, Reference staff provided instruction in regularly scheduled Internet classes and database training to the public. An in-service training session for Duxbury teachers was held in October during a professional development day to introduce teachers to the electronic resources offered by the library. Classes from the schools on the surrounding campus continue to use the library as a resource and are provided bibliographic instruction by the Reference staff.

Library programs continued to expand and included a series of young adult coffeehouses, quiz shows, video contests and book discussion groups. The children's department offered activities for family members of all ages including storytimes, concerts, crafts and the Annual Pet Show. Adult programming included a number of author lectures in collaboration with Cissy Greenbaum of Westwinds Bookshop, a number of book discussion groups, poetry readings and the First Annual Book Group Convention. The highlight of the summer was "A Funny Thing Happened on the Way to the Library", an evenings of laughter, lunacy and literacy which saw the library staff in their first musical production number complete with togas.

Many diverse community and civic organizations take advantage of meeting room space including scouts, youth sports, Duxbury Rural and Historical Society, the Garden Club, the Millennium Committee, the Cable Commission and many others. We are pleased to offer venues for these groups to gather.

We are greatly appreciative of a number of affiliated groups that contribute to the library's success. They include the Friends of the Library and the Board of Trustees of the Duxbury Free Library, Inc. Our special thanks to Jane Bradley who stepped down this year after many years as library trustee. Her tireless efforts on behalf of the Alden Library Project are greatly appreciated. Finally, our thanks to the staff of the Duxbury Free Library for their commitment and enthusiasm to the organization.

Respectfully submitted,

Board of Library Trustees

Ted Flynn

Jack Hill

Peg Lougee

Carl Meier

Corinne Woodworth

Joanne L. Lamothe

Library Director



## NORTH HILL ADVISORY COMMITTEE

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1999 has become a year of transition for the North Hill Country Club. Where in past years we have managed North Hill under very short-term contracts, this year is the first year of a ten-year contract. This ten-year contract has allowed Johnson Golf and Turf Management, Inc., to settle into a very different role at North Hill; a role with an eye on long term goals and expectations. With the guidance of the committee and recreation director, there has been a marked improvement in the day-to-day operation and control of the business. These new controls will not only create an atmosphere of fairness for all golfers who wish to play, but also eliminate some of the non-revenue producing practices that have continued to occur under past management contracts. All in all, North Hill will be run as an efficient business where anyone can come and enjoy a game of golf.

Aside from the new operational standards instituted this year, a major milestone was reached on November 12 when the old clubhouse was torn down and construction began on its replacement. With the completion set for April 2000, this new clubhouse, coupled with the continued improved playing conditions, will put the North Hill Country Club on the map as one of the best municipal golf facilities in the state.

Some of the other notable milestones achieved in 1999 include:

- Construction of a brand new Title V compliant septic system
- Reconstruction of four sand traps
- Continued groundwater sample testing well below the 1.7 ppb of nitrogen
- Removal of the old irrigation diesel pump
- Erection of the safety fence between the third green and fourth tee
- Continued beautification projects around the course (i.e. the 6<sup>th</sup> tee)

Finally, I would like to congratulate the Duxbury High Boys Golf Team for their championship season. We are especially proud of the fact that the DHS golf team is comprised of 8 North Hill members. Junior golf has always been a priority for this committee in the past, and by raising the number of available Junior memberships to 150, we hope that the tradition continues.

Respectfully submitted,

Tom Rich, Chairman  
Bob McGill, Vice Chairman  
Bill Dixon  
Jean Jackson  
Martin Desmery  
Michael Shuipis  
Keith Pratt  
Emmett Sheehan  
Phil Tortorella

## RECREATION DEPARTMENT

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The Recreation Department once again had a busy and productive year. Each of our functions enjoyed record use and attendance.

### Percy Walker Pool

This year the pool received solid plastic bathroom doors to replace badly rusted metal doors and the diving board stand was completely refurbished. Perhaps the most significant addition to our facility was a state-of-the-art computer that controls needed chemical dosages to the water. This new computer will help to insure great water quality for years to come.

Pool revenues were \$242,598 compared with a budget of \$185,000. The pool continues to generate more revenues than its annual operating budget.

### Recreation

Steven Studley was hired as Assistant Recreation Director replacing Matthew Chin who worked for the Department for nine years. Steve will continue to focus on improving old and instituting new programs for our residents.

The Recreation Department was involved with several improvement projects of Recreation facilities this past year. The Train softball field was rehabilitated from stone dust to clay and sod. The basketball courts at DMS were resurfaced. A new tennis court was installed at the Keene Street playground site. The Tarkiln baseball fields were completely rehabilitated making this field complex a showpiece for our youth baseball program. Old Powder Point Bridge debris formerly located at Lower Alden Field was disposed of and the outfield fence at Coppens Baseball Field was replaced.

All of the above projects were completed in conjunction with Peter Buttkus and his fine staff at the Department of Lands and Natural Resources. Together our Departments continue to lead the push to upgrade our heavily used Recreation facilities.

### North Hill

As we enter our second year of a ten-year contract with Johnson Golf Management to manage North Hill, exciting developments have unfolded. The old clubhouse at North Hill was demolished, and construction of a new 3,000 square foot clubhouse is under development. This new facility will be paid for by the management company and provide a serious upgrade to this Town-owned property. In addition, a new Title V septic system was installed to service the new clubhouse and residence property. Again, this improvement was completed by the management company. On the course, we rehabilitated four sand traps, removed the old diesel pump, installed yardage markers on every hole and installed safety fencing to protect golfers from injury.

Thanks to all our volunteers, the Recreation Activities Committee, North Hill Advisory Committee and the Town Manager for all their help.

Respectfully submitted,

Gordon H. Cushing, Recreation Director



### **Staff of the Duxbury Free Library**

Rear: Elaine Lindquist, David Murphy, Joan Gazin, Debbie Killory, Karen Hahn, Carol Jankowski, Carleen Loper, Joanne Lamothe

Middle: Denise Hovis, Nancy Denman, Reggie Bannerman, Ellen Snoeyenbos, Rose Hickey, Doreen Recke

Front: Mary Ann Binsfield, Pam Jenkins, Poppyanne Longsjo

**HUMAN SERVICES**

**Council on Aging**

**Cultural Council**

**Housing Authority**

**Municipal Commission on Disability**

**Old Colony Planning Council Area  
Agency on Aging**

**Plymouth County Cooperative  
Extension**

**Veterans' Services**



## COUNCIL ON AGING

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It has been a pleasure to be the Director of the Council on Aging for the last year. Duxbury is a wonderful community and I've felt very welcomed. Our objectives are to always keep our mission statement foremost in our daily activities. It states: To insure the highest possible quality of management and leadership with regard to the community's use of its human, physical and fiscal resources regarding the elderly. To identify the problems and needs of the elder population, to design, promote and implement services to meet these needs and to educate and enlist support and participation of all citizens in the community concerning these needs. This has been the most important focus of our efforts.

The last year of the Millennium proved to be a wonderful one for the Duxbury Council on Aging. The numbers of seniors served has increased, as has the number of types of services. Interest in educational seminars and training has escalated and the needs of the "sandwich generation" are being addressed. We were the recipients of a Service Incentive Grant to provide support groups for "caregivers". This will be done in conjunction with the towns of Kingston and Marshfield and will begin in the spring of 2000. Some of the money from the grant will be utilized to bring experts in various areas to our local cable television.

Two of our highlights for the last year came last March at the Town Meeting. The residents voted to approve the use of a town-owned parcel of land located on the corner of Mayflower and Tremont Streets to be utilized as the site for the new Senior Center. The second vote was for the appropriation of \$153,000 in design monies for the new Center. The work done by previous Directors, Council, Friends of the Council and other volunteer staff has lead to this success.

We're pleased to report that John Catlin Associates of Boston has completed the design of the new Center—to be known as the Elder Brewster Center—and it is available for your inspection at the Council office. We envision the new Center serving seniors during the day and the larger community evenings and weekends. We are building a Community Friendly Center!

After many years of devoted service, Bill Campbell, in compliance with the town bylaws, relinquished the position of Council Chair in June 1999. Without his vision and dedication to the new Senior Center Project, we feel certain that we would not be ready to present our construction request to the town in 2000. Ever dedicated, Bill now serves as the Building Committee Chair. The President of the Friends of the Council, Woody Woodruff, has chosen retirement after many years of service. Retirement is hardly a word that fits since Woody remains active on a number of our committees. And, after working for the Council on Aging since 1983, Alberta Kirkpatrick retired to move to Pennsylvania. Alberta was one of our van drivers who gave much more than just a ride to seniors in Duxbury. Alberta made ALL our lives a bit easier. To those three very special people, thank you.

Our new Council Chairperson is Susan Hammond. She's a young and dynamic business entrepreneur who was active in the development of the Evanswood Center for Older Adults. The new President of the Friends organization is Jack Hamilton, another business person who also hosts the cable show, Senior Issues. Both of these individuals are very competent and insightful people who will lead us into the millennium. Thanks to them for their willingness to step forward during a very important time for the Council on Aging. We also need to extend thanks to the Advisory Board of the Friends of the Council.

The continued success of the Council on Aging is in part due to the dedication and compassion of the staff. A sincere appreciation to them for their commitment to the Duxbury seniors as well as to the seniors' family members, who may or may not live in Duxbury. The staff is: Department Secretary-Donna Pizura; Clerk-Julie Cordeiro; Meals on Wheels Coordinator-Cynthia Smith; Van drivers-Phil Barnes and our new driver, Jackie Alden; Activities Coordinator-Joan Doscher; Senior Aide/Outreach Worker-Anna Wallace; and full-time volunteer-Vida Ullathorne. To each of them, to our many volunteers, and to the Seniors, I am very grateful.

Respectfully submitted,

Kristen Andrews, Director

Jack Hamilton  
President, Friends of the Council

Susan Hammond, Council Chair  
Claire Robbins, Council Vice Chair  
Father Joseph Mozer, Secretary  
Henry Milliken  
Michael Vidette, Esquire  
Alec Clemment  
Oksana Curley

## DUXBURY CULTURAL COUNCIL

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The Duxbury Cultural Council awarded \$8,000 from the Massachusetts Cultural Council to support cultural endeavors in the community for fiscal year 2000. Twenty-seven out of twenty-eight applicants received preliminary approval, dependent on final approval from the MCC.

<i><b>Recipient</b></i>	<i><b>Project</b></i>	<i><b>Amount</b></i>
Bay Players	Fall Theatre Production	\$500
Bay Farm Montessori Academy	Visiting Artist	150
Bay Farm Montessori Academy	PASS	300
John Root	Senior Citizens Concert	450
Plymouth Philharmonic	Spring Concert 2000	500
First Night, Duxbury Committee	Holly Stevenson Trio	425
Duxbury High School	Theatre Espresso	450
Duxbury 2000 Steering Committee	Town Concert, Millennium Requiem	200
North River Arts Society	NRAS Festival 2000	250
Duxbury Art Association	Midsummer Show	300
Duxbury Art Association	Winter Juried Show	300
Duxbury Art Association	Rotating Arts Exhibits, Ellison Center	200
Duxbury 4 <sup>th</sup> July Committee	Worcester Kiltie Pipe Band	200
Duxbury Rural and Historical Society	Millennium Photo Exhibit	500
Chandler/Alden PTA Creative Arts	Brian Gillie Song and Dance	500
Project Concern	Hip Hop Dance Performance	100
Duxbury Middle School PTA Creative Arts	Brian Gillie Early Rock & Roll	200
Duxbury Middle School PTA Creative Arts	Freestyle Repertory Theatre	300
South Shore Art Center SSAC	45 <sup>th</sup> Annual Festival on the Common	200
New England Brass Quartet	Free Concert Brass Music in Duxbury	100
Plymouth Children's Museum	Theatrical Workshop	125
Duxbury Free Library	Preservation Sarah W. Taylor Lectures	500
Bob Thomas	Paul Bunyon's Polka Party	100
Duxbury Middle School PTA	Bay Colony Educators	250
Lesli Scott	Senior Collaborative Quilt for Duxbury House	500
Brockton Symphony	52 <sup>nd</sup> Concert Season 1999-2000	200
Choral Art Society	Choral Concert Ticket Subsidy	200

The members of the Duxbury Cultural Council encourage applications to the local Cultural Council from local organizations and citizens and will hold a community input meeting in 2000.

Respectfully submitted,

Olga Rothschild and Lynn Smith, Co-Chairs

## HOUSING AUTHORITY

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During 1999, the Duxbury Housing Authority requested and received modernization funds to install air conditioning in the Community building and to upgrade the fire alarm system at Duxborough Village. We also received funds to modernize our CH705 Family home on Union Street. The upgrading of the fire alarm system was completed in December 1999 and plans and specifications are being developed for the two remaining projects which we expect to complete in April and May 2000.

Due to changes in State Regulation 760 CMR 6:00 (Lease requirements), the Board of Directors voted to adopt the Standard Lease for State Aided Housing tenants proposed by the Department of Housing and Community Development. Due to the length and complexity of the new lease, we conducted two information meetings with the tenants to discuss the new lease requirements. The new lease was effective September 1, 1999.

At the present time, a total of seventy-seven (77) applicant names are on our wait list for apartments at our elderly complex. Forty-two (42) are non-elderly individuals under age sixty (60). Local residents continue to be given priority preference for admission to State Aided Housing. Our wait list for CH705 Family Housing, State MRVP and Federal Section 8 Programs remain closed for all new applications.

In addition to the thirteen (13) Federal Section 8 Certificates and three (3) MRVP Certificates, we continue to operate a fifty-two (52) unit complex at Duxborough Village for the elderly and handicapped individuals and eight (8) units at Merry Avenue for individuals with special needs. We also own and maintain six (6) scattered site units in the town of Duxbury which serve the needs of low-income families.

Again, we want to thank the voters and the various Boards and Committees of the town for the continued support of our efforts to meet the housing needs in the town. Special thanks to the Fire, Police and Highway Departments for their continued dedication and outstanding service to our elderly and handicapped individuals who reside at Duxborough Village.

Respectfully submitted,

Allen Carleton, Chairman  
George Shamma, Vice Chairman  
Alice Canty, Member  
Charles Critch, Member  
Phyllis R. Gorman, Member  
Donald Ducharme, Executive Director



## MUNICIPAL COMMISSION ON DISABILITY

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The Town of Duxbury adopted the provisions of G.L. 40§8j, and appointed a Municipal Commission on Disabilities (MCD) in 1993. The Commission must consist of a majority of members who deal directly with disability issues, and a municipal employee who is the ADA (Americans with Disabilities Act) Coordinator. The Commission's role is to advise the town on challenges which impact individuals with disabilities and to help the town comply with state and federal laws, including the Americans with Disabilities Act. In addition, the Commission's role is to assist the private sector regarding disability issues.

The year 1999 has been an extremely active year for the MCD. We have met formally on a monthly basis during the calendar year, except for July and August. We have established an ongoing priority list of key issues. In addition, we continue to receive many specific inquiries regarding areas which may impact individuals with disabilities. During 1999, MCD worked with several municipal and private organizations, including Inspectional Services and DPW, on various projects, focusing our efforts on increased accessibility. We continue to work closely with Inspectional Services to provide input on any current building permit projects. We thank Richard MacDonald for his ongoing efforts to involve us in these projects.

As we move forward into 2000, the MCD will continue to focus on its key priorities. As the town facilitates awareness of accessibility issues in architectural building projects, the MCD will begin to transition its focus to communication and education issues to increase awareness and provide services and information to private as well as public entities.

The MCD's current members are: Tina Bruce, Patty Cristoforo, Rocco Longo, Ian MacKay, Eleanor Murray, Bridget O'Keefe, Pat Randall, Joe Shea and Nancy Shine.

Respectfully submitted,

Nancy Shine, Chairperson



## OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING

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The OCPC-AAA is responsible for planning, coordinating and funding elder services under the Older Americans Act in the 23-community region served by the program. The OCPC-AAA, in conjunction with input from the 23-community Advisory Committee, has focused its efforts on developing a network of services and programs to serve the unmet needs of elders from throughout the region. In fiscal year 1999, the OCPC-AAA provided grant funding to various service provider agencies for the following types of programs and services:

- |                                       |                                 |
|---------------------------------------|---------------------------------|
| *Multi-Purpose Senior Center Services | *Outreach                       |
| *Mental Health Services               | *Personal Care and Respite      |
| *Services for Disabled Elders         | *Transportation                 |
| *Legal Services                       | *Emergency Intervention Service |
| *Nutrition Education & Counseling     | *Senior Aide Employment Program |
| *Congregate and Home-Delivered Meals  | *Prostate Cancer Education      |
| *Long-Term Care Ombudsman Program     |                                 |

The OCPC-AAA Advisory Committee Delegates and Alternates play a key role in the development and support of elder services and programs in the region. Committee members from each of the 23 communities assist the AAA in assessing elder needs in the region, recommending funding priorities, and recommending sub-grantee funding awards to the Planning Council. The support and cooperation of the Delegates and Alternates and their respective communities is acknowledged with gratitude by the Old Colony Planning Council Area Agency on Aging. The OCPC-AAA also wishes to extend sincere thanks to outgoing Advisory Committee Chairwoman Doris Grindle of Hanson, and new Chairwoman Phyllis Hancock of Brockton and Vice-Chairwoman Josephine Hatch of Pembroke for their leadership during the past fiscal year.

Respectfully submitted,

Marjorie McLean, Delegate  
Kristen Andrews, Alternate

## PLYMOUTH COUNTY COOPERATIVE EXTENSION

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The role of UMass Extension, Plymouth County is to deliver research-based information to specific groups of people through nonformal methods. The local staff work in concert with UMass Amherst faculty and staff on behalf of the United States Department of Agriculture to provide valuable information in Extension's four program areas. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Educational programs focus on four major program areas: Agroecology; Natural Resources and Environmental Conservation (grant funds); 4-H youth, volunteer and family development; and federally funded Nutrition Education initiatives. Volunteer advisory groups work with staff on developing specific programs. Programs include: Pruning demonstrations; Pesticide applicator trainings and licensing exams; The Annual UMass Extension Garden Calendar; Educational resource materials; Training and resources for agencies serving youth; Accredited overnight summer camps; Teacher workshops and resources; and Food Safety Certification Courses. Local citizens, appointed by the County Commissioners, serve as County Extension Trustees, directing the overall program. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, technical assistance, newspaper articles, radio and television. Publications such as regular newsletters and booklets, fact sheets, and home study courses, bring information directly to those who need it.

In Plymouth County, the Extension outreach office is located on High St. Hanson. There is a satellite office in the City of Brockton, for the grant-funded Family Nutrition Program. In Southeastern Massachusetts regional programs are often conducted. UMass also operates the Cranberry Experiment Research Station, located in Wareham. Currently the Plymouth County field staff consists of a County Director, two 4-H Youth Development Specialists, a Food Safety/Family Development Specialist, and a Landscape/Nursery Specialist. For a more detailed program brochure on Cooperative Extension programs contact the county office at Box 658, Hanson, MA 02341. (781)293-3541 or 447-5946 or e-mail [plycty@umext.umass.edu](mailto:plycty@umext.umass.edu) (also info on the Web <http://www.umass.edu/umext/>)

Board of Trustees oversees the work of Cooperative Extension. They are as follows:

County Commissioner Robert J. Stone - Whitman (term expires 3/31/02)

Valerie Dennehy - Kingston (term exp. 3/31/00)

Wayne Smith - Abington (term exp. 3/31/02)

Jere Downing - Marion (term exp. 3/31/02)

Janice Strojny - Middleboro (term exp. 3/31/01)

Claire Jesse - Plymouth (term exp. 3/31/02)

Chris Wicks - Middleboro (term exp. 3/31/02)

Dominic A. Marini- E.Bridgewater(term exp. 3/31/01)

Town Directors:

M.G.L. Ch. 128 outlines the Cooperative Extension System functions. It allows for Town Directors to serve in the capacity as a local liaison. These towns contribute additional funds to assist Cooperative Extension programs. Annual Cooperative Extension reports are published in their town documents. **Director for Town of Duxbury is Lindsay Blake.**

Members of the County Staff:

Mary M. McBrady, Director

Amy McCune, 4-H Youth/Family Development

Robert O. Mott, 4-H Youth/Family Development

Betty Ann Francis, Executive Assistant

Deborah C. Swanson, Landscape and Nursery Team

Carol Junkins, Part-time Clerical Support

Mary "Liz" O'Donoghue, Family Development and Food Safety Programs

Staff funded by Federal or State Program Grants:

Andrea B. Gulezian, Nutrition Education Program Supervisor

Maria Pique, Nutrition Educator

Joyce Rose, Nutrition Educator

Faith Burbank, Water Quality & Natural Resources

Anita Sprague, Senior Clerk (2 days/wk)

For information on 4-H programs call 1-800-374-4446; to contact the Nutrition Education Program in Brockton call 508-427-0008.

Report Submitted by Mary M. McBrady, County Director  
[mmcbrady@umext.umass.edu](mailto:mmcbrady@umext.umass.edu)

## VETERANS' SERVICES

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The year 1999 was again a busy one for the Veterans Department in Duxbury. As the one-stop center for Veterans in Duxbury, we provide the service to obtain benefits for veterans and their dependents.

On the Federal level, we seek benefits in such areas as medical and hospital treatment, Veterans Administration compensation and pensions, education, on-the-job training, home loans, substance abuse treatment, and vocational rehabilitation.

On State and local levels, we assist in securing benefits including financial assistance, medical treatment, fuel assistance, tax abatement, housing, employment and counseling.

The Federal programs are provided at no cost to the community. State benefits are reimbursable at a rate of 75% to the town.

While we provide assistance to any veteran, this past year's service work has extended to include the newest veteran-the "Persian Gulf" veteran. The knowledge we received from the Vietnam War has resulted in veterans seeking benefits much sooner than in earlier times.

I would like to extend special thanks to the citizens of Duxbury, the American Legion Post #223 of Duxbury, and to other anonymous donors, for their past and present support of my efforts on behalf of the veterans of Duxbury, both during the holiday season and throughout the year.

On a sadder note, my good friend and fellow legionnaire, former Duxbury Veterans Agent Jerry Dewing, passed away earlier this year. Jerry was truly a man I respected and admired; a man dedicated to the veterans of the town of Duxbury and to all fellow veterans throughout the Commonwealth of Massachusetts. He will be missed.

Respectfully submitted,

Robert Lyons  
Director/Agent  
Veterans Services



### **Municipal Commission on Disability**

Rear: Eleanor Murray, Ian MacKay, Bridget O'Keefe, Patricia Randall

Front: Patty Cristoforo, Chairman Nancy Shine, Tina Bruce

Missing: Joe Shea, Rocco Longo



**REPORT OF THE DUXBURY**  
**PUBLIC SCHOOLS**

**Eileen C. Williams**  
**Superintendent**

## DUXBURY PUBLIC SCHOOLS

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It is my pleasure to submit to the community the annual report on the accomplishments of the Duxbury Public Schools. We continue to be challenged by the implementation of the Education Reform Act and the achievement of the objectives of our annual Action Plan in support of our mission. That mission is to provide an educational program of the highest quality to enable all students to develop to their full potential.

We are very proud of our well qualified and professional faculty. This past June all experienced certified professionals within our school system were recertified by the Department of Education. Teachers, nurses, counselors and administrators are required to continue their professional development and earn a prescribed number of professional development points during a five year period in order to be recertified. Beginning teachers receive a five year provisional certification after successful completion of a bachelor's degree in the appropriate subject area and passage of a competency test including their area of expertise and a language and literacy portion. Standard certification is achieved upon completion of a master's degree. Our educators utilize professional development days, summer courses offered by us, attendance at workshops and conferences, graduate level coursework, and other activities such as writing and publication to improve their knowledge and skill and meet the statewide requirement. We are currently providing a master's in instructional technology degree program onsite through Bridgewater State College and eighteen of our teachers are participating. As a school system we work to assure that the work being done by educators is in support of our mission and goals so that their efforts move the school system forward as well as enhance individual competence.

In 1998 our students participated in the first statewide administration of the Massachusetts Comprehensive Assessment System (MCAS) testing. Over a period of three weeks our students were tested in the areas of English/Language Arts, Mathematics and Science/Technology. This test is very different from others taken by our students in the past in several important ways. The MCAS assessment represents very high standards and expectations, possibly the highest in the country. The MCAS also requires a very different form of response from the students, with 50% of the score being determined using open response items. The ability to express oneself and explain an answer in written form is key to success on the MCAS test.

The Department of Education has been developing Curriculum Frameworks to guide the curriculum in Massachusetts' schools. These frameworks have a dual goal. First, they define statewide what ALL students should know, understand, and be able to do. Second, they advance the required general level of achievement for all students. The MCAS is closely linked to these frameworks and is intended to measure whether individual students and school districts are achieving the benchmarks indicated in the frameworks.

Meeting these standards requires changes in each school system. Because the standards differ from current practice, they require realigning local curricula, purchasing new materials and texts, and engaging faculty in long term professional development. The curriculum frameworks, on which the MCAS is based, have been in place for less than three years and are actually still being modified by the Massachusetts Board of Education. Aligning curriculum and teaching techniques is a complicated and time-consuming process, which requires extensive staff development opportunities for teachers and support staff. It also requires standards-based curriculum materials, many of which are still in development. As you know from our annual action plans over the past several years, we have been working on these needed changes in curriculum and instruction. These efforts will continue as we strive to meet the standards of the curriculum frameworks.

We welcome these challenges as they are in the best interests of our students. Our goal, and our commitment, is to reduce the number of students in Level 1 (Failing) to zero and to move as many students into higher levels as possible. We will work with our students to improve scores each year as the changes needed in instruction and curriculum are made for the system to meet new standards. Additional courses and remedial services to support students are being implemented for those who need more intensive instruction. The students in the Class of 2003, the current freshmen, must pass the English/Language Arts and Mathematics portions of MCAS in order to receive a high school diploma. The school system will also be required by the state to meet a growth standard in MCAS performance.

We continue to work to promote respect and responsibility on the part of all who work within the Duxbury Public Schools. This is especially important in the face of the tragedies which have occurred across the country. Conflict resolution and peer mediation are an important part of our program. Community service has been another valuable element in this effort and students in Kindergarten through grade 12 are involved in projects which help to make their schools, their community and the world a better place. Expanded cocurricular and athletic opportunities for students help to keep our youth involved in enjoyable and healthy activities and provide opportunities for positive and supportive relationships with adults including school staff, police and seniors.

We are currently examining our student enrollment projections and the existing school facilities. Our enrollment increased by 4% this school year and is expected to increase by another 3% in 2000-2001. In addition to the expected bulge of students moving through the secondary level, we have new families with very young children moving in to town, increasing our elementary population. The School Committee is studying this space issue, as well as the facility needs driven by class size and instructional program.

It has been another busy and productive year. Our continued success is due to the dedication of our faculty, staff and administrators. The commitment of these people to our students is what moves the school system forward.

As always, we depend on the extensive support and commitment provided by parents and community to our students and staff. Individual volunteers, PTA and PTO, Music Promoters, athletic booster groups, the Duxbury Education Foundation, local businesses, and many others support our programs and services on a daily basis. School Council members spend many volunteer hours in writing the yearly School Improvement Plan and overseeing its accomplishment. The cooperation of other town departments is essential to us and we appreciate their assistance.

We wish a healthy and happy retirement to some dedicated members of our school community, Diane Barker, Alice Dzierzeski, Helen Fitzgerald, Joann Gouzoulas, Marjorie Hurley, Anne Kallander, Mary Pawlikowski, Elaine Primmer and Donna Wiedmann representing 164 years of service to Duxbury students. I would also like to give special recognition to Charles Elliott, most recently Alden School Principal, who provided leadership to the school system for 27 years. He touched the lives of a great many children in our community and he will be missed.

Finally, I would like to express my appreciation to the School Committee for its constant commitment to children. Their leadership and support of our mission have enabled us to meet the needs of our students and families.

Respectfully submitted,

Dr. Eileen C. Williams  
Superintendent of Schools



### **School Superintendent's Office Staff**

Marge Nelson, Betty Mullaney, Ruth Ann Metcalf, Gina Moylan, Superintendent of Schools  
Dr. Eileen Williams, Maureen McDaniels, Diane Hale, Business Director Mickey McGonagle



## **FINANCE**

**Assessing Department**

**Finance Committee**

**Fiscal Advisory Committee**

**Information Services**

**Accounting**

**Treasurer/Collector**

**Trusts**

## ASSESSING DEPARTMENT

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In calendar year 1999 the Assessing Department completed a three-year program to carry out a comprehensive revaluation program for FY 2000. A principal component of this effort was the on-site inspection to insure assessment equity of approximately 4,000 properties. Beyond this, a wide range of other database maintenance, analytical and appraisal tasks were performed to produce a new set of assessed values for the Town.

In February the possibility of a significant financial loss for the Town was avoided when a major assessment appeal was settled before being adjudicated at the State Appellate Tax Board.

In June Susann Libby was promoted to the Administrative Assistant position; and in August Marie Nugent was hired as the new Administrative Clerk.

The assessed value of the "new growth" that was added to the tax base for FY 2000 is \$40,707,440. This translates into \$661,497 of increased tax levy capacity for the Town.

### Notable Assessment Statistics

<u>Assessment Data</u>	<u>FY 00</u>	<u>FY 99</u>
Taxable Real Estate	\$1,716,529,292	\$1,494,932,651
Personal Property	\$17,836,700	\$18,114,280
Total Taxable Assessments	\$1,734,365,992	\$1,513,046,931
Average Single Family Home Assessment	\$309,000	\$269,917

### Budget and Tax Data

	<u>FY 00</u>	<u>FY 99</u>
Total Amount Raised	\$39,777,597.21	\$36,543,388.43
Non Tax Levy Sources	\$14,039,605.88	\$11,956,375.80
Total Tax Levy	\$25,737,991.33	\$24,587,012.63
Average Single Family Tax Bill	\$4,586.00	\$4,386.00

Respectfully submitted,

Board of Assessors

J. Thomas Marquis, Chair

W. Neal Merry, V. Chair

June E. Albritton, Clerk

## FINANCE COMMITTEE

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The Finance Committee's primary responsibility is to carefully examine and make recommendations with respect to the annual budget and any warrant articles submitted for town meeting approval.

As of July 1, 1999, the amount of funds held by the Town and certified as 'free cash' by the Massachusetts Department of Revenue is \$3,041,149. Certified free cash includes sums in excess of projections, local receipts, new growth (both new construction and renovation), any remaining prior-year free cash balance and return of unexpended appropriations.

Also, available funds for water purposes in the Town's Water Enterprise Account are certified in the amount of \$982,706. Other reserves include the Pension Reserve Fund, which helps meet the Town's pension obligation, and the Stabilization Fund, the Town's 'rainy day' fund. The Pension Reserve Fund has a balance as of June 30, 1999 of \$1,552,798, and the Stabilization Fund has a balance as of December 29, 1999 of \$1,178,553.

The Town's current financial condition is sound, as indicated by the available funds shown above, and an Aa2 bond rating which enables the Town to borrow at reasonable rates of interest. The Finance Committee recognizes that there is a need for the Town to maintain a reasonable free cash balance and adequate reserves, and to obtain maximum value for each dollar spent as necessities for continued financial good health.

The potential for budgetary strain in the coming year is significant. Health care costs are on the increase again. Future state funding of education is uncertain now that the seven-year term of the Education Reform Act has ended. Rising construction costs will have an impact on funding a Senior Center and upon new school construction & renovation currently under consideration to provide for projected increased enrollment.

Meeting the myriad needs of the Town, as always, will require careful planning, establishment of priorities, understanding of limitations, and, finally, the cooperation and good will of every department, committee, employee and citizen of the Town. The Finance Committee will do its part!

Respectfully submitted,

Paul K. Arsenian, Chairman

Members:

Donald E. Butler, Vice-Chairman

Paul L. Desmond

Gregory F. Hunter

Jackson S. Kent, Jr.

Joseph G. Lewis

Francis E. Mangione

Donna McCluskey

Richard M. Whitney, Jr.

## **FISCAL ADVISORY COMMITTEE**

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The Fiscal Advisory Committee reviews the Town's capital budget and fee structures, and also monitors long-term revenue and expense trends.

The capital budget for Fiscal Year 2001 will be voted at the annual town meeting commencing on March 11, 2000. This year we will be considering a few important capital items required for the necessary upkeep of our public safety services. Also proposed are several items pertaining to the town's infrastructure, such as technology purchases, recreation improvements and public works acquisitions and projects.

Duxbury maintains a strong credit rating for long-term debt and has a reasonable debt service. Still to be addressed in the near future are the improvements or repairs discovered to be necessary as a result of the town-wide building survey.

Respectfully submitted,

William F. O'Toole, Jr., Chairman

## **INFORMATION SERVICES**

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With the completion of my first full year in Information Services, I look forward to the many opportunities that will arise in the upcoming year, which will allow me to continue to improve services to the public and employees of the Town of Duxbury through computerization.

As we stepped out of the old millennium, into a new millennium, the greatest technological challenge that faced the Town of Duxbury was the "Millennium" or "Y2K bug" and all its potential problems. I was appointed to the Town of Duxbury's Y2K committee and had the opportunity to work with some very dedicated citizens and employees of the Town of Duxbury. As a member of the committee, I was actively involved with fellow committee members in communicating the scope of the problem throughout the Town of Duxbury. A complete inventory was undertaken and a tremendous amount of research was conducted for all systems that had any effect on public safety, including availability of water. From the results of the inventory, a comprehensive contingency plan was established to either fix known problems or plan for failures, such as power failures. The dedicated work of so many people resulted in a very easy transition into a new Millennium.

It has been my great pleasure to have the privilege of assisting all the departments within the Town of Duxbury in the enhancement of their technological capabilities. It is with anticipation that I look forward to the opportunities to provide technical support to the Town of Duxbury in establishing a technological direction that will enable the "delivery of excellent services to the community in the most fiscally responsible and innovative manner."

Respectfully submitted,

Mary E. MacQuarrie



## ACCOUNTING DEPARTMENT

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The Bureau of Accounts certified a free cash balance of \$3,041,149 for fiscal 1999. The free cash balance continues to be strong because of a conservative approach to revenue budgeting and careful spending on the part of departmental managers, resulting in continuing returns to fund balance. Water free cash was certified at \$ 982,707.

One of the most significant developments in the government accounting field this past year has been the passage of the Government Accounting Standards Board (GASB) Statement 34. GASB 34 requires a completely new format for the annual financial statements and requires governments to present the cost of fixed assets including infrastructure (roads, bridges, water mains, etc) as well as depreciation on the face of their annual statements. Of the 351 cities and towns within the commonwealth, approximately twelve currently track fixed assets, so this represents a major change for financial personnel.

The GFOA (Government Finance Officers (national) Association) came out against the GASB's new model, arguing that fixed assets, and particularly infrastructure reporting, adds a lot of work and very little to the average citizens' ability to understand the financial statements. The GFOA was unsuccessful, however, in getting the GASB to drop the fixed assets requirement. It appears that the GFOA and its local chapters as well as the Commonwealth of Massachusetts are now reluctantly moving toward adopting the changes. According to the schedule, Duxbury would have to implement the changes by July 1, 2002.

The Town of Duxbury publishes a set of schedules for the annual report that has developed over a number of years. I have cut the length of my report in half and have tried to focus on information that is relevant to the average citizen. There are more than a dozen pages devoted to reconciling expenditures to the annual budget. Schedules have been added to reconcile fund equity (the starting point for calculating free cash!), and important balances like the Stabilization fund, Conservation fund, and Pension reserve have been highlighted. If Duxbury adopts the new model, the annual report may not change much, but we may have to publish a separate report that complies with the new model for use by the external banking/financial community. In short, implementation of GASB 34 will probably mean an increase in audit fees for the Town and definitely more work for the Accounting department!

I have spent a lot of time this past year supporting Mary Beth MacQuarrie's efforts in getting the Town ready for the year 2000 (Y2K) and helping communicate those efforts to our citizens (please refer to the Y2K Steering Committee report). Within the department we upgraded the operating system on the financial system server and its financial software (affecting financial functions within Town hall and the school department). By the time you read this, the turn of the century will have passed, without incident, in the Town of Duxbury because of the efforts of the committee.

I continue to be involved in state and national financial organizations to keep the Town current with the legislative and technological changes affecting government finance.

Respectfully submitted,

Sheryl Strother  
Town Accountant

# ***Town of Duxbury***

## **General Fund**

### **Fund 1**

#### **BALANCE SHEET**

**June 30, 1999**

#### **Assets**

Cash	\$ 8,683,588.17	\$ 8,683,862.60
Petty Cash	\$ 510.00	\$ 510.00
Receivables:		
Real Estate Tax	\$ 332,688.16	
Personal Property Tax	\$ 39,425.02	
Allowance for Abatements	\$ (498,643.19)	
Tax Liens	\$ 434,071.74	
Tax Foreclosures	\$ 449,432.49	
Special Assessment	\$ 430,241.12	
Motor Vehicle Excise	\$ 265,737.78	
Boat and Other Excise	\$ 39,189.50	
Departmental Receivables	\$ 56,721.09	
	<u>\$ 1,548,863.71</u>	<u>\$ 1,548,863.71</u>
Other Assets		\$ (14,765.00)
Total Assets		<u><u>\$ 10,218,471.31</u></u>

#### ***Liabilities and Fund Equity***

##### **Liabilities:**

Due to Capital Projects	\$ 9,348.05
Warrants Payable	\$ 1,412,747.03
Withholdings	\$ (164,495.39)
Other Liabilities	\$ 20,652.00
Deferred Revenues	\$ 1,548,863.71

##### **Fund Equity:**

###### **Fund Balances:**

Reserved for Over/Under Assessments	\$ 1,465.00	
Reserved for Encumbrances	\$ 221,752.75	
Reserved Accrued Teacher's Payroll	\$ 890,371.76	
Reserved for Continued Appropriations	\$ 741,606.88	
Reserved for Subsequent Year Expenditures	\$ 1,927,365.00	
Unreserved Fund Equity	\$ 3,608,794.52	
	<u>\$ 7,391,355.91</u>	<u>\$ 7,391,355.91</u>

Total Liabilities and Fund Equity	<u><u>\$ 10,218,471.31</u></u>
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**TOWN OF DUXBURY****General Fund****Fund 1****REVENUES****Fiscal 1999 Summary**

	<b>Budget after Recap</b>	<b>June YTD</b>
<b>Property Taxes:</b>		
Real Estate & Personal Property	\$ 24,587,013.00	\$ 24,178,381.47
Tax Liens (Titles) Redeemed	\$ -	\$ 251,992.58
	<u>\$ 24,587,013.00</u>	<u>\$ 24,430,374.05</u>
<b>State Aid:</b>		
Chapter 70	\$ 2,054,272.00	\$ 2,054,272.00
School Transportation	\$ 232,779.00	\$ 216,962.00
School Construction	\$ -	\$ -
Tuition for State Wards	\$ 21,609.00	\$ 19,819.00
Charter School	\$ -	\$ 11,843.00
	<u>\$ 2,308,660.00</u>	<u>\$ 2,302,896.00</u>
<b>General Government:</b>		
Lottery, Beano, etc.	\$ 740,847.00	\$ 734,949.00
Highway Fund	\$ 92,482.00	\$ 92,482.00
Police Career Incentive	\$ 8,327.00	\$ 9,150.00
Veteran's Benefits, Ch 59 Exemptions	\$ 5,456.00	\$ 12,962.43
Exemptions Veteran's	\$ 13,435.00	\$ 14,296.00
Elderly Abatements	\$ 11,044.00	\$ 9,538.00
State Owned Land	\$ 11,843.00	\$ -
	<u>\$ 883,434.00</u>	<u>\$ 873,377.43</u>
<b>Local Aid:</b>		
Motor Vehicle Excise	\$ 1,515,000.00	\$ 1,811,933.67
Other Excise	\$ 25,000.00	\$ 37,149.75
Pen & Int on Taxes & Excise	\$ 200,000.00	\$ 159,536.47
Payment in Lieu of Taxes	\$ 3,000.00	\$ 3,486.76
Chgs for Service : Sewer	\$ 55,000.00	\$ 111,426.94
Trash Disposal	\$ 275,000.00	\$ 307,625.31
Ambulance	\$ 108,000.00	\$ 155,767.57
Other	\$ -	\$ 19,300.80
Fees	\$ 186,000.00	\$ 253,081.61
Rentals	\$ 235,000.00	\$ 165,394.30
Departmental Revenue: Library	\$ 19,000.00	\$ 25,867.18
Cemetery	\$ 400,000.00	\$ 452,251.00
Recreation	\$ 225,000.00	\$ 241,088.77
Other	\$ 6,500.00	\$ 10,325.10
Licenses & Permits	\$ 751,000.00	\$ 1,066,747.50
Fines & Forfeits	\$ 52,000.00	\$ 40,340.00
Investment Income	\$ 412,000.00	\$ 621,539.46
School Lunch & Adult Education	\$ 53,000.00	\$ 53,000.00
Water: Indirect Cost	\$ 160,000.00	\$ 160,000.00
Total Local Receipts	<u>\$ 4,680,500.00</u>	<u>\$ 5,695,862.19</u>
<b>Other Financial Sources</b>	<u>\$ 211,000.00</u>	<u>\$ 259,087.43</u>
<b>TOTAL:</b>	<u><u>\$ 32,670,607.00</u></u>	<u><u>\$ 33,561,597.10</u></u>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1 Town Meeting	ATM 3/14/98 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1999 Budget	1999 Transfer	1999 Revised budget	1999 Actual	1999 Encumbered	Return to General Fund
Expenses	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 6,822.27	\$ -	\$ 677.73
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ 14.00	\$ -	\$ 136.00
<b>Total</b>	<b>\$ 7,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,500.00</b>	<b>\$ 150.00</b>	<b>\$ 7,650.00</b>	<b>\$ 6,836.27</b>	<b>\$ -</b>	<b>\$ 813.73</b>
<b>Moderator</b>										
Articles 1999	\$ 40.00	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ 40.00	\$ 40.00	\$ -	\$ -
<b>Total</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ 40.00</b>	<b>\$ 40.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Selectmen</b>										
Salaries	\$ 165,013.00	\$ -	\$ -	\$ -	\$ 165,013.00	\$ 6,292.00	\$ 171,305.00	\$ 169,836.91	\$ -	\$ 1,468.09
Articles 99-sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,999.80	\$ -	\$ 0.20
Expenses	\$ 42,000.00	\$ -	\$ -	\$ -	\$ 42,000.00	\$ 37,500.00	\$ 79,500.00	\$ 63,153.92	\$ 12,031.44	\$ 4,314.64
Articles 1999	\$ 110,000.00	\$ -	\$ -	\$ 50,000.00	\$ 160,000.00	\$ (160,000.00)	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,445.50	\$ 4,445.50	\$ 1,261.00	\$ -	\$ 3,184.50
<b>Total</b>	<b>\$ 322,013.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000.00</b>	<b>\$ 392,013.00</b>	<b>\$ (131,762.50)</b>	<b>\$ 260,250.50</b>	<b>\$ 239,251.63</b>	<b>\$ 12,031.44</b>	<b>\$ 8,967.43</b>
<b>Finance Com</b>										
Expenses	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ 210.00	\$ -	\$ 40.00
<b>Total</b>	<b>\$ 250.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250.00</b>	<b>\$ -</b>	<b>\$ 250.00</b>	<b>\$ 210.00</b>	<b>\$ -</b>	<b>\$ 40.00</b>
<b>Computer</b>										
Salaries	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 35,037.20	\$ -	\$ 4,962.80
Expense	\$ 28,000.00	\$ -	\$ -	\$ -	\$ 28,000.00	\$ -	\$ 28,000.00	\$ 20,347.71	\$ 7,537.06	\$ 115.23
<b>Total</b>	<b>\$ 68,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 68,000.00</b>	<b>\$ -</b>	<b>\$ 68,000.00</b>	<b>\$ 55,384.91</b>	<b>\$ 7,537.06</b>	<b>\$ 5,078.03</b>
<b>Accounting</b>										
Salaries	\$ 146,744.00	\$ -	\$ -	\$ -	\$ 146,744.00	\$ 6,844.00	\$ 153,588.00	\$ 152,671.73	\$ -	\$ 916.27
Expenses	\$ 31,125.00	\$ -	\$ -	\$ -	\$ 31,125.00	\$ 3,700.00	\$ 34,825.00	\$ 34,672.29	\$ -	\$ 152.71
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 177,869.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 177,869.00</b>	<b>\$ 10,544.00</b>	<b>\$ 188,413.00</b>	<b>\$ 187,344.02</b>	<b>\$ -</b>	<b>\$ 1,068.98</b>
<b>Audit</b>										
Expenses	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 29,500.00	\$ -	\$ 5,500.00
<b>Total</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ 35,000.00</b>	<b>\$ 29,500.00</b>	<b>\$ -</b>	<b>\$ 5,500.00</b>
<b>Assessor</b>										
Salaries	\$ 133,416.00	\$ -	\$ -	\$ -	\$ 133,416.00	\$ 4,600.00	\$ 138,016.00	\$ 133,925.30	\$ -	\$ 4,090.70
Articles 99 - Sal	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,999.80	\$ -	\$ 0.20
Expenses	\$ 42,095.00	\$ -	\$ -	\$ -	\$ 42,095.00	\$ 7,000.00	\$ 49,095.00	\$ 49,067.02	\$ -	\$ 27.98
Articles	\$ 50,000.00	\$ -	\$ -	\$ 1,333.00	\$ 51,333.00	\$ (50,000.00)	\$ 1,333.00	\$ 1,333.00	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,974.83	\$ 1,974.83	\$ 1,974.83	\$ -	\$ -
<b>Total</b>	<b>\$ 230,511.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,333.00</b>	<b>\$ 231,844.00</b>	<b>\$ (36,425.17)</b>	<b>\$ 195,418.83</b>	<b>\$ 191,299.95</b>	<b>\$ -</b>	<b>\$ 4,118.88</b>
<b>Subtotal</b>	<b>\$ 841,183.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,333.00</b>	<b>\$ 912,516.00</b>	<b>\$ (157,493.67)</b>	<b>\$ 755,022.33</b>	<b>\$ 709,866.78</b>	<b>\$ 19,568.50</b>	<b>\$ 25,587.05</b>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/14/98 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1999 Budget	1999 Transfer	1999 Revised Budget	1999 Actual	1999 Encumbered	Return to General Fund
Treasurer/Collector										
Salaries	\$ 210,589.00	\$ -	\$ -	\$ -	\$ 210,589.00	\$ 7,823.00	\$ 218,412.00	\$ 207,097.29	\$ -	\$ 11,314.71
Expenses	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 49,313.09	\$ 2,714.42	\$ 2,972.49
Unpaid bills	\$ -	\$ -	\$ -	\$ 158.50	\$ 158.50	\$ -	\$ 158.50	\$ 100.10	\$ -	\$ 58.40
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,418.50	\$ 3,418.50	\$ 3,413.50	\$ -	\$ 5.00
Total	\$ 265,589.00	\$ -	\$ -	\$ 158.50	\$ 265,747.50	\$ 11,241.50	\$ 276,989.00	\$ 259,923.98	\$ 2,714.42	\$ 14,350.60
Legal										
Expenses	\$ 130,000.00	\$ -	\$ -	\$ -	\$ 130,000.00	\$ 25,000.00	\$ 155,000.00	\$ 147,325.23	\$ 7,000.00	\$ 674.77
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101.25	\$ 101.25	\$ 101.25	\$ -	\$ -
Total	\$ 130,000.00	\$ -	\$ -	\$ -	\$ 130,000.00	\$ 25,101.25	\$ 155,101.25	\$ 147,426.48	\$ 7,000.00	\$ 674.77
Personnel Board										
Salaries	\$ 5,025.00	\$ -	\$ -	\$ -	\$ 5,025.00	\$ 175.00	\$ 5,201.00	\$ 3,709.74	\$ -	\$ 1,491.26
Expenses	\$ 2,410.00	\$ -	\$ -	\$ -	\$ 2,410.00	\$ -	\$ 2,410.00	\$ 2,244.03	\$ -	\$ 165.97
Articles 1999	\$ 69,240.00	\$ -	\$ -	\$ 25,000.00	\$ 94,240.00	\$ (75,544.00)	\$ 18,696.00	\$ 504.00	\$ 18,192.00	\$ -
Articles 1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67.20	\$ 67.20	\$ 67.20	\$ -	\$ -
Total	\$ 76,675.00	\$ -	\$ -	\$ 25,000.00	\$ 101,675.00	\$ (75,300.80)	\$ 26,374.20	\$ 6,524.97	\$ 18,192.00	\$ 1,657.23
Tax Title (RECAP)										
Carry forward	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recap	\$ -	\$ -	\$ -	\$ 23,000.00	\$ 23,000.00	\$ (23,000.00)	\$ -	\$ -	\$ -	\$ -
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ 23,000.00	\$ 23,000.00	\$ (23,000.00)	\$ -	\$ -	\$ -	\$ -
Town Clerk										
Salaries	\$ 27,630.00	\$ -	\$ -	\$ -	\$ 27,630.00	\$ 1,080.00	\$ 28,710.00	\$ 27,806.46	\$ -	\$ 903.54
Salary Articles 99	\$ 48,850.00	\$ -	\$ -	\$ -	\$ 48,850.00	\$ -	\$ 48,850.00	\$ 48,850.00	\$ -	\$ -
Expenses	\$ 2,650.00	\$ -	\$ -	\$ -	\$ 2,650.00	\$ -	\$ 2,650.00	\$ 1,576.99	\$ 2.40	\$ 1,070.61
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 79,130.00	\$ -	\$ -	\$ -	\$ 79,130.00	\$ 1,080.00	\$ 80,210.00	\$ 78,233.45	\$ 2.40	\$ 1,974.15
Election & Regist										
Salaries	\$ 14,429.00	\$ -	\$ -	\$ -	\$ 14,429.00	\$ -	\$ 14,429.00	\$ 11,800.50	\$ -	\$ 2,628.50
Expenses	\$ 11,000.00	\$ -	\$ -	\$ -	\$ 11,000.00	\$ -	\$ 11,000.00	\$ 9,423.30	\$ 1,299.98	\$ 276.72
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,375.00	\$ 1,375.00	\$ 1,375.00	\$ -	\$ -
Total	\$ 25,429.00	\$ -	\$ -	\$ -	\$ 25,429.00	\$ 1,375.00	\$ 26,804.00	\$ 22,598.80	\$ 1,299.98	\$ 2,905.22
Conservation										
Salaries	\$ 63,388.00	\$ -	\$ -	\$ -	\$ 63,388.00	\$ 3,152.00	\$ 66,540.00	\$ 66,000.19	\$ -	\$ 539.81
Expenses	\$ 6,150.00	\$ -	\$ -	\$ -	\$ 6,150.00	\$ -	\$ 6,150.00	\$ 5,614.60	\$ 427.86	\$ 107.54
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190.95	\$ 190.95	\$ 190.95	\$ -	\$ -
Articles 1999	\$ 80,000.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ (80,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 149,538.00	\$ -	\$ -	\$ -	\$ 149,538.00	\$ (76,657.05)	\$ 72,880.95	\$ 71,805.74	\$ 427.86	\$ 647.35
Subtotal	\$ 726,361.00	\$ -	\$ -	\$ 48,158.50	\$ 774,519.50	\$ (136,160.10)	\$ 638,359.40	\$ 586,513.42	\$ 29,636.66	\$ 22,209.32

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1 Planning Board	ATM 3/14/98 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1999 Budget	1999 Transfer	1999 Revised Budget	1999 Actual	1999 Encumbered	Return to General Fund
Salaries	\$ 67,224.00	\$ -	\$ -	\$ -	\$ 67,224.00	\$ 2,695.00	\$ 69,919.00	\$ 66,003.99	\$ -	\$ 3,915.01
Expenses	\$ 16,500.00	\$ -	\$ -	\$ -	\$ 16,500.00	\$ -	\$ 16,500.00	\$ 15,585.61	\$ -	\$ 914.39
Article 1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,080.29	\$ 4,080.29	\$ 4,080.29	\$ -	\$ -
Total	\$ 83,724.00	\$ -	\$ -	\$ -	\$ 83,724.00	\$ 6,775.29	\$ 90,499.29	\$ 85,669.89	\$ -	\$ 4,829.40
TOTAL GEN GOVT	\$ 1,651,268.00	\$ -	\$ -	\$ 119,491.50	\$ 1,770,759.50	\$ (286,878.48)	\$ 1,483,881.02	\$ 1,382,050.09	\$ 49,205.16	\$ 52,625.77
Police	\$ 1,872,297.00	\$ -	\$ -	\$ 67,399.00	\$ 1,939,696.00	\$ 7,549.00	\$ 1,947,245.00	\$ 1,891,353.05	\$ -	\$ 55,891.95
Salaries	\$ 230,000.00	\$ -	\$ -	\$ 500.00	\$ 230,500.00	\$ -	\$ 230,500.00	\$ 229,348.11	\$ 1,034.79	\$ 117.10
Expense	\$ 21,500.00	\$ 86,000.00	\$ -	\$ -	\$ 107,500.00	\$ (107,500.00)	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ -	\$ -	\$ 300.59	\$ -	\$ 300.59	\$ -	\$ 300.59	\$ 272.03	\$ -	\$ 28.56
Unpaid Bills	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,722.97	\$ 1,722.97	\$ 1,722.97	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,123,797.00	\$ 86,000.00	\$ 300.59	\$ 67,899.00	\$ 2,277,996.59	\$ (98,228.03)	\$ 2,179,768.56	\$ 2,122,696.16	\$ 1,034.79	\$ 56,037.61
Fire	\$ 1,259,110.00	\$ -	\$ -	\$ (50,000.00)	\$ 1,209,110.00	\$ 6,281.00	\$ 1,215,391.00	\$ 1,168,407.99	\$ -	\$ 46,983.01
Salaries	\$ 140,400.00	\$ -	\$ -	\$ -	\$ 140,400.00	\$ -	\$ 140,400.00	\$ 140,359.77	\$ -	\$ 40.23
Expenses	\$ 73,000.00	\$ -	\$ -	\$ -	\$ 73,000.00	\$ (73,000.00)	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ -	\$ -	\$ 158.00	\$ -	\$ 158.00	\$ -	\$ 158.00	\$ 158.00	\$ -	\$ -
Unpaid Bills	\$ -	\$ -	\$ -	\$ (49,842.00)	\$ 1,422,668.00	\$ (66,719.00)	\$ 1,355,949.00	\$ 1,308,925.76	\$ -	\$ 47,023.24
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 1,472,510.00	\$ -	\$ -	\$ (49,842.00)	\$ 1,422,668.00	\$ (66,719.00)	\$ 1,355,949.00	\$ 1,308,925.76	\$ -	\$ 47,023.24
Inspectional Svcs	\$ 294,562.00	\$ -	\$ -	\$ -	\$ 294,562.00	\$ 9,026.00	\$ 303,588.00	\$ 284,808.50	\$ -	\$ 18,779.50
Salaries	\$ 44,350.00	\$ -	\$ -	\$ -	\$ 44,350.00	\$ -	\$ 44,350.00	\$ 33,792.53	\$ 1,000.79	\$ 9,556.68
Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,465.00	\$ 8,465.00	\$ 8,440.00	\$ -	\$ 25.00
Articles 1999	\$ 12,000.00	\$ -	\$ -	\$ -	\$ 12,000.00	\$ (12,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 350,912.00	\$ -	\$ -	\$ -	\$ 350,912.00	\$ 5,491.00	\$ 356,403.00	\$ 327,041.03	\$ 1,000.79	\$ 28,361.18
Civil Defense	\$ 21,700.00	\$ -	\$ -	\$ -	\$ 21,700.00	\$ -	\$ 21,700.00	\$ -	\$ -	\$ 21,700.00
Salaries	\$ (21,700.00)	\$ -	\$ -	\$ -	\$ (21,700.00)	\$ -	\$ (21,700.00)	\$ -	\$ -	\$ (21,700.00)
Expenses	\$ 26,337.00	\$ -	\$ -	\$ -	\$ 26,337.00	\$ -	\$ 26,337.00	\$ -	\$ -	\$ 26,337.00
Articles 1999	\$ (26,337.00)	\$ -	\$ -	\$ -	\$ (26,337.00)	\$ -	\$ (26,337.00)	\$ -	\$ -	\$ (26,337.00)
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Animal Control	\$ 41,512.00	\$ -	\$ -	\$ -	\$ 41,512.00	\$ -	\$ 41,512.00	\$ 37,037.76	\$ -	\$ 4,474.24
Salaries	\$ 3,885.00	\$ -	\$ -	\$ -	\$ 3,885.00	\$ 4,500.00	\$ 8,385.00	\$ 8,381.34	\$ -	\$ 3.66
Expense	\$ -	\$ -	\$ 325.00	\$ 55.00	\$ 380.00	\$ -	\$ 380.00	\$ 380.00	\$ -	\$ -
Articles 1998	\$ -	\$ -	\$ 325.00	\$ 55.00	\$ 45,777.00	\$ 4,500.00	\$ 50,277.00	\$ 45,799.10	\$ -	\$ 4,477.90
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 45,397.00	\$ -	\$ 325.00	\$ 55.00	\$ 45,777.00	\$ 4,500.00	\$ 50,277.00	\$ 45,799.10	\$ -	\$ 4,477.90
Subtotal	\$ 3,992,616.00	\$ 86,000.00	\$ 625.59	\$ 18,112.00	\$ 4,097,353.59	\$ (154,956.03)	\$ 3,942,397.56	\$ 3,804,462.05	\$ 2,035.58	\$ 135,899.93

**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/14/98	ATM Ralse & App	Borrowing	Free Cash	STM2	1999	1999	1999	1999	1999	Return to
Harbormaster			ATM/STM1	Article	Transfers	Budget	Transfer	Revised Budget	Actual	Encumbered	General Fund
Salaries	\$ 132,033.00	\$ -	-	\$ -	\$ -	\$ 132,033.00	\$ 2,830.00	\$ 134,863.00	\$ 134,863.00	\$ -	\$ -
Expense	\$ 14,000.00	\$ -	-	\$ -	\$ -	\$ 14,000.00	\$ 2,020.00	\$ 16,020.00	\$ 15,582.14	\$ 425.69	\$ 12.17
Articles 1999	\$ 27,500.00	\$ -	-	\$ -	\$ -	\$ 27,500.00	\$ (27,500.00)	\$ -	\$ -	\$ -	\$ -
Unpaid bills	\$ -	\$ -	-	\$ 440.70	\$ 321.48	\$ 762.18	\$ -	\$ 762.18	\$ 762.18	\$ -	\$ -
Encumber PY	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 409.52	\$ 409.52	\$ 184.23	\$ -	\$ 225.29
Total	\$ 173,533.00	\$ -	-	\$ 440.70	\$ 321.48	\$ 174,295.18	\$ (22,240.48)	\$ 152,054.70	\$ 151,391.55	\$ 425.69	\$ 237.46
<b>TOTAL PUB SAFETY</b>	<b>\$ 4,166,149.00</b>	<b>\$ 86,000.00</b>	<b>\$ -</b>	<b>\$ 1,066.29</b>	<b>\$ 18,433.48</b>	<b>\$ 4,271,648.77</b>	<b>\$ (177,196.51)</b>	<b>\$ 4,094,452.26</b>	<b>\$ 3,955,853.60</b>	<b>\$ 2,461.27</b>	<b>\$ 136,137.39</b>
<b>Education</b>											
Salaries	\$ 14,212,230.00	\$ -	-	\$ -	\$ -	\$ 14,212,230.00	\$ -	\$ 14,212,230.00	\$ 13,198,982.14	\$ 890,371.76	\$ 122,876.10
Expense	\$ 3,754,619.00	\$ -	-	\$ -	\$ -	\$ 3,754,619.00	\$ -	\$ 3,754,619.00	\$ 3,819,670.12	\$ 57,824.98	\$ (122,876.10)
Articles old	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ 326,000.00	\$ -	-	\$ -	\$ -	\$ 326,000.00	\$ (326,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 1,058,703.40	\$ 1,058,703.40	\$ 1,053,214.11	\$ -	\$ 5,489.29
Total	\$ 18,292,849.00	\$ -	-	\$ -	\$ -	\$ 18,292,849.00	\$ 732,703.40	\$ 19,025,552.40	\$ 18,071,866.37	\$ 948,196.74	\$ 5,489.29
<b>TOTAL EDUCATION</b>	<b>\$ 18,292,849.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,292,849.00</b>	<b>\$ 732,703.40</b>	<b>\$ 19,025,552.40</b>	<b>\$ 18,071,866.37</b>	<b>\$ 948,196.74</b>	<b>\$ 5,489.29</b>
<b>DPW Management</b>											
Salaries	\$ 191,414.00	\$ -	-	\$ -	\$ -	\$ 191,414.00	\$ 5,001.00	\$ 196,415.00	\$ 184,598.45	\$ -	\$ 11,816.55
Expense(inc Hath)	\$ 29,510.00	\$ -	-	\$ -	\$ -	\$ 29,510.00	\$ -	\$ 29,510.00	\$ 24,194.16	\$ 401.00	\$ 4,914.84
Articles 1999	\$ 184,050.00	\$ 120,000.00	-	\$ -	\$ -	\$ 304,050.00	\$ (304,050.00)	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ (81,441.58)	\$ -	-	\$ -	\$ -	\$ (81,441.58)	\$ 81,441.58	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 3,200.61	\$ 3,200.61	\$ 3,120.55	\$ -	\$ 80.06
Total	\$ 323,532.42	\$ 120,000.00	\$ -	\$ -	\$ -	\$ 443,532.42	\$ (214,406.81)	\$ 229,125.61	\$ 211,913.16	\$ 401.00	\$ 16,811.45
<b>Vehicle Maintenance</b>											
Salaries	\$ 65,839.00	\$ -	-	\$ -	\$ -	\$ 65,839.00	\$ 2,580.00	\$ 68,419.00	\$ 63,335.69	\$ -	\$ 5,083.31
Expense	\$ 44,740.00	\$ -	-	\$ -	\$ -	\$ 44,740.00	\$ -	\$ 44,740.00	\$ 44,232.77	\$ -	\$ 507.23
Encumber PY	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ 469.00	\$ 469.00	\$ 469.00	\$ -	\$ -
Articles 1999	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 110,579.00	\$ -	-	\$ -	\$ -	\$ 110,579.00	\$ 3,049.00	\$ 113,628.00	\$ 108,037.46	\$ -	\$ 5,590.54
<b>Subtotal</b>	<b>\$ 434,111.42</b>	<b>\$ 120,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 554,111.42</b>	<b>\$ (211,357.81)</b>	<b>\$ 342,753.61</b>	<b>\$ 319,950.62</b>	<b>\$ 401.00</b>	<b>\$ 22,401.99</b>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/1/98 Raise & App	Borrowing ATM/STM1	Free Cash Article	STM2 Transfers	1999 Budget	1999 Transfer	1999 Revised Budget	1999 Actual	1999 Encumbered	Return to General Fund
<b>Highway Department</b>										
Salaries	\$ 284,703.00	\$ -	\$ -	\$ -	\$ 284,703.00	\$ 10,860.00	\$ 295,563.00	\$ 284,124.99	\$ -	\$ 11,438.01
Expenses	\$ 110,425.00	\$ -	\$ -	\$ -	\$ 110,425.00	\$ -	\$ 110,425.00	\$ 108,352.74	\$ 1,097.39	\$ 974.87
Articles 1999	\$ 360,000.00	\$ -	\$ -	\$ -	\$ 360,000.00	\$ (360,000.00)	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ (290,000.00)	\$ -	\$ -	\$ -	\$ (290,000.00)	\$ 290,000.00	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,921.95	\$ 1,921.95	\$ 1,100.00	\$ -	\$ 821.95
<b>Total</b>	<b>\$ 465,128.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 465,128.00</b>	<b>\$ (57,218.05)</b>	<b>\$ 407,909.95</b>	<b>\$ 393,577.73</b>	<b>\$ 1,097.39</b>	<b>\$ 13,234.83</b>
<b>Snow &amp; Ice</b>										
Salaries	\$ 48,000.00	\$ -	\$ -	\$ -	\$ 48,000.00	\$ 22,494.50	\$ 70,494.50	\$ 70,494.50	\$ -	\$ -
Expense	\$ 92,200.00	\$ -	\$ -	\$ -	\$ 92,200.00	\$ 8,270.20	\$ 100,470.20	\$ 100,470.20	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 140,200.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,200.00</b>	<b>\$ 30,764.70</b>	<b>\$ 170,964.70</b>	<b>\$ 170,964.70</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fuel Depot</b>										
Expense	\$ 84,000.00	\$ -	\$ -	\$ -	\$ 84,000.00	\$ -	\$ 84,000.00	\$ 65,763.23	\$ 4,588.78	\$ 13,647.99
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,295.96	\$ 3,295.96	\$ 3,295.96	\$ -	\$ -
<b>Total</b>	<b>\$ 84,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,000.00</b>	<b>\$ 3,295.96</b>	<b>\$ 87,295.96</b>	<b>\$ 69,059.19</b>	<b>\$ 4,588.78</b>	<b>\$ 13,647.99</b>
<b>Lands &amp; Nat Res</b>										
Salaries	\$ 197,881.00	\$ -	\$ -	\$ -	\$ 197,881.00	\$ 7,758.00	\$ 205,639.00	\$ 193,402.99	\$ -	\$ 12,236.01
Expenses	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 19,875.16	\$ -	\$ 124.84
Articles 1999	\$ 81,000.00	\$ -	\$ -	\$ -	\$ 81,000.00	\$ (81,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ -	\$ -
<b>Total</b>	<b>\$ 298,881.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 298,881.00</b>	<b>\$ (71,602.00)</b>	<b>\$ 227,279.00</b>	<b>\$ 214,918.15</b>	<b>\$ -</b>	<b>\$ 12,360.85</b>
<b>Street Lights</b>										
Expenses	\$ 39,000.00	\$ -	\$ -	\$ -	\$ 39,000.00	\$ -	\$ 39,000.00	\$ 30,190.81	\$ 6,000.00	\$ 2,809.19
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 53.94	\$ -	\$ 2,446.06
<b>Total</b>	<b>\$ 39,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,000.00</b>	<b>\$ 2,500.00</b>	<b>\$ 41,500.00</b>	<b>\$ 30,244.75</b>	<b>\$ 6,000.00</b>	<b>\$ 5,255.25</b>
<b>Transfer Station</b>										
Salaries	\$ 99,453.00	\$ -	\$ -	\$ -	\$ 99,453.00	\$ 5,970.00	\$ 105,423.00	\$ 104,899.05	\$ -	\$ 523.95
Expenses	\$ 603,925.00	\$ -	\$ -	\$ -	\$ 603,925.00	\$ -	\$ 603,925.00	\$ 574,920.02	\$ 28,654.76	\$ 350.22
Articles	\$ 70,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ (70,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,574.23	\$ 24,574.23	\$ 24,524.23	\$ -	\$ 50.00
<b>Total</b>	<b>\$ 773,378.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 773,378.00</b>	<b>\$ (39,455.77)</b>	<b>\$ 733,922.23</b>	<b>\$ 704,343.30</b>	<b>\$ 28,654.76</b>	<b>\$ 924.17</b>
<b>Sewer Department</b>										
Salaries	\$ 5,934.00	\$ -	\$ -	\$ -	\$ 5,934.00	\$ 300.00	\$ 6,234.00	\$ 6,200.12	\$ -	\$ 33.88
Expense	\$ 155,579.00	\$ -	\$ -	\$ -	\$ 155,579.00	\$ -	\$ 155,579.00	\$ 115,614.78	\$ 30,872.00	\$ 9,092.22
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 161,513.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161,513.00</b>	<b>\$ 300.00</b>	<b>\$ 161,813.00</b>	<b>\$ 121,814.90</b>	<b>\$ 30,872.00</b>	<b>\$ 9,126.10</b>
<b>Subtotal</b>	<b>\$ 1,962,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,962,100.00</b>	<b>\$ (131,415.16)</b>	<b>\$ 1,830,684.84</b>	<b>\$ 1,704,922.72</b>	<b>\$ 71,212.93</b>	<b>\$ 54,549.19</b>



**TOWN OF DUXBURY**  
**APPROPRIATION ACCOUNTS**

FUND 1	ATM 3/14/98	Borrowing	Free Cash	STM2	1999	1999	1999	1999	1999	Return to
Cemetery	Raise & App	ATM/STM1	Article	Transfers	Budget	Transfer	Revised Budget	Actual	Encumbered	General Fund
Salaries	\$ 234,079.00	\$ -	\$ -	\$ -	\$ 234,079.00	\$ 7,979.00	\$ 242,058.00	\$ 240,033.20	\$ -	\$ 2,024.80
Expenses	\$ 94,951.00	\$ -	\$ -	\$ -	\$ 94,951.00	\$ 16,500.00	\$ 111,451.00	\$ 109,853.00	\$ 1,276.22	\$ 321.78
Expenses	\$ (75,000.00)	\$ -	\$ -	\$ -	\$ (75,000.00)	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -
Article 1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 254,030.00	\$ -	\$ -	\$ -	\$ 254,030.00	\$ 100,490.95	\$ 354,520.95	\$ 350,898.15	\$ 1,276.22	\$ 2,346.58
Central Building										
Salaries	\$ 37,169.00	\$ -	\$ -	\$ -	\$ 37,169.00	\$ 1,470.00	\$ 38,639.00	\$ 34,722.95	\$ -	\$ 3,916.05
Expenses	\$ 147,450.00	\$ -	\$ -	\$ -	\$ 147,450.00	\$ 4,500.00	\$ 151,950.00	\$ 143,397.17	\$ 7,882.54	\$ 670.29
Articles 1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,241.76	\$ 8,241.76	\$ 4,094.83	\$ -	\$ 4,146.93
Total	\$ 184,619.00	\$ -	\$ -	\$ -	\$ 184,619.00	\$ 14,211.76	\$ 198,830.76	\$ 182,214.95	\$ 7,882.54	\$ 8,733.27
Building Maint										
Expense	\$ 55,000.00	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ 55,000.00	\$ 52,894.41	\$ 2,000.40	\$ 105.19
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 2,649.00	\$ -	\$ 1,351.00
Articles 1999	\$ 51,000.00	\$ -	\$ -	\$ -	\$ 51,000.00	\$ (51,000.00)	\$ -	\$ -	\$ -	\$ -
Total	\$ 106,000.00	\$ -	\$ -	\$ -	\$ 106,000.00	\$ (47,000.00)	\$ 59,000.00	\$ 55,543.41	\$ 2,000.40	\$ 1,456.19
Tar/lin										
Expenses	\$ 4,325.00	\$ -	\$ -	\$ -	\$ 4,325.00	\$ -	\$ 4,325.00	\$ 4,184.57	\$ 140.43	\$ 0.00
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160.00	\$ 160.00	\$ 111.27	\$ -	\$ 48.73
Total	\$ 4,325.00	\$ -	\$ -	\$ -	\$ 4,325.00	\$ 160.00	\$ 4,485.00	\$ 4,295.84	\$ 140.43	\$ 48.73
Subtotal	\$ 548,974.00	\$ -	\$ -	\$ -	\$ 548,974.00	\$ 67,862.71	\$ 616,836.71	\$ 592,952.35	\$ 11,299.59	\$ 12,584.77
TOTAL PUBLIC WORKS	\$ 2,945,185.42	\$ 120,000.00	\$ -	\$ -	\$ 3,065,185.42	\$ (274,910.26)	\$ 2,790,275.16	\$ 2,617,825.69	\$ 82,913.52	\$ 89,535.95
Council on Aging										
Salaries	\$ 89,113.00	\$ -	\$ -	\$ -	\$ 89,113.00	\$ 2,999.00	\$ 92,112.00	\$ 76,760.59	\$ -	\$ 15,351.41
Expenses	\$ 12,355.00	\$ -	\$ -	\$ -	\$ 12,355.00	\$ 2,000.00	\$ 14,355.00	\$ 13,797.57	\$ 512.89	\$ 44.54
Articles 99	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 489.62	\$ 489.62	\$ 489.62	\$ -	\$ -
Total	\$ 106,468.00	\$ -	\$ -	\$ -	\$ 106,468.00	\$ 488.62	\$ 106,956.62	\$ 91,047.78	\$ 512.89	\$ 15,395.95
Veteran's										
Salaries	\$ 16,411.00	\$ -	\$ -	\$ -	\$ 16,411.00	\$ -	\$ 16,411.00	\$ 15,463.91	\$ -	\$ 947.09
Expenses	\$ 33,660.00	\$ -	\$ -	\$ -	\$ 33,660.00	\$ 49,026.00	\$ 82,686.00	\$ 73,093.45	\$ 7,115.71	\$ 2,476.84
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,409.90	\$ 6,409.90	\$ 592.74	\$ -	\$ 5,817.16
Total	\$ 50,071.00	\$ -	\$ -	\$ -	\$ 50,071.00	\$ 55,435.90	\$ 105,506.90	\$ 89,150.10	\$ 7,115.71	\$ 9,241.09
Subtotal	\$ 156,539.00	\$ -	\$ -	\$ -	\$ 156,539.00	\$ 55,924.52	\$ 212,463.52	\$ 180,197.88	\$ 7,628.60	\$ 24,637.04

# TOWN OF DUXBURY APPROPRIATION ACCOUNTS

FUND 1	03/14/1998 Raise & App	Borrowing ATM/STM1	Free Cash Article 8	STM2 Transfers	1999 Budget	1999 Transfer	1999 Revised Budget	1999 Actual	1999 Encumbered	Return to General Fund
Library										
Salaries	\$ 586,397.00	\$ -	\$ -	\$ -	\$ 586,397.00	\$ 13,613.00	\$ 600,010.00	\$ 578,815.24	\$ -	\$ -
Expense	\$ 241,913.00	\$ -	\$ -	\$ -	\$ 241,913.00	\$ -	\$ 241,913.00	\$ 233,893.62	\$ 7,207.25	\$ 21,194.76
Expenses	\$ (13,000.00)	\$ -	\$ -	\$ -	\$ (13,000.00)	\$ 13,000.00	\$ -	\$ -	\$ -	\$ 812.13
Articles 1999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,243.76	\$ 8,243.76	\$ 6,453.76	\$ -	\$ 1,790.00
Total	\$ 815,310.00	\$ -	\$ -	\$ -	\$ 815,310.00	\$ 34,856.76	\$ 850,166.76	\$ 819,162.62	\$ 7,207.25	\$ 23,796.89
Recreation										
Salaries	\$ 84,748.00	\$ -	\$ -	\$ -	\$ 84,748.00	\$ 9,066.00	\$ 93,814.00	\$ 92,469.47	\$ -	\$ 1,344.53
Expenses	\$ 19,750.00	\$ -	\$ -	\$ -	\$ 19,750.00	\$ -	\$ 19,750.00	\$ 18,004.64	\$ 1,088.32	\$ 657.04
Expenses	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ (10,000.00)	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ 38,000.00	\$ -	\$ -	\$ -	\$ 38,000.00	\$ (38,000.00)	\$ -	\$ -	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 132,498.00	\$ -	\$ -	\$ -	\$ 132,498.00	\$ (18,934.00)	\$ 113,564.00	\$ 110,474.11	\$ 1,088.32	\$ 2,001.57
Pool										
Salaries	\$ 107,869.00	\$ -	\$ -	\$ -	\$ 107,869.00	\$ 8,924.00	\$ 116,793.00	\$ 116,792.03	\$ -	\$ 0.97
Expenses	\$ 73,800.00	\$ -	\$ -	\$ -	\$ 73,800.00	\$ -	\$ 73,800.00	\$ 72,262.86	\$ 1,344.65	\$ 192.49
Articles PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Articles 1999	\$ 7,500.00	\$ -	\$ -	\$ 278.90	\$ 7,778.90	\$ (7,500.00)	\$ 278.90	\$ 278.90	\$ -	\$ -
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -
Total	\$ 189,169.00	\$ -	\$ -	\$ 278.90	\$ 189,447.90	\$ 2,424.00	\$ 191,871.90	\$ 190,333.79	\$ 1,344.65	\$ 193.46
North Hill expenses										
Encumber PY	\$ 13,000.00	\$ -	\$ -	\$ -	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 12,367.07	\$ -	\$ 632.93
Articles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -
Total	\$ 72,000.00	\$ -	\$ -	\$ -	\$ 72,000.00	\$ (72,000.00)	\$ -	\$ -	\$ -	\$ -
Lifeguards										
Salaries	\$ 85,000.00	\$ -	\$ -	\$ -	\$ 85,000.00	\$ (68,000.00)	\$ 17,000.00	\$ 16,367.07	\$ -	\$ 632.93
Expenses	\$ 10,920.00	\$ -	\$ -	\$ -	\$ 10,920.00	\$ -	\$ 10,920.00	\$ 10,041.77	\$ -	\$ 878.23
Total	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ 700.00	\$ 692.51	\$ -	\$ 7.49
Public Celebrations										
Total	\$ 11,620.00	\$ -	\$ -	\$ -	\$ 11,620.00	\$ -	\$ 11,620.00	\$ 10,734.28	\$ -	\$ 885.72
Ply Cty Coop										
Expenses	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 2,598.62	\$ -	\$ 901.38
Total	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 2,598.62	\$ -	\$ 901.38
Expenses	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Total	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	\$ -
Subtotal	\$ 1,237,297.00	\$ -	\$ -	\$ 278.90	\$ 1,237,575.90	\$ (49,653.24)	\$ 1,187,922.66	\$ 1,149,870.49	\$ 9,640.22	\$ 28,411.95
TOTAL OTHER	\$ 1,393,836.00	\$ -	\$ -	\$ 278.90	\$ 1,394,114.90	\$ 6,271.28	\$ 1,400,386.18	\$ 1,330,068.37	\$ 17,268.82	\$ 53,048.99

# TOWN OF DUXBURY APPROPRIATION ACCOUNTS

FUND 1	ATM 3/14/98 Raise & App	STM 1&2 ATM Borrow	Free Cash & STM 1&2	STM Transfers	1999 Budget	1999 Transfer	1999 Revised Budget	1999 Actual	1999 Encumbered	Return to General Fund
Medicare	\$ 135,000.00	\$ -	\$ -	\$ -	\$ 135,000.00	\$ 21,000.00	\$ 156,000.00	\$ 156,000.00	\$ -	\$ -
Health Insurance	\$ 1,905,000.00	\$ -	\$ -	\$ -	\$ 1,905,000.00	\$ -	\$ 1,905,000.00	\$ 1,767,508.72	\$ -	\$ 137,491.28
Pensions- noncont	\$ 43,748.00	\$ -	\$ -	\$ -	\$ 43,748.00	\$ -	\$ 43,748.00	\$ 43,748.00	\$ -	\$ -
Pensions- cont	\$ 829,205.00	\$ -	\$ -	\$ -	\$ 829,205.00	\$ -	\$ 829,205.00	\$ 829,205.00	\$ -	\$ -
Pensions- cont	\$ (113,000.00)	\$ -	\$ -	\$ -	\$ (113,000.00)	\$ 113,000.00	\$ -	\$ -	\$ -	\$ -
Unemployment	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 6,014.71	\$ 2,000.00	\$ 41,985.29
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392.00	\$ 392.00	\$ 392.00	\$ -	\$ -
Worker's Comp	\$ 150,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 106,728.99	\$ 10,000.00	\$ 33,271.01
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
Fire, Liability Ins	\$ 175,000.00	\$ -	\$ -	\$ -	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 182,440.41	\$ 79.00	\$ (7,519.41)
Encumber PY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund	\$ 150,000.00	\$ -	\$ -	\$ 63,000.00	\$ 213,000.00	\$ (203,510.70)	\$ 9,489.30	\$ -	\$ -	\$ 9,489.30
Coil Barg	\$ -	\$ -	\$ -	\$ 35,530.00	\$ 35,530.00	\$ (34,600.00)	\$ 930.00	\$ -	\$ -	\$ 930.00
Coil Barg	\$ -	\$ -	\$ -	\$ 25,210.00	\$ 25,210.00	\$ (24,724.00)	\$ 486.00	\$ -	\$ -	\$ 486.00
Stabilization	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000.00	\$ (100,000.00)	\$ -	\$ -	\$ -	\$ -
Principal	\$ 831,080.00	\$ -	\$ -	\$ (45,000.00)	\$ 831,080.00	\$ -	\$ 831,080.00	\$ 831,080.00	\$ -	\$ -
Interest on bonded	\$ 386,529.00	\$ -	\$ -	\$ -	\$ 341,529.00	\$ -	\$ 341,529.00	\$ 310,870.21	\$ -	\$ 30,658.79
Bonding Fees & Chgs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tamp Interest	\$ 85,000.00	\$ -	\$ -	\$ (18,000.00)	\$ 67,000.00	\$ -	\$ 67,000.00	\$ 60,600.89	\$ -	\$ 6,399.11
TOTAL ADMIN	\$ 4,727,562.00	\$ -	\$ -	\$ 60,740.00	\$ 4,788,302.00	\$ (216,442.70)	\$ 4,571,859.30	\$ 4,294,588.93	\$ 12,079.00	\$ 265,191.37

Cherry Sheet Chgs

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,217.00	\$ 400,217.00	\$ 313,077.82	\$ -	\$ 87,139.18
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GRAND TOTAL

\$ 33,176,849.42	\$ 206,000.00	\$ 1,066.29	\$ 198,943.88	\$ 33,582,859.59	\$ 183,763.73	\$ 33,766,623.32	\$ 31,965,330.87	\$ 1,112,124.51	\$ 689,167.94
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	Raise & Appropriate	Borrow	Raise from Free Cash	Transfer other sources
ATM 3/14/98	\$ 33,176,849.42	\$ 206,000.00	\$ 1,066.29	\$ -
ATM 3/14/98	\$ -	\$ -	\$ 1,563,101.71	\$ -
ATM 3/14/98 Pers Art	\$ -	\$ -	\$ -	\$ 25,000.00
STM 3/13/99 Coll Barg	\$ -	\$ -	\$ 128,639.00	\$ -
STM 3/13/99 Y2K	\$ -	\$ -	\$ 50,000.00	\$ -
STM 3/13/99 toilets	\$ -	\$ -	\$ 20,000.00	\$ -
STM 3/13/99 unpaid	\$ -	\$ -	\$ 2,304.88	\$ -
STM 3/13/99 Ashdod	\$ -	\$ -	\$ 200,943.88	\$ (50,000.00)
RECAP	\$ -	\$ -	\$ -	\$ 23,000.00

\$ (180,000.00)	other uses
\$ 23,000.00	
\$ 1,373,550.00	\$ 1,118,372.92
\$ 918,459.15	articles carried
\$ 120,000.00	
\$ 76,563.15	
\$ -	\$ -
\$ 36,098,195.62	\$ 33,083,703.79
to printout	to printout



**Town of Duxbury**  
Continued Appropriation  
Previous Appropriation Balances  
General Fund

June 30, 1999

	06/30/1998 Balance	Town Meeting	Other Sources	Expended 1999	Transfer Other Uses	FY 2000 Appropriation	Continued Appropriation	Return to General Fund
<b>General Government:</b>								
<b>Board of Selectmen:</b>								
Article 15, ATM 1985 House Bill	\$ 11,655.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,655.63	\$ -
Article 9, STM 3/86 Bay Path Village Land	\$ 254.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 254.00	\$ -
Article 7, STM 3/88 Census Data	\$ 397.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 397.09	\$ -
Article 11, ATM 92 Study Purch Wash St. Land	\$ 7,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,300.00	\$ -
Article 6:1 ATM FY96 Phone system	\$ 759.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 759.50	\$ -
Article 4: STM FY96/2 Fire Alarm	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -
Article 10, ATM FY97 ADA	\$ 49,603.64	\$ -	\$ -	\$ 564.50	\$ -	\$ -	\$ 49,039.14	\$ -
Article 6:1, ATM FY98 Meeting Rm (basement)	\$ 7,666.56	\$ -	\$ -	\$ 3,105.46	\$ -	\$ -	\$ 4,561.10	\$ -
Article 11, ATM FY98 Snug Harbor restrooms	\$ 40,300.00	\$ -	\$ 20,000.00	\$ 49,888.00	\$ -	\$ -	\$ 10,412.00	\$ -
Article 13, ATM FY98 Fourth of July	\$ 185.50	\$ -	\$ -	\$ 185.50	\$ -	\$ -	\$ -	\$ -
Article 5, STM 1 FY98 Underground Utilities	\$ 53,392.00	\$ -	\$ -	\$ 35,109.00	\$ -	\$ -	\$ 18,283.00	\$ -
Article 9, ATM FY99 Beach lease	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
Article 10, ATM FY99 Fourth of July	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Article 3, STM FY99 Y2K	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
<b>Assessors</b>								
Article 42 ATM FY99 Data collection	\$ -	\$ 50,000.00	\$ -	\$ 32,620.00	\$ -	\$ -	\$ 17,380.00	\$ -
<b>Planning Board:</b>								
Article 6:3, FY 93 Mapping Land Use	\$ 376.50	\$ -	\$ -	\$ 376.50	\$ -	\$ -	\$ -	\$ -
Article 28, ATM FY98 Comprehensive Plan	\$ 11,775.00	\$ -	\$ -	\$ 8,178.63	\$ -	\$ -	\$ 3,596.37	\$ -
<b>Personnel Board:</b>								
Article 7, FY97	\$ 25,500.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 500.00	\$ -
Article 7, FY98	\$ 2,964.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,964.88	\$ -
<b>Conservation:</b>								
Article 6:3, ATM FY97 Lower Chandler	\$ 3,580.11	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ 2,580.11	\$ -
Article 6:1, ATM FY98 Bogs	\$ 18,225.00	\$ -	\$ -	\$ 9,477.00	\$ -	\$ -	\$ 8,748.00	\$ -
Article 28, ATM FY99 Conservation Fund	\$ -	\$ 80,000.00	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -
<b>Public Safety:</b>								
<b>Police:</b>								
Article 6, 93 Central Communications Equipment	\$ 128.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128.06	\$ -
Article 11, ATM FY95 Hepatitis B	\$ 1,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,140.00	\$ -
Article 6:3 ATM FY99 Firearms	\$ -	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	\$ 21,500.00	\$ -
<b>Fire:</b>								
Article 59, ATM 88 Hepatitis Vaccine	\$ 1,177.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,177.47	\$ -
Article 6:3 ATM FY96 Infectious Control	\$ 198.35	\$ -	\$ -	\$ 198.35	\$ -	\$ -	\$ -	\$ -
Article 38, ATM FY98 Ashdod Study	\$ 5,700.00	\$ -	\$ -	\$ 5,700.00	\$ -	\$ -	\$ -	\$ -
<b>Subtotal:</b>	\$ 257,279.29	\$ 261,500.00	\$ 70,000.00	\$ 256,402.94	\$ 105,000.00	\$ -	\$ 227,376.35	\$ -



**Town of Duxbury**  
Continued Appropriation  
Previous Appropriation Balances  
General Fund

June 30, 1999

	06/30/1998 Balance	Town Meeting	Other Sources	Expended 1999	Transfer Other Uses	FY 2000 Appropriation	Continued Appropriation	Return to General Fund
Article 4, STM2 FY98 Trf to Ashdod Const	\$ 30,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 80,000.00	\$ -
Article 6:3 ATM FY99 Protective clothing	\$ -	\$ 15,000.00	\$ -	\$ 13,369.00	\$ -	\$ -	\$ 1,631.00	\$ -
Article 6:3 ATM FY99 Refurb Engine #4	\$ -	\$ 35,000.00	\$ -	\$ 34,975.98	\$ -	\$ -	\$ -	\$ 24.02
Article 6:3 ATM FY99 Radio Pagers	\$ -	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -	\$ 13,000.00	\$ -
Article 6:3 ATM FY99 Defibrulators	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
Harbormaster:								
Article 52, ATM 3/88 Propagation of Shellfish	\$ 1,588.58	\$ -	\$ -	\$ 84.66	\$ -	\$ -	\$ 1,503.92	\$ -
Article 13 ATM FY96 Dredging Town Pier	\$ 12,500.00	\$ -	\$ -	\$ -	\$ 12,500.00	\$ -	\$ -	\$ -
Article 6:3 ATM FY97 Repace red truck	\$ 1,389.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,389.47	\$ -
Article 6:3 ATM FY97 Repair Navigation Aid	\$ 1,500.00	\$ -	\$ -	\$ 1,139.27	\$ -	\$ -	\$ 360.73	\$ -
Article 37, ATM FY98 Shellfish Propagation	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
Article 6:3 ATM FY99 Truck	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Article 23, ATM FY99 Shellfish Prop	\$ -	\$ 2,500.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 500.00	\$ -
Inspectional Services								
Article 19, ATM FY98 BOH Bay Road	\$ 6,260.00	\$ -	\$ -	\$ 5,660.00	\$ -	\$ -	\$ 600.00	\$ -
Article 6:1 ATM FY99 Permit software	\$ -	\$ 12,000.00	\$ -	\$ 8,688.00	\$ -	\$ -	\$ 3,312.00	\$ -
School:								
Article 6:2 ATM FY97 Remove Oil Tanks	\$ 13,629.35	\$ -	\$ -	\$ -	\$ -	\$ 13,629.35	\$ -	\$ -
Article 6:2 ATM FY97 Screens	\$ 1,224.00	\$ -	\$ -	\$ 1,224.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Irrigation	\$ 486.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486.34	\$ -
Article 6:2 ATM FY98 Cafeteria Tables	\$ 235.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235.65	\$ -
Article 6:2 ATM FY98 Screens	\$ 4,993.00	\$ -	\$ -	\$ 4,993.00	\$ -	\$ -	\$ -	\$ -
Article 6:2 ATM FY98 Blinds	\$ 1,278.00	\$ -	\$ -	\$ 1,278.00	\$ -	\$ -	\$ -	\$ -
Article 2 STM1 FY98 Montessori Transprt	\$ 625.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625.00	\$ -
Article 16 ATM FY99 Montessori	\$ -	\$ 22,000.00	\$ -	\$ 21,250.00	\$ -	\$ -	\$ 750.00	\$ -
Article 17 ATM FY99 Medicaid	\$ -	\$ 16,000.00	\$ -	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 DMS Floors	\$ -	\$ 37,000.00	\$ -	\$ 27,385.00	\$ -	\$ 9,614.65	\$ -	\$ -
Article 6.9 ATM FY99 Technology	\$ -	\$ 101,311.00	\$ -	\$ 96,834.13	\$ -	\$ -	\$ 4,476.87	\$ -
Article 6.9 ATM FY99 Electric to Gas	\$ -	\$ 14,939.00	\$ -	\$ 14,939.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 Repair damaged fields	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 Painting	\$ -	\$ 9,500.00	\$ -	\$ 9,500.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 Cafeteria tables	\$ -	\$ 4,750.00	\$ -	\$ 4,500.00	\$ -	\$ -	\$ 250.00	\$ -
Article 6.9 ATM FY99 Desk/Chairs	\$ -	\$ 18,500.00	\$ -	\$ 18,500.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 DMS Science lab	\$ -	\$ 22,500.00	\$ -	\$ 22,112.09	\$ -	\$ -	\$ 387.91	\$ -
Article 6.9 ATM FY99 Screens	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 Blinds	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -
Article 6.9 ATM FY99 Band Uniforms	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -
Subtotal:	\$ 77,709.39	\$ 421,500.00	\$ 50,000.00	\$ 401,932.13	\$ 12,500.00	\$ 23,244.00	\$ 134,753.24	\$ 24.02

# Town of Duxbury

## Continued Appropriation Balances

### Previous Appropriation Balances

### General Fund

June 30, 1999

	06/30/1998 Balance	Town Meeting	Other Sources	Expended 1999	Transfer Other Uses	ATM 2000 Appropriation	Continued Appropriation	Return to General Fund
Article 6.9 ATM FY99 Classroom carpet/tile	\$ -	\$ 17,000.00	\$ -	\$ 14,695.19	\$ -	\$ -	\$ 2,304.81	\$ -
Public Works:								
DPW Management:								
Article 6.9, ATM FY95 Gurnet Road Paving	\$ 1,754.64	\$ -	\$ -	\$ -	\$ 1,754.64	\$ -	\$ -	\$ -
Article 6.4, ATM FY96 Temple St Culvert	\$ 6,332.00	\$ -	\$ -	\$ -	\$ 6,332.00	\$ -	\$ -	\$ -
Article 6.4, ATM FY96 Temple Headwall	\$ 7,830.00	\$ -	\$ -	\$ -	\$ 7,830.00	\$ -	\$ -	\$ -
Article 6.4, ATM FY96 Vehicles & Equipmt	\$ 929.16	\$ -	\$ -	\$ -	\$ 929.16	\$ -	\$ -	\$ -
Article 6.4, ATM FY96 DPW Storage Bldg	\$ 4,204.94	\$ -	\$ -	\$ 3,853.12	\$ -	\$ -	\$ -	\$ 351.82
Article 6.4, ATM FY96 Well Exploration	\$ 289.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289.55	\$ -
Article 6.4, ATM FY96 Niche Wall Cemetery	\$ 2,001.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,001.00	\$ -
Article 7, STM FY96 Fuel Tanks	\$ 1,874.03	\$ -	\$ -	\$ -	\$ 1,874.03	\$ -	\$ -	\$ -
Article 6.6, ATM FY97 Public Way Status	\$ 1,423.73	\$ -	\$ -	\$ 1,423.73	\$ -	\$ -	\$ -	\$ -
Article 6.6, ATM FY98 Front End Loader	\$ 1,040.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,040.44
Article 6.6, ATM FY98 Skld ldr/ pwr broom	\$ 2,794.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,794.05
Article 6.6, ATM FY98 20 ton trailer	\$ 1,742.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,742.47
Article 6.6, ATM FY98 Scag Mower (cemty)	\$ 375.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375.00
Article 6.6, ATM FY98 Seawall	\$ 12,508.91	\$ -	\$ -	\$ 5,402.00	\$ -	\$ -	\$ 7,106.91	\$ -
Article 6.6, ATM FY98 Town Wide drainage	\$ 18,387.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,387.14	\$ -
Article 40 ATM FY99 Land Taking Roundabc	\$ -	\$ 8,000.00	\$ -	\$ 7,300.00	\$ -	\$ -	\$ 700.00	\$ -
Article 6.1 ATM FY99 Old Town Hall	\$ -	\$ 25,000.00	\$ -	\$ 9,530.62	\$ -	\$ -	\$ 15,469.38	\$ -
Article 6.1 ATM FY99 Town Bldg (Inc Anlma	\$ -	\$ 65,000.00	\$ -	\$ 47,645.92	\$ -	\$ -	\$ 17,354.08	\$ -
Article 6.5 ATM FY99 Infared Patch trailer	\$ -	\$ 10,000.00	\$ -	\$ 8,849.00	\$ -	\$ -	\$ 1,151.00	\$ -
Article 6.5 ATM FY99 Hyrdraulic Conveyor	\$ -	\$ 6,000.00	\$ -	\$ 5,545.00	\$ -	\$ -	\$ -	\$ 455.00
Article 6.5 ATM FY99 1/2 ton plck up	\$ -	\$ 21,000.00	\$ -	\$ 20,349.20	\$ -	\$ -	\$ -	\$ 650.80
Article 6.5 ATM FY99 Boom Mower	\$ -	\$ 25,000.00	\$ -	\$ 24,139.61	\$ -	\$ -	\$ -	\$ 860.39
Article 6.5 ATM FY99 MAG wire feed welder	\$ -	\$ 2,500.00	\$ -	\$ 1,953.61	\$ -	\$ -	\$ -	\$ 546.39
Article 6.5 ATM FY99 Leaf Vac	\$ -	\$ 4,250.00	\$ -	\$ -	\$ -	\$ -	\$ 4,250.00	\$ -
Article 6.5 ATM FY99 Casket Lift	\$ -	\$ 2,300.00	\$ -	\$ -	\$ -	\$ -	\$ 2,300.00	\$ -
Article 6.5 ATM FY99 Recycling compactors	\$ -	\$ 30,000.00	\$ -	\$ 23,900.00	\$ -	\$ -	\$ 6,100.00	\$ -
Article 6.5 ATM FY99 Drainage	\$ -	\$ 70,000.00	\$ -	\$ 4,800.74	\$ -	\$ -	\$ 65,199.26	\$ -
Article 6.5 ATM FY99 Landfill monitor	\$ -	\$ 40,000.00	\$ -	\$ 32,715.98	\$ -	\$ -	\$ 7,284.02	\$ -
Article 6.5 ATM FY99 Preserve old Library	\$ -	\$ 51,000.00	\$ -	\$ 37,665.02	\$ -	\$ -	\$ 13,334.98	\$ -
Article 6.5 ATM FY99 Safety Training	\$ -	\$ 10,000.00	\$ -	\$ 2,713.67	\$ -	\$ -	\$ 7,286.33	\$ -
Highway								
Article 6, ATM 94 Road Resurfacing	\$ 1,049.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,049.88	\$ -
Article 17, ATM 1984 Land Damage	\$ 868.00	\$ -	\$ -	\$ -	\$ 868.00	\$ -	\$ -	\$ -
Article 17, ATM 1985 Land Damage	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -
Subtotal:	\$ 66,404.94	\$ 387,050.00	\$ -	\$ 252,482.41	\$ 20,587.83	\$ -	\$ 171,568.34	\$ 8,816.36

# Town of Duxbury

## Continued Appropriation

### Previous Appropriation Balances

#### General Fund

June 30, 1999

	06/30/1998 Balance	Town Meeting	Other Sources	Expended 1999	Transfer Other Uses	ATM 2000 Appropriation	Continued Appropriation	Return to General Fund
<b>Highway</b>								
Article 17, ATM 1987 Land Damage	\$ 1,000.00	-	\$ -	-	\$ 1,000.00	-	\$ -	-
Article 17, ATM 1988 Land Damage	\$ 1,000.00	-	\$ -	-	\$ 1,000.00	-	\$ -	-
Article 14, ATM 1989 Land Damage	\$ 1,000.00	-	\$ -	-	\$ 1,000.00	-	\$ -	-
Article 2, ATM 1990 Land Damage	\$ 1,000.00	-	\$ -	-	\$ 1,000.00	-	\$ -	-
Article 10, ATM 85 Improve Drainage	\$ 1,834.47	-	\$ -	-	\$ 1,834.47	-	\$ -	-
Article 5, STM 8/86 Powder Pt Bridge Repair	\$ 3,060.78	-	\$ -	-	-	-	\$ 3,060.78	-
Article 6:9, ATM FY95 Road Resurface	\$ 289,800.00	-	\$ -	-	-	-	\$ -	\$ 289,800.00
Article 6:9, ATM FY95 Hwy Safety Council	\$ 5,000.00	-	\$ -	-	-	-	\$ 5,000.00	-
Article 6:9, ATM FY95 Pave Municipal Pkg	\$ 255.35	-	\$ -	-	-	-	\$ 255.35	-
Article 6:9, ATM FY95 Traffic Control	\$ 10,000.00	-	\$ -	-	-	-	\$ 10,000.00	-
Article 6:6 ATM FY97 Drainage	\$ 907.89	-	\$ -	-	-	-	\$ 907.89	-
Article 6:6 ATM FY97 Vehicles & Equip	\$ 27,145.00	-	\$ -	-	\$ 21,000.00	-	\$ 6,145.00	-
<b>Transfer Station:</b>								
Article 5, STM 10/93 Close Stump Dump	\$ 12,573.49	-	\$ -	\$ 12,573.49	-	-	\$ -	-
Article 6:6, ATM FY97 Cap Dump	\$ 35,000.00	-	\$ -	\$ 8,981.32	-	-	\$ 26,018.68	-
Article 6:6, ATM FY97 Monitor Landfill close	\$ 7,629.88	-	\$ -	\$ 4,703.04	-	-	\$ 2,926.84	-
Article 6:6, ATM FY97 Compacter	\$ 5,976.59	-	\$ -	-	\$ 5,976.59	-	\$ -	-
<b>Lands &amp; Natural Resources</b>								
Article 6:6, ATM FY98 Field Irrigation	\$ 69.75	-	\$ -	-	-	-	\$ 69.75	-
Article 6:6, ATM FY97 Field restoration	\$ 459.83	-	\$ -	\$ 365.00	-	-	\$ 94.83	-
Article 6:6, ATM FY98 Bucket truck LNR	\$ 2,643.55	-	\$ -	\$ 1,111.13	-	-	\$ 1,532.42	-
Article 6:6, ATM FY98 Scag Mower	\$ 800.00	-	\$ -	-	-	-	\$ -	\$ 800.00
Article 6:5 ATM FY99 Chandler Baseball	\$ -	\$ 50,000.00	\$ -	\$ 48,892.11	-	-	\$ 1,107.89	-
Article 6:5 ATM FY99 Lower Alden baseball	\$ -	\$ 16,000.00	\$ -	\$ 12,819.34	-	-	\$ 3,180.66	-
Article 6:5 ATM FY99 Annual Field Restorat	\$ -	\$ 15,000.00	\$ -	\$ 14,673.71	-	-	\$ 326.29	-
<b>Council on Aging</b>								
Article 6:10 ATM FY98 Senior Van	\$ 3,219.00	-	\$ -	-	-	-	\$ -	\$ 3,219.00
Article 3, STM1 FY98 Feasibility Senior Ctr	\$ 10,683.43	-	\$ -	\$ 10,361.73	-	-	\$ 321.70	-
Article 15 ATM FY98 Senior Tax relief	\$ 1,987.50	-	\$ -	\$ 1,500.00	-	-	\$ 487.50	-
Article 11, ATM FY99 Senior tax Relief	\$ -	\$ 5,000.00	\$ -	-	-	-	\$ 5,000.00	-
<b>Library</b>								
Article 6:1, ATM FY96 Roof	\$ 10,542.75	-	\$ -	-	\$ 10,542.75	-	\$ -	-
<b>Recreation</b>								
Article 6:4 ATM FY99 BB Backstops 3 fields	\$ -	\$ 8,000.00	\$ -	-	-	-	\$ 8,000.00	-
Article 6:4 ATM FY99 Wadsworth/Tarklin	\$ -	\$ 10,000.00	\$ -	\$ 9,776.00	-	-	\$ -	\$ 224.00
Article 6:4 ATM FY99 Keene tennis	\$ -	\$ 20,000.00	\$ -	\$ 2,610.13	-	-	\$ 17,389.87	-
<b>Subtotal:</b>	<b>\$ 433,589.26</b>	<b>\$ 124,000.00</b>	<b>\$ -</b>	<b>\$ 128,367.00</b>	<b>\$ 43,353.81</b>	<b>\$ -</b>	<b>\$ 91,825.45</b>	<b>\$ 294,043.00</b>



**Town of Duxbury**  
Continued Appropriation  
Previous Appropriation Balances  
General Fund

June 30, 1999

	06/30/1998 Balance	Town Meeting	Other Sources	Expended 1999	Transfer Other Uses	ATM 2000 Appropriation	Continued Appropriation	Return to General Fund
<b>Pool</b>								
Article 6:1 ATM FY96 Replace ugd tank	\$ 3,341.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,341.24
Article 6:4, ATM FY97 Lockerroom Floor	\$ 3,897.08	\$ -	\$ -	\$ 3,897.08	\$ -	\$ -	\$ -	\$ -
Article 6:4, ATM FY98 Dehumidifying	\$ 13,817.18	\$ -	\$ -	\$ 3,700.00	\$ -	\$ -	\$ 10,117.18	\$ -
Article 6:4, ATM FY98 Pool Cover	\$ 3,944.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,944.48	\$ -
Article 6:4 ATM FY99 Dive stand	\$ -	\$ 7,500.00	\$ -	\$ 5,500.00	\$ -	\$ -	\$ -	\$ 2,000.00
<b>North Hill</b>								
Article 6:4, ATM FY97 Chemical storage	\$ 3,820.80	\$ -	\$ -	\$ 2,725.00	\$ -	\$ -	\$ -	\$ 1,095.80
Article 6:4, ATM FY98 Irrigation Computer	\$ 5,149.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,149.64	\$ -
Article 6:4, ATM FY98 Remove diesel pump	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -
Article 6:4, ATM FY98 Safety Fencing	\$ 5,000.00	\$ -	\$ -	\$ 3,918.00	\$ -	\$ -	\$ 1,082.00	\$ -
Article 6:4, ATM FY98 Insulate/repair house	\$ 134.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134.29
Article 41 ATM FY99 Clubhouse	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ -
Article 6:4 ATM FY99 Fairways	\$ -	\$ 10,000.00	\$ -	\$ 9,997.00	\$ -	\$ -	\$ -	\$ 3.00
Article 6:4 ATM FY99 Diesel Pump	\$ -	\$ 20,000.00	\$ -	\$ 37.00	\$ -	\$ -	\$ 19,963.00	\$ -
Article 6:4 ATM FY99 Sand Traps/Bunkers	\$ -	\$ 5,000.00	\$ -	\$ 4,970.00	\$ -	\$ -	\$ -	\$ 30.00
Article 6:4 ATM FY99 Cart Paths	\$ -	\$ 7,000.00	\$ -	\$ 6,900.00	\$ -	\$ -	\$ -	\$ 100.00
<b>Stabilization Fund</b>								
Article 49, ATM FY99	\$ -	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -
Lucy Hathaway: School	\$ 10,065.65	\$ -	\$ 4,000.00	\$ 8,000.00	\$ -	\$ -	\$ 6,065.65	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Lucy Hathaway: Public Works</b>								
Public Landings	\$ 2,073.42	\$ -	\$ 2,000.00	\$ 960.16	\$ -	\$ -	\$ 3,113.26	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Improve Streets	\$ 8,000.00	\$ -	\$ 4,000.00	\$ 9,688.01	\$ -	\$ -	\$ 2,311.99	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shade Trees	\$ 2,742.85	\$ -	\$ 2,000.00	\$ 1,747.50	\$ -	\$ -	\$ 2,995.35	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Bridge	\$ 4,000.33	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 6,000.33	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery	\$ 1,356.10	\$ -	\$ 1,000.00	\$ 504.00	\$ -	\$ -	\$ 1,852.10	\$ -
Lucy Hathaway: Library	\$ 1,272.59	\$ -	\$ 1,000.00	\$ 1,980.19	\$ -	\$ -	\$ 292.40	\$ -
Transfer Income to general fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm Penn Harding - Library	\$ 17.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.62	\$ -
Tax Title	\$ 6,843.00	\$ -	\$ 23,000.00	\$ 14,664.50	\$ -	\$ -	\$ 15,178.50	\$ -
<b>Subtotal:</b>	\$ 83,476.27	\$ 179,500.00	\$ 39,000.00	\$ 79,188.44	\$ 100,000.00	\$ -	\$ 116,083.50	\$ 6,704.33
<b>Total:</b>	\$ 918,459.15	\$ 1,373,550.00	\$ 159,000.00	\$ 1,118,372.92	\$ 281,441.64	\$ 23,244.00	\$ 741,606.88	\$ 309,587.71



# Town of Duxbury

## Encumbrances 1999

Department	Amount
School - salaries	\$ 890,371.76
School - Expenses	\$ 57,824.98
Sewer	\$ 30,872.00
Transfer Station	\$ 28,654.76
Personnel Board	\$ 18,192.00
Insurance	\$ 12,079.00
Selectmen	\$ 12,031.44
Central Building	\$ 7,882.54
Information Systems	\$ 7,537.06
Library	\$ 7,207.25
Veteran's	\$ 7,115.71
Legal	\$ 7,000.00
Street Lights	\$ 6,000.00
Fuel Depot	\$ 4,588.78
Treasurer	\$ 2,714.42
Building Maintenance	\$ 2,000.40
Pool	\$ 1,344.65
Elections	\$ 1,299.98
Cemetery	\$ 1,276.22
Highway	\$ 1,097.39
Recreation	\$ 1,088.32
Police	\$ 1,034.79
Inspectional Services	\$ 1,000.79
Council on Aging	\$ 512.89
Conservation	\$ 427.86
Harbormaster/ Beach	\$ 425.69
DPW Administration	\$ 401.00
Tarkiln	\$ 140.43
Town Clerk	\$ 2.40
	\$ 221,752.75
Total:	<u>\$ 1,112,124.51</u>

**Income Statement**

<b>Revenue</b>	
Taxes, State and Local Receipts	\$ 33,302,509.67
Other Sources	\$ 259,087.43
Subtotal	\$ 33,561,597.10
Hathaway Fund Transfer	\$ 16,000.00
Total Revenue	\$ 33,577,597.10
<b>Expenditures</b>	
Operating Budgets	\$ (31,965,227.94)
Articles (raise)	\$ (1,118,372.92)
Subtotal	\$ (33,083,600.86)
Other Financing Uses	\$ (185,000.00)
Total Expenditures	\$ (33,268,600.86)
Net Income	\$ 308,996.24

**Equity Reconciliation**

1998 Equity	\$ 7,082,359.67
1999 Equity	\$ 7,391,355.91
Difference	\$ 308,996.24

**Cash Reconciliation**

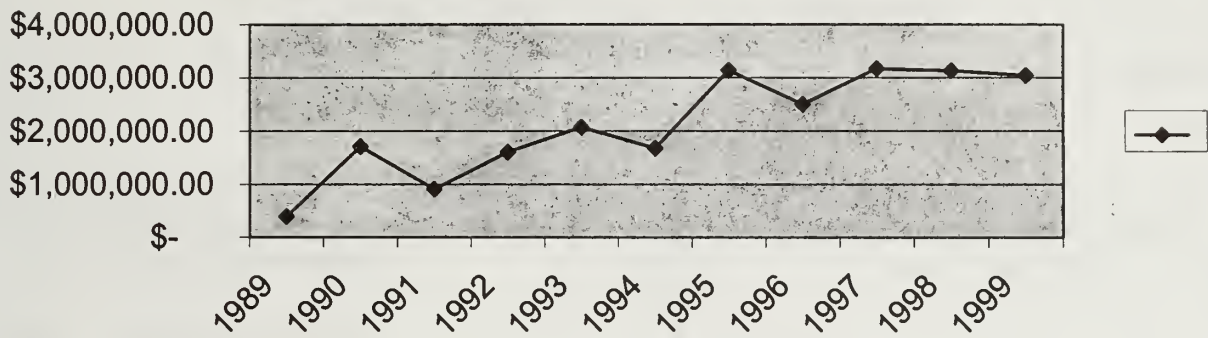
<b>Treasurer's Cash @ 6/30/99</b>	\$ 19,053,452.45
Cash items not processed	\$ 1,736.01
Reconciling Item (Treasurer vs Rollforward)	\$ 19,055,188.46
<b>Accountant's Cash @ 6/30/99</b>	
Fund 1	\$ 8,683,862.60
Fund 22	\$ 40,172.28
Fund 23	\$ 201,501.03
Fund 24	\$ 542,919.18
Fund 25	\$ 84,904.61
Fund 26	\$ 230,415.83
Fund 32	\$ 29,619.72
Fund 38	\$ 39,187.51
Fund 39	\$ 26,903.41
Fund 41	\$ 30,466.88
Fund 61	\$ 1,616,483.82
Fund 80	\$ 2,018,871.47
Fund 83	\$ 1,856,643.76
Fund 84	\$ 3,050,994.77
Fund 89	\$ 602,241.59
Total	\$ 19,055,188.46

**Other Financial Sources**

	Budget	Actual
Pension Reserve	\$ 113,000.00	\$ 113,000.00
Cemetery Trust	\$ 75,000.00	\$ 75,000.00
Library	\$ 13,000.00	\$ 13,000.00
SPED Medicare	\$ 36,474.00	\$ 36,474.00
Recreation Revolving	\$ 10,000.00	\$ 10,000.00
Other	\$ -	\$ 11,613.43
	\$ 211,000.00	\$ 259,087.43
Health Assessment	\$ 53,000.00	\$ 53,000.00
Water Assessment	\$ 160,000.00	\$ 160,000.00
	\$ 213,000.00	\$ 213,000.00
Total	\$ 424,000.00	\$ 472,087.43

**TOWN OF DUXBURY**  
General Fund  
Fund 1

**Free Cash History**



**Reserve Fund Transfers  
Fiscal Year 1999**

Department	Budget	Salaries	Expenses	Return to General Fund
Veteran's	\$ -	\$ -	\$ 49,026.00	\$ -
Legal	\$ -	\$ -	\$ 25,000.00	\$ -
Computer (Year 2000)	\$ -	\$ -	\$ 25,000.00	\$ -
Medicare	\$ -	\$ -	\$ 21,000.00	\$ -
Cemetery	\$ -	\$ -	\$ 16,500.00	\$ -
Selectmen	\$ -	\$ -	\$ 12,500.00	\$ -
Snow & Ice	\$ -	\$ 22,495.00	\$ 8,270.00	\$ -
Assessors	\$ -	\$ -	\$ 7,000.00	\$ -
Central Building	\$ -	\$ -	\$ 4,500.00	\$ -
Animal Control	\$ -	\$ -	\$ 4,500.00	\$ -
Accounting	\$ -	\$ -	\$ 3,700.00	\$ -
Harbormaster	\$ -	\$ -	\$ 2,020.00	\$ -
COA	\$ -	\$ -	\$ 2,000.00	\$ -
<b>Total</b>	<b>\$ 213,000.00</b>	<b>\$ 22,495.00</b>	<b>\$ 181,016.00</b>	<b>\$ 9,489.00</b>

**Town of Duxbury**  
**School Cafeteria**  
**Fund 22**

**BALANCE SHEET**  
**June 30, 1999**

**Assets**

Cash \$ 40,172

**Total** \$ 40,172

**Liabilities and Fund Equity**

Warrants Payable \$ 25,776

School Cafeteria Fund \$ 7,823

School Breadboard Fund \$ 6,573

**Total** \$ 40,172

**REVENUES and EXPENDITURES**

Fiscal Year 1998

	<u>Cafeteria</u>	<u>Breadboard</u>	<u>Total</u>
<b>Revenues</b>			
Lunchroom	\$ 447,815	\$ 21,289	\$ 469,104
Section 4: reduced	\$ 22,597	\$ -	\$ 22,597
Section 11: free	\$ 8,835	\$ -	\$ 8,835
State Aid: full paid	\$ 8,832	\$ -	\$ 8,832
Special Milk	\$ 1,768	\$ -	\$ 1,768
	<u>\$ 489,848</u>	<u>\$ 21,289</u>	<u>\$ 511,137</u>
<b>Expenditures</b>			
Personal Services	\$ 189,226	\$ -	\$ 189,226
Food & Supplies	\$ 263,756	\$ 18,341	\$ 282,097
Group Health Ins	\$ 36,000	\$ -	\$ 36,000
Other Chgs & Exp	\$ 10,716	\$ -	\$ 10,716
Purchase of service	\$ 5,583	\$ 84	\$ 5,667
	<u>\$ 505,280</u>	<u>\$ 18,425</u>	<u>\$ 523,706</u>
Subtotal	\$ (15,432)	\$ 2,864	\$ (12,568)
Balance forward	\$ 23,255	\$ 3,709	\$ 26,964
	\$ 7,823	\$ 6,573	\$ 14,396
Warrants Payable	\$ 25,776	\$ -	\$ 25,776
Balance @ 6/30/99	<u>\$ 33,600</u>	<u>\$ 6,573</u>	<u>\$ 40,172</u>



**Town of Duxbury**  
**Highway Improvement Program**  
**Fund 23**

**BALANCE SHEET**  
**June 30, 1999**

**Assets**

Cash	\$ 201,501
Accounts Receivable:	
State Aid (DPW) Ch. 90 - #36912	\$ 6,591
State Aid (DPW) Ch. 90 - #37270	\$ 292,104
	<u>\$ 298,696</u>

Total Assets \$ 500,197

**Liabilities and Fund Equity**

State Aid Anticipation Note	\$ 298,000
Deferred Revenues	
State Aid (Highway)	\$ 298,696
Fund Balance:	\$ (96,499)

Total Liabilities and Fund Equity \$ 500,197

(a - Deficit in Anticipation of State Aid (DPW) reimbursement)

**REVENUES and EXPENDITURES**  
**Fiscal Year 1998**

**Revenues**

State Aid - Chapter 90 \$ 240,314

**Expenditures**

Bituminous Concrete	\$ 251,581
Reclamation	\$ 16,280
Equipment	\$ 11,859
Police details	\$ 4,839
Inspection	\$ 3,468
Calcium Chloride	\$ 1,150

Total expenditures \$ 289,178

Net \$ (48,863)

**Streets:**

Bay Rd, Church, Congress, Cross, Deerpath, Hall's Corner, Harrison, Harvest, Heritage, James, Keene, Kingstowne Way, Myrtle, Old Barn, Parkview, Plantation, S River Trail, Tanglewood Trail, Temple, Trout Farm, Union Bridge, Winter

# ***Town of Duxbury***

## **Fund 24**

### **School Grants, Revolving Accounts, and Organizations**

#### **BALANCE SHEET**

**June 30, 1999**

#### **Assets**

##### **Cash:**

Unrestricted Checking	<u><u>\$ 542,919.18</u></u>
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#### ***Liabilities and Fund Equity***

Warrants Payable	\$ 84,390.11
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PrePaid Programs	\$ 34,357.80
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##### **Grants:**

Federal Grants	\$ 75,296.56	
State Grants	\$ 33,593.59	
	<u>\$ 108,890.15</u>	\$ 108,890.15

##### **Revolving Accounts**

Adult & Community Ed.	\$ 214,932.35	
Athletic Association	\$ 10,260.61	
Tuition-Not Home Town	\$ 60,242.32	
Co-Curricular	\$ 30,168.71	
	<u>\$ 315,603.99</u>	\$ 315,603.99

Organizations & Donations	\$ (322.87)
	<u><u>\$ 542,919.18</u></u>

# Town of Duxbury

## Fund 24 School Grants , Revolving Accounts and Organizations Analysis of Revenues and Expenditures

June 30, 1999

	BALANCE FORWARD July 1, 1998	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1999
<b>FEDERAL GRANTS:</b>				
FY98 IT Bond Tech	\$ 25,697.61	\$ -	\$ 25,697.61	\$ -
FY98 PL 94 -142	\$ (4,658.74)	\$ 43,642.00	\$ 38,983.26	\$ -
FY98 Integrated PreSchool	\$ 561.35	\$ -	\$ 561.35	\$ -
FY98 Drug Free School	\$ 5.23	\$ -	\$ 523.23	\$ (518.00)
FY98 Title VI	\$ 4,605.50	\$ -	\$ 4,605.50	\$ -
FY98 Teach/Train/Math	\$ 6,359.00	\$ -	\$ 6,359.00	\$ -
FY98 Curric-Sped	\$ 9,185.02	\$ -	\$ 9,185.02	\$ -
FY99 Chapter 44 S72	\$ -	\$ 36,474.00	\$ 36,474.00	\$ -
FY99 Drug Free School	\$ -	\$ 14,828.00	\$ 8,859.64	\$ 5,968.36
FY99 Integrated PreSchool	\$ -	\$ 16,034.00	\$ 15,991.85	\$ 42.15
Fy99 PL94-142	\$ -	\$ 222,835.00	\$ 170,772.40	\$ 52,062.60
FY99Teach/Train/Math	\$ -	\$ 7,417.00	\$ 6,078.00	\$ 1,339.00
FY99 Curric-Sped	\$ -	\$ 12,834.00	\$ 3,222.05	\$ 9,611.95
FY99 Title VI	\$ -	\$ 6,708.00	\$ 1,817.50	\$ 4,890.50
FY99 Pre-School Program	\$ -	\$ 2,200.00	\$ 300.00	\$ 1,900.00
Sub-Total:	<u>\$ 41,754.97</u>	<u>\$ 362,972.00</u>	<u>\$ 329,430.41</u>	<u>\$ 75,296.56</u>
<b>STATE GRANTS:</b>				
FY97 Enhanced School Health	\$ (59.52)	\$ -	\$ (59.52)	\$ -
FY98 Enhanced School Health	\$ 232.99	\$ -	\$ 59.52	\$ 173.47
FY98 Health Protection	\$ 1,583.36	\$ -	\$ 1,583.36	\$ -
FY98 D.A.R.E.	\$ 75.00	\$ 575.00	\$ -	\$ 650.00
FY98 Community Partner	\$ 4,140.36	\$ -	\$ 2,885.06	\$ 1,255.30
FY99 Community Partner	\$ -	\$ 58,359.00	\$ 54,127.38	\$ 4,231.62
FY99 Health Protection	\$ -	\$ 65,445.00	\$ 60,389.09	\$ 5,055.91
FY99 D.A.R.E.	\$ -	\$ 5,025.00	\$ 5,141.05	\$ (116.05)
FY99 Tec Train Development	\$ -	\$ 44,400.00	\$ 22,056.66	\$ 22,343.34
FY99 Storage Tank	\$ -	\$ 2,400.00	\$ 2,400.00	\$ -
Sub-total	<u>\$ 5,972.19</u>	<u>\$ 176,204.00</u>	<u>\$ 148,582.60</u>	<u>\$ 33,593.59</u>
<b>REVOLVING ACCOUNTS:</b>				
Adult & Community Education	\$ 137,865.50	\$ 973,394.85	\$ 896,328.00	\$ 214,932.35
Athletic Association	\$ 7,768.82	\$ 94,460.00	\$ 91,968.21	\$ 10,260.61
Tuition-Not Home Town	\$ 54,371.77	\$ 23,596.73	\$ 17,726.18	\$ 60,242.32
Co-Curricular	\$ 28,368.52	\$ 39,368.80	\$ 37,568.61	\$ 30,168.71
Sub-total:	<u>\$ 228,374.61</u>	<u>\$ 1,130,820.38</u>	<u>\$ 1,043,591.00</u>	<u>\$ 315,603.99</u>
<b>CONTRIBUTIONS &amp; DONATIONS</b>				
Duxbury Foundation	\$ (297.40)	\$ 50,869.32	\$ 51,468.25	\$ (896.33)
Boosters/ Bleachers	\$ 80,000.00	\$ -	\$ 80,000.00	\$ -
Bell Atlantic	\$ -	\$ 3,500.00	\$ 2,926.54	\$ 573.46
Sub-total:	<u>\$ 79,702.60</u>	<u>\$ 54,369.32</u>	<u>\$ 134,394.79</u>	<u>\$ (322.87)</u>
Grand Total:	<u><u>\$ 355,804.37</u></u>	<u><u>\$ 1,724,365.70</u></u>	<u><u>\$ 1,655,998.80</u></u>	<u><u>\$ 424,171.27</u></u>

# Town of Duxbury

Fund 24

School Revolving Accounts

June 30, 1999

## ADULT EDUCATION:

### Revenues

Adult:

Tuition		\$ 97,255.40
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Non-Adult:

Building Use Rentals:

Coke Machine	\$ 1,944.05
Bruce Transportation	\$ 13,000.00
Individuals/Miscellaneous	\$ 3,150.29
Bell Atlantic	\$ 351.90
Adelphia Cable	\$ 7,140.00
Antique Show	\$ 1,112.00
Kaplan Program	\$ 5,959.00
Sports	\$ 20,726.00
Art Classes	\$ 3,300.00
Dance Use	\$ 1,155.00
Prom Night	\$ 1,386.00

\$ 59,224.24

\$ 59,224.24

Day Care Programs:

Magic Dragon	\$433,804.94
Kindergarten & After School	\$261,663.56

\$695,468.50

\$ 695,468.50

Driver Education	\$ 21,900.00
Summer Camp	\$ 70,614.46
Music Program	\$ 22,362.00
Science Fair	\$ 5,000.00
RBT Course	\$ 1,570.25

\$121,446.71

\$ 121,446.71

\$ 973,394.85

\$ 973,394.85

### Expenditures

Personal Services	\$675,227.24
Purchase of Service	\$ 75,241.22
Group Health Insurance	\$ 17,000.00
Supplies	\$ 26,770.94
Other Charges & Services	\$102,088.60

\$896,328.00

\$ 896,328.00

\$ 77,066.85

Balance Forward: July 1, 1998

\$ 137,865.50

Balance Ending: June 30, 1999

\$ 214,932.35



# Town of Duxbury

## School Revolving Accounts

Fund 24

June 30, 1999

### ATHLETIC ASSOCIATION:

#### *Revenues*

User Fees	\$ 54,633.00	
Golf Carts/Tournament	\$ 6,086.30	
Auction	\$ 3,798.00	
Coca Cola	\$ 2,500.00	
Boosters	\$ 3,554.00	
Miscellaneous	\$ 3,175.20	
Gate Receipts:		
Football	\$ 6,306.00	
Basketball	\$ 6,446.00	
Soccer	\$ 4,311.00	
Hockey	\$ 457.50	
Wrestling	\$ 1,288.00	
	<u>\$ 92,555.00</u>	\$ 94,460.00

#### *Expenditures*

Personal Services	\$ 20,479.03	
Purchase of Service	\$ 42,283.10	
Supplies	\$ 7,392.07	
Other Charges & Expenses	\$ 21,814.01	
	<u>\$ 91,968.21</u>	\$ 91,968.21

Balance Forward: July 1, 1998

\$ 7,768.82

Balance Ending: June 30, 1999

\$ 10,260.61

### TUITION-NOT-HOME-TOWN:

#### *Revenues*

Development Pre-School	\$ 19,322.00	
Miscellaneous	\$ 511.82	
Teacher's Children Tuition	\$ 3,762.91	
	<u>\$ 23,596.73</u>	\$ 23,596.73
		\$ 23,596.73

#### *Expenditures*

Payroll	\$ 8,660.00	
Purchase of Services	\$ 6,481.13	
Other Charges & Expenses	\$ 2,585.05	
	<u>\$ 17,726.18</u>	\$ 17,726.18
		\$ 5,870.55

Balance Forward: July 1, 1998

\$ 54,371.77

Balance Ending: June 30, 1999

\$ 60,242.32

# ***Town of Duxbury***

## **Fund 24 Continued**

### **CO-CURRICULAR REVOLVING:**

#### ***Revenues***

Grades 9-12 User Fees	\$ 12,735.00	
Grades 5-8 User Fees	\$ 1,400.00	
Music Promoters	\$ 1,228.00	
Donations	\$ 20,000.00	
Drama	\$ 4,005.80	
	<u>\$ 39,368.80</u>	\$ 39,368.80

#### ***Expenditures***

Personal Services	\$ 30,710.00		
Purchases of Service	\$ 1,847.70		
Other Charges & Expenses	\$ 5,010.91		
	<u>\$ 37,568.61</u>	<u>\$ 37,568.61</u>	
			<u>\$ 1,800.19</u>

Balance Forward: July 1, 1998	\$ 28,368.52
Balance Ending: June 30, 1999	<u><u>\$ 30,168.71</u></u>

**Town of Duxbury**  
**Recreation Revolving Fund**  
**Fund 25**

**BALANCE SHEET**  
**June 30, 1999**

**Assets**

Cash \$84,905

**Total** \$84,905

**Liabilities and Fund Equity**

Warrants Payable \$ 4,860

2000 prepaid programs \$70,045

Chapter 44; Section 53 \$10,000

**Total** \$84,905

**REVENUES and EXPENDITURES**  
**Fiscal Year 1999**

	Balance		Balance	
	Forward		Forward	
	01-Jul-98	Revenues	Expenditures	30-Jun-99
Light Usage	\$ -	\$ 2,585	\$ 866	\$ 1,719
Soda Machine	\$ 351	\$ 2,950	\$ -	\$ 3,301
Field Usage	\$ 1,400	\$ 3,150	\$ -	\$ 4,550
Admin	\$ 10,000	\$ -	\$ 19,130	\$ (9,130)
Basketball Camp	\$ 16,555	\$ 5,388	\$ 12,239	\$ 9,704
Soccer Program	\$ -	\$ 16,288	\$ 8,913	\$ 7,375
Basketball Prog	\$ -	\$ 14,315	\$ 6,421	\$ 7,894
Gymnastics Prog	\$ 2,345	\$ 3,640	\$ 3,170	\$ 2,815
After School Ath	\$ -	\$ 5,300	\$ 3,140	\$ 2,160
Tennis	\$ 3,465	\$ 1,075	\$ 4,010	\$ 530
Self Defense	\$ 150	\$ -	\$ 50	\$ 100
Ski Lessons	\$ -	\$ 4,030	\$ 4,582	\$ (552)
Track	\$ -	\$ 1,230	\$ 742	\$ 488
Field Hockey	\$ -	\$ 2,350	\$ 1,385	\$ 965
Turkey Race	\$ -	\$ 770	\$ 1,592	\$ (822)
Drama	\$ -	\$ 3,580	\$ 3,270	\$ 310
Easter Egg Hunt	\$ -	\$ -	\$ 653	\$ (653)
Adult Tennis	\$ 785	\$ 610	\$ 1,321	\$ 74
Soccer Camp	\$ 4,225	\$ (288)	\$ 6,371	\$ (2,433)
Kids Playground	\$ 34,019	\$ 7,407	\$ 41,020	\$ 406
Wrestling	\$ -	\$ -	\$ 249	\$ (249)
Clambake	\$ 145	\$ 3,234	\$ 5,462	\$ (2,083)
Skateboard Park	\$ 2,115	\$ 4,723	\$ 7,446	\$ (609)
Weight training	\$ 90	\$ -	\$ 90	\$ -
Men's basketball	\$ -	\$ 1,202	\$ 1,685	\$ (484)
	<u>\$ 75,645</u>	<u>\$ 83,538</u>	<u>\$ 133,809</u>	<u>\$ 25,374</u>

Transfer to Fund 1 as Town Revenue	\$ (15,374)
Remains In Revolving Fund	\$ 10,000
Recreation Programs - Fiscal 2000	\$ 70,045
Warrants Payable	\$ 4,860
<b>Total</b>	<u><u>\$ 84,905</u></u>

# ***Town of Duxbury***

## **Fund 26**

### **Town Grants, Gifts , and Other Revenues**

#### **BALANCE SHEET**

**June 30, 1998**

#### ***Assets***

##### **Cash:**

<b>Unrestricted Checking</b>	<b><u>\$ 230,415.83</u></b>
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#### ***Liabilities and Fund Equity***

<b>Warrants Payable</b>	<b>\$ 9,918.43</b>	
<b>Fund Balance: Federal Grants</b>	<b>\$ 2,509.71</b>	
<b>Fund Balance: State Grants</b>	<b>\$ 134,860.49</b>	
<b>Fund Balance: Appropriation</b>	<b>\$ 35,335.04</b>	
<b>Fund Balance: C.D. Program</b>	<b><u>\$ 47,792.16</u></b>	
	<b><u>\$ 230,415.83</u></b>	<b><u>\$ 230,415.83</u></b>



# Town of Duxbury

## Fund 26 Town Grants, Gifts, and Other Revenues Analysis of Revenues and Expenditures

June 30, 1999

	BALANCE FORWARD July 1, 1998	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1999
<b>FEDERAL GRANTS:</b>				
Harbormaster:				
Pump Out Boat	\$ 362.96	\$ 5,500.00	\$ 3,353.25	\$ 2,509.71
	<u>\$ 362.96</u>	<u>\$ 5,500.00</u>	<u>\$ 3,353.25</u>	<u>\$ 2,509.71</u>
<b>STATE GRANTS:</b>				
Selectmen:				
Regional Equipment	\$ 40.45	\$ -	\$ -	\$ 40.45
Town Clerk:				
Extended Polling Hours	\$ 5,829.73	\$ 1,872.00	\$ -	\$ 7,701.73
Police:				
FY98 Community Police	\$ 18,326.90	\$ -	\$ 13,787.72	\$ 4,539.18
FY96 D.A.R.E.	\$ 2.76	\$ -	\$ 2.76	\$ -
FY97 D.A.R.E.	\$ 504.15	\$ -	\$ 504.15	\$ -
FY98 D.A.R.E.	\$ 5,002.36	\$ -	\$ 5,002.36	\$ -
FY99 Community Police	\$ -	\$ 25,000.00	\$ 5,510.05	\$ 19,489.95
FY99 Firearm Grant	\$ -	\$ 6,000.00	\$ 5,999.63	\$ 0.37
FY99 Body Armour	\$ -	\$ 3,836.00	\$ 3,836.00	\$ -
FY99 D.A.R.E.	\$ -	\$ 13,000.00	\$ 12,228.29	\$ 771.71
Conservation				
FY99 Island Creek Pond Study	\$ -	\$ 9,300.00	\$ -	\$ 9,300.00
Inspectional Service				
Title V Computer	\$ 5,709.00	\$ -	\$ 3,425.00	\$ 2,284.00
Harbormaster:				
Prop. of Shellfish	\$ 20.00	\$ -	\$ -	\$ 20.00
Council on Aging:				
Formula Grant	\$ -	\$ 8,886.00	\$ 8,886.00	\$ -
FY98 Sc Incentive	\$ 21.91	\$ -		\$ 21.91
FY99 Sc Incentive	\$ -	\$ 2,400.00	\$ 2,372.12	\$ 27.88
Library:				
State Aid-Library	\$ 1,316.38	\$ -	\$ -	\$ 1,316.38
Circulation	\$ 433.99	\$ -	\$ -	\$ 433.99
FY99 State Aid Library	\$ -	\$ 13,335.78	\$ 13,000.00	\$ 335.78
Pool:				
Ex. Office of Energy	\$ 1,019.00	\$ -	\$ -	\$ 1,019.00
Arts Lottery	\$ 8,639.67	\$ 4,511.00	\$ 4,575.00	\$ 8,575.67
Miscellaneous:				
Environmental Protection Agny	\$ 8,093.70	\$ -	\$ -	\$ 8,093.70
Underground Tank Cleanup	\$ 37,500.00	\$ -	\$ -	\$ 37,500.00
FY99 Gurnet Grant	\$ -	\$ 25,500.00	\$ -	\$ 25,500.00
COLA: Non-Contrib. Pension	\$ 6,065.47	\$ 9,810.24	\$ 8,808.52	\$ 7,067.19
	<u>\$ 98,525.47</u>	<u>\$ 123,451.02</u>	<u>\$ 87,937.60</u>	<u>\$ 134,038.89</u>

# Town of Duxbury

## Fund 26 Continued

	BALANCE FORWARD July 1, 1998	REVENUES	EXPENDITURES	BALANCE FORWARD June 30, 1999
<b>DONATIONS &amp; GIFTS:</b>				
Selectmen:				
Handicap Ramp	\$ 100.00	\$ -	\$ -	\$ 100.00
Animal Control:				
Shelter Improvements	\$ 5,425.00	\$ 26,970.00	\$ -	\$ 32,395.00
Beach Management:				
Donation	\$ 70.00	\$ -	\$ 70.00	\$ -
Emergency Preservation	\$ 4,766.38	\$ 28,563.99	\$ 31,490.83	\$ 1,839.54
Harbormaster:				
Donations & Gifts	\$ 136.01	\$ -	\$ -	\$ 136.01
D.P.W.	\$ 50.00	\$ -	\$ -	\$ 50.00
Boston Edison				
C.D. Training Emergency	\$ (529.84)	\$ 7,766.27	\$ 7,766.27	\$ (529.84)
Administration & Tech. Support				\$ -
For Fiscal Year 1999	\$ 545.18	\$ 48,037.00	\$ 48,349.23	\$ 232.95
For Fiscal Year 2000		\$ 48,037.00	\$ -	\$ 48,037.00
Computer	\$ 12.05	\$ -	\$ -	\$ 12.05
Radios	\$ (250.00)	\$ 280.00	\$ -	\$ 30.00
Miscellaneous	\$ -	\$ 10.00	\$ -	\$ 10.00
Fire:				
Thermo Image Helmet	\$ 45.00	\$ -	\$ -	\$ 45.00
Inspectional Service:				
Donation	\$ -	\$ 2,603.00	\$ 2,603.00	\$ -
Library:				
Sunday Payroll & Expenses	\$ 71.43	\$ -	\$ -	\$ 71.43
Pool:				
Donation & Gifts	\$ 100.00	\$ -	\$ -	\$ 100.00
<b>REVOLVING ACCOUNTS:</b>				
Conservation:				
Revolving Account	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
Council on Aging:				
Revolving Account	\$ 282.25	\$ 1,042.19	\$ 502.84	\$ 821.60
Library:				
Revolving Account	\$ 316.56	\$ 5,000.00	\$ 4,718.50	\$ 598.06
	<u>\$ 11,140.02</u>	<u>\$ 169,809.45</u>	<u>\$ 97,000.67</u>	<u>\$ 83,948.80</u>
<b>WORKERS COMPENSATION</b>				
Lands & Natural Resources	\$ -	\$ 3,839.82	\$ 3,839.82	\$ -
<b>GRAND TOTAL:</b>	<u><u>\$ 110,028.45</u></u>	<u><u>\$ 302,600.29</u></u>	<u><u>\$ 192,131.34</u></u>	<u><u>\$ 220,497.40</u></u>

**Town of Duxbury**  
**Capital Project Funds**  
**Fund 30 - 41**  
**BALANCE SHEET**  
**June 30, 1999**

Assets	Fund 31	Fund 32	Fund 33	Fund 35	Fund 36	Fund 38	Fund 39	Fund 40	Fund 41
	Pre 1995	since 1995	Water	Snug/Blue	Alden	Ashdod	Indiv Title V	BOH	Camp Wing
Cash	\$ -	\$ 29,620	\$ -	\$ -	\$ -	\$ 39,188	\$ 26,903	\$ -	\$ 30,467
Due to / from General Fund	\$ 10,692	\$ (1,344)	\$ 255,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Receivable from State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
<b>Total</b>	<b>\$ 10,692</b>	<b>\$ 28,276</b>	<b>\$ 255,454</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,188</b>	<b>\$ 76,903</b>	<b>\$ -</b>	<b>\$ 30,467</b>
<b>Liabilities and Fund Equity</b>									
Warrants Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13	\$ 4,438	\$ -	\$ -
Temporary BANS	\$ -	\$ -	\$ -	\$ -	\$ 1,700,000	\$ 100,000	\$ 200,000	\$ -	\$ -
Temporary SANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WPAT Funding received	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Undesignated Fund Balance	\$ 10,692	\$ 28,276	\$ 255,454	\$ -	\$ (1,700,000)	\$ (60,825)	\$ (127,535)	\$ -	\$ 30,467
<b>Total</b>	<b>\$ 10,692</b>	<b>\$ 28,276</b>	<b>\$ 255,454</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,188</b>	<b>\$ 76,903</b>	<b>\$ -</b>	<b>\$ 30,467</b>

General Fund Due to/from **\$ 9,348**

Water Due to/from **\$ 255,454**

# *Town of Duxbury* Water Capital Projects

From Fund 61  
Continued Articles  
30-Jun-99

Description	Article	Debt Issued	Expended thru 1998	Expended 1999	Total	Balance
<b>Borrowing</b>						
1992-6 Mayflower II Wells	B \$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -
1994-6 Mayflower II Wells	B \$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -
1994-6 Corrosion Control	B \$ 750,000.00	\$ 750,000.00	\$ 728,617.84	\$ 21,382.16	\$ 750,000.00	\$ -
1995-6 Water Mains Marshall	B \$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ -	\$ 400,000.00	\$ -
1995-6 Water Mains Tremont	B \$ 165,000.00	\$ 165,000.00	\$ 165,000.00	\$ -	\$ 165,000.00	\$ -
	<b>\$ 1,915,000.00</b>	<b>\$ 1,915,000.00</b>	<b>\$ 1,893,617.84</b>	<b>\$ 21,382.16</b>	<b>\$ 1,915,000.00</b>	<b>\$ -</b>
1997-6 Evergreen Treatmt Plant	B \$ 1,500,000.00	\$ 1,500,000.00	\$ 1,157,908.79	\$ 304,594.77	\$ 1,462,503.56	\$ 37,496.44
1998-Replace PCE lines ***	B \$ 1,500,000.00	\$ 750,000.00	\$ 263,017.13	\$ 486,982.87	\$ 750,000.00	\$ -
1998 - Mayflower	B \$ 103,253.00	\$ 103,000.00	\$ -	\$ 103,000.00	\$ 103,000.00	\$ -
1999- PCE	B \$ 400,000.00	\$ 400,000.00	\$ -	\$ 182,032.48	\$ 182,032.48	\$ 217,967.52
	<b>\$ 3,503,253.00</b>	<b>\$ 2,753,000.00</b>	<b>\$ 1,420,925.92</b>	<b>\$ 1,076,610.12</b>	<b>\$ 2,497,536.04</b>	<b>\$ 255,463.96</b>
<b>Total</b>	<b>\$ 5,418,253.00</b>	<b>\$ 4,668,000.00</b>	<b>\$ 3,314,543.76</b>	<b>\$ 1,097,992.28</b>	<b>\$ 4,412,536.04</b>	<b>\$ 255,463.96</b>

\*\*\* 1998-Replace PCE lines \$ - \$ - \$ 750,000.00 \$ 750,000.00  
(Part borrowed, part free cash- see articles)



***Town of Duxbury***

**Water Enterprise  
Fund 61**

**BALANCE SHEET  
June 30, 1999**

**Assets**

Cash		\$	1,616,483.82
Accounts Receivable		\$	801,905.12
 Total Assets			<u><u>\$ 2,418,388.94</u></u>

***Liabilities and Fund Equity***

Warrants		\$	40,806.44
Due to Capital Projects		\$	255,453.96
Deferred Revenue		\$	801,905.12
 Reserved Fund Balance			
Reserve for Encumbrances	\$	23,628.89	
Reserve for Continued Articles	\$	163,887.79	
Reserved systems development	\$	<u>150,000.00</u>	
Reserved Total	\$	337,516.68	
Unreserved Fund Balance			
Systems development	\$	292,284.50	
Unreserved Fund Equity	\$	<u>690,422.24</u>	
Unreserved Total	\$	982,706.74	\$ 1,320,223.42
 Total Liabilities and Fund Equity			<u><u>\$ 2,418,388.94</u></u>

# Town of Duxbury

## Water Enterprise Fund 61

### Revenues and Expenditures Fiscal Year 1999

	Budget	Actual
<b>Revenues</b>		
Receipts	\$ 1,566,596.00	\$ 1,698,520.89
Systems Development Receipts	\$	\$ 95,384.50
	<u>\$ 1,566,596.00</u>	<u>\$ 1,793,905.39</u>
<b>Expenditures</b>		
Salaries	\$ 352,745.00 *	\$ 337,406.00
Principal and Int on Debt	\$ 416,366.00	\$ 354,050.75
General Fund Assessment	\$ 160,000.00	\$ 160,000.00
Electric	\$ 90,000.00	\$ 78,065.13
Chemicals	\$ 45,000.00	\$ 43,079.09
Marshfield Water	\$ 45,000.00	\$ 38,125.74
Pumps and Instruments	\$ 40,000.00	\$ 36,534.79
Meters	\$ 37,500.00	\$ 41,836.11
Testing	\$ 28,000.00	\$ 28,566.00
Service Connections	\$ 25,000.00	\$ 32,492.13
Gas and Oil	\$ 18,000.00	\$ 9,641.10
Contingencies	\$ 14,000.00	\$ -
Supplies	\$ 12,000.00	\$ 12,776.83
Systems Improvement	\$ 11,000.00	\$ -
Consulting	\$ 10,000.00	\$ 5,218.00
Postage	\$ 6,000.00	\$ 5,031.59
Police	\$ 6,000.00	\$ 2,225.15
Repairs & Maintenance	\$ 5,000.00	\$ 9,224.86
Primacy	\$ 5,000.00	\$ 3,983.76
Mtgs/memberships/subs/training	\$ 4,200.00	\$ 3,527.00
Vehicle repair	\$ 4,000.00	\$ 7,048.46
Clothing and Cleaning	\$ 3,425.00	\$ 5,005.41
All other	\$ 3,360.00	\$ 3,932.50
Phone	\$ 2,000.00	\$ 954.60
Small Tools	\$ 2,000.00	\$ 15.00
Office Equipment	\$ 1,000.00	\$ 1,272.00
<b>Total</b>	<u>\$ 1,346,596.00</u>	<u>\$ 1,220,012.00</u>
<b>1999 Budget Income (vs actual)</b>	<u>\$ 220,000.00</u>	<u>\$ 573,893.39</u>
1999 Articles (Raise & Appropriate)	\$ 220,000.00	\$ 156,313.58
Prior Articles (Raise & Appropriate)**		\$ 1,035,482.45
1998 Encumbrances & unpaid bills		\$ 118.40
(Borrowing)**		\$ (869,882.32)
Systems development		\$ 95,384.50
Net	<u>\$ -</u>	<u>\$ (1,583,287.86)</u>
(Borrowing)**		\$ 869,882.32
		<u>\$ (713,405.54)</u>

Water Articles (Borrowing) transfer to capital projects

\* Added Article 8 DPW (\$) and Article 7 Personnel (Mgmt) (\$1,760)

\*\* Includes Frame \$125,109.96 not expensed during previous year.

\*\*\*Evergreen and 1999 PCE

# Town of Duxbury

## Water Enterprise Fund 61

Continued Articles  
June 30, 1999

Description	Article	Expended 1999	Continued	Return to Water E&D
Raise and Appropriate				
ATM 3/86 Water Main Study	\$ 1,102.70	\$ -	\$ -	\$ 1,102.70
ATM 3/88 Explore New Fields	\$ 14,597.43	\$ -	\$ 14,597.43	\$ -
STM 4/28/90 Clean Wells Depot	\$ 10,347.29	\$ 125.00	\$ 10,222.29	\$ -
1991-6 Well Monitoring	\$ 6,938.14	\$ -	\$ 6,938.14	\$ -
1991-6 Aquifer Protection	\$ 6,948.46	\$ -	\$ 6,948.46	\$ -
ATM 4/91 No Hills Golf Expansn	\$ 159.15	\$ -	\$ -	\$ 159.15
1993-6 Clean Mains	\$ 539.08	\$ -	\$ -	\$ 539.08
ATM 4/94 MayflowerII Eas/purch	\$ 9,344.00	\$ -	\$ -	\$ 9,344.00
1996-6 Hydrant replacement	\$ 2,119.00	\$ -	\$ 2,119.00	\$ -
1996 Water Main Winter Street	\$ 81,649.49	\$ -	\$ -	\$ 81,649.49
1998-6 Equipment	\$ 2,736.00	\$ 2,736.00	\$ -	\$ -
1998-6 Hydrant Replacement	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -
1998-6 Leak Detection	\$ 10,446.00	\$ 9,450.00	\$ 996.00	\$ -
1998-6 Permit annual	\$ 4,403.51	\$ 4,403.51	\$ -	\$ -
1998-6 Systems Rehab	\$ 68,293.72	\$ 68,293.72	\$ -	\$ -
1998-6 Water Main Upgrade	\$ 49,159.00	\$ 49,028.27	\$ -	\$ 130.73
1998-6 Masterplan	\$ 65,000.00	\$ 15,670.99	\$ 49,329.01	\$ -
	\$ 341,282.97	\$ 149,707.49	\$ 98,650.33	\$ 92,925.15
1998 STM Article 5 So Station	\$ 12,216.04	\$ 10,665.00	\$ 1,551.04	\$ -
1998 Replace PCE Lines	\$ 750,000.00	\$ 750,000.00	\$ -	\$ -
1999- 6 Equipment	\$ 35,000.00	\$ 29,299.70	\$ 5,700.30	\$ -
1999-6 Hydrant replacement	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -
1999-6 Systems Rehab	\$ 75,000.00	\$ 74,628.98	\$ 371.02	\$ -
1999-6 Main upgrade	\$ 50,000.00	\$ 10,186.96	\$ 39,813.04	\$ -
1999-6 Withdrawal permitting	\$ 50,000.00	\$ 42,197.94	\$ 7,802.06	\$ -
	\$ 220,000.00	\$ 156,313.58	\$ 63,686.42	\$ -
Total Raise and Appropriate	<u>\$ 1,323,499.01</u>	<u>\$ 1,066,686.07</u>	<u>\$ 163,887.79</u>	<u>\$ 92,925.15</u>

# ***Town of Duxbury***

## **Fund 80 Non-Expendable Trusts**

### **BALANCE SHEET June 30, 1999**

#### **Assets**

##### **Cash and Securities:**

**(In Custody of Treasurer)**

U.S. Treasury Notes	\$ 1,052,490.53	
Commercial Stock	\$ 55,235.71	
	<u>\$ 1,107,726.24</u>	\$ 1,107,726.24

Mass. Municipal Depository Trust		\$ 714,501.97
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##### **Certificates of Deposit:**

Plymouth Savings Bank		\$ 32,750.00
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##### **Restricted Savings:**

Citizens Bank	\$ 163,893.26	
Total Assets	<u>\$ 2,018,871.47</u>	

#### **Liabilities and Fund Equity**

Warrants Payable	\$ 350.00	
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Cemetery Funds	\$ 1,010,735.40	
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Flower Funds	\$ 19,786.50	
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Scholarship Funds	\$ 343,091.22	
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Miscellaneous Funds	\$ 644,908.35	
Total Liabilities and Fund Equity	<u>\$ 2,018,871.47</u>	



# Town of Duxbury

## Fund 80 Non-Expendable Trusts

June 30, 1999

TRUST FUNDS:	BALANCE FORWARD July 1, 1998	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE FORWARD June 30, 1999
Cemetery Perpetual Care	\$ 854,958.06	\$ 30,775.00	\$ 53,043.38	\$ 65,000.00	\$ 873,776.44
Mayflower Cemetery:					\$ -
General Care & Impvmt	\$ 70,310.91	\$ 2,850.00	\$ 3,964.99	\$ 3,000.00	\$ 74,125.90
Arthur D. Eaton	\$ 60,301.26	\$ -	\$ 4,350.39	\$ 4,000.00	\$ 60,651.65
Ladies Union Fair	\$ 1,331.97	\$ -	\$ 60.00	\$ 40.00	\$ 1,351.97
Lucy A. Ewell	\$ 812.77	\$ -	\$ 36.67	\$ 20.00	\$ 829.44
CEMETERY FUNDS:	\$ 987,714.97	\$ 33,625.00	\$ 61,455.43	\$ 72,060.00	\$ 1,010,735.40
George M. Wood	\$ 139.98	\$ -	\$ 6.36	\$ -	\$ 146.34
Charles R. Crocker	\$ 76.91	\$ -	\$ 3.49	\$ -	\$ 80.40
General Flower Fund	\$ 18,540.55	\$ -	\$ 841.62	\$ -	\$ 19,382.17
Ellen Churchill	\$ 38.85	\$ -	\$ 1.76	\$ -	\$ 40.61
Forrest & Helen Patch	\$ 41.62	\$ -	\$ 1.90	\$ -	\$ 43.52
Minerva L. Sherman	\$ 38.50	\$ -	\$ 1.74	\$ -	\$ 40.24
Grace & Gertrude Myrick	\$ 36.30	\$ -	\$ 1.64	\$ -	\$ 37.94
George Chandler	\$ 14.63	\$ -	\$ 0.65	\$ -	\$ 15.28
FLOWER FUNDS:	\$ 18,927.34	\$ -	\$ 859.16	\$ -	\$ 19,786.50
Helen Delano Howe	\$ 136,526.21	\$ -	\$ 7,676.85	\$ 9,000.00	\$ 135,203.06
Mary E. Carr Nepton	\$ 82,650.03	\$ -	\$ 9,784.94	\$ 9,000.00	\$ 83,434.97
Annie Drew Dunham	\$ 43,519.95	\$ -	\$ 2,583.55	\$ 2,500.00	\$ 43,603.50
Harriet E. Crozier	\$ 30,441.09	\$ -	\$ 2,355.84	\$ 2,200.00	\$ 30,596.93
Edward & Ruth Hobart	\$ 11,403.02	\$ 600.00	\$ 649.44	\$ 600.00	\$ 12,052.46
Molly Hopkins Taft	\$ 11,564.66	\$ 300.00	\$ 793.49	\$ 500.00	\$ 12,158.15
Weston-Thompson	\$ 10,895.92	\$ -	\$ 755.76	\$ 800.00	\$ 10,851.68
Edmund A. Dondero	\$ 2,994.99	\$ -	\$ 208.01	\$ 200.00	\$ 3,003.00
Benjamin M. Feinberg	\$ 1,661.01	\$ -	\$ 75.39	\$ -	\$ 1,736.40
Margaret K. Elliott	\$ -	\$ 8,000.00	\$ 2,451.07	\$ -	\$ 10,451.07
SCHOLARSHIP FUNDS:	\$ 331,656.88	\$ 8,900.00	\$ 27,334.34	\$ 24,800.00	\$ 343,091.22
Eben H. Ellison	\$ 321,251.56	\$ -	\$ 21,389.51	\$ 26,913.69	\$ 315,727.38
Lucy Hathaway	\$ 43,255.62	\$ -	\$ 12,081.62	\$ 16,000.00	\$ 39,337.24
Jonathan & Ruth Ford	\$ 47,719.76	\$ -	\$ 2,525.84	\$ -	\$ 50,245.60
Agnes S. Ellison	\$ 4,632.76	\$ -	\$ 210.31	\$ -	\$ 4,843.07
Isabelle Freeman(Ambulance Service)	\$ 3,977.48	\$ -	\$ 180.53	\$ -	\$ 4,158.01
Thomas D. Hathaway	\$ 2,431.89	\$ -	\$ 110.39	\$ -	\$ 2,542.28
Marietta Russell:					
School Library	\$ 2,561.94	\$ -	\$ 116.30	\$ -	\$ 2,678.24
School Science Material	\$ 1,322.39	\$ -	\$ 60.02	\$ -	\$ 1,382.41
William Penn Harding:					
Duxbury Free Library	\$ 1,124.17	\$ -	\$ 51.03	\$ -	\$ 1,175.20
Isabelle Freeman	\$ 211,801.44	\$ -	\$ 11,017.48	\$ -	\$ 222,818.92
MISCELLANEOUS FUNDS:	\$ 640,079.01	\$ -	\$ 47,743.03	\$ 42,913.69	\$ 644,908.35
TOTAL OF TRUST FUNDS	\$ 1,978,378.20	\$ 42,525.00	\$ 137,391.96	\$ 139,773.69	\$ 2,018,521.47
Warrants Payable					\$ 350.00
GRAND TOTAL OF TRUST FUNDS	\$ 1,978,378.20	\$ 42,525.00	\$ 137,391.96	\$ 139,773.69	\$ 2,018,871.47

# ***Town of Duxbury***

Health Insurance Fund  
Fund 83

## **BALANCE SHEET June 30, 1999**

### ***Assets***

Cash Unrestricted checking	\$	1,273,094.74
Unrestricted savings	\$	583,549.02
Deposit	\$	470,000.00
Prepaid 2000	\$	339,365.73
Total Assets	\$	<u>2,666,009.49</u>

### ***Liabilities and Fund Equity***

Warrants Payable	\$	215,533.75
Designate deposit for claims	\$	470,000.00
Undesignated Fund balance	\$	1,980,475.74
Total	\$	<u>2,666,009.49</u>

# Town of Duxbury

## Health Insurance Claim Fund

### Fund 83

#### REVENUES AND EXPENDITURES

Period ended June 30, 1999

	<u>Town</u>	<u>Employees</u>	<u>Retirees</u>	<u>Total</u>
<b>Revenues</b>				
Raise and Appropriate	\$ 1,767,509	\$ -	\$ -	\$ 1,767,509
Withholding (less refunds)	\$ -	\$ 511,291	\$ -	\$ 511,291
COBRA	\$ -	\$ 19,956	\$ -	\$ 19,956
Worker's Comp - Active	\$ -	\$ 7,551	\$ -	\$ 7,551
Direct Payments	\$ -	\$ -	\$ 43,017	\$ 43,017
Retirement Associations:				
Plymouth County	\$ -	\$ -	\$ 89,633	\$ 89,633
Mass Teachers Assoc	\$ -	\$ -	\$ 79,847	\$ 79,847
Other Revenue				
Interest/Dividend	\$ 30,466	\$ -	\$ -	\$ 30,466
Group Insurance Deposit	\$ 1,030	\$ -	\$ -	\$ 1,030
Stop Loss Recovery	\$ 48,584	\$ -	\$ -	\$ 48,584
<b>Total Revenues</b>	<u>\$ 1,847,590</u>	<u>\$ 538,798</u>	<u>\$ 212,497</u>	<u>\$ 2,598,884</u>
<b>Expenditures</b>				
Claims - Town	\$ 1,964,156	\$ -	\$ -	\$ 1,964,156
Claims - Employees	\$ -	\$ 621,373	\$ -	\$ 621,373
Claims - Retirees	\$ -	\$ -	\$ 211,703	\$ 211,703
Admin - Town	\$ 198,632	\$ -	\$ -	\$ 198,632
Admin - Employees	\$ -	\$ 60,570	\$ -	\$ 60,570
Admin - Retirees	\$ -	\$ -	\$ 16,922	\$ 16,922
Stop Loss Paymnts - Ret	\$ -	\$ -	\$ 1,951.54	\$ 1,952
Medex - Town	\$ 13,883	\$ -	\$ -	\$ 13,883
Medex - Retirees	\$ -	\$ -	\$ 13,883.30	\$ 13,883
Consultants	\$ 12,500	\$ -	\$ -	\$ 12,500
Life Insurance	\$ 9,009	\$ -	\$ -	\$ 9,009
Additional Deposit	\$ 10,000	\$ -	\$ -	\$ 10,000
<b>Total Expenditures</b>	<u>\$ 2,208,179</u>	<u>\$ 681,943</u>	<u>\$ 244,460</u>	<u>\$ 3,134,582</u>
 Current Year Balance	 <u>\$ (360,590)</u>	 <u>\$ (143,146)</u>	 <u>\$ (31,963)</u>	 <u>\$ (535,698)</u>

**Fund 84**  
**Expendable Trusts**

**BALANCE SHEET**  
**June 30, 1999**

**Assets**

**Cash and Securities:**

(In Custody of Treasurer)

**Unrestricted Checking Account:**

Quincy Savings Bank \$ 4,032.86

**Unrestricted Savings Account:**

Citizens Bank \$ 142,424.79

Plymouth Savings Bank \$ 11,605.36

\$ 154,030.15 \$ 154,030.15

**Investments:**

M.M.D. Trust \$ 1,928,934.37

**Certificate of Deposits:**

Plymouth Savings Bank \$ 30,000.00

**Money Market Certificates:**

Rockland Trust Co. \$ 33,657.23

**U.S. Treasury Notes**

\$ 900,340.16

**Total Assets** \$ 3,050,994.77

**Liabilities and Fund Equity**

**Warrants Payable** \$ 675.51

**In Custody of Treasurer:**

Gifts & Bequests \$ 3,357.35

**Funds**

**Total Liabilities and Fund Equity** \$ 3,046,961.91

\$ 3,050,994.77



# Town of Duxbury

## Fund 84 Expendable Trusts

June 30, 1999

	BALANCE July 1, 1998	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 1999
Library: Miscellaneous	\$ 2,348.22	\$ -	\$ -	\$ -	\$ 2,348.22
Centennial	\$ 180.10	\$ -	\$ -	\$ 180.10	\$ -
Recreation:					
Exceptional Child	\$ 225.00	\$ -	\$ -	\$ 225.00	\$ -
Sail Boat Purchase	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -
F. Marshall Memorial:					
Tennis Court Floodlights	\$ 969.56	\$ -	\$ -	\$ -	\$ 969.56
Bicentennial Committee	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -
Bikeway Committee	\$ 273.00	\$ -	\$ -	\$ 273.00	\$ -
John & Ruth Ford	\$ (1,564.51)	\$ -	\$ -	\$ (1,564.51)	\$ -
Gertrude Coffin Estate:					
Ambulance	\$ 277.07	\$ -	\$ 11.56	\$ 288.63	\$ -
Library	\$ 42.09	\$ -	\$ 1.91	\$ -	\$ 44.00
Duxbury Tedesco	\$ 291.12	\$ -	\$ (291.12)	\$ -	\$ -
King Caesar Fund for the Poor	\$ 46,233.23	\$ 9,015.34	\$ 2,247.82	\$ 8,915.37	\$ 48,581.02
Retirement Fund Investment:					
U.S. Treasury Bonds	\$ 1,567,646.31	\$ -	\$ 98,152.52	\$ 113,000.00	\$ 1,552,798.83
Ambulance Fund	\$ 9,094.43	\$ 1,335.00	\$ 415.23	\$ 2,500.00	\$ 8,344.66
Myles Standish Homesite	\$ 5,303.90	\$ -	\$ 240.75	\$ -	\$ 5,544.65
Stabilization Fund					
Investment: MMDT	\$ 900,513.05	\$ 100,000.00	\$ 52,021.31	\$ -	\$ 1,052,534.36
Conservation Fund	\$ 19,096.73	\$ 80,130.00	\$ 2,001.12	\$ 47,357.21	\$ 53,870.64
Sale of Lots & Burial Rights	\$ 155,029.95	\$ 16,850.00	\$ 9,618.99	\$ 2,940.00	\$ 178,558.94
Bridge Project	\$ 84.69	\$ -	\$ (84.69)	\$ -	\$ -
Harry & Mary Grafton	\$ 29,683.01	\$ 15,000.00	\$ 974.22	\$ 12,000.00	\$ 33,657.23
Christopher M. Compton	\$ 37.85	\$ -	\$ 1.72	\$ -	\$ 39.57
Nelson T. Saunders	\$ 1,715.30	\$ 945.00	\$ 88.62	\$ 1,278.13	\$ 1,470.79
Margery S. Parcher	\$ 8,192.08	\$ 31,746.30	\$ 976.17	\$ 30,733.56	\$ 10,180.99
William Ellison Unitrust	\$ 2,457.63	\$ -	\$ 127.85	\$ -	\$ 2,585.48
Richard G. Wight	\$ 48,981.41	\$ -	\$ 3,405.65	\$ -	\$ 52,387.06
Duxbury Heritage Fund	\$ 18,922.85	\$ -	\$ 1,085.03	\$ -	\$ 20,007.88
Harbor Safety Equipment	\$ 439.18	\$ -	\$ 19.93	\$ -	\$ 459.11
Rescue Equipment	\$ 450.00	\$ -	\$ -	\$ 376.38	\$ 73.62
Duxbury Dare Program	\$ 20,744.75	\$ 5,270.00	\$ 1,091.36	\$ 4,564.94	\$ 22,541.17
Elizabeth H. Meehan	\$ 1,416.49	\$ -	\$ 64.32	\$ -	\$ 1,480.81
Mary Brouillard	\$ 204.73	\$ 1,619.84	\$ 16.10	\$ -	\$ 1,840.67
<b>TOTAL OF TRUST FUNDS</b>	<b>\$ 2,839,489.22</b>	<b>\$ 261,911.48</b>	<b>\$ 172,186.37</b>	<b>\$ 223,267.81</b>	<b>\$ 3,050,319.26</b>

Warrants Payable \$ 675.51

**GRAND TOTAL OF TRUST FUNDS** **\$ 3,050,994.77**

PENSION STABILIZATION CONSERVATION

## Town of Duxbury

Fund 89

Agency

### BALANCE SHEET

June 30, 1999

#### Assets

##### Cash:

Unrestricted Checking	\$ 56,390.09
Unrestricted Savings	\$ 545,851.50

##### Due from Users:

Police Detail	\$ 42,152.11
	<u>\$ 644,393.70</u>

#### Liabilities and Fund Equity

Warrants Payable	\$ 17,346.47
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##### Selectmen

Rental Deposit	\$ 10,000.00
Cable Contract	\$ 1,110.91
ADA Workshop	\$ 455.00
	<u>\$ 11,565.91</u>

##### Council on Aging:

Insurance Claims:	\$ 266.00
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##### Fire :

Off-Duty Details	\$ 5.00
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##### Planning Board:

Performance Bonds	\$ 13,857.12
Road Openings	\$ 19,650.00
As-Built Plans	\$ 7,448.60
Shade Trees	\$ 350.00
Treatment Plant Bond	\$ 479.00
Special Funds	\$ 545,851.50
	<u>\$ 587,636.22</u>

##### School:

Bld Deposit	\$ 130.00
Fire Insurance Claim	\$ 162.27
	<u>\$ 292.27</u>

##### Harbormaster:

Insurance Claim	\$ 304.95
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##### Inspectional Services:

Consulting/Perc Test	\$ 3,330.00
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##### Lands & Natural Resources:

Shade Trees	\$ 31.00
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##### Town Clerk:

Sporting License	\$ (148.80)
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##### Treasurer/ Collector

Unclassified Items	\$ 35.00
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##### Police:

Insurance Claims	\$ 13,225.77
Gun Permits	\$ 262.50
	<u>\$ 13,488.27</u>

##### Pool:

Insurance Claims	\$ 6,731.41
Security Deposit	\$ 1,500.00
	<u>\$ 8,231.41</u>

##### Recreation:

North Hill	\$ 160.00
Skateboard Park	\$ 1,850.00
	<u>\$ 2,010.00</u>

\$ 644,393.70

# Town of Duxbury

## Fund 89

## Agency

June 30, 1999

	BALANCE July 1, 1998	ADDITIONS	INVESTMENT INCOME	EXPENSES	BALANCE June 30, 1999
Performance Bonds (Old Balances)	\$ 13,857.12	\$ -	\$ -	\$ -	\$ 13,857.12
As-Built Plans (Old Balances)	\$ 7,448.60	\$ -	\$ -	\$ -	\$ 7,448.60
Road Openings (Old Balances)	\$ 19,650.00	\$ -	\$ -	\$ -	\$ 19,650.00
Shade Trees	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
School Bid Deposit	\$ 130.00	\$ -	\$ -	\$ -	\$ 130.00
Treatment Plant Bond	\$ 479.00	\$ -	\$ -	\$ -	\$ 479.00
Selectmen: Ashdod Fire Station	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00
Adelphia Cable Contract	\$ 14,000.00	\$ -	\$ -	\$ 12,889.09	\$ 1,110.91
ADA Workshop	\$ 455.00	\$ -	\$ -	\$ -	\$ 455.00
Treasurer/Collector: Unclassified Items	\$ -	\$ 4,222.08	\$ -	\$ 4,187.08	\$ 35.00
Deputy Collector Fees	\$ -	\$ 19,856.00	\$ -	\$ 19,856.00	\$ -
Sporting Licenses	\$ (264.05)	\$ 5,369.00	\$ -	\$ 5,253.75	\$ (148.80)
Police: Insurance Claims	\$ 863.77	\$ 12,362.00	\$ -	\$ -	\$ 13,225.77
Gun Permits	\$ -	\$ 1,425.00	\$ -	\$ 1,162.50	\$ 262.50
Fire: Off-Duty Details	\$ -	\$ 267.60	\$ -	\$ 262.60	\$ 5.00
Harbormaster: Insurance Claim	\$ 304.95	\$ -	\$ -	\$ -	\$ 304.95
Inspectional Services:					
Consulting/Perc Tests	\$ 3,420.00	\$ 26,910.00	\$ -	\$ 27,000.00	\$ 3,330.00
Lands & Nat. Resources: Shade Trees	\$ -	\$ 250.00	\$ -	\$ 219.00	\$ 31.00
School: Fire Claim	\$ 162.27	\$ -	\$ -	\$ -	\$ 162.27
Council on Aging: Insurance Claim	\$ 266.00	\$ -	\$ -	\$ -	\$ 266.00
Unclassified Items	\$ -	\$ 477.83	\$ -	\$ 477.83	\$ -
Pool: Security Deposits	\$ 1,500.00	\$ -	\$ -	\$ -	\$ 1,500.00
Insurance Claim	\$ -	\$ 6,731.41	\$ -	\$ -	\$ 6,731.41
Recreation: North Hill	\$ 160.00	\$ -	\$ -	\$ -	\$ 160.00
Skateboard Park	\$ -	\$ 2,500.00	\$ -	\$ 650.00	\$ 1,850.00
	<u>\$ 72,782.66</u>	<u>\$ 80,370.92</u>	<u>\$ -</u>	<u>\$ 71,957.85</u>	<u>\$ 81,195.73</u>

### SPECIAL FUNDS:

#### CHAP.593 OF ACTS OF 1993:

B Cushing: Elm Street Realty	\$ 3,582.53	\$ -	\$ 161.40	\$ 1,396.85	\$ 2,347.08
B Cushing: Elm Street Realty	\$ (1,223.35)	\$ 1,223.35	\$ -	\$ -	\$ -
Prior Crossing, Inc.: BF Goodrich	\$ 2,335.62	\$ -	\$ 101.56	\$ 931.16	\$ 1,506.02
Volta Oil Co., Inc.	\$ 1,050.97	\$ -	\$ 47.70	\$ -	\$ 1,098.67
Duxbury Construction: F Boynton	\$ 705.03	\$ -	\$ 32.01	\$ -	\$ 737.04
First Baptist Church	\$ 3,605.27	\$ -	\$ 163.64	\$ -	\$ 3,768.91
Pilgrim Church (BOA)	\$ 1,729.54	\$ -	\$ 124.94	\$ -	\$ 1,854.48
Elm Street Realty: Freeman's Farm	\$ 4,269.19	\$ -	\$ 192.42	\$ 1,890.45	\$ 2,571.16
Elm Street Realty: Freeman's Farm	\$ (1,102.50)	\$ 1,102.50	\$ -	\$ -	\$ -
R. & K. Assoc.: Norman Village	\$ 3,156.04	\$ -	\$ 143.18	\$ 486.50	\$ 2,812.72
R. & K. Assoc.: Norman Village	\$ (486.50)	\$ 486.50	\$ -	\$ -	\$ -
RBH Development: Hawkins Place	\$ 1,322.26	\$ -	\$ 60.01	\$ -	\$ 1,382.27
Bay Farm Trust	\$ 1,791.15	\$ -	\$ 81.32	\$ -	\$ 1,872.47
R & K :Parkers Grove	\$ 3,287.15	\$ 3,000.00	\$ 128.58	\$ 3,667.60	\$ 2,748.13
Rob White: Old Cord	\$ 6,658.15	\$ 7,000.00	\$ 477.31	\$ 7,845.00	\$ 6,290.46
Duxbury Yacht Club	\$ 1,544.16	\$ -	\$ 70.09	\$ -	\$ 1,614.25
Jong G. Yun	\$ 1,438.63	\$ 1,400.00	\$ 62.18	\$ 1,561.50	\$ 1,339.31
Stand Partners LLC	\$ 524.78	\$ 3,945.00	\$ 75.99	\$ 2,950.00	\$ 1,595.77
Stephen M. Carleton	\$ 1,516.39	\$ 1,444.88	\$ 64.63	\$ 2,444.88	\$ 581.02
Nestel Communications	\$ 1,516.39	\$ -	\$ 68.85	\$ -	\$ 1,585.24
Benevento:Gardnerville	\$ 1,826.86	\$ 1,000.00	\$ 72.91	\$ 972.25	\$ 1,927.52
Duxbury Yacht :Club House	\$ 1,516.39	\$ -	\$ 68.85	\$ -	\$ 1,585.24
Omnipont Communications	\$ 3,019.82	\$ -	\$ 137.08	\$ -	\$ 3,156.90
Campbell Communications	\$ 7.04	\$ -	\$ (7.04)	\$ -	\$ -
Indust Comm & Electr	\$ 3,000.78	\$ -	\$ 135.07	\$ -	\$ 3,135.85
Collins: Hiaway Lane	\$ -	\$ 2,450.00	\$ 34.92	\$ 2,066.25	\$ 418.67
E. Themistokleous	\$ -	\$ 1,500.00	\$ 45.39	\$ -	\$ 1,545.39
Bayside Marine Corp.	\$ -	\$ 1,500.00	\$ 16.20	\$ 1,516.20	\$ -
Ceccarelli Cleaners	\$ -	\$ 1,500.00	\$ 28.67	\$ -	\$ 1,528.67
	<u>\$ 46,591.79</u>	<u>\$ 27,552.23</u>	<u>\$ 2,587.86</u>	<u>\$ 27,728.64</u>	<u>\$ 49,003.24</u>

## Town of Duxbury

### Fund 89 Continued

SPECIAL FUNDS:	BALANCE		INVESTMENT		BALANCE
CHAP.593 OF ACTS OF 1993:	July 1, 1998	ADDITIONS	INCOME	EXPENSES	Jun 30, 1999
Don Schleicher: Patten Lane	\$ 279.18	\$ -	\$ 12.17	\$ 105.50	\$ 185.85
Condon: Off Congress	\$ 341.87	\$ -	\$ 14.84	\$ 223.10	\$ 133.61
Old Stone Realty Trust	\$ 1,410.57	\$ -	\$ 63.16	\$ 190.00	\$ 1,283.73
Crowell: Off Lincoln	\$ 2,519.47	\$ -	\$ 114.35	\$ -	\$ 2,633.82
Don Schleicher	\$ 17,205.83	\$ -	\$ 1.90	\$ 17,205.83	\$ 1.90
Juliano Enterprises	\$ 1,422.09	\$ 2,500.00	\$ 130.65	\$ 2,137.50	\$ 1,915.24
Frank Nudd Jr.	\$ 10,710.31	\$ -	\$ 447.02	\$ 11,157.33	\$ -
Ayoub Engineering	\$ 1,615.99	\$ -	\$ 73.35	\$ -	\$ 1,689.34
Christina Doran	\$ 33.67	\$ -	\$ 1.52	\$ -	\$ 35.19
J. J. Davis: Sweetser's	\$ 1,578.55	\$ -	\$ 71.66	\$ -	\$ 1,650.21
Holy Family	\$ -	\$ 1,500.00	\$ 16.20	\$ 1,516.20	\$ -
Nynex, Bell Atlantic	\$ -	\$ 1,000.00	\$ 7.24	\$ -	\$ 1,007.24
White:Cordwd/Jeremia	\$ -	\$ 6,800.00	\$ 27.83	\$ -	\$ 6,827.83
Fontaine:Crdwd/Enterprise	\$ -	\$ 1,400.00	\$ 5.73	\$ -	\$ 1,405.73
Driver: Franklin Street	\$ -	\$ 500.00	\$ 2.05	\$ -	\$ 502.05
Crowell: Off Franklin	\$ -	\$ 1,400.00	\$ 2.62	\$ -	\$ 1,402.62
	<u>\$ 37,117.53</u>	<u>\$ 15,100.00</u>	<u>\$ 992.29</u>	<u>\$ 32,535.46</u>	<u>\$ 20,674.36</u>

PERFORMANCE BONDS:					
B Cushing/Elm St/Niles Orchard	\$ 95,917.55	\$ -	\$ 4,353.98	\$ -	\$ 100,271.53
Bay Farm Trust	\$ 78,129.84	\$ -	\$ 3,546.57	\$ -	\$ 81,676.41
North Triangle Rlty Tr: Norman Village	\$ 10,838.64	\$ -	\$ 492.00	\$ -	\$ 11,330.64
Christmas Tree way	\$ 2,544.96	\$ -	\$ 115.53	\$ -	\$ 2,660.49
Elm St Rlty/ Road open/Roger's Way	\$ 1,754.52	\$ -	\$ 79.65	\$ -	\$ 1,834.17
Dux Const/Road open/707 Washington	\$ 1,724.01	\$ -	\$ 78.26	\$ -	\$ 1,802.27
Road/Phase 1 Bay Farm: Orwig	\$ 5,084.49	\$ -	\$ 230.81	\$ -	\$ 5,315.30
Road Opening:Hawkins Place	\$ 1,669.21	\$ -	\$ 75.76	\$ -	\$ 1,744.97
R.H.B.: Bob Burpee	\$ 6,432.07	\$ -	\$ 291.96	\$ -	\$ 6,724.03
Stone: Ryan's Lane	\$ 40,141.25	\$ -	\$ 992.51	\$ 20,141.25	\$ 20,992.51
Tilden Corp.: McSharry	\$ 1,664.54	\$ -	\$ 68.91	\$ 1,642.25	\$ 91.20
Leo/Paul Vercollone	\$ 1,561.74	\$ -	\$ 70.89	\$ -	\$ 1,632.63
Ben F. Goodrich Jr.	\$ 20,600.16	\$ -	\$ 935.10	\$ -	\$ 21,535.26
Juliano Enterprises	\$ -	\$ 31,000.00	\$ 594.80	\$ 23,194.71	\$ 8,400.09
North Triangle Rlty Tr: Parker Grove	\$ -	\$ 80,000.00	\$ 1,211.48	\$ 20,000.00	\$ 61,211.48
Mike McSharry	\$ -	\$ 70,000.00	\$ 1,397.76	\$ -	\$ 71,397.76
Michael McSharry	\$ -	\$ 5,750.00	\$ 114.83	\$ -	\$ 5,864.83
Freeman Farm Modif.	\$ -	\$ 1,400.00	\$ 20.52	\$ -	\$ 1,420.52
Collins; Hideaway Lane	\$ -	\$ 60,000.00	\$ 252.60	\$ -	\$ 60,252.60
David Condon	\$ -	\$ 10,000.00	\$ 15.21	\$ -	\$ 10,015.21
	<u>\$ 268,062.98</u>	<u>\$ 258,150.00</u>	<u>\$ 14,939.13</u>	<u>\$ 64,978.21</u>	<u>\$ 476,173.90</u>

Sub-Total of Funds:	\$ 424,554.96	\$ 381,173.15	\$ 18,519.28	\$ 197,200.16	\$ 627,047.23
Police Detail	\$ (33,593.31)	\$ 246,532.59	\$ -	\$ 255,091.39	\$ (42,152.11)
GRAND TOTAL OF FUND:	<u>\$ 390,961.65</u>	<u>\$ 627,705.74</u>	<u>\$ 18,519.28</u>	<u>\$ 452,291.55</u>	<u>\$ 584,895.12</u>



# **Town of Duxbury**

Fund 97

## **BALANCE SHEET**

June 30, 1999

### **Assets**

#### **Loans Authorized (Memorandum)**

##### **General Fund**

Conservation: West & Mayflower (2 1/2 debt excl)	\$	3,400,000.00	
Powder Point Bridge	\$	3,150,000.00	
Library	\$	3,000,000.00	
Camp Wing and other conservation	\$	1,613,116.00	
School: Alden Reopening	\$	1,700,000.00	
School Computers	\$	200,000.00	
School Heat and Air Conditioning	\$	112,200.00	
North Hill Land	\$	705,000.00	
Bluefish/ Snug Harbor	\$	650,000.00	
Ashdod Station	\$	600,000.00	
Water Pollution Abatement (septic)	\$	400,000.00	
North Hill Irrigation	\$	325,000.00	
Mayflower (Conservation)	\$	258,538.00	
Fire Truck	\$	225,000.00	
Road Resurfacing	\$	165,150.00	
Harbor Dredging	\$	150,000.00	
Summer Street (Conservation)	\$	126,905.00	
Fuel Tanks	\$	125,000.00	
Sewer (New Library, Pool, School)	\$	115,000.00	
Gurnet Seawall	\$	120,000.00	
Bridges (Eagles Nest, Bluefish)	\$	120,000.00	
Town Hall Heating	\$	110,000.00	
DPW Building	\$	110,000.00	
Union Street (Conservation)	\$	107,362.00	
Mayflower Stump Dump	\$	100,000.00	
Police Radios	\$	86,000.00	
BOH Title V pool	\$	40,000.00	
Voting Machines	\$	32,650.00	\$ 17,846,921.00

##### **Water**

Evergreen Treatment Plant	\$	1,500,000.00	
Corrosion Control	\$	750,000.00	
Pipe Replacement (PCE)	\$	750,000.00	
Mayflower	\$	500,000.00	
Marshal, Standish Mains (outside debt limit)	\$	400,000.00	
Pipe Replacement (PCE)	\$	400,000.00	
Tremont Mains (outside debt limit)	\$	165,000.00	
Mayflower (well exempt)	\$	103,253.00	
Mayflower	\$	100,000.00	\$ 4,668,253.00

Amounts to be provided: Sick & Vacation Accrual

\$ 976,193.05

##### **Total Assets**

\$ 23,491,367.05

### **Liabilities and Fund Equity**

Loans Authorized and Unissued (Memorandum)	\$	3,087,174.00	\$ 3,087,174.00
Loans Authorized and Issued			
Amortized	\$	7,396,684.00	
Outstanding debt			
Due Next Year	\$	1,490,647.10	
Subsequent Years	\$	10,540,668.90	
	\$	19,428,000.00	\$ 19,428,000.00

Sick & Vacation Payable

\$ 976,193.05

##### **Total Liabilities and Fund Equity**

\$ 23,491,367.05

**Town of Duxbury**  
General Fund Debt

June 30, 1999

	Date	Amt Authorized	Amt Issued	Unissued	Rescinded 1999	1998 - Balance	1999 - Principal	1999 - Balance	2000 - Principal
<b>GENERAL FUND</b>									
West & Mayflower (debt excl)	1986	\$ 3,400,000.00	\$ 3,400,000.00	\$ -	\$ -	\$ 900,000.00	\$ 225,000.00	\$ 675,000.00	\$ 225,000.00
Powder Point Bridge	1986	\$ 3,150,000.00	\$ 3,150,000.00	\$ -	\$ -	\$ 800,000.00	\$ 200,000.00	\$ 600,000.00	\$ 200,000.00
Alden Heights	1994	\$ 165,150.00	\$ 165,150.00	\$ -	\$ 14,850.00	\$ 100,000.00	\$ 25,000.00	\$ 75,000.00	\$ 15,000.00
Voting Machines (equipmt)	1994	\$ 32,650.00	\$ 32,650.00	\$ -	\$ -	\$ 24,890.00	\$ 3,640.00	\$ 21,250.00	\$ 3,640.00
Irrigation (equipmt) STM	1995	\$ 325,000.00	\$ 325,000.00	\$ -	\$ -	\$ 248,233.00	\$ 36,272.00	\$ 211,961.00	\$ 36,272.00
Fire Truck (equipmt)	1995	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -	\$ 171,877.00	\$ 25,088.00	\$ 146,789.00	\$ 25,088.00
Schools -Computers	1995	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 144,000.00	\$ 22,000.00	\$ 122,000.00	\$ 22,000.00
School (remodel)	1995	\$ 112,200.00	\$ 112,200.00	\$ -	\$ -	\$ 84,025.00	\$ 12,925.00	\$ 71,100.00	\$ 12,925.00
Town Hall Heat (remodel)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 82,375.00	\$ 12,675.00	\$ 69,700.00	\$ 12,675.00
Undgrd FuelTanks(remodel)	1995	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ 93,600.00	\$ 14,400.00	\$ 79,200.00	\$ 14,400.00
DPW Metal Bldg (remodel)	1995	\$ 110,000.00	\$ 110,000.00	\$ -	\$ -	\$ 98,000.00	\$ 10,000.00	\$ 88,000.00	\$ 13,000.00
Seawall (remodel)	1995	\$ 120,000.00	\$ 120,000.00	\$ -	\$ -	\$ 90,000.00	\$ 15,000.00	\$ 75,000.00	\$ 15,000.00
Landfill (remodel)	1995+1999	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 70,000.00	\$ 15,000.00
Snug Harbor/Bluefish ATM	1996	\$ 650,000.00	\$ 650,000.00	\$ -	\$ -	\$ 624,396.00	\$ 26,080.00	\$ 598,316.00	\$ 26,536.00
Library	1996	\$ 3,000,000.00	\$ 3,000,000.00	\$ -	\$ -	\$ 3,000,000.00	\$ 160,000.00	\$ 2,840,000.00	\$ 160,000.00
Harbor Dredge	1996	\$ 150,000.00	\$ 150,000.00	\$ -	\$ 25,000.00	\$ 150,000.00	\$ 20,000.00	\$ 130,000.00	\$ 20,000.00
Sewer (New library, Pool, School)	1997	\$ 115,000.00	\$ 115,000.00	\$ -	\$ 7,000.00	\$ 115,000.00	\$ 15,000.00	\$ 100,000.00	\$ 15,000.00
Camp Wing and other ( exempt)	1998	\$ 2,105,921.00	\$ 1,604,000.00	\$ 501,921.00	\$ -	\$ -	\$ -	\$ 1,604,000.00	\$ 184,000.00
Water Pollution (Indiv Septic)	1997	\$ 400,000.00	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 11,111.10
Police radios	1999	\$ 86,000.00	\$ 86,000.00	\$ -	\$ -	\$ -	\$ -	\$ 86,000.00	\$ 21,000.00
Bridges (Eagles, Bluefish)	1999	\$ 120,000.00	\$ 75,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 15,000.00
<b>BOH Title V pool</b>	1997	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Alden School reopening</b>	1997	\$ 1,700,000.00	\$ -	\$ 1,700,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ashdod</b>	1998	\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 2,340,000.00	\$ -	\$ 2,340,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Authorized</b>		\$ 17,141,921.00	\$ 14,055,000.00	\$ 3,086,921.00	\$ 46,850.00	\$ 6,734,396.00	\$ 831,080.00	\$ 7,738,316.00	\$ 1,062,647.10

\* December 1995 Bond Issue  
\*\* December 1997 Bond Issue  
\*\*\* December 1998 Bond Issue

# Town of Duxbury Water Debt

June 30, 1999

	Date	Amt/Authorized	Amt Issued	Unissued	1998- Balance	1999- Principal	1999- Balance	2000- Principal
<b>WATER</b>								
Mayflower II	**	1994 \$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 20,000.00	\$ 80,000.00	\$ 20,000.00
		\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 20,000.00	\$ 80,000.00	\$ 20,000.00
Mayflower	*	1992 \$ 500,000.00	\$ 500,000.00	\$ -	\$ 398,000.00	\$ 51,000.00	\$ 347,000.00	\$ 50,000.00
Corrosion Control	*	1994 \$ 750,000.00	\$ 750,000.00	\$ -	\$ 597,000.00	\$ 76,500.00	\$ 520,500.00	\$ 75,000.00
Mains - Marshall	*	1995 \$ 400,000.00	\$ 400,000.00	\$ -	\$ 318,000.00	\$ 41,000.00	\$ 277,000.00	\$ 39,000.00
Mains - Tremont	*	1995 \$ 165,000.00	\$ 165,000.00	\$ -	\$ 132,000.00	\$ 16,500.00	\$ 115,500.00	\$ 16,000.00
		\$ 1,815,000.00	\$ 1,815,000.00	\$ -	\$ 1,445,000.00	\$ 185,000.00	\$ 1,260,000.00	\$ 180,000.00
		\$ 1,915,000.00	\$ 1,915,000.00	\$ -	\$ 1,545,000.00	\$ 205,000.00	\$ 1,340,000.00	\$ 200,000.00
<b>Evergreen Treatment Plant</b>	***	1996 \$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 1,500,000.00	\$ 124,228.00
Pipe Replacement (PCE)	***	1998 \$ 750,000.00	\$ 750,000.00	\$ -	\$ -	\$ -	\$ 750,000.00	\$ 62,114.00
Mayflower (well )	***	1998 \$ 103,253.00	\$ 103,000.00	\$ 253.00	\$ -	\$ -	\$ 103,000.00	\$ 8,530.00
Pipe Replacement (PCE)	***	1999 \$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ -	\$ 400,000.00	\$ 33,128.00
		\$ 2,753,253.00	\$ 2,753,000.00	\$ 253.00	\$ -	\$ -	\$ 2,753,000.00	\$ 228,000.00
<b>Total Authorized</b>		\$ 4,668,253.00	\$ 4,668,000.00	\$ 253.00	\$ 1,545,000.00	\$ 205,000.00	\$ 4,093,000.00	\$ 428,000.00

\* December 1995 Bond Issue

\*\* December 1997 Bond Issue

\*\*\*December 1998 Bond Issue



## COLLECTOR/TREASURER

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The Global economy significantly rebounded during the year 1999 versus 1998, providing stimulus to our national economy to sustain and attain another spectacular year. The Federal Reserve Board increased the Federal funds rate three times in the last six months of the year to stem off the threat of inflation in contrast to cutting the rate three times last year to avert the possibility of deflation. It is expected by economists, the Federal Reserve Board will raise rates a few times during 2000 because the economy is growing at a rate of five percent versus their planned growth of three percent.

Our regional economy has been robust, employment opportunities have been abundant and the real estate market has flourished. Demand by home buyers created significantly higher prices for homes and condos. However, while the housing market was thriving for the first six months of the year, it was cooled by the three interest increases these past several months, and also mortgage refinancing has slowed as interest rates increased.

While many spirited economists forecast continued prosperity in 2000, some leading economic indicators signal otherwise. Indicators such as lower housing permits and predictions of flattening of the yield curve (the spread between the 6 month treasury bill and the 30 year treasury bond) along with other indicators could dampen their enthusiastic forecasts.

The United States stock market indicators reached new highs time and time again, and ended the year with spectacular double digit gains for the fifth consecutive year. The Dow was up 25.2% to a record year end close at 11,497. The NASDAQ and S&P 500 were up 85.6% and 19.5% respectively.

The Town of Duxbury and the Collector/Treasurer Department had another fruitful and productive year. Investment earnings rose to \$600,000 versus \$533,000 last year. Again this year, the Collector/Treasurer Department sold and issued beach and transfer station stickers and the program was even more successful. However, the increase in the sale of beach stickers resulted in issues relating to access to the beach. A committee was selected to review and recommend a new Town policy for the sale of beach stickers for residents and non-residents. While we do not have the final policy, it has been drafted and is expected to remedy some of the concerns of Town residents for access to the beach.

Several of the goals established for the Collector/Treasurer Department for 1999 were achieved. The Tax Taking for property owners not paying their fiscal year 1999 taxes were placed in Tax Title (recorded lien) on October 21, 1999. The placing of liens on 25 property owners, totaling \$54,085, is the lowest number recorded since prior to 1984 when the Collector/Treasurer began the annual Tax Taking Program. The value of the Tax Title accounts as of 6/30/99 was \$434,071. This was the lowest balance since 6/30/89.

During the fall, the tax title maintenance software module was installed and after training it was implemented. We are testing the accuracy of the system and have made several recommendations to our software vendor for modification and improvement.

We have established aggressive goals for fiscal year 2000. We have requested equipment for laser technology to produce payroll and warrant checks on laser format and other computer equipment to upgrade older computer equipment.

Again, many thanks to the Collector/Treasurer staff for the support, cooperation, dedication and untiring efforts in providing the citizens of Duxbury with the most efficient, reliable and courteous service. Also, to the other department managers and employees for their cooperation and assistance.

Respectfully submitted,

John N. Ferguson  
Collector/Treasurer



## REPORT OF THE TOWN TREASURER

### Receipts and Disbursements for Fiscal Year July 1, 1998 through June 30, 1999

Balance July 1, 1998	\$ 18,818,451
Receipts for the year	56,027,975
Disbursements for the year	( 54,319,492)
Warrants 1998 (disbursed 1999)	( 1,473,294)
Net 1998/1999 reconciling items	\$ <u>(188)</u>
	\$ 19,053,452

### Breakdown

Cash on Hand	\$ 596
MMDT	13,722,730
Savings Accounts	3,225,652
U. S. Treasuries	1,952,831
C.D.'s	62,750
Stocks	55,236
Money Market Certificates	\$ <u>33,657</u>
	\$ 19,053,452

REPORT OF THE TOWN COLLECTOR

July 1, 1998 - June 30, 1999

Report to the Citizens of Duxbury:

<u>Year</u>	<u>Balance</u> <u>07/01/1998</u>	<u>Committed</u>	<u>Refunds</u>	<u>Collected</u> <u>after</u> <u>Abatement</u>	<u>Total</u>
1995 & Prior Year's Taxes	\$ 183,323.40	\$ 26,585.40	\$ 16,465.18	\$ -	\$ 226,373.98
1996	12,091.01	1,689.47	6,781.69	-	20,562.17
1997	24,442.14	10,931.88	19,536.27	-	54,910.29
1998	692,740.25	238,021.91	60,426.53	-	991,188.69
1999		26,252,026.02	62,151.82	-	26,314,177.84
2000		12,351,601.42		-	12,351,601.42
Departmental Accounts	456,427.41	1,938,001.09	9,301.90	-	2,403,730.40
<b>TOTAL</b>	<b>\$ 1,369,024.21</b>	<b>\$ 40,818,857.19</b>	<b>\$ 174,663.39</b>	<b>\$ -</b>	<b>\$ 42,362,544.79</b>

<u>Year</u>	<u>Paid to</u> <u>Treasurer</u>	<u>Abated And</u> <u>Deferred</u>	<u>Transferred</u> <u>to Tax Title</u>	<u>Trans. to</u> <u>Real Estate</u>	<u>Balance</u> <u>06/30/1999</u>
1995 & Prior Year's Taxes	\$ 4,198.13	\$ -	\$ -	\$ 11,956.29	\$ 210,219.56
1996	6,284.62	-	-	-	14,277.55
1997	27,253.92	1,646.12	-	-	26,010.25
1998	587,802.11	26,614.89	328,652.01	-	48,119.68
1999	25,583,014.03	253,451.18	-	-	477,712.63
2000	21,887.93				12,329,713.49
Departmental Accounts	1,658,302.83	63,727.55	-	37,942.13	643,757.89
<b>TOTAL</b>	<b>\$ 27,888,743.57</b>	<b>\$ 345,439.74</b>	<b>\$ 328,652.01</b>	<b>\$ 49,898.42</b>	<b>\$ 13,749,811.05</b>

Interest, RE., Excise, Others \$ 100,336.00

Costs 3,332.00

Municipal Liens 34,100.00

Fees, Demands, Warrants 21,003.00

Water Fees, Demands 16,713.30

SUB TOTAL 175,484.30

**TOTAL \$ 28,064,227.87**

Respectfully submitted,

John N. Ferguson

Town Collector

**DEBT STATEMENT - JULY 1, 2000 THROUGH JUNE 30, 2001**

		<u>D U E</u>		<u>D U E</u>	
	OUTSTANDING 06/30/1999	PRINCIPAL 07/01/1999	INTEREST 07/01/1999	OUTSTANDING 06/30/2000	PRINCIPAL 07/01/2000
		06/30/2000	06/30/2000	06/30/2000	06/30/2001
<b>S U M M A R Y:</b>					
WATER	\$ 4,093,000.00	\$ 428,000.00	\$ 157,352.50	\$ 3,665,000.00	\$ 425,000.00
SEWER	898,316.00	52,647.10	36,184.14	845,668.90	53,163.10
SCHOOLS	122,000.00	22,000.00	4,841.00	100,000.00	20,000.00
OTHER BUILDINGS	2,928,000.00	173,000.00	132,084.00	2,755,000.00	170,000.00
CONSERVATION & LAND	2,279,000.00	409,000.00	86,712.50	1,870,000.00	395,000.00
BRIDGES	675,000.00	215,000.00	28,531.25	460,000.00	215,000.00
PUBLIC WAY	75,000.00	15,000.00	2,917.50	60,000.00	15,000.00
EQUIPMENT	466,000.00	86,000.00	18,036.25	380,000.00	85,000.00
REMODELING	220,000.00	40,000.00	8,695.00	180,000.00	40,000.00
SEAWALL	75,000.00	15,000.00	2,917.50	60,000.00	15,000.00
DREDGING	130,000.00	20,000.00	5,380.00	110,000.00	20,000.00
LANDFILL	70,000.00	15,000.00	2,343.75	55,000.00	15,000.00
<b>TOTALS:</b>	<b>\$ 12,031,316.00</b>	<b>\$ 1,490,647.10</b>	<b>\$ 485,995.39</b>	<b>\$ 10,540,668.90</b>	<b>\$ 1,468,163.10</b>
					<b>\$ 419,270.02</b>

# DEBT STATEMENT - JULY 1, 2000 THROUGH JUNE 30, 2001

D U E

D U E

ISSUED YEARS	RATE %	PURPOSE	OUTSTANDING 06/30/1999	PRINCIPAL 7/1/99 - 06/30/2000	INTEREST 7/1/99 - 06/30/2000	OUTSTANDING 06/30/2000	PRINCIPAL 7/1/00 - 06/30/2001	INTEREST 7/1/00 - 06/30/2001
WATER								
12/15/97-03	4.71	Mayflower Well	\$ 80,000.00	\$ 20,000.00	\$ 3,260.00	\$ 60,000.00	\$ 20,000.00	\$ 2,145.00
12/1/95-06	4.43	Municipal Purpose Bond	126,000.00	180,000.00	51,480.00	1,080,000.00	180,000.00	44,010.00
12/15/98-13	3.89	Municipal Purpose Bond	2,753,000.00	228,000.00	102,612.50	2,525,000.00	225,000.00	94,118.75
			4,093,000.00	428,000.00	157,352.50	3,665,000.00	425,000.00	140,273.75
SEWER								
4/29/97-20	5.27	Bluefish/Snug Harbor	598,316.00	26,536.00	31,984.14	571,780.00	27,052.00	30,790.02
12/15/97-08	4.71	Library/Pool Connections	100,000.00	15,000.00	4,200.00	85,000.00	15,000.00	3,363.75
5/15/98-17	0	Community Septic Management	200,000.00	11,111.10		188,888.90	11,111.10	
			898,316.00	52,647.10	36,184.14	845,668.90	53,163.10	34,153.77
SCHOOL								
12/1/95-04	4.40	Data Processing, Muni Purpose Bond	122,000.00	22,000.00	4,841.00	100,000.00	20,000.00	3,970.00
			122,000.00	22,000.00	4,841.00	100,000.00	20,000.00	3,970.00
OTHER BUILDING								
12/15/97-16	4.71	Library	2,840,000.00	160,000.00	128,480.00	2,680,000.00	160,000.00	119,560.00
12/1/95-05	4.42	DPW Building, Muni Purpose Bond	88,000.00	13,000.00	3,604.00	75,000.00	10,000.00	3,127.50
			2,928,000.00	173,000.00	132,084.00	2,755,000.00	170,000.00	122,687.50
CONSERVATION & LAND								
12/15/96-02	5.17	West & Mayflower Streets	675,000.00	225,000.00	29,250.00	450,000.00	225,000.00	17,550.00
12/15/98-08	3.89	Municipal Purpose Bond	1,604,000.00	184,000.00	57,462.50	1,420,000.00	170,000.00	50,825.00
			2,279,000.00	409,000.00	86,712.50	1,870,000.00	395,000.00	68,375.00
BRIDGE								
12/15/96-02	5.17	Powder Point Bridge	600,000.00	200,000.00	26,000.00	400,000.00	200,000.00	15,600.00
12/15/98-03	3.89	Municipal Purpose Bond	75,000.00	15,000.00	2,531.25	60,000.00	15,000.00	1,968.75
			675,000.00	215,000.00	28,531.25	460,000.00	215,000.00	17,568.75
PUBLIC WAY								
12/1/95-03	4.38	Alden Heights Muni Purpose Bond	75,000.00	15,000.00	2,917.50	60,000.00	15,000.00	2,295.00
			75,000.00	15,000.00	2,917.50	60,000.00	15,000.00	2,295.00
EQUIPMENT								
12/1/95-05	4.41	Dept. Equipment, Muni Purpose Bond	380,000.00	65,000.00	15,205.00	315,000.00	65,000.00	12,507.50
12/15/98-03	3.89	Municipal Purpose Bond	86,000.00	21,000.00	2,831.25	65,000.00	20,000.00	2,062.50
			466,000.00	86,000.00	18,036.25	380,000.00	85,000.00	14,570.00
REMODELING								
12/1/95-05	4.38	Remodeling, Muni Purpose Bond	220,000.00	40,000.00	8,695.00	180,000.00	40,000.00	7,035.00
			220,000.00	40,000.00	8,695.00	180,000.00	40,000.00	7,035.00
SEAWALL								
12/1/95-03	4.36	Gurnet, Muni Purpose Bond	75,000.00	15,000.00	2,917.50	60,000.00	15,000.00	2,295.00
			75,000.00	15,000.00	2,917.50	60,000.00	15,000.00	2,295.00
DREDGING								
12/15/97-05	4.71	Dredging	130,000.00	20,000.00	5,380.00	110,000.00	20,000.00	4,265.00
			130,000.00	20,000.00	5,380.00	110,000.00	20,000.00	4,265.00
LANDFILL								
12/1/95-98	4.53	Engour Serv Muni Purpose Bond	70,000.00	15,000.00	2,343.75	55,000.00	15,000.00	1,781.25
12/15/98-03	3.89	Municipal Purpose Bond	70,000.00	15,000.00	2,343.75	55,000.00	15,000.00	1,781.25
GRAND TOTAL			\$ 12,031,316.00	\$ 1,490,647.10	\$ 485,995.39	\$ 10,540,668.90	\$ 1,468,163.10	\$ 419,270.02



REPORT OF THE TRUSTEES OF THE  
JONATHAN & RUTH FORD TRUST FUND

	<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 28,109.40	\$ 19,610.36	\$ 47,719.76
U.S. Treasury		1,150.00	1,150.00
CD Interest		550.63	550.63
Citizens Bank	\$	825.21	825.21
Balance June 30, 1999	<u>\$ 28,109.40</u>	<u>\$ 22,136.20</u>	<u>\$ 50,245.60</u>
Investments:			
Plymouth Savings Bank CD, 6/7/00 4.75%			\$ 10,000.00
U.S. Treasury 20, 8/15/03, 5.75%			\$ 20,086.23
Citizens Bank			\$ 20,159.37
Total Investments			<u>\$ 50,245.60</u>

Purpose: "Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

Respectfully submitted,

John Tuffy	)-Selectmen
Andre P. Martecchini	)-
Margaret M. Kearney	)-
John N. Ferguson	)-Treasurer

REPORT OF THE TRUSTEES OF THE  
LUCY HATHAWAY TRUST FUND

		<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 26,161.02	\$ 17,094.60	\$ 43,255.62
Income:				
	Amer. T&T & Other Tel. Co.		7,759.15	7,759.15
	U.S. Treasury		575.00	575.00
	Bank of Boston		2,810.88	2,810.88
	Citizens Bank		936.59	936.59
	Paid out of terms of Will		16,000.00	16,000.00
Balance	June 30, 1999	<u>\$ 26,161.02</u>	<u>\$ 13,176.22</u>	<u>\$ 39,337.24</u>
Investments:				
	A. T. & T.	1161 shares		\$ 2,990.71
	NCR Corp.	48.38 shares		\$ -
	Lucent Tech.	1000 shares		\$ -
	Ameritech	920 shares		1,064.58
	Bell Atlantic	1088 shares		2,095.15
	Bell South	1384 shares		1,394.36
	So. West Bell=SBC Com	1374 shares		1,893.17
	US West Inc.	316 shares		921.33
	Media One Grp	308 shares		-
	Vodafone Airtouch	154 shares		-
	U. S. Treasury 10, 8/15/03, 5.75%			10,043.12
	Bank Boston	2304 shares		5,139.54
	Citizens Bank			13,795.28
TOTAL				<u>\$ 39,337.24</u>

Purpose: Income to be " applied for the purpose and in the proportion hereinafter specified '.

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eight of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said town of Duxbury;
- (f) One-eight of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

Respectfully submitted,

John Tuffy

Andre P. Martecchini )

Margaret M. Kearney ) -

John N. Ferguson ) - Treasurer

KING CAESAR POOR AND HOSPITAL FUND

	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998		\$ 46,258.78
Income:		
PNC Bank	\$ 9,015.34	
Interest	859.27	
CD Interest	<u>1,363.00</u>	
Total Income		11,237.61
Paid for worthy cases		<u>8,915.37</u>
Balance June 30, 1999		<u>\$ 48,581.02</u>
Investments		
Plymouth Savings Excellerate		\$ 11,605.36
Plymouth Savings Bank CD, 6/23/00, 4.75%		25,000.00
Citizens Bank		<u>11,975.66</u>
Total Investments		<u>\$ 48,581.02</u>

Purpose: To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended.

CONSERVATION COMMISSION FUND

	<u>TOTAL</u>
Balance July 1, 1998	\$ 19,514.98
Appropriation	80,000.00
Interest Income	2,001.12
Donations	999.00
Expenditures	<u>48,644.46</u>
Balance June 30, 1999	<u>\$ 53,870.64</u>
Investments	
Mass. Municipal Depository Trust	<u>\$ 53,870.64</u>

MYLES STANDISH HOMESITE FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,566.29	\$ 3,737.61	\$ 5,303.90
Interest Income:		240.75	240.75
Balance June 30, 1999	<u>\$ 1,566.29</u>	<u>\$ 3,978.36</u>	<u>\$ 5,544.65</u>
Investments			
Citizens Bank			<u>\$ 5,544.65</u>

Purpose: "Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the Gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

THOMAS D. HATHAWAY FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 2,000.00	\$ 431.89	\$ 2,431.89
Interest Income		110.39	110.39
Balance June 30, 1999	<u>\$ 2,000.00</u>	<u>\$ 542.28</u>	<u>\$ 2,542.28</u>
Investments			
Citizens Bank			<u>\$ 2,542.28</u>

Purpose: Income to be expended "annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."



THE WILLIAM PENN HARDING LIBRARY FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1988	\$ 1,000.00	\$ 124.17	\$ 1,124.17
Interest Income		51.03	51.03
Balance June 30, 1999	<u>\$ 1,000.00</u>	<u>\$ 175.20</u>	<u>\$ 1,175.20</u>
Investments:			
Citizens Bank			<u>\$ 1,175.20</u>

Purpose: Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the "Wright Memorial Library" to be expended by them in the month of May of each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be placed in said library for general circulation. Said bequest shall be designated as "William Penn Harding Library Fund" which designation shall be printed or written in all books so purchased when placed in said Library."

BRIDGE PROJECT

	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 84.69	\$ 84.69
Interest Income:	3.55	3.55
Closed to Misc. Income	88.24	88.24
Balance June 30, 1999	<u>\$ -</u>	<u>\$ -</u>
Investments:		
Citizens Bank		<u>\$ -</u>

Purpose: Gift to assist in renovation of Powder Point Bridge.

AMBULANCE FUND

	<u>TOTAL</u>
Balance July 1, 1998	\$ 8,759.43
Donations	1,670.00
Interest Income	415.23
Expenditures	<u>2,500.00</u>
Balance June 30, 1999	<u>\$ 8,344.66</u>
Investment:	
Citizens Bank	<u>\$ 8,344.66</u>

ISABELLE V. FREEMAN POWDER POINT TRUST

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,300.00	\$ 2,677.48	\$ 3,977.48
Interest Income	<u>                    </u>	<u>180.53</u>	<u>\$ 180.53</u>
Balance June 30, 1999	<u>\$ 1,300.00</u>	<u>\$ 2,858.01</u>	<u>\$ 4,158.01</u>
Investments:			
Citizens Bank			<u>\$ 4,158.01</u>

Purpose: Income to be expended under direction of the Selectmen for Ambulance Services only.

ESTATE OF GERTRUDE B. COFFIN

(Gift of Use of Duxbury Library in Memory of Ida Burleigh)

	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 42.09	\$ 42.09
Interest Income	<u>1.91</u>	<u>1.91</u>
Balance June 30, 1999	<u>\$ 44.00</u>	<u>\$ 44.00</u>
Investment:		
Citizens Bank		<u>\$ 44.00</u>

ESTATE OF GERTRUDE B. COFFIN  
(Gift for Addition to Emergency Fund Duxbury Fire Department)

	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 277.07	\$ 277.07
Interest Income:	11.56	11.56
Expenditures	<u>288.63</u>	<u>288.63</u>
Balance June 30, 1999	<u>\$ -</u>	<u>\$ -</u>
Investment Citizens Bank		<u>\$ -</u>

AGNES E. ELLISON FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,000.00	\$ 3,632.76	\$ 4,632.76
Interest Income:	<u>210.31</u>	<u>210.31</u>	<u>210.31</u>
Balance June 30, 1999	<u>\$ 1,000.00</u>	<u>\$ 3,843.07</u>	<u>\$ 4,843.07</u>
Investments Citizens Bank			<u>\$ 4,843.07</u>

Purpose: "The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

MARIETTA F. RUSSELL SCHOOL LIBRARY FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,500.00	\$ 1,061.94	\$ 2,561.94
Interest Income:	<u>116.30</u>	<u>116.30</u>	<u>116.30</u>
Balance June 30, 1999	<u>\$ 1,500.00</u>	<u>\$ 1,178.24</u>	<u>\$ 2,678.24</u>

Purpose: "Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

MARIETTA F. RUSSELL SCIENCE MATERIAL FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 500.00	\$ 822.39	\$ 1,322.39
Interest Income		60.02	60.02
Balance June 30, 1999	<u>\$ 500.00</u>	<u>\$ 882.41</u>	<u>\$ 1,382.41</u>
Investments			
Citizens Bank			\$ 2,678.24
Citizens Bank			1,382.41
Total			<u>\$ 4,060.65</u>

Purpose: Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools.

HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 16,400.00	\$ 13,283.01	\$ 29,683.01
Received from Trustees of Grafton Fund	12,000.00		12,000.00
Scholarship returned by College	3,000.00		3,000.00
Interest Income		974.22	974.22
Scholarships Paid	<u>12,000.00</u>		<u>12,000.00</u>
Balance June 30, 1999	<u>\$ 19,400.00</u>	<u>\$ 14,257.23</u>	<u>\$ 33,657.23</u>
Investments			
Rockland Trust Company Municipal Money Market.			<u>\$ 33,657.23</u>

Purpose: To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1,000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year.



MARY E. CARR NEPTON SCHOLARSHIP FUND

		<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 74,198.37	\$ 8,451.66	\$ 82,650.03
Income:				
	Amer. T&T & Other Tel. Co.		6,692.46	6,692.46
	U.S. Treasury		2,118.76	2,118.76
	Chevron		546.56	546.56
	Citizens Bank		427.16	427.16
Scholarships Paid			9,000.00	9,000.00
Balance	June 30, 1999	<u>\$ 74,198.37</u>	<u>\$ 9,236.60</u>	<u>\$ 83,434.97</u>
Investments:				
	U.S. Treasury 5, 11/15/04, 7.875%			\$ 4,971.72
	U.S. Treasury 30, 8/15/03, 5.75%			30,129.34
	A. T. & T.	997	shares	11,097.40
	NCR Corp.	41.5625	shares	-
	Lucent Tech.	860	shares	-
	Ameritech	792	shares	3,918.14
	Bell Atlantic	932	shares	7,711.10
	Bell South	1188	shares	5,131.89
	So. West Bell=SBC	1178	shares	6,967.67
	US West Inc.	271	shares	3,390.92
	Media One Grp	264	shares	-
	Vodafone Airtouch	132	shares	-
	Std Oil (Chevron)	224	shares	1,519.75
	Citizens Bank			<u>8,597.04</u>
Total				<u>\$ 83,434.97</u>

Purpose: Terms of Will - Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called "The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury".
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning.

ANNIE DREW DUNHAM SCHOLARSHIP FUND

		<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 40,335.40	\$ 3,184.55	\$ 43,519.95
Income:				
	U.S. Treasury		2,412.50	2,412.50
	Interest		171.05	171.05
Scholarships Paid		<u>                    </u>	<u>2,500.00</u>	<u>2,500.00</u>
Balance	June 30, 1999	<u>\$ 40,335.40</u>	<u>\$ 3,268.10</u>	<u>\$ 43,603.50</u>
Investments:				
	U.S. Treasury 10, 1/1506, 6.875%			\$ 10,039.06
	U.S. Treasury 30, 8/15/03, 5.75%			30,129.34
	Citizens Bank			<u>3,435.10</u>
Total				<u>\$ 43,603.50</u>

Purpose Under term of Will (Accepted ATM 3/14/64, Art. 45)

" Article Sixteen: (b) Three-fourths thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferable one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members: --The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group hereinbefore provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be know as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship".

CHRISTOPHER L. COMPTON SCHOLARSHIP FUND

	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 37.85	\$ 37.85
Interest Income	1.72	1.72
Scholarships Paid		-
Balance June 30, 1999	<u>\$ 39.57</u>	<u>\$ 39.57</u>
Investments:		
Citizens Bank		<u>\$ 39.57</u>

HARRIETT S. CROZIER SCHOLARSHIP FUND

	<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 27,639.24	\$ 2,801.85	\$ 30,441.09
Income:			
Interest		249.60	249.60
U.S. Treasury		1,606.24	1,606.24
Scholarship Returned by College		500.00	500.00
Scholarships Paid		2,200.00	2,200.00
Balance June 30, 1999	<u>\$ 27,639.24</u>	<u>\$ 2,957.69</u>	<u>\$ 30,596.93</u>
Investments:			
U.S. Treasury 15, 5/15/06, 6.875%			\$ 15,058.60
U.S. Treasury 10, 8/15/03, 5.75%			10,043.11
Citizens Bank			<u>5,495.22</u>
			<u>\$ 30,596.93</u>

Purpose: Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister,  
Marion A. Crozier.

BENJAMIN M. FEINBERG TRUST FUND  
(A Scholarship Fund)

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,500.00	\$ 161.01	\$ 1,661.01
Interest Income		75.39	75.39
Scholarships Paid	<u>                    </u>	<u>\$ -</u>	<u>\$ -</u>
Balance June 30, 1999	<u>\$ 1,500.00</u>	<u>\$ 236.40</u>	<u>\$ 1,736.40</u>
Investments			
Citizens Bank			<u>\$ 1,736.40</u>

Purpose: "I give and bequeath to the Inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of Fifteen Hundred (\$1,500) Dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term "Annual Income" shall be the "net income" as herein defined, for the "fiscal year" of the Fund which ends prior to the date of graduation for which such award is to be made. The term "net income" as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against Income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelfth-month period commencing with the first day of the month in which such Fund shall be created."

LUCY E. EWELL TRUST FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 500.00	\$ 312.77	\$ 812.77
Interest Income		36.67	36.67
Transferred to Cemetery Dept.	<u>                    </u>	<u>\$ 20.00</u>	<u>\$ 20.00</u>
Balance June 30, 1999	<u>\$ 500.00</u>	<u>\$ 329.44</u>	<u>\$ 829.44</u>
Investments			
Citizens Bank			<u>\$ 829.44</u>

Purpose: "Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."



EDWARD P. HOBART SCHOLARSHIP FUND

		<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 10,680.00	\$ 723.02	\$ 11,403.02
Income:				
	U.S. Treasury		575.00	575.00
	Interest		74.44	74.44
	Scholarships Returned		600.00	600.00
	Scholarships paid		600.00	600.00
Balance	June 30, 1999	<u>\$ 10,680.00</u>	<u>\$ 1,372.46</u>	<u>\$ 12,052.46</u>
Investments:				
	U.S. Treasury 10, 8/15/03, 5.75%			\$ 10,043.11
	Citizens Bank			<u>2,009.35</u>
Total				<u>\$ 12,052.46</u>

Purpose: (As per Will of Ruth C. Hobart)

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

"Such scholarships shall be known as EDWARD P. HOBART SCHOLARSHIPS and shall be paid in furtherance of the education of each recipient in any branch of learning chosen by such recipient. Students receiving this scholarship shall be deserving male or female graduates of Duxbury High School, or in the event that Duxbury shall discontinue having its own public High School, then male or female graduates of the public Regional High School in which Duxbury is a participant, recipients to be selected only from among those in need of financial assistance who are residents of the Town of Duxbury, and shall be designated annually by the Principal of such school."

"In any year in which, due to circumstances, any scholarship awarded is not paid, or any part of the Five Hundred Dollars(\$500.00) from such scholarship is not fully expended, or the student subsequently fails to use the scholarship aid after its award, such sums are thus turned back or available through failure to use the same, shall be returned to income for payment in conjunction with other current income or accrued income for the scholarship fund for current or subsequent years."

ARTHUR D. EATON CEMETERY FUND

		<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 39,349.02	\$ 20,595.99	\$ 59,945.01
Income:				
	U. S. Treasury		4,167.79	4,167.79
	Interest		538.85	538.85
	Transfer to Cemetery Dept.		4,000.00	4,000.00
Balance	June 30, 1999	<u>\$ 39,349.02</u>	<u>\$ 21,302.63</u>	<u>\$ 60,651.65</u>
Investments:				
	U.S. Treasury 15, 11/15/04, 7.875%			\$ 14,915.15
	U.S. Treasury 20, 11/15/00, 8/5%			19,986.80
	U.S. Treasury 10, 5/15/06, 6/875%			10,039.06
	Citizens Bank			<u>15,710.64</u>
Total:				<u>\$ 60,651.65</u>

Purpose: Last Will and Testament of Arthur D. Easton -- Article Tenth:

All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot#1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and embellishment of the "old portion", so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

**LADIES UNION FAIR ASSOCIATION  
OF DUXBURY TRUST FUND**

		<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 1,246.76	\$ 85.21	\$ 1,331.97
Interest Income:			60.00	60.00
Transferred to Cemetery Dept.			40.00	40.00
Balance	June 30, 1999	<u>\$ 1,246.76</u>	<u>\$ 105.21</u>	<u>\$ 1,351.97</u>
Investments				
Citizens Bank				<u>\$ 1,351.97</u>

Purpose: Accepted at A. T. M. March 14, 1964, Art. 32  
Income to be used for the general care of the old section of Mayflower Cemetery.

**MAYFLOWER CEMETERY  
GENERAL CARE AND IMPROVEMENT FUND**

		<u>INVESTMENT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 18,118.29	\$ 51,836.37	\$ 69,954.66
U.S. Treasury			4,150.00	4,150.00
Interest Income			646.24	646.24
Deposits		2,375.00		2,375.00
Transferred to Cemetery Dept.			3,000.00	3,000.00
Balance	June 30, 1999	<u>\$ 20,493.29</u>	<u>\$ 53,632.61</u>	<u>\$ 74,125.90</u>
Investments				
U.S. Treasury 50, 5/15/06, 6.875%				\$ 50,195.31
Citizens Bank				23,930.59
Total				<u>\$ 74,125.90</u>

**CEMETERY FLOWER FUNDS**

	<u>BALANCE 07/01/1998</u>	<u>INTEREST INCOME</u>	<u>EXPENDED FLOWERS</u>	<u>BALANCE 06/30/1999</u>
Forrest & Helen Partch	\$ 41.62	\$ 1.90		\$ 43.52
Grace & Gertrude Myrick	36.30	1.64		37.94
Minerva L. Sherman	38.50	1.74		40.24
George C. Chandler	14.63	0.65		15.28
George H. Wood	139.98	6.36		146.34
Charles R. Crocker	76.91	3.49		80.40
Ellen Churchill	38.85	1.76		40.61
Total	<u>\$ 386.79</u>	<u>\$ 17.54</u>	<u>\$ -</u>	<u>\$ 404.33</u>
Investment:				
Citizens Bank				<u>\$ 404.33</u>

# SALE OF BURIAL RIGHTS

	<u>PRINCIPAL INVESTMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 109,960.96	\$ 40,162.74	\$ 150,123.70
Additional Principal	21,400.00		21,400.00
U.S. Treasury		7,261.50	7,261.50
Interest on CD		275.32	275.32
Interest Income		2,438.42	2,438.42
Transferred to Cemetery Dept.		2,940.00	2,940.00
	<hr/>	<hr/>	<hr/>
Balance June 30, 1999	<u>\$ 131,360.96</u>	<u>\$ 47,197.98</u>	<u>\$ 178,558.94</u>
Investments			
U.S. Treasury 30, 11/15/04, 7.875%			\$ 29,830.30
U.S. Treasury 50, 5/15/06, 6.875%			50,195.31
U.S. Treasury 15, 08/15/03, 5.75%			15,064.67
Plymouth Savings Bank CD, 6/7/00, 4.75%			5,000.00
Citizens Bank			78,468.66
			<hr/>
TOTAL			<u>\$ 178,558.94</u>

# HEALTH INSURANCE CLAIM FUND

	<u>TOTAL</u>
Balance July 1, 1998	\$ 583,549.02
Stop Loss Reimbursement	\$ 22,473.26
Interest Income	<u>\$ 30,466.41</u>
Balance June 30, 1999	<u>\$ 636,488.69</u>
Investment	
Mass. Municipal Depository Trust	<u>\$ 636,488.69</u>



STABILIZATION FUND

	<u>TOTAL</u>
Balance July 1, 1998	\$ 900,513.05
Appropriated	100,000.00
Interest Income	<u>52,021.31</u>
Balance June 30, 1999	<u>\$ 1,052,534.36</u>
Investments	
Mass. Municipal Depository Trust	<u>\$ 1,052,534.36</u>
Total	<u>\$ 1,052,534.36</u>

RETIREMENT FUND

	<u>APPROPRIATED</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$1,014,021.00	\$542,937.81	\$1,556,958.81
U.S. Treasury		76,406.26	76,406.26
Interest Income		32,433.76	32,433.76
Withdrawal		<u>113,000.00</u>	<u>113,000.00</u>
Balance June 30, 1999	<u>\$1,014,021.00</u>	<u>\$538,777.83</u>	<u>\$1,552,798.83</u>
Investments:			
Mass. Municipal Depository Trust			\$ 787,597.12
U.S. Treasury 100, 11/15/00, 8.50%			99,934.00
U.S. Treasury 150, 8/15/03, 5.75%			150,646.72
U.S. Treasury 265, 5/15/06, 6.875%			266,035.16
U.S. Treasury 250, 11/15/04, 7.875%			<u>248,585.83</u>
TOTAL:			<u>\$ 1,552,798.83</u>

NELSON T. SAUNDERS MEMORIAL TRUST

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,669.06	\$ 46.24	\$ 1,715.30
Gift:	945.00		945.00
Interest Income		88.62	88.62
Paid Out	<u>1,143.27</u>	<u>134.36</u>	<u>1,278.13</u>
Balance June 30, 1999	<u>\$ 1,470.79</u>	<u>\$ -</u>	<u>\$ 1,470.79</u>
Investments			
Citizens Bank			<u>\$ 1,470.79</u>
Total			<u>\$ 1,470.79</u>

Purpose: Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

MARGERY S. PARCHER MEMORIAL TRUST FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 13,064.73	\$ -	\$ 13,064.73
Gift	34,297.50		34,297.50
Interest		976.17	976.17
Paid Out for Parade	<u>29,257.39</u>	<u>976.17</u>	<u>30,233.56</u>
Balance June 30, 1999	<u>\$ 18,104.84</u>	<u>\$ -</u>	<u>\$ 18,104.84</u>
Investment:			
Citizens Bank			<u>\$ 18,104.84</u>

Purpose: Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

EDMUND A. DONDERO SCHOLARSHIP FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 2,750.00	\$ 244.99	\$ 2,994.99
Interest Income		208.01	208.01
Scholarships Paid		200.00	200.00
Balance June 30, 1999	<u>\$ 2,750.00</u>	<u>\$ 253.00</u>	<u>\$ 3,003.00</u>
Investments			
Plymouth Savings Bank, CD, 6/7/00, 7.00%			\$ 2,750.00
Citizens Bank			253.00
Total			<u>\$ 3,003.00</u>

Purpose: Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1000.00 from Free cash to establish a scholarship fund, in the name of and to honor Edmund A. Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

WILLIAM P. ELLISON CHARITABLE TRUST

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ - -	\$ 2,457.63	\$ 2,457.63
Income		127.85	127.85
Balance June 30, 1999	<u>\$ -</u>	<u>\$ 2,585.48</u>	<u>\$ 2,585.48</u>
Investments			
Mass. Municipal Depository Trust			<u>\$ 2,585.48</u>

Purpose: Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

RICHMOND D. WIGHT FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 29,949.41	\$ 19,032.00	\$ 48,981.41
U.S. Treasury Income		2,125.00	2,125.00
Interest Income		1,280.65	1,280.65
Balance June 30, 1999	<u>\$ 29,949.41</u>	<u>\$ 22,437.65</u>	<u>\$ 52,387.06</u>
Investment:			
Mass. Municipal Depository Trust			\$ 27,403.56
U.S. Treasury 25, 11/15/00, 8.50%			<u>24,983.50</u>
Total Investments			<u>\$ 52,387.06</u>

Purpose: Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with provisions of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes.



EBEN H. ELLISON TRUST FUND

	<u>GIFT</u>	<u>INCOME</u> <u>PLAYGROUNDS</u>	<u>TOWN</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 294,305.45	\$ 14,633.84	\$ 10,531.02	\$ 319,470.31
Income		11,585.38	11,585.38	23,170.76
Expenditures		16,832.54	9,731.15	26,563.69
Balance June 30, 1999	<u>\$ 294,305.45</u>	<u>\$ 9,386.68</u>	<u>\$ 12,385.25</u>	<u>\$ 316,077.38</u>
Investments:				
Mass. Municipal Depository Trust				\$ 75,539.78
U.S. Treasury 100, 11/15/00, 8.50%				99,934.00
U.S. Treasury 140, 8/15/03, 5.75%				140,603.60
Total				<u>\$ 316,077.38</u>

Purpose: Annual Town Meeting , April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income is to be used for a worthy Town need or project.

All funds are to be allocated at the descretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

TOWN OF DUXBURY/TEDESCO CO. ESCROW ACCOUNT

	<u>TOTAL</u>
Balance July 1, 1998	\$ 291.12
Income	12.14
Closed to Surplus	303.26
Balance June 30, 1999	<u>\$ -</u>
Investment:	
Citizens Bank	<u>\$ -</u>

# HERITAGE FUND

		<u>Gift</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 17,577.21	\$ 1,345.64	18,922.85
	U. S. Treasury		862.50	862.50
	Income		222.53	222.53
Balance	June 30, 1999	<u>\$ 17,577.21</u>	<u>\$ 2,430.67</u>	<u>\$ 20,007.88</u>
Investments:				
	Mass. Municipal Depository Trust			\$ 4,943.21
	U.S. Treasury 15, 8/15/03, 5.75%			15,064.67
Total Investments				<u>\$ 20,007.88</u>

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

" Moved that the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town meeting of March, 1988, and Article 2, of the Special Town Meeting of November, 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

HELEN DELANO HOWE SCHOLARSHIP FUND

		<u>Gift</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 125,000.00	\$ 11,526.21	\$ 136,526.21
	U.S. Treasury		6,900.00	6,900.00
	Interest		776.85	776.85
	Scholarships Paid		9,000.00	9,000.00
Balance	June 30, 1999	<u>\$ 125,000.00</u>	<u>\$ 10,203.06</u>	<u>\$ 135,203.06</u>
Investments:				
	U.S. Treasury 120, 8/15/03, 5.75%			\$ 120,517.37
	Citizens Bank			<u>14,685.69</u>
Total Investments				<u>\$ 135,203.06</u>

Purpose: TWENTY-SIXTH: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the "Code"), with preference to those students intending to enter the teaching profession. Said scholarships are to be awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree.

# MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD

		<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance	July 1, 1998	\$ 10,769.66	\$ 795.00	\$ 11,564.66
	Gift	300.00		300.00
	Income		793.49	793.49
	Scholarships Paid		500.00	500.00
Balance	June 30, 1999	<u>\$ 11,069.66</u>	<u>\$ 1,088.49</u>	<u>\$ 12,158.15</u>

## Investments:

	Citizens Bank	\$ 2,158.15
	Plymouth Savings Bank CD, 6/7/00, 7.00%	10,000.00
Total		<u>\$ 12,158.15</u>

Purpose: "To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

## Basis for Selection of Recipient:

Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need", is to be the prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to each recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made - for whatever reason - the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three year period, the award is voided and the amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Mary Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund.



WESTON - THOMPSON FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 10,000.00	\$ 895.92	\$ 10,895.92
Gift			
Income		755.76	755.76
Scholarships Paid		800.00	800.00
Balance June 30, 1999	<u>\$ 10,000.00</u>	<u>\$ 851.68</u>	<u>\$ 10,851.68</u>
Investments:			
Citizens Bank			\$ 851.68
Plymouth Savings Bank, CD, 6/7/00, 7.00%			\$ 10,000.00
Total			<u>\$ 10,851.68</u>

Purpose:

To the TOWN OF DUXBURY, MASSACHUSETTS, the sum of TEN THOUSAND DOLLARS, to be held and administered by the Town Treasurer, with the advice and consultation of the TRUSTEES OF TRUST FUNDS, as an endowment to be known as the "WESTON-THOMPSON FUND." The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury School system.

HARBOR EQUIPMENT SAFETY FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 419.69	\$ 19.49	\$ 439.18
Gift		19.93	\$ 19.93
Income			-
Expenditures	<u>                    </u>	<u>                    </u>	<u>\$ -</u>
Balance June 30, 1999	<u>\$ 419.69</u>	<u>\$ 39.42</u>	<u>\$ 459.11</u>
Investments			
Citizens Bank			<u>\$ 459.11</u>

GENERAL FLOWER FUND

	<u>PRINCIPAL PAYMENTS</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 16,897.26	\$ 1,643.29	\$ 18,540.55
Transfer			
Income		841.62	841.62
Expenditures	<u>                    </u>	<u>                    </u>	<u>                    </u>
Balance June 30, 1999	<u>\$ 16,897.26</u>	<u>\$ 2,484.91</u>	<u>\$ 19,382.17</u>
Investments:			
Citizens Bank			<u>\$ 19,382.17</u>

ISABELLE FREEMAN TRUST

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 200,552.24	\$ 11,105.16	\$ 211,657.40
Gift	\$ 144.04		\$ 144.04
Income		\$ 11,017.48	\$ 11,017.48
Expenditures			\$ -
Balance June 30, 1999	<u>\$ 200,696.28</u>	<u>\$ 22,122.64</u>	<u>\$ 222,818.92</u>
Investments			
Mass. Municipal Depository Trust			<u>\$ 222,818.92</u>

Purpose:

1. To maintain the house lot at 155 Depot Street, Duxbury, in conservation use as, but not limited to, a bird sactuary;
2. In the event the income from the trust corpus exceeds the operating and maintenance expenses of said real estate, the Trustees have discretion to expend appropriate proportions of the income to provide ambulance services in the Town of Duxbury but for no other purposes.

### DUXBURY D.A.R.E. PROGRAM

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 20,865.97	\$ -	\$ 20,865.97
Gift	\$ 5,270.00		\$ 5,270.00
Interest Income		1,091.36	1,091.36
Expenditures	\$ 3,594.80	\$ 1,091.36	\$ 4,686.16
Balance June 30, 1998	<u>\$ 22,541.17</u>	<u>\$ -</u>	<u>\$ 22,541.17</u>
Investment: Citizens Bank			<u>\$ 22,541.17</u>

### ELIZABETH H. MEEHAN MEMORIAL

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 1,370.21	\$ 46.28	\$ 1,416.49
Gift			-
Income		64.32	64.32
Scholarship Paid	-	-	-
Balance June 30, 1999	<u>\$ 1,370.21</u>	<u>\$ 110.60</u>	<u>\$ 1,480.81</u>
Investments: Citizens Bank			<u>\$ 1,480.81</u>

Purpose: To establish the financial basis for an annual "Creative Writing Award" for sixth grade students ( a boy and a girl ).

### MARY BROUILLARD MEMORIAL SCHOLARSHIP

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ 200.00	\$ 4.73	\$ 204.73
Transferred from School Acct.	1,619.84		1,619.84
Income:		16.10	16.10
Scholarship Paid	-	-	-
Balance June 30, 1999	<u>\$ 1,819.84</u>	<u>\$ 20.83</u>	<u>\$ 1,840.67</u>
Investments: Citizens Bank			<u>\$ 1,840.67</u>

Purpose: A scholarship award to be presented during the Duxbury High School Graduation Ceremony, to a graduating senior. The criteria for qualification would be as follows:

- 1.) Selection Committee - at least three members to include the Head of the Business Department and two persons of the school's choice.
- 2.) The award should be used only towards tuition and should be sent directly to the school.
- 3.) Recipients qualifications:
  - a.) Financial need
  - b.) Strong academics
  - c.) Student with strong humanitarian character and an exemplary school citizen.



THE MARGARET K. ELLIOTT FUND

	<u>GIFT</u>	<u>INCOME</u>	<u>TOTAL</u>
Balance July 1, 1998	\$ -	\$ -	\$ -
Transfer from School Account	8,000.00	2,392.77	10,392.77
Income		58.30	58.30
Scholarships Paid			
Balance June 30, 1999	<u>\$ 8,000.00</u>	<u>\$ 2,451.07</u>	<u>\$ 10,451.07</u>
Investments:			
Citizens Bank			<u>\$ 10,451.07</u>
Total Investments			<u>\$ 10,451.07</u>

The Purpose of the Fund per the will is as follows, Article Third, Group C:

"To my trustee hereinafter named, twelve (12) percent to be held, managed, invested and reinvested by said Trustee in trust nevertheless as a scholarship fund to be known as the "Margaret K. Elliott Fund." The Trustee shall pay the net income in each year commencing with the first complete calendar year following my death as a scholarship at any institution of higher learning approved by the Trustee for such deserving graduating senior of the Duxbury High School as the Trustee shall each year select. The Trustee may in any one year when he feels, in his sole discretion, that comparative merits so require divide said net income into two or more scholarships, equal or otherwise and may withhold payment in any year in which he may feel that there is no deserving candidate in which event the unpaid income shall either be added to the principal or used for another or other scholarship in other years."

CEMETERY PERPETUAL CARE TRUST FUND

	<u>BALANCE</u>
Balance July 1, 1998	\$ 850,683.06
New + Additions	30,775.00
Interest Income	57,318.38
Interest Withdrawn for Cemetery Dept.	65,000.00
Transfer to General Flower Fund	<u>\$ -</u>
Balance June 30, 1999	<u><u>\$ 873,776.44</u></u>
Investments:	
U.S. Treasury 75, 11/15/04 7.875%	\$ 74,575.75
U.S. Treasury 150, 5/15/06 6.875%	150,585.94
U.S. Treasury 80, 11/15/00 8.50%	79,947.20
U.S. Treasury 150, 8/15/03 5.75%	150,646.72
Citizens Bank	1,877.56
Mass. Municipal Depository Trust	<u>416,143.27</u>
TOTAL INVESTMENTS	<u><u>\$ 873,776.44</u></u>

## **TRUST FUNDS**

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### **intent and purpose**

Balances may be found in the Accounting records

#### **JONATHAN AND RUTH FORD TRUST FUND**

"Net income only, of said funds, is to be paid by said Town from time to time each year to or for the benefit of those residents of said Town who are, in the sole discretion of said Town, financially unable to secure badly needed medical and/or nursing care, supplies, hospitalization, operations, x-rays, and/or assistance (including dental work) deemed necessary by said Town in any case."

#### **LUCY HATHAWAY TRUST FUND**

"Income to be applied for the purpose and in the proportion hereinafter specified":

- (a) One-fourth of said income to be applied to the care and improvement of the public streets in said Town of Duxbury;
- (b) One-eighth of said income to be applied to the care of shade trees within the limits of the public highways in said Town of Duxbury;
- (c) One-sixteenth of said income to be applied to the care and improvement of Mayflower Cemetery in said Town of Duxbury;
- (d) One-fourth of said income to be applied to the support of the public schools in said Town of Duxbury;
- (e) One-sixteenth of said income to be applied to the purchase of books for the public library in said Town of Duxbury;
- (f) One-eighth of said income to be applied to the care and maintenance of the public landings in said Town and the approaches thereto;
- (g) One-eighth of said income to be applied to the maintenance and care of public bridges in said Town."

#### **KING CAESAR POOR AND HOSPITAL FUND**

"To provide for relief of the poor and elderly citizens of said Town; and to assist any citizen of said Town who is, in the judgment of the Selectmen, otherwise unable to pay in obtaining proper medical, dental, psychiatric and nursing care by establishing, equipping and maintaining, through the Plymouth Community Nurse Association or otherwise, a program or programs of preventative medicine and a clinic or clinics for furnishing such care at convenient and accessible locations in said Town and by other appropriate means. Within 90 days following the payment to the Selectmen, they shall submit to the trust a written report as to the objects or purposes for which said payment has been or is to be expended.

#### **MYLES STANDISH HOMESITE FUND**

"Annual Meeting, Town of Duxbury 3/1/30 - Article 15 - Voted unanimously that the Town accept the homesite of Myles Standish at Standish Shore and send thanks to the Trustees of the Standish Monument Association.

Annual Meeting, Town of Duxbury 3/7/31 - Article 30 - Voted unanimously that the Town accept the gift of \$1,133.16 from the Standish Monument Association, the income from this amount to be used for the care of the lot at Standish Shore where the original Myles Standish house was located.

Annual Meeting, Town of Duxbury 3/12/60 - Article 21 - Voted to authorize the Town Treasurer to accept from time to time any and all money which may be donated to the Myles Standish Monument Fund."

#### **THOMAS D. HATHAWAY FUND**

"Income to be expended annually in the purchase, planting and replanting of shade and ornamental trees and shrubbery on and in the several Town ways and highways in said Town of Duxbury and in the care of the same, but should the Selectmen of said Town in any year or years think there was more money from said income than could be well expended for the foregoing purposes they may expend a portion of said income as shall seem to them expedient in improving the sidewalks in said Town of Duxbury."

#### **WILLIAM PENN HARDING LIBRARY FUND**

"Income to be paid by the Town Treasurer to the trustees of the Public Library of said Town, sometimes called the "Wright Memorial Library" to be expended by them in the month of May each year, in the purchase of recent books on Science, Art or Travel of a popular and instructive character, which books shall be place in said library for general circulation. Said bequest shall be designated as "William Penn Harding Library Fund" which designation shall be printed or written in all books so purchased when placed in said Library."

#### **BRIDGE PROJECT**

"Gift to assist in renovation of Powder Point Bridge".

#### **ISABELLE V. FREEMAN POWDER POINT TRUST**

"Income to be expended under direction of the Selectmen for Ambulance Services only".

#### **ESTATE OF GERTRUDE B. COFFIN**

"Gift of Use of Duxbury Library in Memory of Ida Burleigh"

"Gift for Addition to Emergency Fund Duxbury Fire Department"

#### **AGNES E. ELLISON FUND**

"The income to be used for the under-privileged children in need of medical attention, particularly to alleviate blindness and deafness."

#### **MARIETTA F. RUSSELL SCHOOL LIBRARY FUND**

"Received from the Estate of Marietta F. Russell, check for \$1,500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under and in accordance with the provisions of Paragraph 14 of her Will, in memory of her parents, Edward B. Russell and Katherine A. Russell, to be held in Trust, and the income therefrom to be used annually for the purchase of books for the Library of the Duxbury High and Elementary Schools."

#### **MARIETTA F. RUSSELL SCIENCE MATERIAL FUND**

"Received from the Estate of Marietta F. Russell, check for \$500.00 bequeathed to the Town of Duxbury by said Marietta F. Russell, under Paragraph 34 of her said Will, the income therefrom to be used for the purchase of science materials for the Elementary and High Schools."

#### **HARRY C. & MARY E. GRAFTON MEMORIAL SCHOLARSHIP FUND**

"To establish two one-year scholarships for needy Duxbury High School seniors who plan to continue their education. The Trustees contemplate that this will be an annual award, and that each recipient will be supported for up to four consecutive years (at \$1000 per year upon satisfactory completion of the prior year) for college, or vocational training. Thus, future grants from the Grafton Trust to the Town for this purpose could be increased to a total of \$8,000 in a given year".



#### **MARY E. CARR NEPTON SCHOLARSHIP FUND**

"Terms of Will- Clause 6. All the rest, residue and remainder of my estate, both real and personal, I give, devise and bequeath to my Trustee hereinafter named, in trust as follows:

- (a) To establish a fund to be called "The Mary E. Carr Nepton Scholarship Fund of the Town of Duxbury".
- (b) The said fund to be held by the Town Treasurer of Duxbury, Massachusetts, as a trust fund, the net income therefrom to be used from time to time for the payment of a part or all of the tuition of needy male students at a recognized college or other institution of higher learning."

#### **ANNIE DREW DUNHAM SCHOLARSHIP FUND**

"Under term of Will (Accepted ATM 3/14/64, Art. 45)

Article Sixteen: (b) Three-fourth thereof I give to the Town of Duxbury, in trust, nevertheless, to invest, reinvest, and from time to time to change the investments at the discretion of said trustee, and annually (January first to December first) to pay the net income therefrom derived in a scholarship to, or on behalf of, a student selected as hereinafter provided, in furtherance of his or her education in any branch of learning which such student prefers, and which student is a resident of Duxbury who is graduating from, or has graduated from, Duxbury High School (or if Duxbury no longer shall have its own high school, then the regional or district high school of which Duxbury is a participant). Selection of such student (preferable one in the then-current graduating class) shall be made before June first of each year by a group made up of the following members:--The Superintendent of Schools of the Town of Duxbury (or if Duxbury shall no longer have its own school superintendent, then the superintendent of the regional or district school of which Duxbury is participant); the Principal of the Duxbury High School (or if Duxbury shall no longer have its own school principal, then the principal of the regional or district school of which Duxbury is participant); and the members of the Duxbury School Committee.

Should the group hereinbefore provided, or any of them, be unwilling to accept the responsibility of selecting students, to receive such scholarships, the Town of Duxbury, may, at any regular or special Town Meeting, appoint alternates for said principal, Superintendent, and members of the School Committee, and such alternate or alternates may substitute for the person or persons unwilling or unable to participate in such selection.

The fund hereby created shall be known as "The Annie Drew Dunham Scholarship Fund", and the scholarship shall be known as "The Annie Drew Dunham Scholarship."

#### **HARRIETT S. CROZIER SCHOLARSHIP FUND**

"Under term of Will -

22nd, A. Scholarship Fund of the Town of Duxbury, Massachusetts, in memory of my late sister, Marion A. Crozier".

#### **BENJAMIN M. FEINBERG TRUST FUND**

"I give and bequeath to the inhabitants of the Town of Duxbury, Massachusetts for educational purposes the sum of fifteen hundred (\$1,500) dollars. Said sum shall be held in trust by the Town of Duxbury and the Principal thereof shall be invested so that the members of the School Committee of said Town may make an annual award to a member of each year's graduating class of the high school, who intends to pursue his or her education further, either in a college, university, trade school or other institution of higher learning. It is my desire that preference be given to a student who may be in need of financial

assistance. The amount of such award shall be determined by the Trustees and shall be paid out of the annual income or out of the undistributed income of the Fund."

"The term "Annual Income" shall be the "net income" as herein defined, for the "fiscal year" of the Fund which ends prior to the date of graduation for which such award is to be made. The term "net income" as herein used shall include income received from all sources, other than gains from sales or exchanges of property, held by such Fund, after deducting all expenses property chargeable against income. Any gains or losses from sales or exchanges of property held by such Fund shall be regarded as an addition to or as a charge against Principal. The fiscal year of such Fund shall be the twelfth-month period commencing with the first day of the month in which such fund shall be created."

#### **LUCY E. EWELL TRUST FUND**

"Income to be paid over" annually to the authorities in charge of the 'Upper Cemetery' on Keene Street in the part of the Town of Duxbury called ASHDOD, to be expended by them for the care, improvement and embellishment of said cemetery."

#### **EDWARD P. HOBART SCHOLARSHIP FUND**

As per Will of Ruth C. Hobart-

"Article Fifth: I give and bequeath unto the Town of Duxbury, a municipal corporation within said County of Plymouth and Commonwealth of Massachusetts, the sum of Ten Thousand dollars (\$10,000), IN TRUST NEVERTHELESS, the net income to be paid in annual scholarships to be determined by the amount of income available for distribution in each year. Any excess over the amount necessary to make one or more full scholarships of Five Hundred Dollars (\$500.00) each shall be paid in conjunction with income earned in the year following, or subsequent years, to aggregate a full Five Hundred Dollars (\$500.00) scholarship."

"Such scholarships shall be known as EDWARD P. HOBART SCHOLARSHIPS and shall be paid in furtherance of the education of each recipient in any branch of learning chosen by such recipient. Students receiving this scholarship shall be deserving male or female graduates of Duxbury High School, or in the event that Duxbury shall discontinue having its own public high school, then male or female graduates of the public Regional High School in which Duxbury is a participant, recipients to be selected only from among those in need of financial assistance who are residents of the Town of Duxbury, and shall be designated annually by the Principal of such school".

"In any year in which, due to circumstances, any scholarship awarded is not paid, or any part of the Five Hundred Dollars (\$500.00) from such scholarship is not fully expended, or the student subsequently fails to use the scholarship aid after its award, such sums are thus turned back or available through failure to use the same, shall be returned to income for payment in conjunction with other current income or accrued income for the scholarship fund for current or subsequent years."

#### **ARTHUR D. EATON CEMETERY FUND**

Last Will and Testament of Arthur D. Eaton - Article Tenth:

"All the rest, residue and remainder of my estate to the Town of DUXBURY, a municipal corporation within said County of Plymouth, and Commonwealth of Massachusetts, IN TRUST NEVERTHELESS, the income therefrom to be expended annually by the Cemetery Trustees of said Town, insofar as may be necessary for the perpetual care of said Eaton Lot, so-called, being Lot #1259 in Mayflower Cemetery, wherein is buried the body of my late Mother, Edna L. Eaton, and in which my body is to be buried as aforesaid, and for flowers and the placing thereof annually in front of the monument on said lot on Memorial Day, and for a wreath and the attaching thereof, annually, to said monument on Christmas Day, the balance of said income in each year to be used for the general care, improvement, and the embellishment of the 'old portion' so-called, of said Mayflower Cemetery: said fund to be known as the "Arthur D. Eaton Fund".

**LADIES UNION FAIR ASSOCIATION  
OF DUXBURY TRUST FUND**

Accepted at Annual Town Meeting, March 14, 1964, Article 32. Income to be used for the general care of the old section of Mayflower Cemetery.

**NELSON T. SAUNDERS MEMORIAL TRUST**

Special Town Meeting held April 28, 1990, Article 9, moved and seconded that the Town vote to approve the establishment of the Nelson Saunders Memorial Trust Fund of which the principal and interest may be used for shellfish propagation and cultivation for the Town of Duxbury as approved by the Board of Selectmen on the advice of the Shellfish Advisory Committee.

**MARGERY S. PARCHER MEMORIAL TRUST FUND**

Special Town Meeting held November 23, 1987, Article 18, it was moved and seconded that the Town vote to approve the establishment of the Margery Parcher Memorial Trust Fund, said Fund to be used to enhance the Town of Duxbury's Annual Fourth of July activities as directed by the Board of Selectmen on the advice of the Fourth of July Committee.

**EDMUND A. DONDERO SCHOLARSHIP FUND**

Special Town Meeting held May 5, 1986, Article 5, it was moved and seconded that the Town appropriate and transfer \$1,000.00 from Free Cash to establish a scholarship fund, in the name of and to honor Edmund A Dondero, the income from which is to be used toward the payment of college tuition and expenses for a deserving student interested in pursuing a career in government service, with the scholarship funds to be administered and applied under the Board of Selectmen.

**WILLIAM P. ELLISON CHARITABLE TRUST**

Special Town Meeting held March 11, 1984, Article 4, moved and seconded that the Town vote to accept a gift from the estate of William P. Ellison and authorize the Board of Selectmen to establish procedures and decide upon uses of said gift that are to be for exclusively public purposes. The Board of Selectmen voted March 27, 1989 to approve the use of the Ellison gift for lights at Chandler Field.

**RICHMOND D. WIGHT FUND**

Annual Town Meeting held March 11, 1989, Article 36, moved and seconded that the Town accept a gift from the Estate of Richmond G. Wight and authorize the Board of Selectmen to establish procedures regarding the use of said gift in accord with the provision of the Will of Richmond G. Wight. "The gift to the Town of Duxbury is in trust, the income, current and accumulated, to be used in the discretion of the Selectmen or such other persons as may be designated by the Town to exercise such authority, for those proposed beneficial to the Town and its inhabitants for which adequate public funds are not available. Preference shall be given, but not limited, to uses related to the history of the Town, the preservation of historical places and buildings, and the encouragement of all forms of art and artistic appreciation and endeavor within the Town. Payment may be made to charitable organizations for such purposes.

**EBEN H. ELLISON TRUST FUND**

"Annual Town Meeting, April 28, 1990, Article 36, moved and seconded that the Town vote to accept a gift from Eben H. Ellison Trust and authorize the Board of Selectmen to establish procedures regarding the use of such gift in accordance with Article 36 of the warrant:

"To see if the Town will vote to accept a certain sum of money from the



Eben H. Ellison Trust to be invested by the Treasurer, in which no more than one-half the income derived there from shall be disposed of for the support and maintenance of the William P. Ellison Playgrounds, and the remaining income to be used for a worthy Town need or project.

All funds are to be allocated at the discretion of two Trustees, Elton F. Drew and Clarence W. Walker, or their successors.

All funds not so expended in any given year shall be reinvested by the Treasurer. The sum of Five Hundred (\$500.00) dollars, Two Hundred Fifty (\$250.00) dollars per trustee per year, from the income shall be paid to the Trustees."

#### **HERITAGE FUND**

The Board of Selectmen voted to adopt the following motion at their meeting of July 9, 1990:

"Moved the the Town Accountant be authorized to transfer \$14,000 from the Excess and Deficiency (E & D) Fund to Duxbury Heritage Fund to be established by the Town Treasurer. Said action being consistent with the Motions adopted under Article 14 of the Special Town Meeting of March 1988, and Article 2, of the Special Town Meeting of November 1988.

The Duxbury Heritage Trust Fund shall be for promotion of the Town of Duxbury's natural, historical and cultural heritage. The Board of Selectmen shall enact rules and regulations to govern the Fund and may accept contributions to the Fund and may expend investment earnings of said Fund. Said Fund is established with the \$14,000 contribution given to the Town on behalf of the Town's 350th Anniversary Celebration.

The Town Treasurer shall each year submit to the Board of Selectmen a written account summarizing the assets, contributions and expenditures of said fund. The Selectmen may appoint a committee to advise and assist the Board in the administration of said Fund."

#### **HELEN DELANO HOWE SCHOLARSHIP FUND**

"Twenty-sixth: I give and bequeath the sum of One Hundred Twenty-Five Thousand (\$125,000) to the Town of Duxbury to establish in this Massachusetts town, a separate fund to be known as the Helen Delano Howe Scholarship Fund, the income of such fund to be awarded annually on an objective and non-discriminatory basis, in one or more scholarships, to students residing in said town who desire to continue their education after high school in an educational institution, as defined in Section 170 (b) (1) (A) (ii) of the Internal Revenue Code of 1986, as amended (the "Code"), with preference to those students intending to enter the teaching profession. Said scholarships are to awarded and administered by the process usually employed in the selection of scholarship candidates in named Town. Such awards may be made to students upon their graduation from high school and the recipients thereof shall continue to be eligible for annual awards, providing that student remains academically and personally qualified and worthy, in the discretion of the awarding authority until the student has received the bachelor's degree."

#### **MOLLY HOPKINS TAFT LIBRARY SERVICE SCHOLARSHIP AWARD**

"To provide a living memorial and at the same time to encourage academic excellence by Duxbury High School students, and especially those who are active in school library activities.

Basis for Selection of Recipient:



Academic excellence is required. If there is a Library Service Club, or equivalent student activity in assisting with the maintenance of library systems, selection should focus on a college-bound student who has participated in such activities. Demonstrated knowledge of library access procedures and unusual familiarity in the use of reference material could aid in selection in lieu of library service although library service is preferable. Performance, not "need" is to be prime consideration. Special consideration is to be given to a student who qualifies well in the two foregoing conditions and has been accepted by Wellesley College, Molly's alma mater.

In the event the student who is thought to most nearly meet the above described conditions elects to not accept this award it should be allowed to accumulate that year, since it is intended that the recipient be selected on academic excellence and library service or unusual facility with and knowledge of reference material accession. Also, in the unlikely event that there is no suitable candidate the fund should be allowed to accumulate.

The award is to be made to reach recipient only one time; it is intended for college expenses during the first year. In the event that the designatee cannot attend a school of higher learning in the same calendar year in which the award was made -- for whatever reason--the amount awarded is to be held in the Fund for up to three years for that person's use when electing to go forward with his education. If not claimed by the end of the three year period, the award is voided and amount of the award reverts unconditionally to the Fund.

If there is a direct descendent of Molly Hopkins Taft (Molly Malvina Taft) who wishes to participate in the selection of the recipient, that person will, after obtaining School Department recommendations, have the right to determine who will be selected for the award, since it is believed that such person is more likely to understand the intent of this Fund."

#### **WESTON-THOMPSON FUND**

"To the Town of Duxbury, Massachusetts, the sum of Ten Thousand Dollars, to be held and administered by the Town Treasurer, with the advice and consultation of the Trustees of Trust Funds, as an endowment to be known as the "Weston-Thompson Fund". The income from said endowment shall be used to provide scholarships for graduates of Duxbury High School who wish to pursue their education in the vocations, such as, but not limited to, carpentry, plumbing, electrical work, auto mechanics, and electronic services, and who would, without financial assistance, be unable to advance in their chosen fields. The selection of the recipient or recipients of this award each year shall be made by the principal of Duxbury High School and the superintendent of the Duxbury school system.



Finance Committee

Dick Whitney, Jack Kent, Joe Lewis,  
Frank Mangione, Donna McCluskey,  
Paul Desmond, Greg Hunter, Don Butle  
Chairman Paul Arsenian



Fiscal Advisory Committee

Paul Brogna, Polly Harrington, Chairman  
Bill O'Toole, Alison Rich

Missing: George Hibbard, Malcolm  
MacNaught, Dan Kostreva, Barbara Kiley



#### Accounting and Information Systems

Marybeth MacQuarrie, Elsie Vuilleumier,  
Sara Jones, Town Accountant Sheryl  
Strother, Carolyn Govoni

#### Collector/Treasurer's Office

Joaquina Gallagher, Mary Leach,  
Ann Marie Ellis-Stetson, Nancy  
Boulanger, Gail Bell, Ann Kay,  
Treasurer/Collector John Ferguson

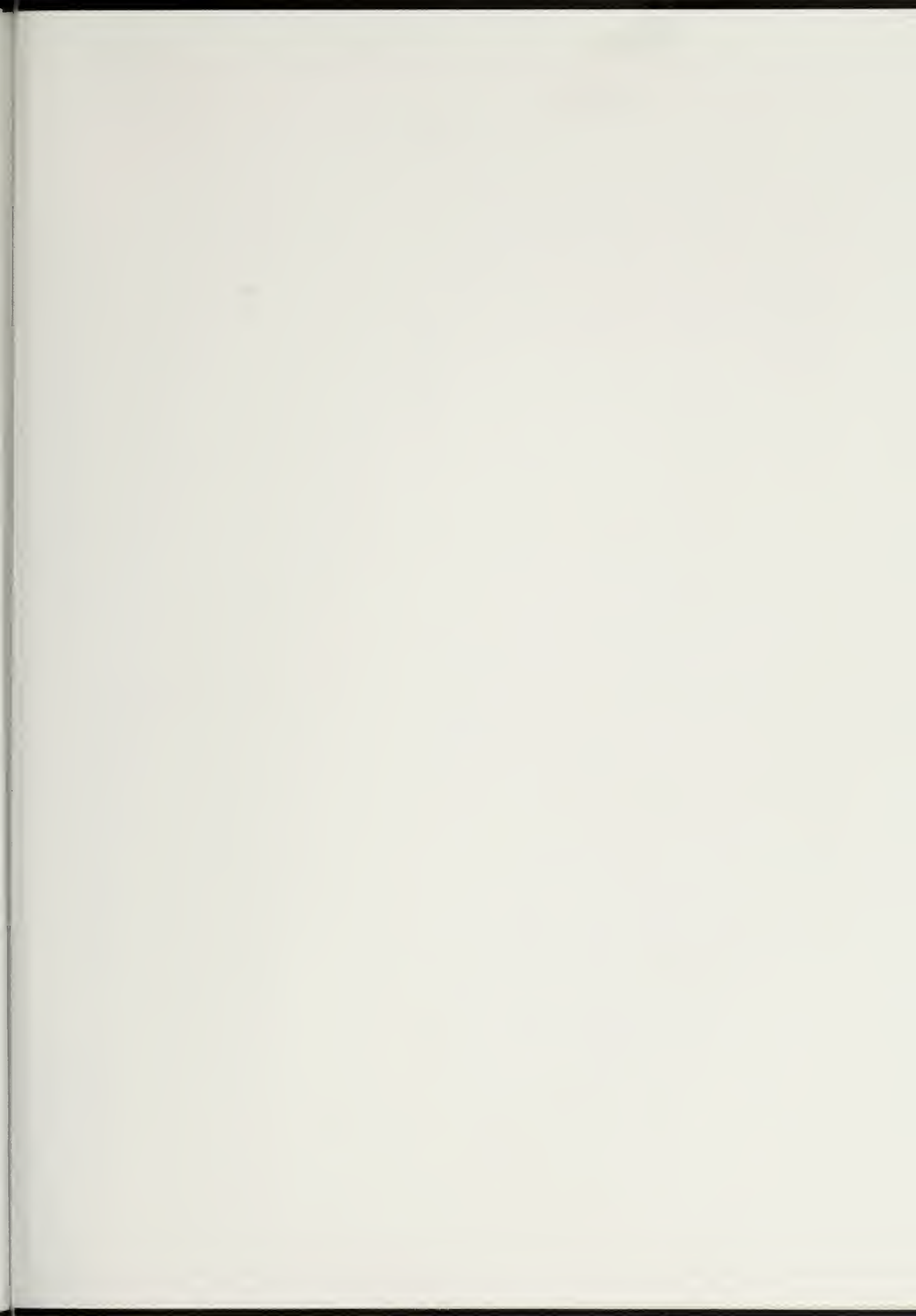




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## IMPORTANT TELEPHONE NUMBERS

ALL Emergencies	911
TDD/TTY	911
Police (NON-EMERGENCY)	934-5656
Fire (NON-EMERGENCY)	934-5691

### Town Offices

<b>Administration:</b>	934-1108
Town Manager: Rocco J. Longo	
Adm. Secretary to the Board of Selectmen/Town Manager: Fay Hession	
Animal Control Officer: Haley-Dee Parlin	934-6424
Conservation Administrator: Joe Grady	934-1104
Collector/Treasurer: John Ferguson	934-1102
Town Accountant: Sheryl Strother	934-1107
Town Clerk: Nancy Oates	934-1131
Veterans Agent: Robert Lyons	934-1100 Ext. 127
Council on Aging: Kristin Andrews	934-5774
Senior Citizens Bus	934-6800
<b>Department of Public Works:</b>	
DPW Director: Walter J. Tonaszuck	934-1112
Cemetery Superintendent: Joseph Ziobro	934-5261
Operations Manager/Highway Department: Paul Balboni	934-1113
Lands & Natural Resources: Peter Buttkus	934-1115
Water Superintendent: Carl Hillstrom	934-1103
Transfer Station	934-0255
Deputy Assessor: Richard Finnegan	934-1109
<b>Director of Inspectional Services:</b> Richard MacDonald	934-1106
Board of Health: Jennifer Joyal, Health Agent	934-1105
Zoning Board of Appeals	934-1100 Ext. 122
<b>Duxbury Free Library:</b> Joanne Lamothe, Library Director	934-2721
Library Office	934-6605
Duxbury Housing Authority: Donald Ducharme, Exec. Director	934-6618
Emergency Management Director: William Harriman	934-7159
Harbormaster: Donald Beers	934-2866
Planning Director: Tom Broadrick	934-1114
<b>Recreation Director:</b> Gordon Cushing	934-7034
Percy Walker Pool	934-2464
<b>School Department:</b>	934-7600
Superintendent of Schools: Dr. Eileen Williams	
Business Director: Mickey McGonagle	
Asst. Superintendent of Schools: John Kerrigan	
<b>State Representative and Senator</b>	
Francis Marini, State Representative	617-722-2100
Robert Hedlund, State Senator	617-722-1646
TDD/TTY	934-1111

GENERAL INFORMATION, PLEASE CALL:  
934-1100

